

**THE NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF HUMAN RESOURCES
65 COURT STREET
BROOKLYN, NY 11201**

**Posted Date: November 19, 2014
Deadline Date: December 18, 2014**

TEACHER ASSIGNED VACANCY CIRCULAR NO. 27 (2014-2015)
(SUBJECT TO FUNDING AVAILABILITY)

Position: Teacher Assigned A- Division of Teaching and Learning
Interschool Teacher Development Coach - Learning Partners & Showcase Schools
Position is one year – renewal based on grant funding and performance
(INTERNAL CANDIDATES ONLY)

Location: TBD

Eligibility: Tenured teacher with minimum of five (5) years of satisfactory teaching experience / Effective or Highly Effective rating for SY 2014

POSITION SUMMARY

The Office of Interschool Collaboration, within the Division of Teaching and Learning, runs the Learning Partners and Showcase Schools programs, initiatives to support learning between schools around specific areas of focus. The Interschool Teacher Development Coach plays a critical role in the implementation of the Model Teacher Program in Learning Partners and Showcase Schools, in addition to supporting the teacher evaluation and development system by working to invest teachers in the process through direct engagement and communication at the school level.

Coaches support Model Teachers by providing tailored individual and small group support, designing and facilitating professional development sessions, and connecting Model Teachers with appropriate resources from other NYC DOE teams.

KEY RELATIONSHIPS:

Interschool Teacher Development Coaches work to support teacher leaders in Learning Partner and Showcase Schools across the city in partnership with teachers and leaders at the school level to develop professional development and teacher leadership practices and resources. The Interschool Teacher Development Coach will work closely with the central and field offices, school leaders, School Leadership Teams, teachers, and community based organizations (CBOs).

Minimum requirements:

- At least five (5) years of classroom experience
- Demonstrated instructional effectiveness
- Demonstrated success as an instructional teacher leader (e.g.: experience with curriculum development, assessment, development and implementation, mentoring and coaching, etc.)
- Demonstrated ability to plan, design, deliver, implement and evaluate large-scale professional development initiatives/programs
- Ability to influence instruction and professional participation of colleagues
- Experience coaching adults and providing peer feedback; keen understanding of adult learning
- Strong communicator, both orally and in writing
- Adaptable; able to operate effectively in new situations with a high degree of ambiguity
- Committed belief that teacher effectiveness is the key lever for improving student outcomes
- Ability to work independently, managing multiple responsibilities at a time, as well as collaboratively as part of a coordinated team
- Willingness to travel to schools and meetings throughout the city

Duties and Responsibilities:

- Work with a cohort of approximately 20-30 Learning Partners and Showcase Schools across the city, facilitating professional development sessions related to teacher development and leadership topics and providing one-to-one and small group support to Model Teachers.
- Serve as part of a team that facilitates and supports interschool collaborative learning across content areas.

- Work with Division of Teaching and Learning colleagues to support implementation of *Advance*, the teacher evaluation and development system
- Collaborate with Learning Partners facilitators, Showcase School managers, and other members of the Office of Interschool Collaborative Learning to provide tailored and coherent support to Model Teachers.
- Develop and deliver professional development workshops, on-site support to a variety of instructional personnel, and coaching resources related to Model Teacher support.
- Support schools in building capacity to implement best practices in professional development and teacher leadership, tools available to them; and strategies to integrate these resources.
- Determine when to bring in additional resources and/or expertise to support a Model Teacher and liaise with central DOE offices to identify those resources and expertise.
- Capture data and artifacts to assess the impact of Model Teachers work in schools; document Model Teacher activities and liaise with the program evaluation and knowledge sharing team to capture and leverage strong practices.

Work Year: As per UFT Collective Bargaining Agreement

Hours: 8:00 AM – 4:00 PM Monday through Friday

Salary: As per UFT Collective Bargaining Agreement, plus \$15,000 additional annual compensation (pro-rated based on start of position)

Application: Email cover letter and resume, including circular number in the subject line, by **December 18, 2014 to:** SLemerman@schools.nyc.gov

AN EQUAL OPPORTUNITY EMPLOYER

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APPROVED: _____
Charles Peeples, Executive Director
Office of Field Services & Information, Division of Human Resources