



The Following Article
Published by:
The Division of Financial Operations



Appeared in the
January 27, 2009
Edition of the Principal's Weekly Newsletter

PAYROLL ADMINISTRATION MEMORANDUM 19

Please ensure that your payroll secretary has reviewed the following Payroll Administration Memorandum which can be accessed by clicking on the following link:

<http://schools.nyc.gov/Offices/DFO/PayrollAdministration/KeyDocuments/Payroll+Memoranda.htm>.

Memo #19 – Dated January 21, 2009

W-2 Distribution

This memo advises that the 2008 W-2's will be delivered to schools for distribution on Friday, January 30, 2009. Employees who are no longer active will have their W-2's mailed directly from the city.