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## **Payroll Administration Memorandum Number 6**

Please bring to the attention of your Payroll Secretary the Payroll Administration Memorandum outlined in the chart below. You may access this memorandum by [clicking here](#).

<b>Number</b>	<b>Date</b>	<b>Subject</b>
<b>6</b>	<b>November 21, 2007</b>	<b>Early Encashment of 2007 Summer Q742, Q744 and E745 Checks</b>  This memorandum is a reminder as to how payroll deductions will be made for employees who presented a post dated check for early encashment during the summer of 2007.