

## TEACHER VACANCY CIRCULAR

**School Name:** P.S. 481

**District:** 11

**School Site:** P.S. 481, 1684 White Plains Road, Bronx, NY 10462

**Send Cover Letter, Resume and Portfolio to:** [ps481x@gmail.com](mailto:ps481x@gmail.com)

### POSITIONS

Subject to sufficient budget, positions in the school may include, but are not limited to, the following titles:

- Childhood Education:
  - Grades Pre-K-6
  - Grades 1-6
  - Birth-6
- Early Childhood Education (Birth – Grade 2)
- Literacy (Birth – Grade 6)
- Students with Disabilities (Grades 1-6)

### DESCRIPTION

P.S. 481 will seek to create a nurturing, caring, and supportive environment that builds lasting partnerships with students, staff, parents, and community members to provide excellence in education. We believe all students can achieve, develop critical thinking skills and become independent learners. Our school's structure is focused on rigorous tasks, student centered classrooms, and differentiated tasks that utilize 21<sup>st</sup> century skills. P.S. 481's mission will be to build and sustain a strong and engaging team through ongoing and engaging collaboration through the learning process by setting instructional goals using data to further student outcomes as they grow into responsible co-owners of the learning process.

A 10-day summer planning institute will offer an essential opportunity for staff to be involved in developing the school's culture and instructional program. Additionally, the school will offer opportunities for teachers to participate in:

- After school and/or Saturday tutoring, enrichment, sports, arts, and family programs
- In-house school committees and/or special programs.
- Daytime professional development such as inquiry work, intervisitations, teacher common planning, and collaborative conversation

*Advance notice of dates will be supplied, and those who participate will be compensated according to the terms of the UFT contract. Staff participation in these activities is voluntary, although strongly encouraged, as they are very important to the development of the school.*

### ELIGIBILITY REQUIREMENTS

New York State certification in the appropriate content area, bilingual Spanish preferred, with satisfactory ratings and attendance

### DUTIES AND RESPONSIBILITIES

## **TEACHER VACANCY CIRCULAR**

Because roles in small schools are varied and complex, serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to commit to the school's mission and core beliefs and to become involved in these essential aspects:

- Collaborating in an interdisciplinary planning and teaching team that meets the needs of all students, including English Language Learners and Students with Disabilities
- Working in a new start-up organization with a focus on individualized student learning and utilization of a backward planning design model (see Wiggins and McTighe)
- Developing and implementing curriculum and assessments that are aligned to Common Core Learning/NYS Standards
- Using ongoing formative assessments to provide frequent numeric and narrative feedback to all students
- Using data gathered through formative and summative assessments to guide instructional planning
- Developing professional goals aligned to the Danielson Framework that will assess classroom effectiveness and impact on student achievement
- Creating a safe and supportive learning environment with routines and structures that align to the school's core values
- Utilizing technology to promote and assess student learning and to communicate with students, parents, families, and colleagues
- Communicating student achievement data with students, parents, and families through an online gradebook
- Taking on duties that support classroom teaching (meeting in departments and grade levels, writing and implementing school policy, being an active part of school decision-making, communicating with parents throughout the school year to support student achievement, etc.)

### **SELECTION CRITERIA**

The successful candidate will demonstrate:

- Willingness to carry out the above duties and responsibilities
- Ability to develop and implement units and tasks utilizing a backward planning model (see Wiggins and McTighe)
- Evidence of success collaborating in interdisciplinary teams across content areas
- Experience differentiating instruction and assessments for all students including students with special needs and English Language Learners
- Ability to enhance instruction through the integration of technology and 21st century skills to support student learning and achievement
- Ability to plan, implement, and evaluate individual, small group, and whole-class instruction
- Ability to articulate the criteria for exemplary student work
- Ability or willingness to develop interim assessments, analyze student data collected from interim assessments, and adjust teaching practices to ensure student understanding
- Evidence of commitment to continuous professional growth (i.e. professional development, formal education, outside reading)
- Experience and/or willingness to learn strategies that support creating a learning environment where students' emotional and social needs are met through conflict resolution, peer mediation, collaborative learning, team building activities, etc.
- Evidence of success in working collaboratively with colleagues and parents/caregivers

## **TEACHER VACANCY CIRCULAR**

In addition to the cover letter, resume, and interview, teacher candidates must present a teaching portfolio, which may include evidence of philosophy of education, evidence of curriculum planning such as course syllabi, lesson plans, and any teaching artifacts collected throughout teaching career. Artifacts may include student work, images of student work and presentations, and curriculum development examples. Applicants must also provide three professional references and, if possible, a written observation from a supervisor. References might include one from a peer with whom the applicant has collaborated, and/or a faculty development or professional organization representative.

### **WORK SCHEDULE & SALARY**

As per Collective Bargaining Agreement