



**Department of  
Education**

*Dennis M. Walcott, Chancellor*

**Notice**  
May 13, 2011

**Michael Best**  
*General Counsel*

## **AMENDMENTS TO REGULATION OF THE CHANCELLOR**

Number: A-250  
Category: STUDENTS  
Subject: EMPLOYMENT CERTIFICATES

### **I. Description of the subject and purpose of the proposed item under consideration.**

Chancellor's Regulation A-250 amends the prior version of the regulation, dated November 20, 2008 by: (1) changing references to intermediate schools to middle schools. (p.1, Abstract; p. 2, Section III; p.3, Section IV); and (2) authorizing District Family Advocates and Borough Family Advocates to issue all types of employment certificates and permits when schools are closed, and in certain other limited circumstances. (p. 2, Section III; p. 3 Section IV(C)).

### **II. Information regarding where the full text of the proposed item may be obtained.**

The full text of the amendments to the regulation, and the regulation in its entirety, can be found on the the PEP website: <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2010-2011/RegJune2011>

**III. The name, office, address, email and telephone number of the city district representative, knowledgeable on the item under consideration, from whom information may be obtained concerning the item and to whom written or oral comments regarding the item under consideration can be submitted.**

Name: Kim Suttell  
Office: Office of School and Youth Development – Attendance Unit  
Address: 52 Chambers Street, New York, NY 10007  
Email: KSuttell@schools.nyc.gov  
Phone: (212) 374-6095

**IV. Date, time and place of the PEP meeting at which the Board will vote on the proposed item under consideration.**

June 27, 2011 at 6:00 P.M.  
The High School of Fashion Industries  
225 West 24th Street  
New York, NY 10011