



The Following Article
Published by:
The Division of Financial Operations

Appeared in the
July 14, 2009
Edition of the Principal's Weekly Newsletter



PAYROLL ADMINISTRATION MEMORANDUM **NUMBER 1**

Please ensure that your payroll secretary has reviewed the following Payroll Administration Memorandum which can be accessed by clicking on the following link:

<http://schools.nyc.gov/Offices/DFO/PayrollAdministration/KeyDocuments/Payroll+Memoranda.htm>

Memo #1 – Dated July 7, 2009

New City Policy for Assessing Replacement Check Fee

The New York City Office of Payroll Administration (OPA) has implemented an updated policy for assessing a fee for replacement checks. This policy may be viewed by [clicking here](#).

If you have any questions regarding this memo, please contact HR Connect at (718) 935-4000.