

## **June 2016 Clerical Non-Attendance Day**

Revised June 23, 2015<sup>1</sup>

In the 2015-16 school year the Chancellor authorizes a full non-attendance day for elementary and intermediate/junior high school students (including full time prekindergarten students in public schools) as well as D75 students on one day during the month of June to allow staff time to complete the various tasks related to the annual reorganization of schools. The following Clerical Non-Attendance Day is scheduled on a citywide basis in elementary schools, intermediate/junior high schools and D75 school programs. There can be no deviation from this date without central approval.

### **June Clerical Non-Attendance Day:**

Tuesday, June 14, 2016

Principals should plan end of term clerical administrative assignments in a manner that ensures that maximum productive use is made of this time. The Office of Pupil Transportation (OPT) will notify the bus companies of the non-attendance day. OPT does not need to be contacted in regard to this.

Please address any questions you may have to [calendars@schools.nyc.gov](mailto:calendars@schools.nyc.gov).

Thank you for your cooperation.

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<sup>1</sup> Revision pertains to the condensing of the originally scheduled two half-days into this single full non-attendance day.