Panel for Educational Policy
Contract Agenda
April 28, 2011

Item: 1 **Description:** Resources for students, schools and teachers to implement science investigations and expand science content knowledge.

Term: 1 year **Options:** None **Funding:** Tax Levy - City Council & Tax Levy

Division: Division of School Support **Contract Type:** Full Value

Vendor Name	Annual Amount
American Museum of Natural History	$3,090,212

Item: 2 Withdrawn

Item: 3 **Description:** Enhance the accuracy of DOE's college enrollment rates on progress report metrics focused on college readiness.

Term: 14 months & 20 days **Options:** None **Funding:** C4E Contracts for Excellence Grant

Division: Accountability and Achievement Resources **Contract Type:** Full Value

Vendor Name	Annual Amount
National Student Clearinghouse	$49,126

Item: 4 **Description:** Transportation of children in special education pre-kindergarten and early intervention programs.

Term: 1 year **Options:** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Full Value

Vendor Name	Annual Amount
Alina	$832,901
B & F Skilled	$1,065,568
Don Thomas Buses, Inc.	$7,942,654
Happy Child Transportation	$1,201,550
Happy Day Transit	$1,717,869
Iridium Services Corporation	$27,216,208
L & M Bus Corp	$13,066,437
Liberty Transit	$706,972
MJT Bus	$956,482
P&G Transportation	$662,752
Penny Transportation	$1,842,254
Pinnacle Bus Service Inc.	$4,526,261
Pride Transportation	$2,721,391
Prime Bus Corp	$1,719,067
Robin Transportation	$1,817,882
Selby Transportation Corporation	$14,147,338
Smart Pick	$2,769,533

Item: 5 **Description:** Transportation of children in preschool and early intervention special education programs.

Term: 1 year **Options:** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Full Value

Vendor Name	Annual Amount
Bobmar Transportation	$4,480,089
Fortuna Bus Company	$3,034,855
Golden Ring	$961,102
GVC, LTD	$10,960,909
I & Y Transit Corp	$1,382,740
JEA Bus Company, Inc.	$1,112,741
Professional Charter Service, Inc.	$3,310,822
R.S. Transportation Service, Inc.	$418,078
Round Trip	$824,835
Royal Express Line Corp	$1,462,897
Thomas Buses, Inc.	$4,450,634
VAN TRANS	$527,536
We Transport, Inc.	$162,867

Item: 6 **Description:** Common Core performance based assessment pilot program supports.

Term: 3 years **Options:** None **Funding:** Tax Levy, ARRA EET, RTTT

Division: Accountability and Achievement Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
National Center for the Improvement of Educational Assessment (NCIEA)	$264,267
Stanford Center for Assessment Learning and Equality (SCALE) - WITHDRAWN	$1,048,140
University of Pittsburgh of the Commonwealth System of Higher Education	$419,667

Item: 7 **Description:** Labor, material and supervision necessary for repairs and maintenance of elevators and escalators in schools and administrative buildings.

Term: 5 years **Options:** 270 day option **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Action Elevator Inc. dba Hudson Elevator Group	$1,216,750
Excel Elevator & Escalator Corp	$3,262,453
Otis Elevator Co.	$5,058,299

Item: 8 Withdrawn

Item: 9 **Description:** Engraving dies and printing of diplomas for the incoming Chancellor.

Term: 3 months **Options:** None **Funding:** Tax Levy

Division: Division of Contracts and Purchasing **Contract Type:** Full Value

Vendor Name	Annual Amount
Tripi Engraving Co. Inc	$132,100

Item: 10 **Description:** Pre-K/EI pupil transportation contract for special needs student transportation.

Term: 5 months **Options:** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Full Value

Vendor Name	Annual Amount
Selby Transportation Corporation	$29,596

Item: 11 **Description:** Professional development for arts education services including blueprint trainers, standards-based professional development and instructional planning and support services. (This vendor was previously approved by the Panel for component one. This item is for approval of component two)

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Curriculum & Professional Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Mark DeGarmo & Associates/Dynamic Forms, Inc.	$140,000

Item: 12 **Description:** Professional development and direct student services for teaching elementary, middle and high school sciences.

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Curriculum & Professional Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Alley Pond	$25,000

Item: 13 **Description:** Chess classes for elementary and middle school students attending NYC Title I funded public schools.

Term: 1 year **Options:** None **Funding:** Tax Levy - City Council

Division: Division of Contracts and Purchasing **Contract Type:** Full Value

Vendor Name	Annual Amount
Chess in the Schools	$257,000

Item: 14 **Description:** Implementation of Take It Home, a program to provide children with computers to improve their learning environment at home, for 500 families in Brooklyn, Bronx, Queens and Manhattan.

Term: 1 year **Options:** None **Funding:** Tax Levy - City Council

Division: Office of Curriculum & Professional Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Computers For Youth Foundation, Inc.	$65,000

Item: 15 **Description:** Drop-out prevention services for 184 at risk students.

Term: 1 year **Options:** None **Funding:** Tax Levy - City Council

Division: Office of School and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
United Way of New York City	$275,000

Item: 16 **Description:** Outside educational experts for designated schools identified in the School Improvement Corrective Action and Restructuring Plans under NCLB.

Term: 8 months **Options:** None **Funding:** State Grant - Vendor Named

Division: Division of Portfolio Planning **Contract Type:** Full Value

Vendor Name	Annual Amount
Cambridge Education LLC	$1,155,000

Item: 17 **Description:** Evaluation services in support of the Artful Learning Communities grant in District 20.

Term: 1 year **Options:** None **Funding:** Federal Grant - Vendor Named

Division: Community School District 20 **Contract Type:** Full Value

Vendor Name	Annual Amount
Dr. Robert Horowitz	$35,000

Item: 18 **Description:** Professional development in support of a Teaching American History grant for teachers in District 8.

Term: 2 years 5 months **Options:** None **Funding:** Federal Grant - Vendor Named

Division: Community School District 08 **Contract Type:** Full Value

Vendor Name	Annual Amount
Houck Educational Consultants, LLC	$30,000

Item: 19 **Description:** Professional development services to provide at risk students entering 7th and 8th grades with instruction in the sciences, technology, engineering and mathematics in support of Science, Technology, Engineering, and Mathematics (STEM) grant in District 56.

Term: 3 years **Options:** None **Funding:** State Grant - Vendor Named

Division: Division of Portfolio Planning **Contract Type:** Full Value

Vendor Name	Annual Amount
Rensselaer Polytechnic Institute (RPI)	$221,835

Item: 20 **Description:** Professional development in support of a Teaching American History grant for teachers in District 29.

Term: 3 years **Options:** 2 one year options **Funding:** Federal Grant - Vendor Named

Division: Community School District 29 **Contract Type:** Full Value

Vendor Name	Annual Amount
Research Foundation Gotham Center/CUNY	$91,310

Item: 21 **Description:** Instructional textbooks and ancillary materials for use in classrooms.

Term: 7 years **Options:** None **Funding:** Various

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Carolina Biological Supply Company	$60,000
Iversen Publishing	$100,000
Jarrett Publishing Company	$30,000
Loyola University Press	$90,000
Positive Action Inc.	$10,000
Primary Concepts	$60,000
Rand McNally	$100,000

Item: 22 **Description:** Published and copyrighted assessment and testing materials.

Term: 3 years **Options:** None **Funding:** Various

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
The Riverside Publishing Company	$50,000

Item: 23 **Description:** Add-on item. Heating fuel oil for DOE buildings that require #2 fuel oil.

Term: 1 1/2 years **Options:** None **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Metro Fuel Oil Corp	$18,000,000

Item: 1

Description:

Resources for students, schools and teachers to implement science investigations and expand science content knowledge.

REQUEST FOR AUTHORIZATION FOR URBAN ADVANTAGE PROGRAM

Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$3,090,212	City Council Allocation (Tax Levy) and Tax Levy	7/1/10 - 6/30/11	None	City Council Allocation Section 1-03 (c) and Negotiated Services – Section-09 of DOE Procurement Policy	Yes	Full Value
Vendor Name & Address	American Museum of Natural History Central Park West at 79th Street New York, NY 10024 Contact: Mariet Morgon					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Gregg Betheil Office of School Programs and Partnerships	Maxine Needle Director of Grants Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the American Museum of Natural History (AMNH) for the Urban Advantage Program to assist in providing resources for students, teachers, and schools to implement exemplary science investigations and to expand science content knowledge.

DISCUSSION

Urban Advantage works in conjunction with the DOE and eight of New York City's cultural institutions to provide a science education program for NYC middle schools, science teachers, school administrators, students, and families. Its program includes teacher professional development, subsidized class field trips, access to science institutions through a voucher system, and the procurement of supplies and equipment for classes and schools to support scientific investigation. AMNH has the primary responsibility for directing, coordinating, and administering the Urban Advantage Program.

This contract has two funding components which involve two different procurement processes, although this RA covers both.

The first funding component is a City Council member item allocation of $2.25 million that specifically names AMNH as the recipient of the funding.

The second component involves $840,212 of DOE tax levy funds. (The City Council allocation is not contingent upon this contribution by the DOE.) The Committee on Contracts determined that award of this second component to AMNH is cost effective and beneficial because AMNH was already receiving the bulk of its funding through the City Council allocation.

The City Council funds the program for 287 teachers, their students, and students' families. DOE funding will serve an additional 88 teachers, their students, and students' families. This funding represents a continuation of the historical number of schools served each year.

This contract was retroactive because a waiver was needed from the New York City Conflicts of Interest Board to pay DOE teachers for their services under this contract. The waiver was granted March 31, 2011.

A competitive bid was not used because to have the services provided by another party would be contrary to the City Council's allocation.

The City Council allocation specifically named this vendor for the amount stated above. A contract for personal services is necessary because the contract is funded by a line-item budget allocation that specifically named this vendor. To have the services provided by another party would be contrary to the allocation.

The Contract Manager's office has experience with the vendor and confirms they performed satisfactorily. DCP reviewed information regarding the vendor's background and found a pending Advice of Caution regarding a fine from the New York City Fire Department for an improper assembly permit. The fine was paid and we note that since 2007 there have been no further violations and conclude the matter was closed. There being no other adverse findings, the vendor is deemed responsible.

Item: 2

Description:

Withdrawn

Item: 3

Description:

Enhance the accuracy of DOE's college enrollment rates on progress report metrics focused on college readiness.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH NATIONAL STUDENT CLEARINGHOUSE (NSC) TO PROVIDE ONLINE ACCESS TO STUDENTTRACKER

Contract Cost	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$59,360	Grant	4/11/11-6/30/12	None	Negotiated Service	No	Fixed Price
Vendor Name & Address	National Student Clearinghouse (NSC) 2191 Fox Mill Road Herndon, VA 20171-3019					

Service Requestor/Contract Manager:	Division of Contracts and Purchasing Contact
Shani Wilkes Research & Policy Support Group	Romayne Jagessar Vendor Research & Price Analysis

STATEMENT OF PURPOSE

Authorization is requested on behalf of the Department's Research & Policy Support Group (RPSG) to contract with National Student Clearinghouse (NSC) to provide information about which high school graduates have enrolled in colleges and universities.

DISCUSSION

Founded in 1993, NSC is a not-for-profit corporation that provides student degree and enrollment verification for over 3,300 colleges and universities throughout the U.S., representing 92 percent of all higher education enrollments nationwide. Its StudentTracker is the only service that provides this information on a batch basis. Use of this service reduces districts' labor-intensive administrative burden of having to verify the postgraduate status of their students.

RPSG needs to receive new data from NSC in time to complete its High School Progress Reports and update the DOE's databases to include postsecondary information for the Class of 2010 in July. StudentTracker's data and metrics enable accountability at the school level and inform the DOE's efforts to improve enrollment rates. The DOE will also update student information back to 2002.

The cost for NSC services was previously paid through a NYS Department of Education contract; however, a delay in registering a contract with the NYS Controller's Office has prevented the State from making payments to NSC. Therefore, RPSG will pay for these services through C4E Contracts for Excellence grant funds targeted to postsecondary readiness from the Office of School Programs and Partnerships.

NSC's pricing is tiered so that the cost per student decreases as the number of requests for postgraduate status information increases. RSPG will submit approximately 470,000 records, for nine cohorts of students from 2002 to 2010. The DOE will pay $0.13 per record, a 50 percent discount off NSC's standard fee schedule. NSC has attested to the DOE's price certification and most favored customer clauses. Pricing may therefore be deemed fair and reasonable.

DCP has performed a search of VENDEX, the federal debarment list, and DOE internal sources and found no adverse information. NSC has thus been determined to be responsible.

Item: 4

Description:

Transportation of children in special education pre-kindergarten and early intervention programs.

REQUEST FOR AUTHORIZATION TO EXTEND AGREEMENTS WITH VENDORS FOR TRANSPORTATION OF CHILDREN IN PRE-SCHOOL/ EARLY INTERVENTION SPECIAL EDUCATION PROGRAMS

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount(s)	Procurement Method	Is Contract Retroactive?	Contract Type
$76,425,411 (Total 17 vendors)	Tax Levy	One Year	None	None	Negotiated Service	No	Full Value

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Lisa D'Amato, Administrator Contract Management Unit Office of School Support Services (OSSS)	Linda Rodriguez, Director Transportation, Food and Facilities

Vendor Name	Address	Annual/Total Amount
Alina Services Corp.	245-37 60th Avenue Douglaston, NY 11362	$832,901
B&F Skilled, Inc.	2542 West 13th Street Brooklyn, NY 11223	$1,065,568
Don Thomas Buses Inc.	1095 Close Avenue Bronx, NY 10472	$7,942,654
Happy Child Transportation	436 Spencer Street Staten Island, NY 10314	$1,201,550
Happy Day Transit	35-10 Starr Avenue Long Island City, NY 11101	$1,717,869
Iridium Services Corp.	245-37 60th Avenue Douglaston, NY 11362	$27,216,208
L&M Bus Corp.	3167 Atlantic Avenue Brooklyn, NY 11208	$13,066,437
Liberty Transit	165 Wolcott Avenue Brooklyn, NY 11231	$706,972
MJT Bus	913 Shepard Avenue Brooklyn, NY 11208	$956,482
P&G Transportation	1329 36th Street Brooklyn, NY 11218	$662,752

Vendor Name	Address	Annual/Total Amount
Penny Transportation	2548 West 13th Street Brooklyn, NY 11223	$1,842,254
Pinnacle Bus Service	146 Wolcott Avenue Brooklyn, NY 11223	$795,128
Pride Transportation	925 Shepard Avenue Brooklyn, NY 11208	$2,721,391
Prime Bus Corp	145-165 Wolcott Avenue Brooklyn, NY 11233	$1,719,067
Robin Transportation	2302 Neptune Avenue Brooklyn, NY 11224	$1,817,882
Selby Transportation	935 Garrison Avenue Bronx, NY 10474	$9,390,763
Smart Pick	2548 West 13th Street Brooklyn, NY 11223	$2,769,533

STATEMENT OF PURPOSE

Authorization is requested to extend contracts with the vendors listed above for transportation of children in preschool and early intervention (PreK/EI) special education programs. The extension terms are from July 1, 2011 through June 30, 2012.

DISCUSSION

The New York City Department of Transportation assigned contracts for the transportation of children attending PreK/EI special education programs throughout various locations in New York City Nassau and Westchester Counties to the DOE in August 2006. Contracts were negotiated by the Department of Education (DOE) to extend for an additional year with new rates based on a composite of U.S. Department of Labor, Bureau of Labor Statistics (BLS) Indices (below). It was the intention of the DOE to bid out the contracts in March 2007 with a start date of July 1, 2008, but the procurement was blocked by a court-imposed Temporary Restraining Order. In December 2009, the New York State Supreme Court, Appellate Division rendered a decision that required extensive revisions to the RFB prior to its release and the Department has appealed the decision. It was thus impractical to bid these contracts in time for the 2010-11 school year. In anticipation of a final court decision, the DOE has extended the contracts on a yearly basis in order to avoid disruption of services for these students.

A court decision is expected in July 2011, upon which the DOE will act quickly to release an RFB. The new contract is expected to be in effect in July 2012. Therefore, the OSSS requires an extension for an additional year through June 30, 2012. All extensions have been approved by Committee on Contracts.

Most of the contracts had prior adjustments based on a common BLS composite index weighted average of:

- Fifty percent (50%) for labor;
- Ten percent (10%) for fuel; and
- Forty percent (40%) for all other costs, including insurance.

The use of this industry index for price adjustments is deemed to be fair and reasonable because it includes the consumer prices compiled by the BLS in the northeast along with a measurement for fuel and labor adjustments applicable to this industry.

Notwithstanding several vendors complained that just the Bureau of Labor Statistics (BLS) weighted index did not cover their increased costs due to drops in student populations or increases in student absentee rates. The DOE reviewed each of these vendors' expense statements individually to validate their increases and only those vendors that clearly demonstrated a loss of income were given additional increases.

All vendors will be required to submit updated VENDEX forms and a background check will be conducted by DCP's Vendor Research and Price Analysis Unit. Any matters of concern will be brought to the Panel's attention prior to execution of these extension agreements. These vendors have provided satisfactory service in the past; they are thus deemed responsible.

CONTRACT #	VENDORS	ANTICIPATED SITE 2011-12 GRAND TOTAL
CT9056063	ALINA SERVICES	$595,723
CT9850328	ALINA SERVICES	$165,554
CT9950005	ALINA SERVICES	$71,623
	ALINA SERVICES - 3 contracts	$832,901
CT9850329	B & F SKLLED - 1 contract	$1,065,568
CT9056020	DON THOMAS	$288,422
CT9700519	DON THOMAS	$3,344,414
CT9150196	DON THOMAS	$4,309,818
	DON THOMAS - 3 contracts	$7,942,654
CT9056022	HAPPY CHILD - 1 contract	$1,201,550
CT9056071	HAPPY DAY	$0
CT9952837	HAPPY DAY	$321,626
CT9056079	HAPPY DAY	$447,305
CT9150166	HAPPY DAY	$487,645
CT9150167	HAPPY DAY	$461,293
	HAPPY DAY - 5 contracts	$1,717,869
CT9056058	IRIDIUM SERVICES	$1,504,724
CT9700804	IRIDIUM SERVICES	$1,318,400
CT9701322	IRIDIUM SERVICES	$24,393,084
	IRIDIUM SERVICES - 3 contracts	$27,216,208

CT9056033	L & M BUS	$1,935,574
CT9056034	L & M BUS	$1,362,308
CT9056035	L & M BUS	$1,024,621
CT9700815	L & M BUS	$0
CT9800119	L & M BUS	$509,723
CT9700342	L & M BUS	$510,150
CT9700343	L & M BUS	$197,723
CT9700341	L & M BUS	$139,983
CT9152197	L & M BUS	$3,143,806
CT9152211	L & M BUS	$2,319,850
CT9152196	L & M BUS	$1,922,698
	L & M BUS - 11 contracts	$13,066,437
CT9056039	LIBERTY TRANSIT - 1 contract	$706,972
CT9150151	MJT BUS - 1 contract	$956,482
CT9056009	P&G TRANSPORT. 1 contract	$662,752
CT9150211	PENNY TRANSPORT	$1,170,037
CT9952770	PENNY TRANSPORT	$672,217
	PENNY TRANSPORT - 2 contracts	$1,842,254
CT9056061	PINNACLE BUS	$489,636
CT9056062	PINNACLE BUS	$305,492
	PINNACLE BUS -2 contracts	$795,128
CT9952767	PRIDE TRANSPORT	$1,879,433
CT9952766	PRIDE TRANSPORT	$841,959
	PRIDE TRANSPORT - 2 contracts	$2,721,391

CT9953150	PRIME BUS CORP	$836,959
CT9056007	PRIME BUS CORP	$489,238
CT9952720	PRIME BUS CORP	$311,344
CT9700877	PRIME BUS CORP	$81,527
	PRIME BUS CORP - 4 contracts	$1,719,067
CT9056026	ROBIN TRANSPORT - 1 contract	$1,817,882
CT9056087	SELBY TRANSPORTATION	$582,785
CT9056080	SELBY TRANSPORTATION	$367,857
CT9056076	SELBY TRANSPORTATION	$948,777
CT9952759	SELBY TRANSPORTATION	$595,187
CT9952760	SELBY TRANSPORTATION	$2,247,538
CT9700824	SELBY TRANSPORTATION	$627,853
CT9700825	SELBY TRANSPORTATION	$1,547,767
CT9150197	SELBY TRANSPORTATION	$1,026,878
CT9150199	SELBY TRANSPORTATION	$952,353
CT9150198	SELBY TRANSPORTATION	$493,768
	SELBY TRANS. - 10 contracts	$9,390,763
CT9056067	SMART PICK	$1,382,892
CT9150061	SMART PICK	$1,386,641
	SMART PICK - 2 contracts	$2,769,533

Item: 5

Description:

Transportation of children in preschool and early intervention special education programs.

AUTHORIZATION TO EXTEND AGREEMENTS WITH VENDORS FOR TRANSPORTATION OF CHILDREN IN PRE-SCHOOL/ EARLY INTERVENTION SPECIAL EDUCATION PROGRAMS

Contract Amount	Funding Source	Term of Contract	Procurement Method	Is Contract Retroactive?	Contract Type
$33,090,111 across all 13 vendors	Tax Levy	One year	Negotiated Services	No	Full Value
Vendor Names and Addresses	See table below for awardees and contract data.				

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Lisa D'Amato, Administrator Contract Management Unit Office of School Support Services (OSSS)	Linda Rodriguez, Director Transportation, Food and Facilities

STATEMENT OF PURPOSE

Authorization is requested to extend contracts with the vendors listed below for transportation of children in preschool and early intervention (PreK/EI) special education programs. The extensions' terms are from July 1, 2011 through June 30, 2012.

DISCUSSION

The New York City Department of Transportation assigned contracts for the transportation of children attending PreK/EI special education programs throughout various locations in New York City, and Nassau and Westchester Counties to the DOE in August 2006. Contracts were negotiated by the Department of Education (DOE) to extend for an additional year with new rates based on a composite of U.S. Department of Labor, Bureau of Labor Statistics (BLS) Indices (below). It was the intention of the DOE to bid out the contracts in March 2007 with a start date of July 1, 2008, but the procurement was blocked by a court-imposed Temporary Restraining Order. In December 2009, the New York State Supreme Court, Appellate Division rendered a decision that required extensive revisions to the RFB prior to its release and the Department has appealed the decision. It was thus impractical to bid these contracts in time for the 2010-11 school year. Accordingly, it was necessary to extend the existing contracts until June 2011. In anticipation of a final court decision, the DOE has extended the contracts on a yearly basis.

The OSSS requests an extension of an additional year until June 30, 2012 in order to avoid disruption of services for these students. A court decision is expected in July 2011, upon which the DOE will act quickly to release an RFB. The new contract is expected to be in effect in July 2012.

The Committee on Contracts approved the proposed extensions, including price adjustments that were calculated using the BLS Composite Index weighted average of:

- Fifty percent (50%) for labor;
- Ten percent (10%) for fuel; and
- Forty percent (40%) for all other costs, including insurance.

The use of this industry index for price adjustments is deemed to be fair and reasonable because it includes the consumer prices compiled by the BLS in the northeast along with a measurement for fuel and labor adjustments applicable to this industry.

All vendors will be required to submit updated VENDEX forms and a background check will be conducted by DCP's Vendor Research and Price Analysis Unit. Any matters of concern will be brought to the Panel's attention prior to execution of these extension agreements. These vendors have provided satisfactory service in the past; they are thus deemed responsible

VENDOR NAMES AND ADDRESSES	
Bobmar Transportation, Inc.	2749 Stillwell Avenue Brooklyn, NY 11224
Fortuna Bus Company, Inc.	1329 36th Street Brooklyn, NY 11218
G.V.C. Ltd.	450 Zerega Avenue Bronx. NY 10473
Golden Ring Transit, Inc.	2356 East 4th Street Brooklyn, NY 11223
I&Y Transit Corp.	245-37 60th Avenue Douglaston, NY 11362
Jea Bus Company, Inc.	2548 West 13th Street Brooklyn, NY 11223
Professional Charter Service, Inc.	50 Snediker Avenue Brooklyn, NY 11207
R.S. Transportation Service, Inc.	2062 Richmond Road Staten Island, NY 10306
Round Trip Transportation	5015 Bay Parkway Brooklyn, NY 11230
Royal Express Line Corp	65-61 Saunders Street, Apt. 1D Rego Park, NY 11374
Thomas Buses, Inc.	2866 West 15th Street Brooklyn, NY 11224
Van Trans	75 Commercial Street Plainview, NY 11803
We Transport, Inc.	75 Commercial Street Plainview, NY 11803

PRE K EXTENTION AGREEMENTS WITHOUT NEGOTIATION 2011 - 2012		
CONTRACT	**VENDORS**	**ANTICIPATED GRAND TOTAL $**
CT9056024	BOBMAR TRANSPORT	$1,973,862.20
CT9056018	BOBMAR TRANSPORT	$1,178,121.67
CT9800115	BOBMAR TRANSPORT	$935,032.61
CT9150154	BOBMAR TRANSPORT	$6,404.66
CT9150062	BOBMAR TRANSPORT	$386,668.41
	BOBMAR TRANSPORT - 5 contracts	**$4,480,089.55**
CT9056015	FORTUNA BUS	$2,101,990.90
CT9056014	FORTUNA BUS	$932,864.75
	FORTUNA BUS - 2 contracts	**$3,034,855.65**
CT9056051	GVC LTD	$1,696,274.47
CT9056050	GVC LTD	$173,818.86
CT9952737	GVC LTD	$284,944.72
CT9952886	GVC LTD	$682,453.66
CT9700328	GVC LTD	$430,162.82
CT9150107	GVC LTD	$1,510,890.01
CT9150108	GVC LTD	$2,103,820.84
CT9150181	GVC LTD	$4,078,543.83
	GVC LTD	**$10,960,909.22**
CT9056012	GOLDEN RING	$595,811.91
CT9952889	GOLDEN RING	$23,592.15
CT9952891	GOLDEN RING	$84,357.75
CT9150152	GOLDEN RING	$257,340.22
	GOLDEN RING - 4 contracts	**$961,102.03**
CT9056028	I & Y TRANSIT	$806,638.38
CT9056029	I & Y TRANSIT	$225,582.03
CT9056030	I & Y TRANSIT	$252,013.95
CT9056031	I & Y TRANSIT	$98,505.72
	I & Y TRANSIT - 4 contracts	**$1,382,740.07**
CT9056106	**JEA BUS- 1 contract**	**$1,112,741.76**
CT9152031	PROFESSIONAL CHARTER	$1,554,845.55
CT9150226	PROFESSIONAL CHARTER	$1,755,977.16
	PROFESSIONAL CHARTER-2 contracts	**$3,310,822.71**
CT9800120	**ROUND TRIP -1 contract**	**$824,835.16**
CT9150106	**ROYAL EXPRESS -1 contract**	**$1,462,897.36**
CT9056181	**R S TRANSPORT - 1 contract**	**$418,078.96**

CT9056042	THOMAS BUSES	$991,250.80
CT9056040	THOMAS BUSES	$779,191.70
CT9952711	THOMAS BUSES	$455,406.49
CT9700447	THOMAS BUSES	$1,105,876.12
CT9700448	THOMAS BUSES	$313,331.57
CT9700449	THOMAS BUSES	$805,578.09
	THOMAS BUSES- 6 contracts	**$4,450,634.77**
CT9056011	VAN TRANS	$261,817.48
CT9056016	VAN TRANS	$0.00
CT9056010	VAN TRANS	$265,718.57
	VAN TRANS - 3 contracts	**$527,536.05**
CT9700450	**WE TRANSPORT - 1 contract**	**$162,867.65**
TOTALS		**$33,090,110.94**

Item: 6

Description:

Common Core performance based assessment pilot program supports.

REQUEST FOR AUTHORIZATION TO PROVIDE PROGRAM SUPPORTS FOR THE COMMON CORE STATE STANDARDS PILOT PROGRAM – ECS R0877

Estimated Total Contract Amount	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
3-YearTotal: $1,804,000	Title IID, Race to the Top, and Tax Levy	Three Years (3/1/11-2/28/14)	Expedited Competitive Solicitation (ECS)	Yes	Requirements

Vendor Name, Address & Estimated Amount	**The National Center for the Improvement of Educational Assessment, Inc. (NCIEA)** P.O. Box 351 Dover, NH 03821	Year 1: $283,700 Year 2: $265,700 Year 3: $243,400 3-Year Total: $792,800
	University of Pittsburgh for the Commonwealth System of higher Education, D.B.A. Institute for Learning (IFL) 3939 O'Hara Street, Learning Research & Development Center, Room 315 Pittsburgh, PA 15260	Year 1: $283,900 Year 2: $373,900 Year 3: $353,400 3-Year Total: $1,011,200

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Meghan Cliffel Program Manager Division of Academics, Performance and Support (DAPS)	Paul Simms Procurement Analyst Central Office Procurement

STATEMENT OF PURPOSE

Authorization is requested to contract with The National Center for the Improvement of Educational Assessment, Inc. ("NCIEA") and Institute for Learning ("IFL") to provide assessments and associated professional development (PD) services that prepare schools and associated networks for adoption of the Common Core State Standards ("Common Core Standards" or "CCSS").

DISCUSSION

In the summer of 2010, the Division of Academics, Performance and Support (DAPS, formerly the Division of Performance and Accountability) launched a series of pilot programs with approximately 100 schools and their network partners as part of a comprehensive strategy to prepare all schools to adjust curriculum, instruction, and assessments to meet the CCSS. These programs, paid for with private funding via the Fund for Public Schools, were intended to help educators and networks understand the implications of the CCSS on curriculum, instruction, and assessments, and to further improve academic rigor in support of students' college and career readiness. The services are a necessary component of the Race to the Top (RTT) program. The city is preparing for full integration of the Common Core State Standards in 2014-15. The work of the pilot programs is threefold: build the capacity of pilot schools and networks in CCSS, produce resources for using CCSS citywide for all schools, and garner lessons for future implementation. The professional development resources created through the pilots will ultimately be provided to all schools, and these pilot schools' experiences will continue to be used to facilitate other schools' transition to CCSS in the future.

To prepare for the launch of the pilot programs, a team of senior officials within the Division of Performance and Accountability went through a rigorous selection process to identify vendors with the necessary expertise and capacity. This process involved researching the leaders in the field on the areas of focus, outreach to leaders in the field to discuss the goals and timeline of the pilot programs and reviewing proposals from vendors interested in and capable of doing the work. This process resulted in the selection of NCIEA, IFL and Stanford University ("Stanford") to launch pilot programs at the elementary, middle and high school level respectively.

Concurrent with the aforementioned pilot programs, and in anticipation of the exhaustion of private funding, the Department released an expedited competitive solicitation seeking proposals for services that would follow on and build upon those performed already. DAPS does not have the necessary resources or expertise to provide the program support, and so must obtain outside resources and expertise. This procurement was handled as an Expedited Competitive Solicitation to meet the timeline for integrating the CCSS across the City. The ECS specified two components: Component 1 sought program supports to align curriculum to the CCSS, and Component 2 sought program supports for performance-based assessment pilots. Vendors could propose for one or both components. Component 1, which did elicit multiple proposals, will be the subject of a separate RA. This RA addresses two of the anticipated three awards under Component 2, for which only one proposal was received for each of the grade spans, those being the same vendors who had performed services under the pilot. Given the specialized expertise necessary, and in view of the rigorous selection process that the DOE went through to launch the pilot programs, it is not surprising the DOE received only single responses for each grade span.

Because only one response was received for each grade span, Committee on Contracts (COC) approval was required to award under this component. The COC approved them on the basis that these were the only vendors that responded to the ECS for their respective categories of service, that the services are a necessary component of the DOE's Race to the Top program, and that these vendors were deemed highly qualified by the program office.

It is noteworthy that each vendor is acknowledged as a leader by the consortium (PARCC) funded by the U.S. Department of Education and charged with the design of the new summative assessments that will be operational in 2014-15. These will be used to measure our students' ability to meet the CCSS. Their work is foundational to the design being pursued by the consortia and each has a particular expertise within the larger field of assessment design and has worked with educators on the design and use of performance-based assessments aligned to a subset of the CCSS in ELA and mathematics.

The Division of Contracts & Purchasing compared the proposed pricing with the rates paid to each vendor by other districts and the NYC Fund for Public Schools for similar services. Each vendor's overall pricing matches or is lower than that paid elsewhere. IFL offers the DOE in-kind contributions in the form of a citywide site license for materials, valued at $200,000 in year one of the contract. Therefore, pricing can be deemed fair and reasonable.

A comprehensive background check was conducted on each vendor and found no significant adverse information. These vendors can therefore be deemed responsible with respect to this procurement.

Item: 7

Description:

Labor, material and supervision necessary for repairs and maintenance of elevators and escalators in schools and administrative buildings.

REQUEST FOR AUTHORIZATION
FOR REPAIRS AND MAINTENANCE OF ELEVATORS AND ESCALATORS

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount(s)	Procurement Method	Is Contract Retroactive?	Contract Type
$9,537,,502 $47,687,514 Plus Annual CPI Adjustments	Tax Levy	Five Years	One 270-Day Extension	$7,153,127	RFB	No	Requirement

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Volkert Barren, Program Director Division of School Facilities	Shelley Epstein Division of Contracts and Purchasing

Vendor Name	Address	Annual Amount	Total Amount
Excel Elevator and Escalator Corporation	257 Nelson Avenue Staten Island, NY 10308	$3,262,453	$16,312,269
Otis Elevator Company	65 Fairchild Avenue Plainview, NY11803	$5,058,299	$25,291,495
Action Elevator Inc./dba Hudson Elevator Group	963 Van Duzer Street Staten Island, NY 10304	$1,216,750	$6,083,750

STATEMENT OF PURPOSE

Authorization is requested to contract with Excel Elevator, Otis Elevator, and Action Elevator for labor, material and supervision necessary for repairs and maintenance of elevators and escalators in schools and administrative buildings. .

DISCUSSION

A request for bids was advertised in the City Record and on the DCP web site, and included six aggregate classes. Aggregate Class 1 includes all schools and buildings in which there are elevators and one or more escalators. Aggregate Classes 2 through 6 include only elevators in schools and buildings in the Bronx, Manhattan, Queens, North Brooklyn, and South Brooklyn/Staten Island, respectively. The bid document stated that it was the DOE's intention to award only one aggregate class to any one bidder, while reserving the right to award more than one aggregate class to a bidder. In such cases, the bidder is required to demonstrate that it has sufficient qualified personnel, equipment, and facilities to ensure that award of multiple aggregate classes will not lower the overall quality of services. Five bids were received for Aggregate Class 1; nine bids each were received for Aggregate Classes 2, 3, and 4; eight bids each were received for Aggregate Classes 5 and 6.

Excel Elevator was the low bidder on four aggregate classes (1, 4, 5, and 6). A qualification meeting was held with Excel and it was determined that they had the organizational capacity, including the required number of licensed inspectors, to service two aggregate classes and that the best overall savings was achieved by awarding Aggregate Classes 4 and 6 to Excel. Excel has had previous

contracts with DSF and has provided satisfactory service; DSF is confident they will continue to provide satisfactory service.

Otis was the low bidder for Aggregate Class 2, the second low bidder after Excel for Aggregate Class 1 and third low bidder for Aggregate Class 3. A qualification meeting was held with Otis and it was determined they had the organizational capacity including the required number of licensed inspectors, to service these contracts. Awarding these classes to Otis gives the DOE the best overall cost savings. Consequently they are recommended for award of these three classes.

Action Elevator is the low bidder for Aggregate Class 3 and second low bidder (after Excel) for Aggregate Class 5. A qualification meeting was held with Action and it was determined that they had the organizational capacity, including the required number of licensed inspectors, to service one area. Action has had prior contracts with DSF and has provided satisfactory service. DSF is confident they will continue to provide satisfactory service. They are recommended for award of Aggregate Class 5 where the DOE achieves the greatest cost savings.

A review of financial statements did not reveal any risk associated with doing business with Excel, Otis, or Action. The Vendor Research and Price Analysis Unit (VRPA) conducted a background check on Excel, Otis and Action. No significant adverse information was found for these vendors.

VRPA's price/cost analysis found that because there were multiple bidders for each class of this contract and awards were made to bidders who could demonstrate their capacity to perform the contracted services, the pricing may be deemed fair and reasonable.

Pricing for the escalators is approximately four percent less than previous contracts for similar items. This reduction may be due to the consolidation of all escalators into one class with award to one vendor. Previous contracts were awarded in small groups by schools and locations to several vendors. The elevator pricing is approximately 7.8 percent higher than previous contracts for similar items. Factors contributing to the increase are higher material costs and increases in prevailing wages. Based on the receipt of several competitive bids, all prices are deemed to be fair and reasonable.

Item: 8

Description:

Withdrawn

Item: 9

Description:

Engraving dies and printing of diplomas for the incoming Chancellor.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH TRIPI ENGRAVING TO PRINT AND DELIVER SCHOOL DIPLOMAS

Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$132,100	Tax Levy	4/1/11 – 6/30/11	None	Sole Source Goods	Yes	Requirements
Vendor's Name & Address	Tripi Engraving Co., Inc. 60 Mesorole Avenue Brooklyn, NY 11222					

Service Requester/Contract Manager	Division of Contracts and Purchasing Contact
Joel Mendoza Division of Academics, Performance and Support	Nick Labetti Procurement Analyst

STATEMENT OF PURPOSE

Authorization is requested to contract with Tripi Engraving Co., Inc., to print and deliver school diplomas.

DISCUSSION

The Division of Academics, Performance and Support has requested approval to perform a sole-source goods procurement for the engraving of dies and the printing and delivery of school diplomas.

In May 2010, Tripi Engraving was awarded, through a competitive sealed bid process, a contract for the engraving of dies and the printing and delivery of diplomas. Tripi Engraving was the lowest responsive, responsible bidder. The estimated quantity and spend for that contract was based on previous usage. The contract specified expiration at September 30, 2011, or with the expenditure of $100,000. The anticipated annual spend was $39,000. However, with the hiring of a new chancellor, new diplomas are required for all schools. Because of this change in leadership and the need to print new diplomas for June 2011 graduation, the $100,000 threshold has been met; the contract has, therefore, been exhausted.

DCP has confirmed that due to the time constraints to meet the delivery demands, Tripi Engraving is the only vendor who has the capacity to print the school diplomas in time for June graduations.

This sole source procurement was publicly advertised in the City Record and on DCP's website. The DOE received two no-bid responses for this procurement; no other responses were received.

Tripi Engraving has agreed to provide the DOE with the engraving dies and diplomas at the same pricing as their previous contract. Based on the pricing remaining the same and Tripi being the lowest bidder on the previous contract, the prices offered may be deemed fair and reasonable.

Background checks were conducted using Uniform Commercial Code, EPLS, VENDEX, and Hoover's. No significant adverse information was revealed. On previous procurements for similar products, Tripi Engraving has performed in accordance with the contract terms and conditions. The vendor is therefore deemed responsible.

Item: 10

Description:

Pre-K/EI pupil transportation contract for special needs student transportation.

REQUEST FOR AUTHORIZATION
TO AMEND CONTRACT WITH SELBY TRANSPORTATION

Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$29,596	Tax Levy	4/1/11 – 8/31/11 (Five Months)	No	Contract Amendment	No	Requirement
Vendor Name & Address	Selby Transportation Corp. 935 Garrison Ave. Bronx, NY 10474					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Eric Goldstein Chief Executive Officer Nutrition and Transportation	Linda Rodriguez Director Transportation, Food & Facilities Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to amend a contract with Selby Transportation to provide pupil transportation for a pre-kindergarten (pre-k) special education student who requires limited travel time. The proposed amendment is for five months, from April -through August 2011.

DISCUSSION

The contract with Selby for transportation of pre-k students stipulates that the vendor has up to 90 minutes to transport out-of-borough students, but an impartial hearing modified the Individualized Education Program (IEP) for a special student to a limit of 45 minutes of travel time. The DOE is required by law to comply with all provisions in a student's IEP, so the contract must be amended to compensate the vendor for the additional cost associated with the requirement.

Selby has tried to meet the travel limit for this student and can do so during the morning commute from home in Queens to the school in Manhattan. However, the trip home presents logistical problems because a different group of students are transported at that time. In fact, the only way to comply with the IEP is to use a dedicated bus to transport the student home. The cost to add a bus in the afternoon is $302, so it will cost $29,596 for the balance of 98 days left in this school year (including the summer).

Selby is in good standing with the DOE, having provided satisfactory service, and OPT is confident they will continue to provide good service in the upcoming year.

Item: 11

Description:

Professional development for arts education services including blueprint trainers, standards-based professional development and instructional planning and support services. (This vendor was previously approved by the Panel for component one. This item is for approval of component two)

AUTHORIZATION TO ENTER INTO AGREEMENTS WITH ELIGIBLE PROVIDERS FOR THE PROVISION OF PROFESSIONAL DEVELOPMENT SERVICES FOR ARTS EDUCATION FOR THE NEW YORK CITY DEPARTMENT OF EDUCATION (PQS #R0089) ~RA#1

Estimated Contract Cost per annum	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
$10,000,000	Various including Tax levy & Reimbursable funds	November 1, 2008 to October 31, 2013 (5-Years)	Pre-Qualified Solicitation (PQS)	No	Requirements
Vendor Name & Address	**See Table Below**				

Service Requestor/Contract Manager	Division of Contracts and Purchasing
Paul King, interim acting Senior Instructional Manager for Arts Education	Andrea Black, Procurement Contract Manager
Office of Arts and Special Project (OASP)	Division of Contracts and Purchasing (DCP)
Tel: 212-374-0290	Tel: 718-935-4984

Statement of Purpose

The Chancellor's approval is sought to enter into requirements contracts with twenty-three (23) vendors to provide professional development services for arts education. The department will partner with organizations and/or individuals that can provide services in one or more of the following component areas: Component #1- Blueprint Trainers, Component #2- Standards-Based Professional Development, and Component #3- Instructional Planning and Support Services. These programs would be provided at the discretion of each participating school.

Discussion

The goal for this initiative is to enter into contracts with providers who can deliver high quality professional development and consultancy services for arts education to support and advance teaching and learning. As an essential priority of the Children's First agenda, professional development and consultancy service providers will collaborate with schools to utilize the Blueprints for Teaching and Learning in the Arts ("Blueprint") to maximum effectiveness, as well as to assist schools in providing content-rich arts learning as required by the New York State Learning standards for arts education.

Blueprint trainers and providers of standards-based professional development will work with schools to enhance teaching and learning in one or more of the following art forms: Visual Arts, Music, Dance, Theater and/or Film and New Media. Providers of instructional planning and support services will consult with school leaders in the areas of facilities, budgeting, planning, and scheduling for arts education as well as in the areas of assessment and evaluation.

A Pre-Qualified Solicitation (PQS) was released and thirty-six (36) proposals were received. The Evaluation Committee was drawn from OASP Arts Directors, Directors of Arts Accountability and Support, one Principal Assigned, and the Coordinator of Theater Programs. Members of the Evaluation Committee are experts in their respective discipline and conduct citywide professional development workshops. OASP Arts Directors wrote the scope and sequence for the requested services outlined in this solicitation. Proposals were evaluated and scored based on the following evaluation criteria: Program Plan (25 points), Organizational Capacity (25 points), Demonstrated Effectiveness (25 points) and Price (25 points). Successful vendors had to achieve a minimum score of 75. Providers proposing for more than one component were evaluated separately for each component. To ensure scoring consistency, a mandatory training session outlining DCP's procurement process was conducted for committee members.

Twenty-three (23) providers were recommended for contract award by the evaluation committee, contingent upon background investigations. Down-selected proposers will be notified of the deficiencies in their proposal and will be allowed to resubmit at a later date.

The estimated annual amount for each previously contracted vendor was based on the following factors: discussions with the program manager, vendors' availability to perform service and prior years' utilization. It was agreed that vendors new to the system should be allocated a base amount of $50,000.

Pricing varies with each program, but most of the twenty-three (23) vendors had previous professional development contracts. Hourly rates were analyzed and either had not changed or had increased slightly, which is reasonable considering the prior contract pricing is three years old. The newly proposed rates were found to be fair and reasonable based on comparable rates charged by similar providers. Blueprint Trainers' (Component #1) may provide up to 125 hours per annum at an hourly rate of $75 per trainer. Because this is a new service classification, a Blueprint Trainer estimate will be set at $50,000.

As a part of the PQS process, all service requests over $25,000 must go through the Multiple Task Award Contract (MTAC) process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their awarded areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a Purchase Order (PO). This process is to ensure competition among the large number of vendors eligible to provide service as a result of this procurement. The PQS process allows ongoing proposal submission by vendors. Future RAs for these services will be submitted in batches as new providers are presented for an award.

	Awarded Vendors	Certified Blueprint Trainers	Component(s)	Estimated Annual Amount
	Component #1: Blueprint Trainers			
1.	Michael Mao 104 West 70th Street, New York, New York 10023	**Michael Mao**	1	**$50,000**
2.	Together in Dance 66 Genesee Avenue, Teaneck, New Jersey 07666	**Roslyn Biskin, Margot Faught, and Karen Curlee**	1	**$50,000**
3.	Mark DeGarmo & Dancers/Dynamic Forms, Inc. 107 Suffolk Street, Suite 310, New York, New York 10002	**Mark DeGarmo**	1	**$50,000**
4.	Ballet Theatre Foundation LTD. 890 Broadway, 3rd Floor, New York, New York 10003	**Richard Toda**	1	**$50,000**
5.	Tina Curran 465 E. 16th Street, Brooklyn, New York 11226	**Tina Curran**	1	**$50,000**
6.	TheatreMoves, Inc. 275 East 7th Street, Suite #4, New York, New York 10009	**Paul Rajeckas**	1	**$50,000**
7.	Symphony Space, Inc. 2537 Broadway, New York, New York 10025	**Madeline Cohen**	1	**$50,000**
8.	The Arts Connection, Inc. 520 Eighth Avenue, Suite 321, New York, New York 10018	**Jessica Nicoll (Dance), Joanna Hefferen (Theater)**	1	**$50,000**
9.	Stages of Learning 138 South Oxford Street, Room Number 1B, Brooklyn, New York 11217	**Floyd Rumohr (Theater), Andrea Seigel (Theater)**	1	**$50,000**
10.	American Place Theatre, Inc. 266 West 37th Street, Floor 22, New York, New York 10018	**David Kener**	1	**$50,000**

11.	Philharmonic Symphony Society of New York 132 West 65th Street, New York, New York 10023	**Theodore Wiprud**	**1**	**$50,000**
12.	The Studio in a School Association 410 West 59th Street, New York, New York 10019	**The Studio in a School Association (approved for Visual Arts Only)**	**1**	**$50,000**
13.	Theater for a New Audience 154 Christopher Street, Suite 3D, New York, New York 10014	**Joseph Giardina**	**1**	**$50,000**
	Component #2: Standards-Based Professional Development **Component #3: Instructional Planning and Support Services**			
1.	The Metropolitan Opera Guild, Inc. 70 Lincoln Center Plaza, 6th Floor, New York, New York 10023	**N/A**[1]	**2**	**$200,000**
2.	Together in Dance 66 Genesee Avenue, Teaneck, New Jersey 07666	**N/A**	**2**	**$90,000**
3.	Mark DeGarmo & Dancers/Dynamic Forms, Inc. 107 Suffolk Street, Suite 310, New York, New York 10002 **(Dance only)**	**N/A**	**2**	**$140,000**
4.	Magic Box Productions, Inc. 274 Bedford Road, Pleasantville, New York 10570	**N/A**	**2**	**$50,000**
5.	CUNY Creative Arts Team 101 West 31st Street, 6th Floor, New York, New York 10001	**N/A**	**2**	**$100,000**
6.	National Chorale/National Choral Council 1650 Broadway, Suite 301, New York, New York 10019	**N/A**	**2**	**$60,000**
7.	Arts Horizons, Inc. 1 Grand Avenue, Suite #7, Englewood, New Jersey 07631	**N/A**	**2**	**$160,000**

[1] N/A--Not applicable

8.	The Arts Connection, Inc. 520 Eighth Avenue, Suite 321, New York, New York 10018	N/A	2	$150,000
9.	Stages of Learning 138 South Oxford Street, Room Number 1B, Brooklyn, New York 11217	N/A	2,3	$250,000
10.	American Place Theatre, Inc. 266 West 37th Street, Floor 22, New York, New York 10018	N/A	2	$50,000
11.	Learning Through An Expanded Arts Program, Inc. (LEAP) 441 West End Avenue, Room Number 2G, New York, New York 10025	N/A	2	$150,000
12.	J. Brodsky & Associates Educational Consultants, Inc. 522 Shore Road, Room Number 5G, Long Beach, New York 11561	N/A	3	$50,000
13.	Lincoln Center for the Performing Arts 70 Lincoln Center Plaza, New York, New York 10023	N/A	2	$380,000
14.	The Studio in a School Association 410 West 59th Street, New York, New York 10019	N/A	2	$250,000
15.	Brooklyn Academy of Music 30 Lafayette Avenue, Brooklyn, New York 11217	N/A	2 (Dance, Theater, and Film only)	$150,000
16.	Young Playwrights, Inc. 431 Fifth Avenue, 6th Floor, New York, New York 10016	N/A	2	$200,000
17.	Philharmonic Symphony Society of New York 132 West 65th Street, New York, New York 10023	N/A	2	$65,000
18.	Theater for a New Audience 154 Christopher Street, Suite 3D, New York, New York 10014	N/A	2	$50,000

The rationale for the 16 vendor's down-select decisions is provided in the chart below.

	Vendor's Name	Justification for Down-Select
1.	Manhattan New Music Project	Proposal fails to address the needs set forth in the PQS.
2.	Notes in Motion	Proposal fails to address the needs set forth in the PQS.
3.	Planet Arts	Proposal fails to address the needs set forth in the PQS.
4.	New Museum of Contemporary Art	Vendor proposed to the wrong solicitation-transferred proposals to PQS #R0164 Arts Education Services.
5.	City of Lights Youth Theater	Proposal fails to address the needs set forth in the PQS.
6.	Together in Dance	Proposal was not approved for Component #3.
7.	The Center for Arts and Education	Proposal fails to address the needs set forth in the PQS.
8.	Mark DeGarmo & Dancers	Proposal was not approved for Component #3.
9.	Judith Shakespeare Company	Proposal fails to address the needs set forth in the PQS.
10.	SPECTRUM	Proposal fails to address the needs set forth in the PQS.
11.	Manhattan Class Theater	Proposal fails to address the needs set forth in the PQS. Programs proposed are covered by another contract.
12.	Symphony Space	Proposal was not approved for Component #2.
13.	Rush Philanthropic Arts Foundation	Proposal fails to address the needs set forth in the PQS.
14.	Cohen Arts & Education	Proposal fails to address the needs set forth in the PQS.
15.	Brooklyn Arts Council	Proposal fails to address the needs set forth in the PQS.
16.	CUNY Creative Arts Team	Proposal was not approved for Component #3.

Item: 12

Description:

Professional development and direct student services for teaching elementary, middle and high school sciences.

REQUEST FOR AUTHORIZATION FOR SCIENCE PROFESSIONAL DEVELOPMENT (PQS # 1C475) RA #4

Estimated Annual/Total Contract(s) Cost	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$25,000/ $125,000	Various, including Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract	No	Require-ments

Service Requestor/Contract Manager	Division of Contracts and Purchasing Contact
Gregg Betheil Executive Director Division of School Support & Instruction	James E. Whitfield Procurement Contract Manager

Vendor Name & Address		Awarded Components
	Alley Pond Environmental Center 228-06 Northern Blvd. Douglaston, NY 11362	1, 2, 3

STATEMENT OF PURPOSE

Authorization is requested to enter into a requirements contract with Alley Pond Environmental Center ("Alley Pond") to provide professional development in science and related services systemwide. These services will be provided at the discretion of each participating school.

DISCUSSION

This is the fourth award proposed for comprehensive professional development services for various science programs for schools, central offices and school support organizations throughout the city.

Vendors were asked to submit proposals for one or more of the following components:

- Component 1 – Professional Development Services in Science
- Component 2 – Direct Services to Students
- Component 3 – Direct Services to Parent Groups

The proposal was scored based on the following Criteria: Program Plan (25 points), Demonstrated Effectiveness (25 points), Organizational Capacity (25 points) and Price (25 points). An evaluation committee consisting of three former teachers who are currently school administrators with the Department of Science, Technology, Engineering and Mathematics was established to ensure that the selected vendor will meet schools' needs. The proposal awardee demonstrated a strong capacity to provide services to our schools and a clear understanding of how their services would be implemented.

Fourteen vendors responded to the initial solicitation, and ten vendors were proposed for award under RA #1. One of the ten vendors subsequently withdrew, making nine the total number of contracts executed under RA #1. Eleven proposals were submitted after the initial solicitation. Six vendors were recommended for award under RA #2, and another vendor withdrew, making five the total number of executed contracts under RA #2. Under RA #3, the remaining five proposals were all recommended for award and one vendor withdrew, making four the total number of recommended awards under RA #3. For the present RA (#4), only one vendor was listed and approved.

The professional development, direct student services, and parent workshops provided by Alley Pond all fall within the median-to-low ranges for each component. Alley Pond's rate for professional development is based on an 8-hour session at $312.50 per hour which includes professional development that focuses on biodiversity and environmental science at Alley Pond's outdoor learning laboratories, for direct student services its $83 per hour is based on a 3-hour session that includes hands-on science based activities in the classroom with the comparisons and observations of live animals. The 3-hour parent workshops are $100 per hour, which involves parents participating in presentations based on pond ecosystems, butterflies and mammals. All three components' pricing include preparation time in addition to daily on-site execution. The average rate for Professional Development Services (Component #1) are $469 per hour, Direct Student Services (Component #2) $312 per hour, the Parent Workshops $313 per hour. The rates proposed by the awardee were found to be fair and reasonable based on a comparison with rates charged by other awardees in earlier submissions from the same solicitation.

The estimated annual contract amount for this vendor is based on the estimated minimum amount for a requirements contract of $25,000, because Alley Pond Environmental Center had annual expenditures of less than $25,000 for providing science professional development or related services.

Contracts for these services are necessary because the DOE does not possess the personnel required to provide these services.

A background check of Alley Pond, which included the Excluded Parties List, the Uniform Commercial Code Lien Search, VENDEX Advice of Caution, and the Vendor Watch List, revealed no significant adverse information. The vendor is thus deemed responsible.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 13

Description:

Chess classes for elementary and middle school students attending NYC Title I funded public schools.

REQUEST FOR AUTHORIZATION FOR CHESS-IN-THE-SCHOOLS.

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$253,500	City Council	7/1/10-6/30/11	None	City Council Allocation Section 1-03 (c) of DOE Procurement Policy	Yes	Full Value
Vendor Name & Address	Chess-in-the-Schools 520 Eighth Avenue, 2nd Floor New York, NY 10018					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Gilberto Palmer Division of Contracts and Purchasing	Maxine Needle, Director of Grants Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with Chess-in-the-Schools to providing chess classes to elementary and middle school students attending New York City Title I funded public schools.

DISCUSSION

Chess-in-the-Schools uses structured classroom, after-school, weekend, and summer programs to leverage chess as an educational tool that promotes learning. These programs help young people develop critical thinking and problem-solving skills in 50 schools across the City, reaching a total of 250 to 300 students in each participating school per year.

Chess-in-the-Schools also offers after-school chess clubs that include advanced chess instruction, one-on-one coaching, and practice competitions. Clubs meet once a week for two hours throughout the academic year and are open to all students at participating schools. Participants receive chess sets and Chess-in-the-School workbooks, along with advanced chess books and chess clocks.

A City Council allocation specifically named this vendor for the amount stated above. A contract for personal services is necessary because the contract is funded by a line-item budget allocation which specifically named this vendor. To have the services provided by another party would be contrary to the allocation.

This contract is retroactive because the vendor did not provide the required documentation in time. Moreover, additional time was required to confirm that the City Council intended that the vendor could charge schools additional amounts. Consistent with the City Council's understanding, the contract will allow Chess-in-the-Schools to charge up to $2,500 to participate.

The Contract Manager's office has experience with the vendor providing these services and confirms that they performed satisfactorily. DCP reviewed information regarding the vendor's background in VENDEX and VCIP and found no other significant adverse information. The vendor is thus deemed responsible.

Item: 14

Description:

Implementation of Take It Home, a program to provide children with computers to improve their learning environment at home, for 500 families in Brooklyn, Bronx, Queens and Manhattan.

REQUEST FOR AUTHORIZATION FOR THE TRAINING OF HIGH POVERTY FAMILIES AND TEACHERS TO IMPROVE THE HOME LEARNING ENVIRONMENT

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$65,000	City Council	7/1/10-6/30/11	None	City Council Allocation Section 1-03 (c) of DOE Procurement Policy	Yes	Full Value
Vendor Name & Address	Computers for Youth Foundation, Inc. 520 Eight Avenue, Floor 25 New York, NY 10018 Attention: Mark Malaspina					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Gordon Graham Program Manager	Maxine Needle Director of Grants

STATEMENT OF PURPOSE

Authorization is requested to contract with the Computer for Youth Foundation, Inc. ("CFY"), to implement the "Take It Home Program" for children in high-poverty New York City middle schools

DISCUSSION

CFY assists children in middle schools whose populations have high poverty rates to excel academically by improving their home learning environment. The vendor will provide the "Take It Home Program" for 500 families of sixth graders in eligible middle schools, in addition to providing bilingual help desk devices and computer swap-out support for New York City families served in prior years. To be eligible, schools need 75 percent of their students on free or reduced lunch. Families are encouraged to attend Saturday family learning workshops, which provide training on creating a strong home learning environment, as well as teaching them basic computer skills, Internet safety, and the use of educational software.

Each family receives a "Home Learning Center," consisting of a refurbished desktop computer, a set of educational software, and two free subscriptions to fee-based online subscription products. CFY also trains teachers on utilizing the program to improve student achievement and deepening the school-home connection. As part of the Take IT Home Program, CFY conducts pre- and post-participation surveys of all participating families to measure key program areas, such as family demographic information, family Internet adoption rates, parental aspirations for their children's academic success, and parental confidence in improving the home learning environment.

This contract is retroactive because the grant office had difficulty in obtaining the accessory documentation (such as work plan, budget, etc.) from the vendor.

A City Council allocation specifically named this vendor for the amount stated above. A contract for personal services is necessary because the contract is funded by a line-item budget allocation which

specifically named this vendor. To have the services provided by another party would be contrary to the allocation.

The vendor has provided satisfactory services in the past. DCP reviewed information regarding the vendor's background in VENDEX and VCIP and found no significant adverse information. The vendor is thus deemed responsible.

Pricing was established by the grantor in the grant award.

Item: 15

Description:

Drop-out prevention services for 184 at risk students.

REQUEST FOR AUTHORIZATION FOR UNITED WAY OF NEW YORK CITY

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$275,000	City Council	7/1/2010 – 6/30/2011	None	City Council Allocation, per Section 1-03 (c) of DOE Procurement Policy	Yes	Full Value
Vendor Name & Address	United Way of New York City (UWNYC) Two Park Avenue New York, NY 10016 Contact: Wanda Torres-Mercado					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Vincent Chin Senior Operations Manager The Office of School and Youth Development	Maxine Needle Director of Grants

STATEMENT OF PURPOSE

Authorization is requested to contract with United Way of New York City (UWNYC) to provide services to about 184 students with a history of poor attendance at the following schools: PS 191; PS153; Enterprise, Business and Technology High School; Health Opportunities High School; PS 28; and PS 7.

DISCUSSION

The objective of United Way of New York City (UWNYC) is to improve student attendance in order to achieve academic success. Vendor staff will monitor attendance on a daily basis and conduct outreach for each student with one or more absences.

UWNYC staff will work with families to become more involved in their children's education in school and at home. They will also work with the school to develop a plan that involves families in the academic lives of their children. In addition, the vendor will, through counseling, help the students develop the social-emotional skills they need to be successful in school and in life. Counseling sessions will determine and address causes of low academic achievement and poor attendance.

This contract is retroactive because it did not have MOCS/VENDEX clearance until February 2011, and the grant office had difficulty in obtaining the necessary documents (such as work plan, budget, etc.) from the vendor.

A City Council allocation specifically named UWNYC for the amount stated above. A contract for personal services is necessary because the contract is funded by a line-item budget allocation which specifically named this vendor. To have the services provided by another party would be contrary to the allocation.

UWNYC has provided satisfactory services in the past. DCP reviewed information regarding the vendor's background in VENDEX and VCIP and found no significant adverse information. The vendor is thus deemed responsible.

The total price for the contract services was established by the City Council.

Item: 16

Description:

Outside educational experts for designated schools identified in the School Improvement Corrective Action and Restructuring Plans under NCLB.

REQUEST FOR AUTHORIZATION FOR SCHOOL TURNAROUND/TRANSFORMATION CONSULTING SERVICES

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,155,000	NYSED	1/1/11-8/31/11	None	Vendor Named in Grant, Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	Cambridge Education, LLc 400 Blue Hill Drive, Suite 100 Westwood, MA 02090					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Eduardo Contreras Director of Operations	Maxine Needle Director of Grants

STATEMENT OF PURPOSE

Authorization is requested to contract with Cambridge Education (CE) to provide lead reviewers/outside education experts for Joint Intervention Team reviews.

DISCUSSION

There are 59 Title I public schools in New York City that have been designated as "Restructuring Year 1," "Restructuring Year 2," or "Restructuring Advanced." Under *No Children Left Behind* legislation, these schools will be subject to Joint Intervention Team (JIT) reviews. Each school will be assigned a review team to assist with planning and restructuring requirements and each review team must have an outside educational expert (OEE) with proven experience in school turnaround, a New York State Education Department representative, and a New York City district representative. Cambridge will serve as the OEE for these reviews, providing expertise in school organization, leadership, curriculum content, assessment, instruction, and special education, among other topics.

CE will coordinate roles and responsibilities for each member of the JIT review teams. They will also gather critical information by reviewing school documents, conducting structured walkthroughs and classroom observations, attending scheduled meetings (grade level, curriculum, special education, guidance, administrative), and conducting interviews/focused meetings with administrators, teachers, parents, students, and other staff. Finally, Cambridge will collaborate with other members of the review teams to summarize key finding and prepare recommendations and final reports.

The program is funded through a School Improvement Grant 1003(a) that names Cambridge as the vendor. A contract for personal services is necessary because the contract is funded by a grant, and the grant award specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

This contract is retroactive because the State did not release the funds to the DOE until January 2011.

DCP reviewed information regarding the vendor's background in the VENDEX system and found no significant adverse information. The contract manager's office has experience with the vendor providing these services and confirms that they performed satisfactorily. The vendor is therefore deemed responsible.

Pricing for the contract services was established by the grantor in the grant award.

Item: 17

Description:

Evaluation services in support of the Artful Learning Communities grant in District 20.

REQUEST FOR AUTHORIZATION FOR EVALUATION SERVICES

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$35,000	USDOE	10/01/10-9/30/11	None	Vendor Named in Grant, Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	Dr. Robert Horowitz 540 Ft. Washington Avenue, Apt. 5F New York, NY 10033					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Patricia Payne Senior Grant Officer	Maxine Needle Director of Grants

STATEMENT OF PURPOSE

Authorization is requested to contract with Dr. Robert Horowitz to provide evaluation services in support of the Artful Learning Communities (ALC) grant in Community School District 20.

DISCUSSION

Dr. Robert Horowitz will conduct evaluations that will use a mixed-method design, with both quantitative and qualitative approaches to collecting and analyzing data. Dr. Horowitz's data types, sources, and instruments will include the following: 1) surveys of participating teachers and school-based administrators (Likert-type scales, descriptive data, and open-ended questions); 2) interviews with teachers, ArtsConnection administrators, and professional development staff; 3) observations of instruction, workshops, retreats, and institutes; and 4) content analysis of a sample of teaching units developed through the program. These evaluations will be conducted at schools in District 20.

The grantor's program is a Artful Learning Communities Grant. A contract for personal services is necessary because the contract is funded by a grant, and the grant award specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

This contract is retroactive because the vendor and client did not provide the required documentation in time.

The Contract Manager's office has experience with the vendor providing these services and confirms that they performed satisfactorily. DCP reviewed information regarding the vendor's background in the VENDEX system and found no significant adverse information. The vendor is deemed responsible.

Pricing for the contract services was established by the grantor in the grant award.

Item: 18

Description:

Professional development in support of a Teaching American History grant for teachers in District 8.

REQUEST FOR AUTHORIZATION FOR PROFESSIONAL DEVELOPMENT IN TEACHING AMERICAN HISTORY

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$30,000/ $90,000	USDOE	4/1/11 - 8/31/13	None	Vendor Named in Grant, Per Section 1-03(b) of DOE Procurement Policy & Procedures	No	Full Value
Vendor Name & Address	Houck Educational Consultants, LLC 305 West 86th Street (Suite 9B) New York, NY 10024					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Phillip Panaritis Project Director	Maxine Needle Director of Grants

STATEMENT OF PURPOSE

Authorization is requested to contract with Houck Educational Consultants, LLC (HEC) to provide professional development in support of a Teaching American History (TAH) grant for teachers in District 8.

DISCUSSION

Houck Educational Consultants (HEC) will conduct evaluation services that will serve participants in Telling America's Story: Traditional American History through Art, Artifacts and Media (TASTAAM). HEC will conduct classroom observations; focus groups; teacher surveys measuring the frequency of use of a variety of instructional strategies in the classroom; workshops; study groups; and pre- and post-program assessments in American history content knowledge for participating teachers. Participants include elementary, middle, and high school teachers from Community School Districts 7, 8, 9, 10, 11, and 12. These evaluations will be conducted on-site at program activities, at participants' schools, and over the Internet.

The grantor's program is a Teaching American History Grant. A contract for personal services is necessary because the contract is funded by a grant, and the grant award specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

DCP reviewed information regarding the vendor's background in the VENDEX system and found no significant adverse information. The contract manager's office has experience with the vendor providing these services and confirms that they performed satisfactorily. The vendor is therefore deemed responsible.

Pricing for the contracted services was established by the grantor in the grant award.

Item: 19

Description:

Professional development services to provide at risk students entering 7th and 8th grades with instruction in the sciences, technology, engineering and mathematics in support of Science, Technology, Engineering, and Mathematics (STEM) grant in District 56.

REQUEST FOR AUTHORIZATION FOR ACADEMIC INTERVENTION SERVICES

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$159,337/ $665,505	NYSED	7/1/08-6/30/11	None	Vendor Named in Grant, Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	Rensselaer Polytechnic Institute (RPI) 110 8th Street Troy, New York 12180					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Robert Klein Director of Special Projects	Maxine Needle Director of Grants

STATEMENT OF PURPOSE

Authorization is requested to contract with Rensselaer Polytechnic Institute to provide at-risk students entering 7th and 8th grades with instruction pursuant to a Science, Technology, Engineering, and Mathematics (STEM) grant in District 56.

DISCUSSION

Rensselaer Polytechnic Institute (RPI) will conduct two 1-week summer residential sessions for 250 minimally engaged 7th and 8th graders who were selected by their schools and/or districts. RPI's goal is to have the students develop an appreciation of, and confidence in, their ability to succeed and excel in school. To promote a high level of understanding, confidence, and awareness of careers in science, technology, engineering, and technological professions, RPI will provide student field trips to local industries and science museums, in addition to career exploration workshops.

Thirty middle school mathematics, science, and English language arts teachers will provide 40 hours of in-depth instruction in one of the following themes: energy, national security, biotechnology, or nanotechnology. The goal is to integrate mathematics, science, critical reading, and writing into each theme.

The summer residential session will be conducted at the Rensselaer Polytechnic Institute campus in Troy, NY. Participants will reside in secure, chaperoned residence halls on the Rensselaer campus.

Funding is provided through a Science, Technology, Engineering, and Mathematics (STEM) grant. A contract for personal services is necessary because the contract is funded by a grant, and the grant award specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

In 2008, NYSED funded, managed, and paid for the middle school STEM Initiative program except for the services provided by RPI. In 2009, the state appointed the Suffolk Board of Cooperative Educational Services (BOCES) as the fiduciary management agent for the program. BOCES also failed to pay RPI for their services. Finally, in 2010, under the subject grant, NYSED gave the NYCDOE the responsibility to manage the program, along with the funds to pay RPI for services from 2008-2011.

DCP reviewed information regarding the vendor's background in the VENDEX system and found no significant adverse information. The contract manager's office has experience with the vendor providing these services and confirms that it performed satisfactorily. The vendor is therefore deemed responsible.

Pricing for the contract services was established by the grantor in the grant award.

Item: 20

Description:

Professional development in support of a Teaching American History grant for teachers in District 29.

REQUEST FOR AUTHORIZATION FOR PROFESSIONAL DEVELOPMENT IN TEACHING AMERICAN HISTORY

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$91,310/ $429,180	USDOE	9/01/10 - 8/31/13	Two 1-year options	Vendor Named in Grant, Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	Research Foundation of the City University of New York on behalf of Gotham Center (CUNY) 230 West 41 Street 7th Floor New York, NY 10036					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
C. Hatzidimitriou Project Director	Maxine Needle Director of Grants

STATEMENT OF PURPOSE

Authorization is requested to contract with Research Foundation of the City University of New York on behalf of Gotham Center (CUNY) to provide professional development in support of a Teaching American History (TAH) grant for teachers in District 29.

DISCUSSION

Gotham Center will conduct eight workshops and a five-day summer institute for 60 middle and high school American history teachers. These workshops will consist of aligning teaching strategies to the NYC/NYS standards, the National Core Standards, and the grade levels of participating teachers. Gotham will facilitate lesson plans, classroom application, and discussions reflecting on content at the end of each session.

The grantor's program is a Teaching American History Grant. A contract for personal services is necessary because the contract is funded by a grant, and the grant award specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

This contract is retroactive because of changes in administrative structure and staff at the DOE.

DCP reviewed information regarding the vendor's background in the VENDEX system and found no significant adverse information. The contract manager's office has experience with the vendor providing these services and confirms that they performed satisfactorily. The vendor is therefore deemed responsible.

Pricing for the contract services was established by the grantor in the grant award.

Item: 21

Description:

Instructional textbooks and ancillary materials for use in classrooms.

REQUEST FOR AUTHORIZATION TO PROVIDE TEXTBOOKS AND ANCILLARY MATERIALS

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$450,000/ $3,150,000	Reimbursable, Tax Levy, City Council	Seven Years (05/01/11-04/30/18)	None	Listing Application	No	Requirements

Vendor Names & Addresses	Carolina Biological Supply Company 2700 York Road Burlington, NC 27215	Annual Contract Amount: $60,000	Total Contract Amount: $420,000
	Primary Concepts Inc. P.O. Box 640 Lafayette, OR 97127	Annual Contract Amount: $60,000	Total Contract Amount: $420,000
	Positive Action Inc. 264 Fourth Avenue South Twin Falls, ID 83301	Annual Contract Amount: $10,000	Total Contract Amount: $70,000
	Loyola University Press 3441 North Ashland Avenue Chicago, IL 60657	Annual Contract Amount: $90,000	Total Contract Amount: $630,000
	Rand McNally 9855 Woods Drive Skokie, IL 60077	Annual Contract Amount: $100,000	Total Contract Amount: $700,000
	Jarrett Publishing Company P.O. Box 1460 Ronkonkoma, NY 11779	Annual Contract Amount: $30,000	Total Contract Amount: $210,000
	Iversen Publishing 14525 SW Millikan Way #80487 Beaverton, OR 97005	Annual Contract Amount: $100,000	Total Contract Amount: $700,000

Service Requestor/Contract Manager:	Division of Contracts and Purchasing Contact
Jennifer Ayuso Medina Director Division of Contracts and Purchasing	Susan Dick-McKeon Division of Contracts & Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above-referenced vendors to provide textbooks and ancillary materials to all public and participating non-public schools.

DISCUSSION

- Carolina Biological Supply Company is the exclusive publisher and seller of the Science and Technology Concepts (STC) curriculum and materials, which is a hands-on curriculum science program based on the subject areas of life, earth, and physical sciences. STC is a complete science curriculum for grades K-8 that was developed by the National Science Resources Center to meet national science standards.

- Primary Concepts is the exclusive publisher and seller of a line of learning materials for grades PreK-3 and special needs, focusing on literacy materials. Their products include The Road to Reading intervention program, literacy centers, and reading comprehension curriculum. They also publish a wide selection of phonics and phonemic awareness materials, many with parallel Spanish products, and math manipulatives.

- Positive Action Inc. is the exclusive publisher and seller of a line of PreK-12 curriculum, school climate, family, and community-developed intervention materials for improving academics, behavior, and character.

- Loyola University Press is the exclusive publisher and seller of a line of books on religious subjects, including spirituality, history, theology, and biography.

- Rand McNally is the sole publisher of a line of geographic student and teacher materials. Their materials and products incorporate geography using pull-down maps, thematic maps, lesson plans, and weekly current events articles. Rand McNally also provides physical-political and political wall maps for classroom use.

- Jarrett Publishing Company is the exclusive publisher of a line of textbooks that align with state learning standards and include authentic test practice questions for the improvement of student statewide test scores. Subject areas include world history, United States history, and world geography.

- Iversen Publishing is the exclusive publisher of a line of fact and fiction books for children in grades K-8. These publications focus on the development of literacy skills, including phonemic awareness, vocabulary enhancement, and such advanced comprehension strategies as making inferences and applying knowledge.

Because none of the above materials can be purchased in the open market, a competitive sealed bid process is impractical.

These vendors' "Most Favored Customer" contract clause ensures that no other institution, agency, school district, municipality, or organization will receive better pricing than that being offered to the DOE. The contract amounts established for each vendor is based on expenditures on their prior contracts.

A background check conducted on these vendors, including the Uniform Commercial Code, Excluded Parties List, and VENDEX. No significant adverse information was found other then findings for Rand McNally, for whom VENDEX revealed a caution listed because the Department of Labor Workers Compensation Board, Disability Benefits Bureau placed Rand McNally on the State of New York debarment list for unintentional non-payment of Workers Compensation Insurance and Disability Benefits coverage. This debarment took effect August 8, 2008, but it was rescinded in January 2009 when the penalty was paid in full. Rand McNally is no longer on the New York State debarment list. The vendors are therefore deemed responsible.

Item: 22

Description:

Published and copyrighted assessment and testing materials.

REQUEST FOR AUTHORIZATION TO PROVIDE PUBLISHED AND COPYRIGHTED ASSESSMENT AND TESTING MATERIALS

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$50,000/$150,000	Reimbursable, Tax Levy, City Council	Three Years (5/1/11-4/30/14)	None	Listing Application	No	Require-ments

Vendor Name & Address	Riverside Publishing 3800 Golf Road, Suite 200 Rolling Meadows, IL 60008

Service Requestor/Contract Manager:	Division of Contracts and Purchasing Contact
Jennifer Ayuso Medina Director Division of Contracts and Purchasing	Susan Dick-McKeon Division of Contracts & Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above-referenced vendor to provide published and copyrighted assessment and testing materials to all public and participating non-public schools.

DISCUSSION

Riverside Publishing is the exclusive seller of a line of various assessments and testing products that measure cognitive abilities, adaptive behavior, and reading and writing skills. They also provide functional score reports and scoring services.

Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical. The proposed contract requires that the prices the Department of Education pays will be the lowest offered to any such client as such, the pricing for these materials are considered fair and reasonable. The contract amount is based on expenditures on their prior contract.

A background check conducted on this vendor, including the Uniform Commercial Code, Excluded Parties List, and VENDEX, found no significant adverse information. This vendor is therefore deemed responsible.

Item: 23

Description:

Add-on item. Heating fuel oil for DOE buildings that require #2 fuel oil.

REQUEST FOR AUTHORIZATION
FOR Metro Fuel Oil corp. for Various Heating Oil Contracts

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount(s)	Procurement Method	Is Contract Retroactive?	Contract Type
$18,000,000 $27,000,000 Estimated Usage-Variable Price Contract	Tax Levy	5/2/11-9/30/12			DCAS Competitive Bid	No	Requirement

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Ozgem Ornektekin, Director of Sustainability Division of School Facilities (DSF)	Shelley Epstein Division of Contracts and Purchasing

Vendor Name	Address	Annual Amount	Total Amount
Metro Fuel Oil Corp	500 Kingsland Avenue Brooklyn, NY 11222	$18,000,000	$27,000,000

STATEMENT OF PURPOSE

Authorization is requested to access the NYC Department of Citywide Administrative Services' (DCAS) heating fuel oil contract for DOE buildings that require #2 fuel oil. The estimated annual amount is based on past usage.

DISCUSSION

The Department has used the DCAS contracts to purchase fuel oil for at least fifteen years, allowing the Division of School Facilities (DSF) to share in the savings achieved by combining the DOE's volume with that of other city agencies. The DOE is named in the bid document as a user of the contract.

DCAS had a contract with Rapid Petroleum for fuel oil which expired September 20, 2010, but was extended through September 1, 2011 or until a new contract was awarded. The Department had been using this contract and intended to continue to do so through September 1, but DCAS terminated the contract and awarded to Metro Fuel Oil for the period of April 1, 2011 through September 30, 2012. It is not in the best interests of the DOE to bid these contracts separately as the DOE benefits from lower costs through these aggregate purchases.

DCAS procured this commodity through a competitive solicitation. Five bids were received and award was made to the lowest bidder. A background check was conducted and no adverse information was found. DCAS deemed Metro to be a responsible bidder.

This is a variable price contract and consists of two parts, a base price and a differential. The base price per gallon will fluctuate weekly based on the barge prices listed in the Platt's Oilgram Price Report for the New York Harbor. The differential (0.998 per gallon) remains constant and covers all other costs including transportation and insurance. Inflator adjusted prices are 1% higher than under the previous contract. The competitive nature of this procurement indicates that these prices are fair and reasonable.