NYC Department of Education
Dennis M. Walcott, Chancellor

Gifted&Talented

Program Handbook

2012-2013

For students born in

2005

Please note: for students born in 2005, there are limited seats.

Important Dates

For the 2012-2013 Admissions Process

November 9, 2012	Deadline to submit Request for Testing (RFT) forms
October 15 – November 9, 2012	Community Information Sessions For dates and locations, please call 718-935-2009 or visit www.nyc.gov/schools/gt
January 7 – February 8, 2013	**Current K-2 Public School Students** G&T assessments administered at school sites
January 5, 6, 12, 13, 19, 20, 26, 27; February 2 & 3, 2013	**Current DOE Pre-K Students and Non-public School Students** G&T assessments administered at selected sites
April 2013	Score reports and applications with available G&T programs communicated to eligible students
April 19, 2013	Applications due
Week of May 20, 2013	Placement offers communicated to families
Week of June 3, 2013	Deadline for families to accept/decline placement offers

Enrollment Office Locations

Offices are open from 8:00am – 3:00pm, Monday-Friday

Bronx	1 Fordham Plaza, 7th Floor Bronx, NY 10458
	1230 Zerega Avenue Bronx, NY 10462
Brooklyn	1780 Ocean Avenue Brooklyn, NY 11230
	415 89th Street Brooklyn, NY 11209
	29 Fort Greene Place Brooklyn, NY 11217
	1665 St. Mark's Avenue Brooklyn, NY 11233

Manhattan	333 Seventh Avenue, 12th Floor New York, NY 10001
	388 West 125th Street, 7th Floor New York, NY 10027
Queens	28-11 Queens Plaza North Long Island City, NY 11101
	30-48 Linden Place Flushing, NY 11354
	90-27 Sutphin Boulevard Jamaica, NY 11435
Staten Island	715 Ocean Terrace, Building A Staten Island, NY 10301

For More Information about Gifted & Talented

Visit: www.nyc.gov/schools/gt
Subscribe: www.nyc.gov/schools/subscribe
Call: 718-935-2009

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Welcome!

Thank you for your interest in NYC Gifted & Talented programs. Read on for information about testing and applying for the 2013-14 school year!

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Gifted & Talented (G&T) Request for Testing Form
Practice Test

نرجو زيارة الموقع الإلكتروني أدناه للحصول على نسخة مترجمة من هذه الوثيقة.	이 문서의 번역본을 보시려면 아래 웹사이트를 방문하십시오.
এই নথির অনূদিত সংস্করণ পেতে হলে অনুগ্রহ করে নিচের ওয়েব সাইটে খোঁজ করুন।	С переводом этого документа на русский язык можно ознакомиться на указанном ниже вебсайте.
請到下面的網站查詢翻譯成您的母語的文件。	Por favor visite la página web que se encuentra debajo para obtener una versión traducida de este documento.
Tanpri, al sou sit wèb pi ba a pou w jwenn dokiman sa a tradwi an kreyòl ayisyen.	برائے مہربانی اس دستاویز کی ترجمہ شدہ اشاعت کے لیے مندرجہ ذیل ویب سائٹ کا دورہ کریں۔

For translated versions of this handbook, please visit our website: www.nyc.gov/schools/gt

Request for Testing Information

If you are interested in having your child take the New York City public school Gifted & Talented (G&T) program assessment, you must complete a Request for Testing (RFT) form and submit it in one of the following two ways:

Remember! Save your receipt whether you're applying online, at a school, or at an Enrollment Office.

Online: The online RFT form is available at www.nyc.gov/schools/ChoicesEnrollment/applyonline. If you apply online, you will receive confirmation receipt by email after your RFT has been submitted. Please save or print the receipt for your records. If you do not have access to a computer at home and wish to complete an online RFT, you can visit a New York City Public Library location. Call 311 to find a library in your area.

In-Person: If you are unable to submit the online form, you should complete the enclosed paper copy of the RFT form. Public school families must submit the form to their school; private school families must submit the form to their local Enrollment Office (see below). Please ask for a receipt from your school or the Enrollment Office after you submit the form.

RFT forms submitted by mail will not be accepted. You must submit one RFT form per child registering to take the G&T assessment.

Enrollment Office locations are listed below. If you have questions about the Enrollment Offices, please call 718-935-2009.

Bronx	1 Fordham Plaza, 7th Floor Bronx, NY 10458
	1230 Zerega Avenue Bronx, NY 10462
Brooklyn	1780 Ocean Avenue Brooklyn, NY 11230
	415 89th Street Brooklyn, NY 11209
	29 Fort Greene Place Brooklyn, NY 11217
	1665 St. Mark's Avenue Brooklyn, NY 11233

Manhattan	333 Seventh Avenue, 12th Floor New York, NY 10001
	388 West 125th Street, 7th Floor New York, NY 10027
Queens	28-11 Queens Plaza North Long Island City, NY 11101
	30-48 Linden Place Flushing, NY 11354
	90-27 Sutphin Boulevard Jamaica, NY 11435
Staten Island	715 Ocean Terrace, Building A Staten Island, NY 10301

Students will be tested only if an RFT form is submitted by the deadline: November 9, 2012.

Be sure to keep your receipt; if your RFT is not received, you will need to provide proof that it was submitted on time in order to be included in the testing process.

RFT for Students Already Enrolled in a G&T Program

Students already enrolled in a G&T program do not need to be retested to remain in their current program. However, parents of current district G&T students may fill out a Request for Testing (RFT) form for their child to retest and be considered for placement at a Citywide G&T program. If a parent requests their district G&T student be tested for one of the Citywide G&T programs and the student is found to be ineligible for the Citywide G&T programs, this retest score will have no impact on the student's status in his/her current district G&T program, and the student may remain in that program.

Students currently in district G&T programs are not eligible to apply to other district programs. Students currently attending Citywide G&T programs are not eligible to test for an alternative placement. Families seeking to transfer should file a Placement Exception Request (PER) as outlined on page 8.

Assessment Scheduling Information

New York City public school students currently in grades K-2	January 7 – February 8, 2013
Current DOE pre-k students; Non-public school children currently living in New York City	January 5, 6, 12, 13, 19, 20, 26, 27; February 2 & 3, 2013

Note: Schools are closed on January 21, 2013 for Martin Luther King, Jr. Day.

Notification of Test Dates

For Pre-K Families and Non-Public School Students: All testing for pre-kindergarten and non-public school students will take place at one of the central weekend locations. Parents who submit an online request to have their pre-kindergarten or non-public school student tested will be provided with the option to select the date and location for testing. If it is not be possible to select a weekend date, please complete the application and notify the Office of Assessment Service Desk at 212-374-6646 or OAservicedesk@schools.nyc.gov.

If your child is in pre-k or not currently enrolled in a New York City public school, you will be informed of the scheduled test site, date, and time by the DOE. If you submit the RFT form online, you will receive notification via email and by mail. If you submit the RFT form in person, you will receive notification by mail only.

For Current Public School Students: If your child is currently enrolled in grades K-2 in a New York City public school, your child's school will inform you of the exact test date. Each elementary school will determine the specific testing schedule they will use within the above-mentioned guidelines. Testing will take place at the school.

Rescheduling Assessment Due to Illness

For Pre-K Families and Non-Public School Students: If your child is sick on the date of the test, the DOE will work with you to try to reschedule. Given the volume of test takers and the limited number of days when testing takes place, rescheduling is limited to availability.

To reschedule an appointment due to illness, please email the test site using the email address provided on the appointment letter. If you do not have access to email, please call the Office of Assessment Service Desk at (212) 374-6646 on the Monday after the scheduled exam and be prepared to provide the operator with the contact information and the name of the test site where your child was scheduled to take the test. If scheduling allows, the test site coordinator will contact you to arrange for a new test date.

For Current Public School Students: If your child is sick on the date of the test administration, your child's school will try to reschedule the test for another date within the test administration window. The new test date will be established at the discretion of the school. It is possible that a student who is absent on the date of the test administration may be tested on the day he or she returns to school. Students who are absent on the day the test is scheduled and who return to school after the test administration period will not be tested.

Assessment Preparation

The Assessments

The DOE will use two assessments that have been used in many districts across the country. The combination of verbal test items from the *Otis-Lennon School Ability Test* (OLSAT) and nonverbal test items from the *Naglieri Nonverbal Ability Test* (NNAT2) provide a thorough and balanced look at each child's intellectual abilities to identify students who are eligible to apply for a G&T program. Tests are administered by NYC certified/licensed teachers who are trained by Pearson Assessments.

Additional information about these tests and practice questions can be found in the back of this handbook.

Assessments in Languages Other Than English

Alternate language assessments are available in Arabic, Bengali, Chinese (Cantonese and Mandarin), French, Haitian Creole, Korean, Russian, Spanish and Urdu. Items on the assessments may only be read one time. For this reason, it is not permissible to alternate between languages during the test administration.

Preparing for the Assessments

There are several things families can do to help their children prepare for the G&T assessments. Children should get adequate sleep and eat a nutritionally balanced meal prior to taking the assessments. Families can also help lessen anxiety by helping to ease their children's minds about the test. Children should be encouraged to do their best, but should also be reminded that they are not expected to know the answer to every question.

Before the actual test administration, families should review the assessment practice materials. Families should read and review the information they receive regarding the test and administration. While a practice test is provided, it is only meant to be used to familiarize young children with the test experience, some test items, and the test structure. Please remember that young children (4-year-olds born in 2008) are not expected to bubble in their responses. The test administrator will record their responses.

If, in the judgment of the test administrator, principal, or site supervisor, a student has had prior exposure to the test or has given aid to or obtained aid from another person during the test, the principal or site supervisor must follow the NYCDOE disciplinary procedure for student cheating and invalidate the student's test. Invalidated tests may not be submitted for scoring.

Overview of the Assessments

The Verbal Assessment

The Verbal Assessment is designed to measure verbal reasoning and comprehension skills that are most closely related to scholastic achievement. Tasks such as detecting likenesses and differences, recalling words and numbers, defining words, following directions, classifying, establishing sequence, solving arithmetic problems, and completing analogies are included because they have been shown to be valid measures of an individual's ability to reason logically.

Children's thinking skills (abstract thinking and reasoning) are also measured, which provides an understanding of their relative strengths and weaknesses in performing a variety of reasoning tasks. All items are presented in a multiple-choice format.

Children will be tested in two verbal content clusters: Verbal Comprehension and Verbal Reasoning.

Verbal	**Verbal Comprehension**	Measures the ability to manipulate or respond to information through listening to language; e.g., following directions
	Verbal Reasoning	Measures the ability to discover patterns or relationships and to solve problems through the use of language such as aural reasoning and arithmetic reasoning

The Nonverbal Assessment

The Nonverbal Assessment is designed to measure nonverbal reasoning skills and general problem solving ability without the use of language. Tasks such as completing the pattern, sequencing, and connecting ideas are included because they have been shown to be a valid measure of an individual's ability to solve problems, regardless of a student's primary language, socioeconomic background, culture, or prior experience.

Students will be tested on their ability to solve problems and to demonstrate an understanding of relationships.

There are four types of nonverbal test questions: Pattern Completion, Reasoning by Analogy, Serial Reasoning, and Spatial Visualization.

Nonverbal	**Pattern Completion**	Students will look at a design and identify which portion is missing
	Reasoning by Analogy	Students will recognize relationships between several geometric shapes
	Serial Reasoning	Students will recognize the sequence of shapes
	Spatial Visualization	Students will recognize how two or more objects would look if combined

Assessment Reliability & Validity

Each test item on the Verbal and Nonverbal Assessments has been statistically analyzed and evaluated for difficulty, reliability, fit, and effectiveness across each age group. All of the items were rigorously reviewed by educators, measurement specialists, and psychologists to ensure that the test is of high quality and without bias toward any subgroup, including gender and ethnic/racial subgroups. The items have also been reviewed for clarity, appropriateness of content, accuracy of correct answers, plausibility of answer options, and appropriateness of vocabulary.

Both tests have been demonstrated to be reliable and valid assessments according to official studies. Reliability refers to the accuracy and precision of the test scores. Validity refers to the extent to which the test measures what it is intended to measure.

Appeals Process for the Test Administration

If you wish to report a problem with any test administration, you must report the problem in writing within 48 hours of the test administration. Concerns must be reported to the Office of Assessment, via letter or email, to:

OA, G&T Test Administration
52 Chambers Street, Room 309
New York, NY 10007
OAServicedesk@schools.nyc.gov

Additional questions regarding assessments can be directed to the Service Desk at 212-374-6646.

Scoring the Test

The assessment materials, which are administered by trained educators, will be returned to Pearson Assessments for scanning and scoring.

Calculating the Score

The scores of the assessments will be combined to generate a percentile rank. This year, the scores will also be combined to generate a composite score. Scores will be calculated based on the weight of each assessment and the student's age. The verbal score will be weighted approximately 1/3 and the nonverbal score will be weighted approximately 2/3.

What is a percentile rank? Percentile rank refers to a student's relative standing in comparison to other students of the same age. A percentile is not the same as percent correct. Percentile ranks are useful in showing the students' standing within a group, but should not be used in describing differences between the scores of two or more students. Percentile rank is generated based on the child's age; each child is compared to others within the same three-month age band. Therefore, all percentile ranks show the student's standing in comparison to other students of the same age, not grade.

What is a composite score? A composite score is a numeric value within the range of 200 to 900 that provides a description of a student's combined performance. Students within the same percentile rank may have different composite scores.

Receiving Your Results

After tests have been administered and scored, you will receive a score report by both email and mail if you applied online. If you applied in person, you will receive your report by mail only. It is very important that you provide the DOE with current and complete address and contact information.

Only those students who score at or above the 90th percentile will receive an application for G&T programs.

Change of Address

If your address changes after you submit the RFT form, please update your home address information.

- If your child is currently enrolled in a New York City public school, make sure that your new address is updated by your child's school.
- If your child is not currently enrolled in a New York City public school and you submitted an online RFT form, you may update your information online.
- If your child is not currently enrolled in a New York City public school and you submitted the RFT form in person, please call (718) 935-2009 to have your information updated in the database.

Placement Eligibility

Eligibility for District G&T Programs

1. Your child must score at the 90th percentile or above.
2. Your child must live in New York City both at time of RFT submission and time of application.

Eligibility for Citywide G&T Programs

1. Your child must score at the 97th percentile or above.
2. Your child must live in New York City both at time of RFT submission and time of application.

Students who score at or above the 97th percentile are eligible for both Citywide programs and district programs. The Citywide G&T programs serve eligible students from all five boroughs.

Students currently attending district G&T programs may request testing to determine eligibility to apply to Citywide G&T programs; they are not eligible to participate in the application process for other district programs. Students currently attending Citywide G&T programs are not eligible to test for an alternative placement. Families of current G&T students seeking to transfer should file a Placement Exception Request as outlined on page 8.

Completing the Application

Students who are entering kindergarten should participate in the kindergarten admissions process. Kindergarten applicants will receive a general education offer letter in March, and should pre-register to accept that offer. If your child is eligible to apply for G&T placement, you will receive a G&T application with available programs in April 2013.

Students currently enrolled in school (current kindergarten, first and second grade students) should only apply to G&T programs they prefer to their current placement.

All applicants should rank programs of interest in order of preference; students will be offered the most preferred choice on their application based on the placement criteria outlined above.

It is extremely important to consider where schools are located in relation to your home. We recommend that you visit each school you list on your application—not only to get a sense of the school community, but also to test the commute.

Applicants with Siblings

Applicants with siblings currently enrolled in a school to which they are applying should provide the sibling's current information in the “Siblings” section of the application. Do not list a school to which the sibling is applying as the sibling’s current school. The sibling must be pre-registered or enrolled at the school at the time of the application submission.

Families with siblings applying at the same time must submit an application for each child.

Placement

Gifted & Talented placements are based on composite test score, sibling priority, family preferences (ranked program choices), and the district to which you are zoned to elementary school ("zoned district"). Students will only be placed in schools that have declared available seats.

There is no guarantee that a student will receive a placement offer to a G&T program. The number of eligible students typically exceeds the number of seats available at these programs.

Grade-Level Placement

A child's date of birth determines grade placement for students born in 2007 and 2008. For example, if your child will be six years old by December 31, 2013 (born in 2007), then your child is required to attend school and is eligible for a first grade G&T placement, not a kindergarten G&T seat.

Students applying for second or third grade placements apply based on current grade level, not age.

Citywide Program Placement

Applicants with the highest composite scores will be placed first. Among students with the same score, siblings will be given first priority, then assignments will be made by lottery.

District Program Placement

Each applicant eligible for placement will have priority for one or more district programs based upon the district to which they are zoned. Families may apply to any program in any district across the city, but applicants with a priority to the district will be placed first. Among applicants from within the district, those with the highest composite scores will be placed first. Among students with the same score, siblings will be given first priority.

In general, families will only have priority for district programs in the district to which they are zoned. However, in some cases, such as when a district does not offer a program, the DOE will offer applicants priority to one or more program options in neighboring districts. The DOE may open or change programs from year-to-year to accommodate students. The final list of program options for the 2013-2014 school year will be made available to eligible students with the application.

The fact that a G&T program is located in your child's current school or in your child's zoned school does not give your child priority for placement into that school. District G&T programs are meant to serve all students throughout the district and all eligible students are placed using the criteria described above: composite score, sibling priority and family preference.

Scoring at the 99th Percentile

The most popular G&T programs fill with children who score at the 99th percentile *before* all students scoring in the 99th percentile can be placed. Some programs are extremely competitive and placement is not guaranteed.

Siblings Applying Together

Siblings in different grades applying at the same time will be treated as individual applicants.

Twins and other multiples will be placed together if they have the same composite score; otherwise they will be placed as individual applicants.

Placement, continued

Sibling Priority for Placement

An applicant can be granted sibling priority only if the sibling is pre-registered or enrolled in the school at the time of application submission, and will be in grade five or below at that school at the start of the following September. Schools must verify sibling priority.

If your top priority is for your child to be placed in the G&T program in his/her sibling's school, we encourage you to list the sibling's school as your first choice. If you rank another G&T program as a higher choice above the sibling's school, your child may be placed in the program(s) ranked higher.

Attrition Offers

In some cases, G&T programs may have a few seats that become available due to attrition. Applicants will be eligible to be placed at any program that they ranked higher than their match on their initial application, whether or not they received or accepted a Gifted & Talented offer. Placement is based on the same criteria as the initial placements (composite score, sibling priority, and family preferences (ranked program choices). Families do not need to take any action to opt in; the DOE will contact families only if an attrition-based offer can be made.

Placement Exception Request

Siblings

If your children are offered placements at different G&T programs, you may request that they be enrolled at the same school by filing a Placement Exception Request (PER) at your local Enrollment Office (listed on page 1). Score information will be included in the review process for PERs, and in some cases, placement in a general education class for one of the siblings may be the only option.

If a younger sibling does not receive an offer for his or her older sibling's G&T program, you may file a PER for that younger sibling to attend the general education program offered in the same school.

Please note: If you submit a PER, there is no guarantee that the PER will be granted.

If you submit a Placement Exception Request (PER), there is no guarantee that the PER will be granted.

For Current G&T Students

Families can request a transfer to another G&T program through the Placement Exception Request process detailed above. Priority will be given to families with a documented hardship (such as a sibling, safety, or medical issue) and those who have moved into a new district.

Please note: If you submit a PER, there is no guarantee that the PER will be granted.

2012-2013 Schools with G&T Classes

Below is a list of schools with G&T programs in 2012-2013. The X indicates that there is a G&T program at the school for the grade shown in 2012-2013. Please note that not all schools with G&T programs in 2012-2013 will have a G&T program next year, and some schools not listed may start new G&T classes in 2013-2014.

A complete list of programs available to your child will be included with the G&T application.

Borough	District	DBN	School Name	K	1st	2nd	3rd
M	01	01M110	P.S. 110 Florence Nightingale	X	X	X	X
M	01	01M539	New Explorations into Science, Technology and Math School	X	X	X	X
M	02	02M011	P.S. 011 William T. Harris	X	X	X	X
M	02	02M033	P.S. 033 Chelsea Prep	X	X	X	X
M	02	02M077	P.S. 77 Lower Lab School	X	X	X	X
M	02	02M124	P.S. 124 Yung Wing	X	X	X	X
M	02	02M130	P.S. 130 Hernando De Soto	X	X	X	X
M	02	02M198	P.S. 198 Isador E. Ida Straus	X	X	X	
M	02	02M217	P.S./I.S. 217 Roosevelt Island	X	X	X	X
M	03	03M009	P.S. 009 Sarah Anderson			X	X
M	03	03M163	P.S. 163 Alfred E. Smith	X	X	X	X
M	03	03M165	P.S. 165 Robert E. Simon	X	X	X	
M	03	03M166	P.S. 166 The Richard Rodgers School of The Arts and Technology	X	X	X	X
M	03	03M334	The Anderson School	X	X	X	X
M	04	04M012	Tag Young Scholars	X	X	X	X
M	04	04M102	P.S. 102 Jacques Cartier	X	X		
M	05	05M129	P.S. 129 John H. Finley	X	X	X	X
M	06	06M153	P.S. 153 Adam Clayton Powell	X	X	X	X
X	08	08X182	P.S. 182	X	X	X	X
X	09	09X204	P.S. 204 Morris Heights	X			
X	10	10X007	P.S. 007 Kingsbridge	X	X	X	X
X	10	10X024	P.S. 024 Spuyten Duyvil	X	X	X	X
X	11	11X121	P.S. 121 Throop	X	X	X	X
X	11	11X153	P.S. 153 Helen Keller	X	X	X	X
X	12	12X214	P.S. 214				X
K	13	13K003	P.S. 003 The Bedford Village		X	X	X
K	13	13K009	P.S. 009 Teunis G. Bergen	X	X	X	X
K	13	13K282	P.S. 282 Park Slope	X	X	X	X
K	14	14K132	P.S. 132 The Conselyea School	X	X	X	X
K	15	15K010	Magnet School of Math, Science and Design Technology			X	X
K	15	15K032	P.S. 032 Samuels Mills Sprole	X	X		
K	15	15K038	P.S. 038 The Pacific	X	X	X	X
K	15	15K230	P.S. 230 Doris L. Cohen	X	X	X	X
K	17	17K161	P.S. 161 The Crown	X	X	X	X

*denotes current citywide program

Borough	District	DBN	School Name	K	1st	2nd	3rd
K	18	18K115	P.S. 115 Daniel Mucatel School	X	X	X	X
K	19	19K677	East New York Elementary School of Excellence	X	X	X	X
K	20	20K102	P.S. 102 The Bayview	X	X	X	X
K	20	20K104	P.S./I.S. 104 The Fort Hamilton School	X	X		
K	20	20K176	P.S. 176 Ovington	X	X	X	X
K	20	20K200	P.S. 200 Benson School	X	X	X	X
K	20	20K204	P.S. 204 Vince Lombardi	X	X	X	X
K	20	20K205	P.S. 205 Clarion	X	X		
K	20	20K229	P.S. 229 Dyker	X	X	X	X
K	20	20K686	Brooklyn School of Inquiry	X	X	X	X
K	20	20K748	P.S. 748 Brooklyn School For Global Scholars	X	X	X	X
K	21	21K095	P.S. 095 The Gravesend	X	X	X	X
K	21	21K099	P.S. 099 Isaac Asimov	X	X	X	X
K	21	21K215	P.S. 215 Morris H. Weiss	X	X	X	X
K	22	22K052	P.S. 052 Sheepshead Bay	X	X	X	X
K	22	22K109	P.S. 109	X	X		
K	22	22K193	P.S. 193 Gil Hodges	X	X	X	X
K	22	22K195	P.S. 195 Manhattan Beach	X	X	X	X
K	22	22K206	P.S. 206 Joseph F Lamb				X
K	22	22K207	P.S. 207 Elizabeth G. Leary			X	X
K	22	22K236	P.S. 236 Mill Basin	X	X	X	X
K	32	32K376	P.S. 376	X	X	X	X
Q	24	24Q016	P.S. Q016 The Nancy DeBenedittis School		X	X	X
Q	24	24Q119	I.S. 119 The Glendale	X			
Q	24	24Q153	P.S. 153 Maspeth Elem		X	X	X
Q	24	24Q229	P.S. 229 Emanuel Kaplan	X	X		X
Q	24	24Q290	P.S. 290	X	X	X	
Q	24	24Q330	P.S. 330	X			
Q	25	25Q021	P.S. 021 Edward Hart	X	X	X	X
Q	25	25Q032	P.S. 032 State Street	X	X	X	X
Q	25	25Q079	P.S. 079 Francis Lewis	X	X	X	X
Q	25	25Q165	P.S. 165 Edith K. Bergtraum	X	X	X	X
Q	25	25Q193	P.S. 193 Alfred J. Kennedy	X			
Q	25	25Q209	P.S. 209 Clearview Gardens		X	X	X
Q	26	26Q018	P.S. 018 Winchester	X	X	X	
Q	26	26Q115	P.S. 115 Glen Oaks	X	X	X	X
Q	26	26Q188	P.S. 188 Kingsbury	X	X	X	X
Q	26	26Q203	P.S. 203 Oakland Gardens	X	X	X	X
Q	27	27Q108	P.S. 108 Captain Vincent G. Fowler	X	X	X	X
Q	27	27Q232	P.S. 232 Lindenwood	X	X	X	X
Q	28	28Q144	P.S. 144 Col Jeromus Remsen	X	X	X	X
Q	28	28Q174	P.S. 174 William Sidney Mount	X	X	X	X

*denotes current citywide program

Borough	District	DBN	School Name	K	1st	2nd	3rd
Q	28	28Q220	P.S. 220 Edward Mandel	X	X	X	X
Q	29	29Q176	P.S. 176 Cambria Heights	X	X	X	X
Q	30	30Q085	P.S. 085 Judge Charles Vallone	X	X	X	X
Q	30	30Q122	P.S. 122 Mamie Fay	X	X	X	X
Q	30	30Q150	P.S. 150 Queens	X	X	X	X
Q	30	30Q166	P.S. 166 Henry Gradstein	X	X	X	X
R	31	31R003	P.S. 003 The Margaret Gioiosa School	X	X	X	X
R	31	31R008	P.S. 8 Shirlee Solomon	X			
R	31	31R029	P.S. 029 Bardwell	X	X	X	X
R	31	31R036	P.S. 036 J. C. Drumgoole			X	X
R	31	31R050	P.S. 050 Frank Hankinson	X	X	X	X
R	31	31R069	P.S. 069 Daniel D. Tompkins	X	X	X	X

Note: G&T Programs are subject to change

*denotes current citywide program

Transportation

Placement in a G&T program **does not guarantee school bus service**. Transportation for G&T programs follows the same rules as the rest of general education. In particular, if the program your child attends is in a different district than where you live, school bus transportation will **not** be available, but the DOE will provide your child with a MetroCard. If the program your child attends is in the district where you live, the DOE will use the table below to determine whether or not your child gets free transportation.

Grade Level	Walking Distance from Child's Home to School		
	Less than ½ mile	½ mile or more, but less than 1 mile	1 mile or more
K-2	Half-fare MTA bus pass	Either Yellow Bus or MetroCard	Either Yellow Bus or MetroCard
3-4	No transportation is provided	Half-fare MTA bus pass	

If your child's grade and distance from school falls into a box above for "Either Yellow Bus or MetroCard" category, your child will get a yellow school bus if:

1. The school has applied to the Office of Pupil Transportation for yellow bus service;
2. The student lives in the same district as the school; and
3. The DOE can reach the student and at least 10 other students on a bus route that does not exceed 5 miles in length.

Eligible students who do not meet these criteria get a MetroCard. This means that an eligible Kindergartener will get a Metro Card if he/she goes to school in another district or is the only person at her/his school who lives far enough from the school such that the DOE cannot create an 11-person / 5-mile bus route.

There is one transportation exception. Students who attend one of the five Citywide G&T programs do not have to live in the same district as their school to be considered eligible for transportation; they must live in the same borough. All other eligibility rules apply.

For information about current bus stops at specific schools, please contact the school directly.

For additional information about transportation eligibility, please visit:
www.nyc.gov/schools/Offices/Transportation/ParentResources/GeneralEducationEligibility

Notes

Department of Education

Gifted & Talented (G&T) Request for Testing Form

Request to Determine Eligibility to Apply for G&T Programs for the 2013-2014 School Year
For placement in Kindergarten through Third Grade

Only parents/guardians who are current New York City residents may submit a Request for Testing (RFT) form for their child to determine eligibility to apply for placement into a Gifted & Talented (G&T) program. You must complete either an online form or this paper form. Please follow the submission instructions below.

The deadline to submit the RFT is Friday, November 9, 2012.

Submission Instructions and Test Dates

Submit Online: All families are encouraged to submit the request online at: www.nyc.gov/schools/ChoicesEnrollment/applyonline

Submit a Paper Request: Please review the paper submission instructions on the following page as well as deadline information above. Requests submitted to the Department of Education by mail will not be accepted.

Current K-2 Public School Students (not including charter schools) must submit this form to their school by the deadline noted above. Students will be tested at their current school between Monday, January 7, 2013 and Friday, February 8, 2013. Your school will notify you of the exact test date.

Current DOE Pre-K, Non-Public and Charter School Students must submit this form to one of the Enrollment Offices listed on the back of this form by the deadline. These students will be tested on one of the following weekend days: January 5, 6, 12, 13, 19, 20, 26 & 27; February 2 & 3, 2013. You will be notified of the exact test site and date by the Office of Assessment.

If you are a current DOE Pre-K, Non-Public or Charter School student and you have a conflict with all weekend test dates listed above, please see reverse and check here ❒

Student Information *Please print clearly in blue or black ink only.*

Student First Name | **Student Last Name** | **Student Middle Initial** | **Date of Birth (mm/dd/yyyy)**

OSIS #/Student ID # (if applicable)

Student Current Grade
❒ Not Enrolled ❒ PK ❒ K ❒ 1 ❒ 2

Grade in 2013-2014
❒ K ❒ 1 ❒ 2 ❒ 3

Gender (optional)
❒ M ❒ F

Residence # | **Street Name** | **Apartment #** | **Borough** ❒ Bronx ❒ Brooklyn ❒ Manhattan ❒ Queens ❒ Staten Island | **State** NY | **Zip Code**

Current School Status Child is currently enrolled in which of the following? (Select one only)
❒ NYC public school (non-charter) ❒ NYC charter school ❒ Community-based organization (CBO) pre-k program ❒ Private/parochial school ❒ Not enrolled in school

Current School Name | **School DBN** (if known)

Testing Services Information

In which language would you like your child to be tested? (Select one only.)
❒ English ❒ Arabic ❒ Bengali ❒ French ❒ Cantonese ❒ Mandarin ❒ Haitian-Creole ❒ Korean ❒ Russian ❒ Spanish ❒ Urdu

Does your child have a visual impairment which requires a large print book for assessment? ❒ Yes ❒ No

Does your child have a hearing impairment which requires the use of an FM unit for assessment? ❒ Yes ❒ No

Sibling Information

Does this applicant have a sibling with the same birth year as the applicant who is also requesting testing for Gifted & Talented programs? If yes, you must submit an application for each child, and list each of these siblings below.

Sibling	Sibling First Name	Sibling Last Name	Sibling Middle Initial	Date of Birth (mm/dd/yyyy)
1				
2				

Parent/Guardian Information

Parent/Guardian First Name | **Parent/Guardian Last Name** | **Email Address**

Primary Phone Number | **Alternate Phone Number**

I would like my child to be tested in order to determine elgibility to apply to a Gifted & Talented (G&T) program for the 2013-2014 school year. I have read the *Gifted & Talented Program Handbook* and I understand the timeline, assessment, eligibility, placement and transportation criteria pertaining to the Gifted & Talented process. The information I have provided is accurate and truthful. I will use my best efforts to ensure that my child attends the assigned test administration.

Parent/Guardian Signature: _____ Date: _____

Department of Education

Gifted & Talented (G&T) Request for Testing Application Instructions

Please read the below instructions carefully. Students will only be tested if an RFT form is submitted by the deadline, **Friday, November 9, 2012**. Be sure to keep your receipt; if your request is not received, you will need to provide proof that it was submitted on time in order to be included in the testing process.

Online Application Submission Instructions:

- The online Request for Testing form only takes a few minutes to complete and is available at www.nyc.gov/schools/ChoicesEnrollment/applyonline. All families are allowed to use the online process. Families who apply online will receive email notification that their request has been submitted. Families that do not have access to a computer at home and wish to complete an online RFT can do so at one of the many New York City Public Library locations. Call 311 to find a library in your area. The parent coordinator at your child's school may also be able to assist you.

Paper Application Submission Instructions:

- Public School Students (not including charter schools) must submit this form to their school by **Friday, November 9, 2012.** Students will be tested at their current school between Monday, January 7, 2013 and Friday, February 8, 2013. Your school will notify you of the exact test date.

- Current DOE Pre-K, Non-Public and Charter School Students must submit this form to one of the Enrollment Offices listed below on or before **Friday, November 9, 2012**. DOE Pre-K, Non-public and Charter school students will be tested on weekend dates as listed on the RFT. You will be notified of the exact test site and date by the Office of Assessment. If for some reason it will not be possible for your child to test on a weekend date, please complete and submit the application, and contact 212-374-6646 or OAservicedesk@schools.nyc.gov.

Enrollment Offices are open from 8:00am-3:00pm, Monday-Friday. If you have any questions, call 718-935-2009.

Borough	Enrollment Office
Bronx	1 Fordham Plaza, 7th Floor Bronx, NY 10458
	1230 Zerega Avenue Bronx, NY 10462
Brooklyn	1780 Ocean Avenue Brooklyn, NY 11230
	415 89th Street Brooklyn, NY 11209
	29 Fort Greene Place Brooklyn, NY 11217
	1665 St. Mark's Avenue Brooklyn, NY 11233

Borough	Enrollment Office
Manhattan	333 Seventh Avenue, 12th Floor New York, NY 10001
	388 West 125th Street, 7th Floor New York, NY 10027
Queens	28-11 Queens Plaza North Long Island City, NY 11101
	30-48 Linden Place Flushing, NY 11354
	90-27 Sutphin Boulevard Jamaica, NY 11435
Staten Island	715 Ocean Terrace, Building A Staten Island, NY 10301

NYC Department of Education
Dennis M. Walcott, Chancellor

Gifted&Talented

Assessment Program (GTAP) Practice Test Directions For Administering

2012–2013

For students born in

2005

ALWAYS LEARNING

PEARSON

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Part 1

Nonverbal Practice Test Directions For Administering

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Specific Directions for Administering

Beginning the Practice Test

1. Ensure the following:
   a. The desk or table is cleared of books and other materials not related to the practice test.
   b. Your child is comfortably seated.
   c. Your child has two No. 2 soft-lead pencils with erasers.
2. Hand your child the New York City Gifted and Talented practice test.
3. Read the following boldface instructions exactly as they are written. If necessary, you may supplement the directions with your own explanations. The text that is not bold is further instruction for you and should not be read aloud.
4. For your convenience, correct responses to the questions are printed at the back of these directions.

Administering the Nonverbal Practice Test:

Say **Open your test booklet to page 1 and look at the pictures.**

Hold up the test booklet with the first pages visible.

Say **Look at what the boy is doing.**

Give your child about 10–15 seconds to look at the pictorial direction.

Say **He is looking for the answer.**

Answer any questions about what the boy is doing.

Say **Number 2 is the answer because it is a blue square. He is filling in the circle under that answer.**

Point to the answer location.

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Say **In this booklet there are some questions to answer. Look at each one carefully and find the missing piece that belongs in the box with the question mark. Do not spend too much time on any one picture. Do as many as you can. If you want to change your answer, erase the mark you made and fill in the circle for your new answer. When you come to the "Stop" sign, do not go any further. Are there any questions?**

Answer all questions.

Say **You may begin.**

Provide as much help as needed so that your child becomes familiar with the different types of items. Do not write down start or stop times or announce them to your child.

When your child has finished the nonverbal practice test,

Say **Stop. Put down your pencil and close your test booklet.**

Let your child take a short break before beginning the verbal practice test.

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Part 2

Verbal Practice Test Directions For Administering

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Directions for Administering the Verbal Practice Test

The purpose of this Practice Test is to prepare your child to take the New York City Gifted and Talented verbal assessment and become familiar with the types of questions that appear on the test. Your child will learn to follow a row across the page from left to right, to mark answers properly, and to change answers when necessary.

The Practice Test is not scored. Therefore, your child should be given as much help as needed to complete the questions successfully. For most effective use, the Practice Test should be administered approximately one week before the regular test administration. For your convenience, correct responses to the questions are printed at the back of theses directions.

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Specific Directions for Administering

All directions to be read to your child are in bold type. Directions to the parent (not to be read aloud) are in regular type. If you make a mistake in reading a question during the test, stop and say, "No, that is wrong. Listen again." Then read the question or direction correctly.

Say **We are going to work some different problems now. You will probably find them to be interesting and unusual, like puzzles. Mark your answers in your booklet. We will discuss each problem as we go along, so that you will understand how they all work.**

Open your booklet to the first page of the next part of the test.

Make sure that your child has opened the booklet correctly and has the first page of the verbal practice test showing.

Say

1 **Find the group of pictures at the top of the page by the number 1. When pictures go across the page like this, we say they are in a row.**

Demonstrate by moving your finger across the page from left to right.

Say **Now look at question 1. The picture at the beginning of the row shows Gloria and her friends. They have just enough crackers to have two each. In the next part of the row, mark under the picture that shows how many crackers they have all together.**

Pause while your child marks the answer.

Say **Which space did you mark?**

Pause for reply.

Say **Yes, you should have marked the space under the third picture. For Gloria and her friends to have two crackers each, there would need to be eight crackers. You can see that the arithmetic isn't hard. You just need to listen carefully. Do you have any questions?**

Answer all questions. Then go on to number 2.

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Say

2 **Now go to question 2. Look at the letters in the box at the beginning of the row. Listen to this rule. An X stands for an A, and a C stands for an M. In the next part of the row, mark under the letters that stand for an A and an M. Listen again. An X stands for an A, and a C stands for an M. In the next part of the row, mark under the letters that stand for an A and an M.**

Pause while your child marks the answer.

Say **Which space did you mark?**

Pause for reply.

Say **You should have marked the answer space under the second set of letters. Since an X stands for an A, we know that the letter X should go first. And a C stands for an M, so the letter C is next. Do you have any questions about what we just did?**

Answer any questions your child may have.

Say

3 **Now look at question 3. Listen. Liz and Matt's lunches are shown in the picture at the beginning of the row. Then Liz ate half of her sandwich and drank all of her juice. Matt only ate his apple. In the next part of the row, mark under the picture that shows Liz and Matt's lunches now.**

Pause while your child marks the answer.

Say **Have you found the answer?**

Pause for response.

Say **The second picture is the right answer, isn't it? The second picture shows one lunch with half of the sandwich and all of the juice gone and the other lunch with only the apple gone. If you marked a different answer, erase your mark and fill in the space under the second picture.**

Pause for your child to erase and mark the answer correctly.

Say

4 **Look at question 4. Look at the letters in the boxes at the beginning of the row. Listen to what happens. The M moves to where the G is. The J moves to where the F is. The G, the F, and the B drop out. In the next part of the row, mark under the picture that shows how the letters look now. Listen again to what happens. The M moves to where the G is. The J moves to where the F is. The G, the F, and the B drop out. Mark under your answer.**

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Pause while your child marks the answers.

Say **Which space did you mark?**

Pause for response.

Say **Yes, the third answer is the correct one. You can see that the M has moved to where the G was, the J has moved to where the F was, and the G, F, and B have dropped out. The other answers are wrong because the M and the J are in the wrong places or there are letters in the boxes that should have dropped out. Are there any questions?**

Answer any questions.

Say **Now turn the page. Look at question 5 at the top of the page.**

Say

5 **Look at the three arrows at the beginning of the row. The straight arrow means stand. The curved arrow means sit. The broken arrow means jump. In the next part of the row, mark under the group of arrows that means sit, stand, jump, stand.**

Pause while your child marks the answer.

Say **Which space did you mark?**

Pause for response.

Say **That's right, the first answer is the correct one. It is the only answer with a group of arrows that means sit, stand, jump, stand. Did you mark the first answer?**

Explain question 5 further, if necessary.

Say

6 **Look at the last row. Mark under the picture that shows this: Two tall children wearing hats are behind three short children without hats.**

Pause while your child marks the answer.

Say **Which space did you mark?**

Pause for response.

Say **Yes, the fourth answer is the correct one. It is the only picture with two tall children wearing hats standing behind three short children without hats. Do you understand?**

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Make sure that your child understands question 6.

Say **That is all we will do now. Put your pencil down. In a few days, you will be doing some more problems like these. They will seem familiar to you, because you will remember how they work. Close your booklet so that the front cover is on top.**

This concludes the Practice Test.

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List of Correct Responses

Nonverbal Practice Test

1	3
2	3
3	5
4	1
5	4
6	2
7	3
8	3

Verbal Practice Test

1	3
2	2
3	2
4	3
5	1
6	4

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Notes

NYC Department of Education
Dennis M. Walcott, Chancellor

Gifted&Talented

Assessment Program (GTAP) Practice Test

2012–2013

For students born in

2005

ALWAYS LEARNING

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Part 1

Nonverbal Practice Test

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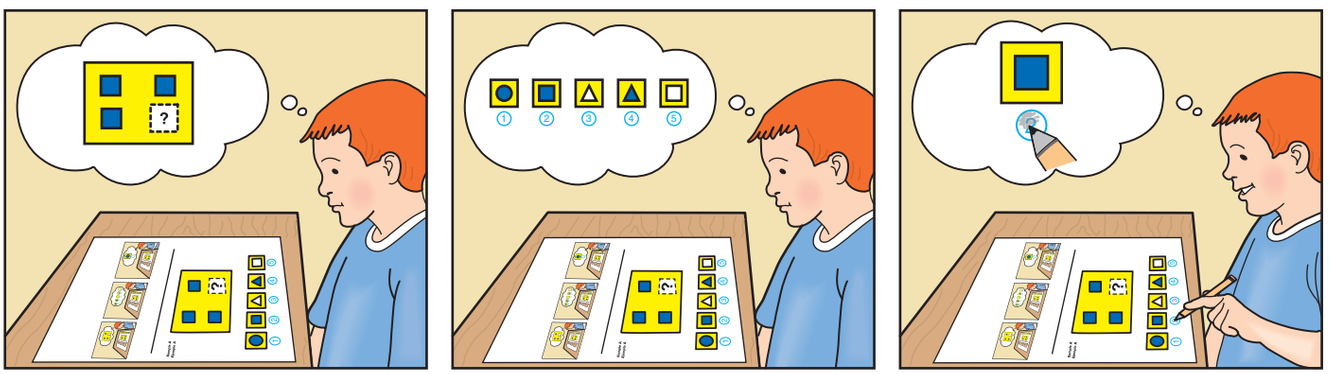

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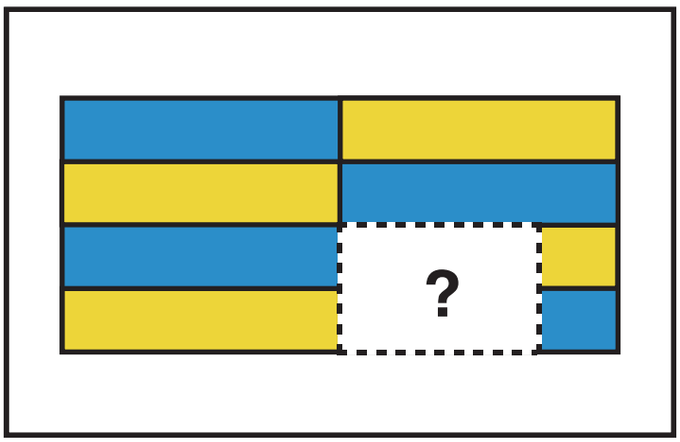

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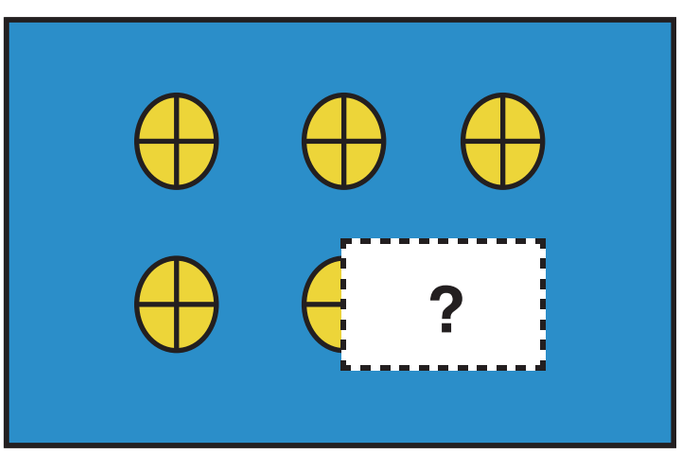

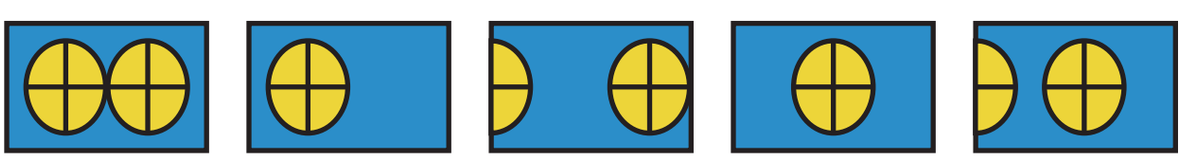

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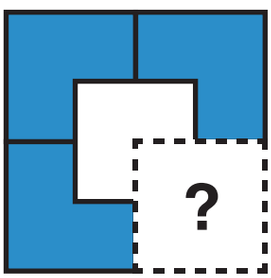

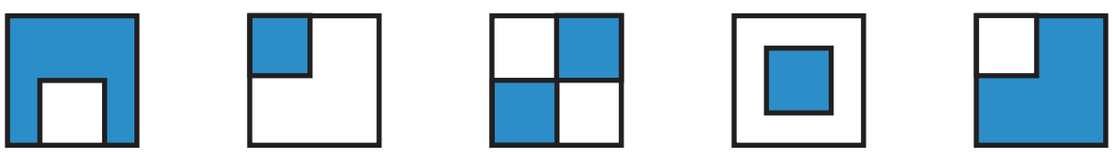

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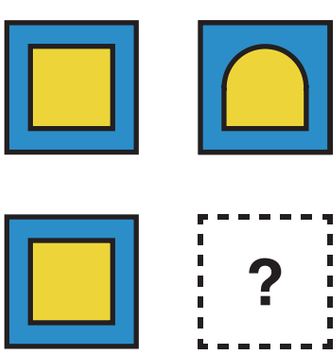

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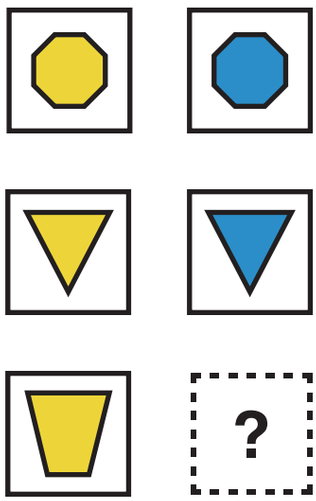

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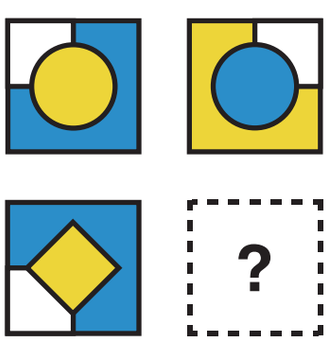

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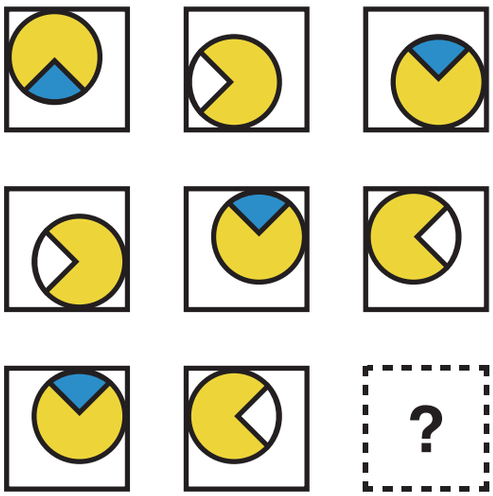

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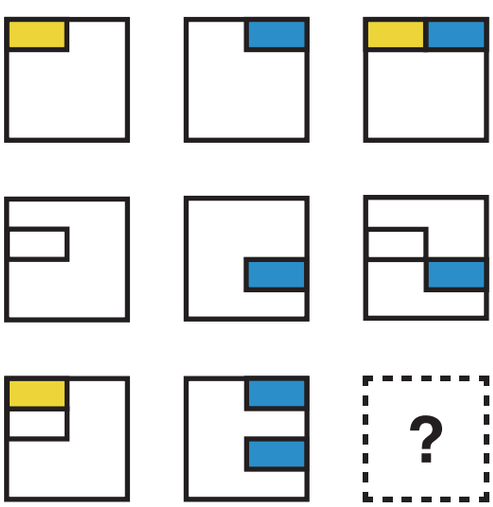

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STOP

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Part 2

Verbal Practice Test

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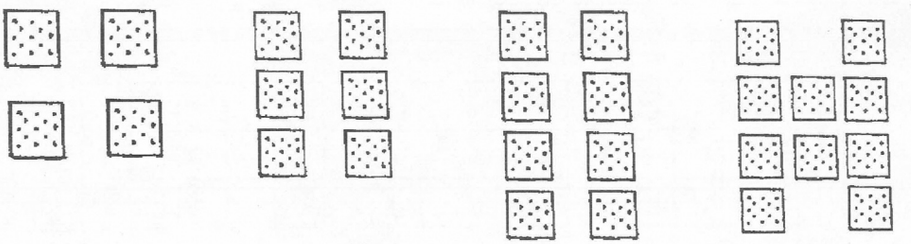

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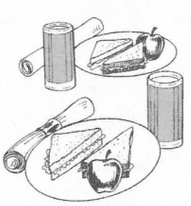

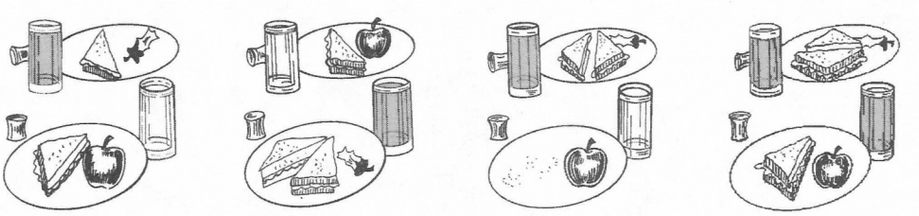

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			B
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			J

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			M

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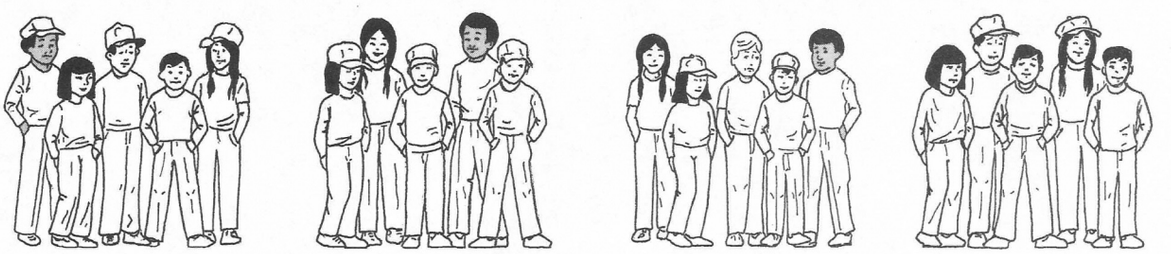

STOP

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Notes

Gifted&Talented

Program Handbook