

BUILDING UTILIZATION PLAN: K515

INTRODUCTION

As described in greater detail in the attached Educational Impact Statement ("EIS"), the New York City Department of Education ("DOE") is proposing to consolidate¹ Arts and Media Preparatory Academy (18K589, "Arts and Media Prep") with Victory Collegiate High School (18K576, "Victory Collegiate"), in building K515 ("K515"), located at 6565 Flatlands Avenue, Brooklyn, NY 11236 in Community School District 18 ("District 18") beginning in the 2017-2018 school year. Arts and Media Prep is an existing district high school serving students in ninth through twelfth grade in building K232 ("K232"), located at 905 Winthrop Street, Brooklyn, NY 11203. K232 is located 2.1 miles from K515. Victory Collegiate is an existing district school serving students in grades nine through twelve in K515 where it is co-located with Uncommon Preparatory Charter High School (84K775, "Uncommon High School"), an existing charter high school currently serving students in ninth through eleventh grade and phasing in to serve students in grades nine through twelve; Brooklyn Generation School (18K566, "Brooklyn Generation"), an existing district high school currently serving students in ninth through twelfth grade; Brooklyn Theatre Arts High School (18K567, "Brooklyn Theatre Arts"), an existing district high school serving students in ninth through twelfth grades; Brooklyn Bridge Academy (18K578), an existing district transfer high school² serving students in ninth through twelfth grade; and Academy for Conservation and the Environment (18K637, "Academy for Conservation"), an existing district high school serving students in ninth through twelfth grade. K515 also houses a Pathways to Graduation program (79Q950, "Pathways").³ If this proposal is approved, Victory Collegiate and Arts and Media Prep will be combined such that students, staff, and resources of Arts and Media Prep will become part of Victory Collegiate, and Arts and Media Prep will no longer exist as a distinct school option as of the 2017-2018 school year. The newly consolidated Victory Collegiate will continue to be co-located with Uncommon High School, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, Academy for Conservation, and Pathways in K515.

Pursuant to the New York Charter Schools Act of 1998 (as amended), the following plan outlines the proposed allocation of classrooms and administrative space between the consolidated Victory Collegiate, Uncommon High School, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, Academy for Conservation, and Pathways.

It also includes a proposal for the collaborative usage of shared resources and spaces during the 2017-2018 year between the consolidated Victory Collegiate, Uncommon High School, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, and Academy for Conservation including, but not limited to, cafeterias, libraries, and gymnasiums to assure equitable access to such facilities. Schools' allocations are based on the Citywide Instructional Footprint ("Footprint"), which prescribes a minimum number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade.⁴ Information about the impact on building safety and security, proposed strategies for communication and collaborative decision-making between the co-located schools, and a description of the shared space committee ("SSC") is also included. Please refer to the EIS, to which this plan is attached, for further information about the proposed consolidation.

As described throughout this document, the final shared space schedule will be collaboratively finalized by the Building Council if the proposal is approved by the Panel for Educational Policy.

¹ A "consolidation" means that two or more existing school organizations are combined into one school to operate and serve students more effectively.

² Transfer schools are small, academically rigorous high schools designed to re-engage over-age, under-credited students. Students designated as over-age, under-credited are considered to be two or more years behind their expected age and credit accumulation.

³ Pathways programs, formerly known as "GED Plus" help students earn their GEDs and prepare them for college and career options. Pathways programs are offered to students who are 18-21 years old and are available as full-time or part-time programs. More information about GED Programs is available at <http://schools.nyc.gov/Offices/District79/SchoolsProgramsServices/default.htm>.

⁴ The Footprint is a tool to be used by all stakeholders in the analysis and assessment of space usage in DOE buildings. Its purpose is to ensure that the space allocation plan for all schools is fair and equitable. In co-location agreements, the parameters outlined in the Footprint should serve as a guideline for making decisions about the allocation of space, while empowering building occupants to make decisions that best meet the needs of all students in the building. The DOE Footprint can be found at: http://schools.nyc.gov/Offices/OSP/KeyDocuments/Instructional_Footprint.

METHODOLOGY

The DOE has applied the Footprint to all schools outlined in this plan to allocate rooms in an unbiased manner, and has divided any remaining excess space equitably based on the proportion of the total students in the building enrolled by each school, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

JUSTIFICATION OF FEASIBILITY AND EQUITABILITY OF CLASSROOM AND ADMINISTRATIVE SPACE ALLOCATION

As noted above, the Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class sizes a school has programmed and is confirmed by a walk-through of the building by a representative of the Office of Space Planning and a representative of the school.

For elementary schools serving grades K-5 and for pre-kindergarten programs, the Footprint assumes that classes are self-contained ("SC"), meaning that each class remains in its homeroom throughout the day except for when it is scheduled for a cluster activity (for example, art) or lunch, recess, etc. Further, the Footprint assumes that at those times the homeroom classroom remains empty. Therefore, the Footprint allocates one full-size classroom for each general education ("GE") or Integrated Co-Teaching ("ICT") section and a full-size or half-size classroom to accommodate each SC special education section served by the school. In addition, schools serving grades K-5 receive an allocation of cluster or specialty classrooms proportionate to the number of students enrolled. These classrooms can be used at the principal's discretion for purposes such as art and/or music instruction, among other things.

At the elementary level, cluster classrooms are allocated as follows:

Enrollment	# of Cluster Rooms
1,251 and up	5
751-1,250	4
251-750	3
0-250	2

For grades 6-12, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day.

The Footprint allocates the number of baseline full-size equivalent ("FSE") classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale.

While the Footprint sets forth a baseline space allocation, school leaders are empowered to make decisions about how to utilize the space allocated to the school. Therefore, each principal makes decisions about how and where students will be served within the space allocated to the school. The DOE also provides support to the schools to ensure that the schools use the space efficiently in order to maximize capacity to support student needs and maintain appropriate delivery of special education and related services to students. Where appropriate, school leaders will have an opportunity to draw upon the expertise and guidance of the Office of Special Education, which is dedicated to promoting positive educational outcomes for students with disabilities.

Allocation of Classrooms and Administrative Space

According to a building walkthrough and survey performed on October 7, 2016 by a representative of the Office of Space Planning, K515 has a total of 149 full-size rooms,⁵ 14 half-size rooms,⁶ 2 quarter-size rooms,⁷ and 25 FSE rooms of designed administrative space. K515 also contains 2 gymnasiums, 1 auditorium, 2 cafeterias, and a library. The below spaces are shared spaces or contain building services and will not be included in the allocation of space for an individual school:

- The music room occupies 2 full-size spaces
- A science lab shared by Victory Collegiate and Brooklyn Generation occupies 1 full-size space
- The dance room occupies 1 full-size space
- The home economics room occupies 1 full-size space
- The weight room occupies 1 full-size space
- The nurse's office, School Based Health Clinic and State Mental Health occupy 2 full-size spaces, 1 half-size space and 3.0 FSE rooms of designed administrative space
- The custodian's office occupies 1 half-size space and 1.0 FSE room of designed administrative space
- The School Based Support Team occupies 2.0 FSE rooms of designed administrative space
- The athletic coaches' offices occupy 1 half-size space
- The New York Police Department occupies 8 full-size spaces
- The record room occupies 2 full-size spaces
- The YABC occupies 1 full-size space
- Teachers' conference rooms occupy 3.0 FSE rooms of designed administrative space.
- A student activity space occupies 1 full-size space
- Three shared community rooms occupy 3 full-size spaces
- A building conference room occupies 2.0 FSE rooms of designed administrative space
- Parent rooms occupy 2 half-size spaces
- A building security office occupies 2 half-size spaces
- Public School Athletic League occupies 1 half-size space

Excluding the spaces outlined above, K515 has a total of 126 full-size classrooms/spaces, 6 half-size classrooms/spaces, 2 quarter-size spaces, and 14.0 FSE rooms of designed administrative space remaining that can be allocated to schools.

Summary	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Building Total	149	14	2	25.0
Shared Spaces or Building Services	23	8	0	11.0
Remaining to be Allocated	126	6	2	14.0

⁵ Full-size classrooms have an area of 500 square feet or more.

⁶ Half-size classrooms have an area of less than 500 square feet but greater than 239 square feet.

⁷ Quarter-size rooms are smaller than 240 square feet.

2016-2017 (CURRENT SCHOOL YEAR):

The table below summarizes the total enrollment, grade spans, and number of sections of each school organization at K515 in the 2016-2017 school year:

School Name	Enrollment ⁸	Grade Span	GE/ICT Sections	SC Sections
Brooklyn Generation	215	9-12	9	0
Brooklyn Theatre Arts	367	9-12	15	0
Victory Collegiate	326	9-12	13	0
Brooklyn Bridge Academy	208	9-12	8	0
Academy for Conservation	275	9-12	11	0
Uncommon High School	260	9-11	11	0
Pathways	100	- ⁹	4	0

The table below summarizes the baseline or adjusted baseline Footprint allocations of Brooklyn Generation, Brooklyn Theatre Arts, Victory Collegiate, Brooklyn Bridge Academy, Academy for Conservation and Pathways, which are based on the methodology described at the beginning of this document, and the amount of space that each school is currently using:

⁸ 2016-2017 Budget Register Projections with the exception of Uncommon Charter High School and Pathways. Uncommon Charter High School's enrollment is based on the charter invoice projections as of August 17th, 2016. The Pathways enrollment was confirmed by the D79 office on October 6th, 2016.

⁹ Pathways programs serve students between the ages of 18 and 21 and do not organize students by grade

2016-2017		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Brooklyn Generation	Baseline Footprint Allocation	9	1	1.5	1	0	0	2.5	12	0	0	0	22	1	0	1.5
Brooklyn Theatre Arts	Baseline Footprint Allocation	15	1	3.5	0	0	0	3.5	5	0	0	0.5	20	1	0	4.0
Victory Collegiate	Baseline Footprint Allocation	13	1	-	-	-	-	3.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	14	0	1.5	2	0	0	3.5	6	0	0	0	22	0	0	1.5
Brooklyn Bridge Academy	Baseline Footprint Allocation	8	1	-	-	-	-	2.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	9	0	2.0	0	1	0	2.5	6	0	0	0	15	1	0	2.0
Academy for Conservation	Baseline Footprint Allocation	11	1	-	-	-	-	3.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	12	0	3.0	0	0	0	3.0	7	0	0	0	19	0	0	3.0
Uncommon HS	Baseline Footprint Allocation	11	1	2.0	1	0	0	3.0	9	1	0	0	21	2	0	2.0
Pathways	Baseline Footprint Allocation	5	1	0	1	0	2	1.5	1	0	0	0	7	1	2	0

The DOE has adjusted the baseline Footprint allocations of Brooklyn Bridge Academy and Academy for Conservations due to the lack of half-size spaces available in the building that are appropriate for instructional purposes. The DOE has allocated Brooklyn Bridge Academy and Academy for Conservation 1 full-size room in lieu of 1 half-size room. This adjustment of 1 full-size room for 1 half-size room has been made to the baseline Footprint allocation for Brooklyn Bridge Academy and Academy for Conservation in each year of room allocations presented in this document moving forward. The DOE has adjusted the baseline Footprint allocation of Victory Collegiate due to the lack of half-size spaces available in the building that are appropriate for instructional purposes. The DOE has allocated Victory Collegiate 1 full-size room in lieu of 1 half-size room. This adjustment of 1 full-size room for 1 half-size room has been made to the baseline Footprint allocation for Victory Collegiate only for the 2016-2017 school year of room allocations.

In total:

- Brooklyn Generation is currently allocated 22 full-size rooms, 1 half-size room, and 1.5 FSE rooms designated administrative space. This allocation includes 12 full-size rooms in excess of Brooklyn Generation's baseline Footprint allocation.
- Brooklyn Theatre is currently allocated 20 full-size rooms, 1 half-size room, and 4.0 FSE rooms designated administrative space. This allocation includes 5 full-size rooms and 0.5 FSE room of designed administrative space in excess of Brooklyn Theatre's baseline Footprint allocation.
- Victory Collegiate is currently allocated 22 full-size rooms and 1.5 FSE rooms designated administrative space. This allocation includes 6 full-size rooms in excess of Victory Collegiate's adjusted baseline Footprint allocation.
- Brooklyn Bridge Academy is currently allocated 15 full-size rooms, 1 half-size room, and 2.0 FSE rooms designated administrative space. This allocation includes 6 full-size rooms in excess of Brooklyn Bridge Academy's adjusted baseline Footprint allocation.
- Academy for Conservation is currently allocated 19 full-size rooms and 3.0 FSE rooms designated administrative space. This allocation includes 7 full-size rooms in excess of Academy for Conservation's adjusted baseline Footprint allocation.
- Uncommon High School is currently allocated 21 full-size rooms, 2 half-size rooms, and 2.0 FSE rooms designated administrative space. This allocation includes 9 full-size rooms and 1 half size room in excess of Uncommon High School's baseline Footprint allocation.
- Pathways is currently allocated 7 full-size rooms, 1 half-size room, and 2 quarter-size rooms. This allocation include 1 full-size room in excess of Pathways' baseline Footprint allocation.

The table below summarizes the available space within K515 after Brooklyn Generation, Brooklyn Theatre Arts, Victory Collegiate, Brooklyn Bridge Academy, Academy for Conservation, Uncommon High School, and Pathways have received their baseline or adjusted baseline and baseline Footprint allocations, respectively:

2016-2017	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space in Excess of Adjusted Baseline Allocation ¹⁰	46	1	0	0.5

¹⁰ Excess space for the 2016-2017 school year is calculated based on the total rooms available in K515 less the current space allocation for each school.

2017-2018 (FIRST YEAR OF PROPOSED IMPLEMENTATION):

If this proposal is approved, in 2017-2018, Victory Collegiate will absorb the enrollment of Arts and Media Prep, which is currently located in K232. The consolidated Victory Collegiate will continue to be co-located in K515 with Brooklyn Generation, Brooklyn Theatre Arts, Victory Collegiate, Brooklyn Bridge Academy, Academy for Conservation, Uncommon High School and Pathways. The table below summarizes the total enrollment, grade spans, and number of sections of each school organization at K515 in the current 2017-2018 school year:

School Name	Projected Enrollment ¹¹	Grade Span	GE/ICT Sections	SC Sections
Brooklyn Generation	195-235	9-12	9	0
Brooklyn Theatre Arts	350-390	9-12	15	0
Victory Collegiate	510-550	9-12	20	0
Brooklyn Bridge Academy	190-230	9-12	8	0
Academy for Conservation	255-295	9-12	11	0
Uncommon High School	420-460	9-12	17	0
Pathways	95-100	-	4	0

After the consolidated Victory Collegiate, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, Academy for Conservation, Uncommon High School and Pathways have received their respective baseline or adjusted baseline Footprint allocations, the following number of excess rooms remain:

2017-2018	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space in Excess of Adjusted Baseline Allocation ¹²	30	1	0	0.5

The excess space will be allocated between consolidated Victory Collegiate, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, Academy for Conservation, Uncommon High School, and Pathways based upon the enrollment of the schools and the physical location of the available space in relation to the location of each school within the building.

The table below summarizes the 2017-2018 room allocation plan for the consolidated Victory Collegiate, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, Academy for Conservation, Uncommon High School, and Pathways based on their baseline or adjusted baseline Footprint allocations, plus the excess allocations:¹³

¹¹ Projected Enrollment figures are based on 2016-2017 Budget Register; charter projections are based 2016-2017 charter invoice projections.

¹² Excess space allocation for the 2017-2018 school year is calculated based on the total rooms available in K515 less the current space allocation for each school.

¹³ More information about the Footprint can be found online at <http://schools.nyc.gov/Offices/OSP/KeyDocuments/Instructional Footprint>.

2017-2018		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Brooklyn Generation	Baseline Footprint Allocation	9	1	-	-	-	-	2.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	10	0	1.5	1	0	0	2.5	3	0	0	0	14	0	0	1.5
Brooklyn Theatre Arts	Baseline Footprint Allocation	15	1	3.5	0	0	0	3.5	5	0	0	0.5	20	1	0	4.0
Victory Collegiate	Baseline Footprint Allocation	20	2	-	-	-	-	4.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	22	0	1.5	2	1	0	4.0	8	0	0	0	32	1	0	1.5
Brooklyn Bridge Academy	Baseline Footprint Allocation	8	1	-	-	-	-	2.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	9	0	2.0	0	1	0	2.5	3	0	0	0	12	1	0	2.0
Academy for Conservation	Baseline Footprint Allocation	11	1	-	-	-	-	3.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	12	0	3.0	0	0	0	3.0	4	0	0	0	16	0	0	3.0
Uncommon HS	Baseline Footprint Allocation	17	1	2.0	2	0	0	4.0	6	1	0	0	25	2	0	2.0
Pathways	Baseline Footprint Allocation	5	1	0	1	0	2	1.5	1	0	0	0	7	1	2	0

The DOE has adjusted Brooklyn Generations' baseline Footprint allocations due to the lack of half-size spaces available in the building that are appropriate for instructional purposes. The DOE has allocated Brooklyn Generations' 1 full-size room in lieu of 1 half-size room. This adjustment of 1 full-size room for 1 half-size room has been made to the baseline Footprint allocation for Brooklyn Generation in each year of room allocations presented in this document moving forward. The DOE has adjusted the baseline Footprint allocation of Victory Collegiate due to the lack of half-size spaces available in the building that are appropriate for instructional purposes. The DOE has allocated Victory Collegiate 2 full-size rooms in lieu of 2 half-size rooms. This adjustment of 2 full-size rooms for 2 half-size rooms has been made to the baseline Footprint allocation for Victory Collegiate in each year of room allocations presented in this document moving forward.

In total:

- Brooklyn Generation will be allocated 14 full-size rooms and 1.5 FSE rooms of designated administrative space. This allocation includes 3 full-size rooms in excess of Brooklyn Generation's adjusted baseline Footprint allocation.
- Brooklyn Theatre Arts will be allocated 20 full-size rooms, 1 half-size room, and 4.0 FSE rooms designated administrative space. This allocation includes 5 full-size rooms and 0.5 FSE room of designated administrative space in excess of Brooklyn Theatre Arts' baseline Footprint allocation.
- Victory Collegiate will be allocated 32 full-size rooms, 1 half-size room, and 1.5 FSE rooms designated administrative space. This allocation includes 8 full-size rooms in excess of Victory Collegiate's adjusted baseline Footprint allocation.
- Brooklyn Bridge Academy will be allocated 12 full-size rooms, 1 half-size room, and 2.0 FSE rooms designated administrative space. This allocation includes 3 full-size rooms in excess of Brooklyn Bridge Academy's adjusted baseline Footprint allocation.
- Academy for Conservation will be allocated 16 full-size rooms and 3.0 FSE rooms of designated administrative space. This allocation includes 4 full-size rooms in excess of Academy for Conservation's adjusted baseline Footprint allocation.
- Uncommon High School will be allocated 25 full-size rooms, 2 half-size rooms, and 2.0 FSE rooms designated administrative space. This allocation includes 6 full-size rooms and 1 half-size room in excess of Uncommon High School's baseline Footprint allocation.
- Pathways will be allocated 7 full-size rooms, 1 half-size room, and 2 quarter-size rooms. This allocation includes 1 full-size room in excess of Pathways' baseline Footprint allocation.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	CURRENT 2016-2017 TOTAL SPACE ALLOCATIONS				PROPOSED 2017-2018 TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)
Brooklyn Generation	22	1	0	1.5	14	0	0	1.5	-8	-1	0	0
Brooklyn Theatre Arts	20	1	0	4.0	20	1	0	4.0	0	0	0	0
Victory Collegiate	22	0	0	1.5	32	1	0	1.5	+10	+1	0	0
Brooklyn Bridge Academy	15	1	0	2.0	12	1	0	2.0	-3	0	0	0
Academy for Conservation	19	0	0	3.0	16	0	0	3.0	-3	0	0	0
Uncommon High School	21	2	0	2.0	25	2	0	2.0	+4	0	0	0
Pathways	7	1	2	0	7	1	2	0	0	0	0	0

2018-2019 (SECOND YEAR OF PROPOSED IMPLEMENTATION):

Although the proposed consolidation of Arts and Media Prep with Victory Collegiate will be fully implemented in the 2017-2018 school year, Uncommon High School will continue to phase in larger cohorts of students, increasing its total enrollment and, as such, Footprint allocation, for several more years. The table below summarizes the total enrollment, grade spans, and number of sections of each school organization at K515 in the current 2018-2019 school year:

School Name	Projected Enrollment	Grade Span	GE/ICT Sections	SC Sections
Brooklyn Generation	195-235	9-12	9	0
Brooklyn Theatre Arts	350-390	9-12	15	0
Victory Collegiate	510-550	9-12	20	0
Brooklyn Bridge Academy	190-230	9-12	8	0
Academy for Conservation	255-295	9-12	11	0
Uncommon High School	520-560	9-12	21	0
Pathways	95-100	-	4	0

After the consolidated Victory Collegiate, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, Academy for Conservation, Uncommon High School, and Pathways have received their respective baseline or adjusted baseline Footprint allocations, the following number of excess rooms remain:

2018-2019	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space in Excess of Adjusted Baseline Allocation	26	0	0	0.5

The table below summarizes the 2018-2019 room allocation plan for the consolidated Victory Collegiate, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, Academy for Conservation, Uncommon High School, and Pathways based on their baseline or adjusted baseline Footprint allocations, plus the excess allocations.

2018-2019		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Brooklyn Generation	Baseline Footprint Allocation	9	1	-	-	-	-	2.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	10	0	1.5	1	0	0	2.5	3	0	0	0	14	0	0	1.5
Brooklyn Theatre Arts	Baseline Footprint Allocation	15	1	3.5	0	0	0	3.5	4	0	0	0.5	19	1	0	4.0
Victory Collegiate	Baseline Footprint Allocation	20	2	-	-	-	-	4.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	22	0	1.5	2	1	0	4.0	6	0	0	0	30	1	0	1.5
Brooklyn Bridge Academy	Baseline Footprint Allocation	8	1	-	-	-	-	2.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	9	0	2.0	0	1	0	2.5	3	0	0	0	12	1	0	2.0
Academy for Conservation	Baseline Footprint Allocation	11	1	-	-	-	-	3.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	12	0	3.0	0	0	0	3.0	3	0	0	0	15	0	0	3.0
Uncommon HS	Baseline Footprint Allocation	21	2	2.0	2	0	0	4.0	6	0	0	0	29	2	0	2.0
Pathways	Baseline Footprint Allocation	5	1	0	1	0	2	1.5	1	0	0	0	7	1	2	0

In total:

- Brooklyn Generation will be allocated 14 full-size rooms and 1.5 FSE rooms designated administrative space. This allocation includes 3 full-size rooms in excess of Brooklyn Generation's adjusted baseline Footprint allocation.
- Brooklyn Theatre Arts will be allocated 19 full-size rooms, 1 half-size room and 4.0 FSE rooms designated administrative space. This allocation includes 4 full-size rooms and 0.5 FSE room of designed administrative space in excess of Brooklyn Theatre's baseline Footprint allocation.
- Victory Collegiate will be allocated 30 full-size rooms, 1 half-size room, and 1.5 FSE rooms designated administrative space. This allocation includes 6 full-size rooms in excess of Victory Collegiate's adjusted baseline Footprint allocation.
- Brooklyn Bridge Academy will be allocated 12 full-size rooms, 1 half-size room, and 2.0 FSE rooms designated administrative space. This allocation includes 3 full-size rooms in excess of Brooklyn Bridge Academy's adjusted baseline Footprint allocation.
- Academy for Conservation will be allocated 15 full-size rooms and 3.0 FSE rooms designated administrative space. This allocation includes 3 full-size rooms in excess of Academy for Conservation's adjusted baseline Footprint allocation.
- Uncommon High School will be allocated 29 full-size rooms, 2 half-size rooms, and 2.0 FSE rooms designated administrative space. This allocation includes 6 full-size rooms in excess of Uncommon High School's adjusted baseline Footprint allocation.
- Pathways will be allocated 7 full-size rooms, 1 half-size room, and 2 quarter-size rooms. This allocation include 1 full-size room in excess of Pathways' baseline Footprint allocation.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	PROPOSED 2017-2018 TOTAL SPACE ALLOCATIONS				PROPOSED 2018-2019 TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Brooklyn Generation	14	0	0	1.5	14	0	0	1.5	0	0	0	0
Brooklyn Theatre Arts	20	1	0	4.0	19	1	0	4.0	-1	0	0	0
Victory Collegiate	32	1	0	1.5	30	1	0	1.5	-2	0	0	0
Brooklyn Bridge Academy	12	1	0	2.0	12	1	0	2.0	0	0	0	0
Academy for Conservation	16	0	0	3.0	15	0	0	3.0	-1	0	0	0
Uncommon High School	25	2	0	2.0	29	2	0	2.0	+4	0	0	0
Pathways	7	1	2	0	7	1	2	0	0	0	0	0

2019-2020 (THIRD YEAR OF PROPOSED IMPLEMENTATION):

The table below summarizes the total enrollment, grade spans, and number of sections of each school organization at K515 in the current 2019-2020 school year:

School Name	Projected Enrollment	Grade Span	GE/ICT Sections	SC Sections
Brooklyn Generation	195-235	9-12	9	0
Brooklyn Theatre Arts	350-390	9-12	15	0
Victory Collegiate	510-550	9-12	20	0
Brooklyn Bridge Academy	190-230	9-12	8	0
Academy for Conservation	255-295	9-12	11	0
Uncommon High School	615-655	9-12	24	0
Pathways	95-100	-	4	0

After the consolidated Victory Collegiate, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, Academy for Conservation, Uncommon High School, and Pathways have received their respective adjusted baseline Footprint allocations, the following number of excess rooms remain:

2019-2020	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space in Excess of Adjusted Baseline Allocation	22	0	0	0.5

The DOE has adjusted Uncommon High School's baseline Footprint allocation due to the lack of half-size spaces available in the building that are appropriate for instructional purposes. The DOE has allocated Uncommon High Schools' 1 full-size room in lieu of 1 half-size room.

The table below summarizes the 2019-2020 room allocation plan for the consolidated Victory Collegiate, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, Academy for Conservation, Uncommon High School, and Pathways based on their baseline or adjusted baseline Footprint allocations, plus the excess allocations.

2019-2020		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Brooklyn Generation	Baseline Footprint Allocation	9	1	1.5	1	0	0	2.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	10	0	1.5	1	0	0	2.5	2	0	0	0	13	0	0	1.5
Brooklyn Theatre Arts	Baseline Footprint Allocation	15	1	3.5	0	0	0	3.5	3	0	0	0.5	18	1	0	4.0
Victory Collegiate	Baseline Footprint Allocation	20	2	-	-	-	-	4.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	22	0	1.5	2	1	0	4.0	5	0	0	0	29	1	0	1.5
Brooklyn Bridge Academy	Baseline Footprint Allocation	8	1	-	-	-	-	2.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	9	0	2.0	0	1	0	2.5	2	0	0	0	11	1	0	2.0
Academy for Conservation	Baseline Footprint Allocation	11	1	-	-	-	-	3.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	12	0	3.0	0	0	0	3.0	3	0	0	0	15	0	0	3.0
Uncommon HS	Baseline Footprint Allocation	24	2	-	-	-	-	4.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	25	1	2.0	2	1	0	4.5	6	0	0	0	33	2	0	2.0
Pathways	Baseline Footprint Allocation	5	1	0	1	0	2	1.5	1	0	0	0	7	1	2	0

The DOE has adjusted Uncommon Charter High Schools' baseline Footprint allocations due to the lack of half-size spaces available in the building that are appropriate for instructional purposes. The DOE has allocated Uncommon High School 1 full-size room in lieu of 1 half-size room. This adjustment of 1 full-size room for 1 half-size room has been made to the baseline Footprint allocation for Uncommon High School only for the 2019-2020 school year of room allocations.

In total:

- Brooklyn Generation will be allocated 13 full-size rooms and 1.5 FSE rooms designated administrative space. This allocation includes 2 full-size rooms in excess of Brooklyn Generation's adjusted baseline Footprint allocation.
- Brooklyn Theatre Arts will be allocated 18 full-size rooms, 1 half-size room, and 4.0 FSE rooms designated administrative space. This allocation includes 3 full-size rooms and 0.5 FSE room of designed administrative space in excess of Brooklyn Theatre's baseline Footprint allocation.
- Victory Collegiate will be allocated 29 full-size rooms, 1 half-size room, and 1.5 FSE rooms designated administrative space. This allocation includes 5 full-size rooms in excess of Victory Collegiate's adjusted baseline Footprint allocation.
- Brooklyn Bridge Academy will be allocated 11 full-size rooms, 1 half-size room, and 2.0 FSE rooms designated administrative space. This allocation includes 2 full-size rooms in excess of Brooklyn Bridge Academy's adjusted baseline Footprint allocation.
- Academy for Conservation will be allocated 15 full-size rooms and 3.0 FSE rooms designated administrative space. This allocation includes 3 full-size rooms in excess of Academy for Conservation's adjusted baseline Footprint allocation.
- Uncommon High School will be allocated 33 full-size rooms, 2 half-size rooms, and 2.0 FSE rooms of designated administrative space. This allocation includes 6 full-size rooms in excess of Uncommon High School's adjusted baseline Footprint allocation.
- Pathways will be allocated 7 full-size rooms, 1 half-size room, and 2 quarter-size rooms. This allocation include 1 full-size room in excess of Pathways' baseline Footprint allocation.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	PROPOSED 2018-2019 TOTAL SPACE ALLOCATIONS				PROPOSED 2019-2020 TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Brooklyn Generation	14	0	0	1.5	13	0	0	1.5	-1	0	0	0
Brooklyn Theatre Arts	19	1	0	4.0	18	1	0	4.0	-1	0	0	0
Victory Collegiate	30	1	0	1.5	29	1	0	1.5	-1	0	0	0
Brooklyn Bridge Academy	12	1	0	2.0	11	1	0	2.0	-1	0	0	0
Academy for Conservation	15	0	0	3.0	15	0	0	3.0	0	0	0	0
Uncommon High School	29	2	0	2.0	33	2	0	2.0	+4	0	0	0
Pathways	7	1	2	0	7	1	2	0	0	0	0	0

2020-2021 (FOURTH AND FINAL YEAR OF PROPOSED IMPLEMENTATION):

The table below summarizes the total enrollment, grade spans, and number of sections of each school organization at K515 in the current 2020-2021 school year:

School Name	Projected Enrollment	Grade Span	GE/ICT Sections	SC Sections
Brooklyn Generation	195-235	9-12	9	0
Brooklyn Theatre Arts	350-390	9-12	15	0
Victory Collegiate	510-550	9-12	20	0
Brooklyn Bridge Academy	190-230	9-12	8	0
Academy for Conservation	255-295	9-12	11	0
Uncommon High School	685-725	9-12	27	0
Pathways	95-100	-	4	0

After the consolidated Victory Collegiate, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, Academy for Conservation, Uncommon High School, and Pathways have received their respective baseline or adjusted baseline Footprint allocations, the following number of excess rooms remain:

2020-2021	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Space in Excess of Adjusted Baseline Allocation	19	0	0	0.5

The table below summarizes the 2020-21 room allocation plan for the consolidated Victory Collegiate, Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, Academy for Conservation and Pathways based on their baseline or adjusted baseline Footprint allocations, plus the excess allocations.

2020-2021		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	Additional (Excess) Allocation				Total Space Allocation			
		Full-Size Rooms	Half-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms		Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter-Size Rooms	Designed Admin (FSE)
Brooklyn Generation	Baseline Footprint Allocation	9	1	1.5	1	0	0	2.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	10	0	1.5	1	0	0	2.5	2	0	0	0	13	0	0	1.5
Brooklyn Theatre Arts	Baseline Footprint Allocation	15	1	3.5	0	0	0	3.5	3	0	0	0.5	18	1	0	4.0
Victory Collegiate	Baseline Footprint Allocation	20	2	-	-	-	-	4.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	22	0	1.5	2	1	0	4.0	4	0	0	0	28	1	0	1.5
Brooklyn Bridge Academy	Baseline Footprint Allocation	8	1	-	-	-	-	2.5	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	9	0	2.0	0	1	0	2.5	2	0	0	0	11	1	0	2.0
Academy for Conservation	Baseline Footprint Allocation	11	1	-	-	-	-	3.0	-	-	-	-	-	-	-	-
	Adjusted Baseline Allocation	12	0	3.0	0	0	0	3.0	3	0	0	0	15	0	0	3.0
Uncommon HS	Baseline Footprint Allocation	27	2	2.0	3	0	0	5.0	4	0	0	0	34	2	0	2.0
Pathways	Baseline Footprint Allocation	5	1	0	1	0	2	1.5	1	0	0	0	7	1	2	0

As indicated in the preceding chart, in the 2020-2021 school year:

- Brooklyn Generation will be allocated 13 full-size rooms and 1.5 FSE rooms designated administrative space. This allocation includes 2 full-size rooms in excess of Brooklyn Generation's adjusted baseline Footprint allocation.
- Brooklyn Theatre Arts will be allocated 18 full-size rooms, 1 half-size room and 4.0 FSE rooms designated administrative space. This allocation includes 3 full-size rooms and 0.5 FSE room of designed administrative space in excess of Brooklyn Theatre's baseline Footprint allocation.
- Victory Collegiate will be allocated 28 full-size rooms, 1 half-size room, and 1.5 FSE rooms designated administrative space. This allocation includes 4 full-size rooms in excess of Victory Collegiate's adjusted baseline Footprint allocation.
- Brooklyn Bridge Academy will be allocated 11 full-size rooms, 1 half-size room, and 2.0 FSE rooms designated administrative space. This allocation includes 2 full-size room in excess of Brooklyn Bridge Academy's adjusted baseline Footprint allocation.
- Academy for Conservation 15 full-size rooms and 3.0 FSE rooms designated administrative space. This allocation includes 3 full-size rooms in excess of Academy for Conservation's adjusted baseline Footprint allocation.
- Uncommon High School will be allocated 34 full-size rooms, 2 half-size rooms, and 2.0 FSE rooms designated administrative space. This allocation includes 4 full-size rooms in excess of Uncommon High School's baseline Footprint allocation.
- Pathways will be allocated 7 full-size rooms, 1 half-size room and 2 quarter-size rooms. This allocation include 1 full-size room in excess of Pathways' baseline Footprint allocation.

The change in rooms for each school organization is reflected below:

ROOM CHANGE (+/-)	PROPOSED 2019-2020 TOTAL SPACE ALLOCATIONS				PROPOSED 2020-2021 TOTAL SPACE ALLOCATIONS				YEAR-OVER-YEAR CHANGE (+/-)			
	Full-Size Rooms	Half- Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)	Full-Size Rooms	Half-Size Rooms	Quarter- Size Rooms	Designed Admin (FSE)
Brooklyn Generation	13	0	0	1.5	13	0	0	1.5	0	0	0	0
Brooklyn Theatre Arts	18	1	0	4.0	18	1	0	4.0	0	0	0	0
Victory Collegiate	29	1	0	1.5	28	1	0	1.5	-1	0	0	0
Brooklyn Bridge Academy	11	1	0	2.0	11	1	0	2.0	0	0	0	0
Academy for Conservation	15	0	0	3.0	15	0	0	3.0	0	0	0	0
Uncommon High School	33	2	0	2.0	34	2	0	2.0	+1	0	0	0
Pathways	7	1	2	0	7	1	2	0	0	0	0	0

Shared Space Plan

A proposed Shared Space Plan ("SSP") for the 2017-2018 school year is below. The following plan is based on the estimated duration of time each of the co-located schools will have in each of the shared spaces in K515. The final shared space plan will be collaboratively drafted by the Building Council ("BC") if the proposed opening and co-location is approved by the PEP.

JUSTIFICATION OF FEASIBILITY AND EQUITY OF PROPOSED SSP

This proposed SSP is based upon each school's projected enrollment and other relevant factors further described below for each school. Although the DOE has proposed how the shared spaces in the building may be utilized, BCs are free to deviate from the proposed SSP to accommodate specific programmatic needs of all special populations or groups within each school as is feasible and equitable, provided that the BC comes to an agreement of the final SSP collaboratively. (NOTE: The BC will revisit the SSP and its schedules on an annual basis to account for any changes in enrollment or programmatic needs. If conflicts emerge and progress is impaired, the BC will follow the dispute resolution procedures outlined in the Campus Policy Memo available at the following link: <http://schools.nyc.gov/community/campusgov>.)

As of 2016-2017, Pathways does not use any of the shared spaces in K515. The below shared space plan for 2017-2018 therefore, does not allocate use of any of the shared spaces in the attached shared space plan to Pathways. Any changes or modifications to usage of shared space in K515 will be decided by the Building Council. The below proposed SSP is based on projected enrollments for Uncommon High School, Brooklyn Generation, Brooklyn Theatre Arts, Victory Collegiate, Brooklyn Bridge Academy, and Academy for Conservation's current space allocations and lunch schedule as described on the DOE School Food website,¹⁴ the total capacity of each shared space, the grades served by each of the co-located schools, and the start and end times of Brooklyn Generation, Brooklyn Theatre Arts, Victory Collegiate, Brooklyn Bridge Academy, Academy for Conservation and Uncommon Charter High School's days based on the Office of Pupil Transportation's bus schedule for a regular school day.¹⁵ Where possible, the proposed SSP maintains Brooklyn Generation, Brooklyn Theatre Arts, Victory Collegiate, Brooklyn Bridge Academy, Academy for Conservation, and Uncommon High School's current allocation of time for breakfast and lunch. If the proposal to consolidate Arts and Media Prep with Victory Collegiate is approved, 2017-2018 will be the first year Victory Collegiate will be a consolidated entity. That, in addition to the addition of a twelfth grade at Uncommon High School for the 2017-2018 school year, it may be necessary to shorten or change some of the times that have been used by Brooklyn Generation, Brooklyn Theatre Arts, Brooklyn Bridge Academy, and Academy for Conservation.

Cafeterias

- The total time allocated to each organization in the cafeteria is primarily based upon current use of the cafeteria by the schools currently located in building K515, the projected enrollment of each school in K515 during 2017-2018, the capacity of the cafeteria, and the grade levels served by each school. Each organization will be able to accommodate its students in the cafeteria within this proposed allocation of time.
- In the proposed plan below, Uncommon High School, Brooklyn Generation, Brooklyn Theatre Arts, Victory Collegiate, Brooklyn Bridge Academy, Academy for Conservation are allocated lunch times that utilize both cafeterias, which each have the capacity to hold 700 students.
- **Cafeteria 1:** The DOE proposes that Uncommon High School receive the greatest amount of time in the Cafeteria 1 because this school will serve the greatest number of students in the 2017-2018 school year of the schools serving lunch in Cafeteria 1. In the proposed plan, Uncommon Charter High School has been allocated 1 hour daily in Cafeteria 1 for lunch. Academy for Conservation will be allocated 45 minutes daily in Cafeteria 1 for lunch. Brooklyn Generation will each be allocated 45 minutes daily in Cafeteria 1 for lunch.
- **Cafeteria 2:** The DOE proposes that Victory Collegiate receive the greatest amount of time in the Cafeteria 2 because this school will serve the greatest number of students in the 2017-2018 school year of the schools serving lunch in Cafeteria 2. In the proposed plan, Victory Collegiate has been allocated 1 hour and 15 minutes in Cafeteria 2 for lunch. Brooklyn Bridge Academy has been allocated 45 minutes daily in Cafeteria 2 for lunch. Brooklyn Theatre Arts has been allocated 45 minutes daily in Cafeteria 2 for lunch.

¹⁴ See the DOE's School Food website at: <http://www.schoolfoodnyc.org/public1/default.aspx?logout=1>.

¹⁵ See DOE's Office of Pupil Transportation website at: <https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx>.

- With regard to breakfast, the DOE notes that, traditionally, not all students have opted to participate in the breakfast program in K515. In the proposed plan, Brooklyn Generation, Brooklyn Theatre Arts, Victory Collegiate, Brooklyn Bridge Academy, and Academy for Conservation currently use the cafeteria from 7:30 a.m. to 8:45 a.m. for breakfast and will continue to serve breakfast at this time. In the proposed plan, Uncommon High School will serve breakfast from 7:30 a.m. to 8:00 a.m.

Other Shared Spaces

Gymnasium

- There are two gymnasiums in the building, which have the capacity to hold 920 and 420 students respectively.
- The DOE proposes that the gymnasiums be allocated relative to the projected enrollments of each school.
- The DOE proposes that Victory Collegiate receive the greatest amount of time in the gymnasium because this school will serve the greatest number of students in the 2017-2018 school year. Victory Collegiate has been allocated 2 hour and 10 minutes daily. Uncommon High School has been allocated 2 hours daily. Brooklyn Theatre Arts has been allocated 1 hour and 20 minutes daily. Academy for Conservation has been allocated 1 hour and 15 minutes daily. Brooklyn Bridge Academy has been allocated 1 hour daily. Brooklyn Generation has been allocated 1 hour daily

Library

- There is one library in the building.
- The DOE proposes that time in the library be allocated relative to the projected enrollments of each school.
- The DOE proposes that Victory Collegiate receive the greatest amount of time in the Library because this school will serve the greatest number of students in the 2017-2018 school year. Victory Collegiate has been allocated 1 hour and 10 minutes daily. Uncommon High School has been allocated 1 hour daily. Brooklyn Theatre Arts has been allocated 45 minutes daily. Academy for Conservation has been allocated 40 minutes daily. Brooklyn Bridge Academy has been allocated 30 minutes daily. Brooklyn Generation has been allocated 30 minutes daily.

Auditorium

- There is one auditorium in the building, which has the capacity to hold 994 students.
- The DOE proposes that time in the auditorium be allocated relative to the projected enrollment of each school.
- The DOE proposes that Victory Collegiate receive the greatest amount of time in the Auditorium because this school will serve the greatest number of students in the 2017-2018 school year. Victory Collegiate has been allocated 1 hour and 10 minutes daily. Uncommon High School has been allocated 1 hour daily. Brooklyn Theatre Arts has been allocated 45 minutes daily. Academy for Conservation has been allocated 40 minutes daily. Brooklyn Bridge Academy has been allocated 30 minutes daily. Brooklyn Generation has been allocated 30 minutes daily.

Music Room

- There is one music room in the building.

- The DOE proposes that the music room be allocated relative to the projected enrollments of each school.
- The DOE proposes that Victory Collegiate receive the greatest amount of time in the Music Room because this school will serve the greatest number of students in the 2017-2018 school year. Victory Collegiate has been allocated 1 hour and 10 minutes daily. Uncommon High School has been allocated 1 hour daily. Brooklyn Theatre Arts has been allocated 45 minutes daily. Academy for Conservation has been allocated 40 minutes daily. Brooklyn Bridge Academy has been allocated 30 minutes daily. Brooklyn Generation has been allocated 30 minutes daily.

Dance Room

- There is one dance room in the building.
- The DOE proposes that the Dance Room be allocated relative to the projected enrollments of each school.
- The DOE proposes that Victory Collegiate receive the greatest amount of time in the Dance Room because this school will serve the greatest number of students in the 2017-2018 school year. Victory Collegiate has been allocated 1 hour and 10 minutes daily. Uncommon High School has been allocated 1 hour daily. Brooklyn Theatre Arts has been allocated 45 minutes daily. Academy for Conservation has been allocated 40 minutes daily. Brooklyn Bridge Academy has been allocated 30 minutes daily. Brooklyn Generation has been allocated 30 minutes daily.

Weight Room

- There is one Weight Room in the building
- The DOE proposes that the Weight Room be allocated relative to the projected enrollments of each school.
- The DOE proposes that Victory Collegiate receive the greatest amount of time in the Weight Room because this school will serve the greatest number of students in the 2017-2018 school year. Victory Collegiate has been allocated 1 hour and 10 minutes daily. Uncommon High School has been allocated 1 hour daily. Brooklyn Theatre Arts has been allocated 45 minutes daily. Academy for Conservation has been allocated 40 minutes daily. Brooklyn Bridge Academy has been allocated 30 minutes daily. Brooklyn Generation has been allocated 30 minutes daily.

Home Economics Room

- There is one Home Economics room in the building.
- The DOE proposes that the Home Economics room be allocated relative to the projected enrollments of each school
- The DOE proposes that Victory Collegiate receive the greatest amount of time in the Home Economics Room because this school will serve the greatest number of students in the 2017-2018 school year. Victory Collegiate has been allocated 1 hour and 10 minutes daily. Uncommon High School has been allocated 1 hour daily. Brooklyn Theatre Arts has been allocated 45 minutes daily. Academy for Conservation has been allocated 40 minutes daily. Brooklyn Bridge Academy has been allocated 30 minutes daily. Brooklyn Generation has been allocated 30 minutes daily.

Science Lab

- There is one shared science lab in the building currently being shared by Brooklyn Generation and Victory Collegiate.

- The DOE proposes that this science lab remain being shared by Brooklyn Generation and Victory Collegiate.
- The walkthrough notes that each of the other co-located schools located in K515 are allocated 1 science lab each.

After-School Programs

- In the schedule below, the DOE does not allocate any time in the shared spaces after the end of the school day. The Building Council will address all requests for use of the shared spaces after school hours and may allocate the shared space as needed for after-school programs.

Based on information from the Office of Pupil Transportation, the school day at Brooklyn Theatre Arts, Victory Collegiate, and Brooklyn Bridge Academy runs from approximately 8:20 a.m. – 2:40 p.m. Academy for Conservation's school day runs from approximately 8:05 a.m. to 2:25 p.m. Uncommon High School's school day runs from approximately 8:00 a.m. to 4:00 p.m. Mondays through Thursdays and 8:00 a.m. to 1:00 p.m. on Fridays. Brooklyn Generation's school day runs from approximately 8:30 a.m. to 4:20 p.m. Monday, Tuesday, Thursday and Friday and from 8:30 a.m. to 2:45 p.m. on Wednesdays.

Based on the explanations provided above, the DOE believes that the proposed Shared Space Plan below is feasible and that each school is being treated equitably and comparably in its ability to use all shared spaces in the building.

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Cafeteria 1 (Capacity: 700)	<u>Breakfast:</u> Academy for Conservation 07:30am – 8:45am Brooklyn Generation 7:30am – 8:45am Uncommon High School 7:30am – 8:00am	<u>Breakfast:</u> Academy for Conservation 07:30am – 8:45am Brooklyn Generation 7:30am – 8:45am Uncommon High School 7:30am – 8:00am	<u>Breakfast:</u> Academy for Conservation 07:30am – 8:45am Brooklyn Generation 7:30am – 8:45am Uncommon High School 7:30am – 8:00am	<u>Breakfast:</u> Academy for Conservation 07:30am – 8:45am Brooklyn Generation 7:30am – 8:45am Uncommon High School 7:30am – 8:00am	<u>Breakfast:</u> Academy for Conservation 07:30am – 8:45am Brooklyn Generation 7:30am – 8:45am Uncommon High School 7:30am – 8:00am
	<u>Lunch:</u> Academy for Conservation 12:15 pm – 1:00 pm Brooklyn Generation 12:15 pm – 1:00 pm Uncommon High School 11:00am – 12:00pm	<u>Lunch:</u> Academy for Conservation 12:15 pm – 1:00 pm Brooklyn Generation 12:15 pm – 1:00 pm Uncommon High School 11:00am – 12:00pm	<u>Lunch:</u> Academy for Conservation 12:15 pm – 1:00 pm Brooklyn Generation 12:15 pm – 1:00 pm Uncommon High School 11:00am – 12:00pm	<u>Lunch:</u> Academy for Conservation 12:15 pm – 1:00pm Brooklyn Generation 12:15 pm – 1:00pm Uncommon High School 11:00am – 12:00pm	<u>Lunch:</u> Academy for Conservation 12:15 pm – 1:00pm Brooklyn Generation 12:15 pm – 1:00pm Uncommon High School 11:00am – 12:00pm
Cafeteria 2 (Capacity 700)	<u>Breakfast:</u> Brooklyn Bridge Academy 7:30am – 8:45am Brooklyn Theatre Arts 7:30am – 8:45am Victory Collegiate High School 7:30am – 8:45am	<u>Breakfast:</u> Brooklyn Bridge Academy 7:30am – 8:45am Brooklyn Theatre Arts 7:30am – 8:45am Victory Collegiate High School 7:30am – 8:45am	<u>Breakfast:</u> Brooklyn Bridge Academy 7:30am – 8:45am Brooklyn Theatre Arts 7:30am – 8:45am Victory Collegiate High School 7:30am – 8:45am	<u>Breakfast:</u> Brooklyn Bridge Academy 7:30am – 8:45am Brooklyn Theatre Arts 7:30am – 8:45am Victory Collegiate High School 7:30am – 8:45am	<u>Breakfast:</u> Brooklyn Bridge Academy 7:30am – 8:45am Brooklyn Theatre Arts 7:30am – 8:45am Victory Collegiate High School 7:30am – 8:45am

	<p><u>Lunch:</u></p> <p>Brooklyn Bridge Academy 12:30pm – 1:15pm</p> <p>Brooklyn Theatre Arts 1:15pm – 2:00pm</p> <p>Victory Collegiate High School 11:15am – 12:20pm</p>	<p><u>Lunch:</u></p> <p>Brooklyn Bridge Academy 12:30pm – 1:15pm</p> <p>Brooklyn Theatre Arts 1:15pm – 2:00pm</p> <p>Victory Collegiate High School 11:15am – 12:20pm</p>	<p><u>Lunch:</u></p> <p>Brooklyn Bridge Academy 12:30pm – 1:15pm</p> <p>Brooklyn Theatre Arts 1:15pm – 2:00pm</p> <p>Victory Collegiate High School 11:15am – 12:20pm</p>	<p><u>Lunch:</u></p> <p>Brooklyn Bridge Academy 12:30pm – 1:15pm</p> <p>Brooklyn Theatre Arts 1:15pm – 2:00pm</p> <p>Victory Collegiate High School 11:15am – 12:20pm</p>	<p><u>Lunch:</u></p> <p>Brooklyn Bridge Academy 12:30pm – 1:15pm</p> <p>Brooklyn Theatre Arts 1:15pm – 2:00pm</p> <p>Victory Collegiate High School 11:15am – 12:20pm</p>
Gymnasium 1 (Capacity 920)	<p>Academy for Conservation 10:00am – 11:15am</p> <p>Brooklyn Generation 9:00am – 10:00 am</p> <p>Victory Collegiate High School 12:20pm – 2:40pm</p>	<p>Academy for Conservation 10:00am – 11:15am</p> <p>Brooklyn Generation 9:00am – 10:00 am</p> <p>Victory Collegiate High School 12:20pm – 2:40pm</p>	<p>Academy for Conservation 10:00am – 11:15am</p> <p>Brooklyn Generation 9:00am – 10:00 am</p> <p>Victory Collegiate High School 12:20pm – 2:40pm</p>	<p>Academy for Conservation 10:00am – 11:15am</p> <p>Brooklyn Generation 9:00am – 10:00 am</p> <p>Victory Collegiate High School 12:20pm – 2:40pm</p>	<p>Brooklyn Bridge Academy 9:00am – 10:00 am</p> <p>Academy for Conservation 10:00am – 11:15am</p> <p>Brooklyn Generation 9:00am – 10:00 am</p> <p>Victory Collegiate High School 12:20pm – 2:40pm</p>
Gymnasium 2 (Capacity: 480)	<p>Brooklyn Bridge Academy 9:00am – 10:00 am</p> <p>Brooklyn Theatre Arts 10:00am – 11:30am</p> <p>Uncommon High School 1:00pm – 3:00pm</p>	<p>Brooklyn Bridge Academy 9:00am – 10:00 am</p> <p>Brooklyn Theatre Arts 10:00am – 11:30am</p> <p>Uncommon High School 1:00pm – 3:00pm</p>	<p>Brooklyn Bridge Academy 9:00am – 10:00 am</p> <p>Brooklyn Theatre Arts 10:00am – 11:30am</p> <p>Uncommon High School 1:00pm – 3:00pm</p>	<p>Brooklyn Bridge Academy 9:00am – 10:00 am</p> <p>Brooklyn Theatre Arts 10:00am – 11:30am</p> <p>Uncommon High School 1:00pm – 3:00pm</p>	<p>Uncommon High School 8:00am – 10:00am</p> <p>Brooklyn Theatre Arts 10:00am – 11:30am</p>
Library	<p>Brooklyn Bridge Academy 1:50pm – 2:20pm</p> <p>Brooklyn Theatre Arts 11:00am – 11:45am</p>	<p>Brooklyn Bridge Academy 1:50pm – 2:20pm</p> <p>Brooklyn Theatre Arts 11:00am – 11:45am</p>	<p>Brooklyn Bridge Academy 1:50pm – 2:20pm</p> <p>Brooklyn Theatre Arts 11:00am – 11:45am</p>	<p>Brooklyn Bridge Academy 1:50pm – 2:20pm</p> <p>Brooklyn Theatre Arts 11:00am – 11:45am</p>	<p>Brooklyn Bridge Academy 1:50pm – 2:20pm</p> <p>Brooklyn Theatre Arts 11:00am – 11:45am</p>

	<p>Academy for Conservation 1:00pm-1:40pm</p> <p>Brooklyn Generation 11:45am-12:15pm</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 10:00am – 11:00am</p>	<p>Academy for Conservation 1:00pm-1:40pm</p> <p>Brooklyn Generation 11:45am-12:15pm</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 10:00am – 11:00am</p>	<p>Academy for Conservation 1:00pm-1:40pm</p> <p>Brooklyn Generation 11:45am-12:15pm</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 10:00am – 11:00am</p>	<p>Academy for Conservation 1:00pm-1:40pm</p> <p>Brooklyn Generation 11:45am-12:15pm</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 10:00am – 11:00am</p>	<p>Academy for Conservation 1:00pm-1:40pm</p> <p>Brooklyn Generation 11:45am-12:15pm</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 10:00am – 11:00am</p>
<p>Auditorium (Capacity: 994)</p>	<p>Brooklyn Bridge Academy 1:40pm-2:10pm</p> <p>Brooklyn Theatre Arts 11:45pm – 12:30pm</p> <p>Academy for Conservation 1:00pm-1:40pm</p> <p>Brooklyn Generation 11:00am-11:30am</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 10:00am – 11:00am</p>	<p>Brooklyn Bridge Academy 1:40pm-2:10pm</p> <p>Brooklyn Theatre Arts 11:45pm – 12:30pm</p> <p>Academy for Conservation 1:00pm-1:40pm</p> <p>Brooklyn Generation 11:00am-11:30am</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 10:00am – 11:00am</p>	<p>Brooklyn Bridge Academy 1:40pm-2:10pm</p> <p>Brooklyn Theatre Arts 11:45pm – 12:30pm</p> <p>Academy for Conservation 1:00pm-1:40pm</p> <p>Brooklyn Generation 11:00am-11:30am</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 10:00am – 11:00am</p>	<p>Brooklyn Bridge Academy 1:40pm-2:10pm</p> <p>Brooklyn Theatre Arts 11:45pm – 12:30pm</p> <p>Academy for Conservation 1:00pm-1:40pm</p> <p>Brooklyn Generation 11:00am-11:30am</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 10:00am – 11:00am</p>	<p>Brooklyn Bridge Academy 1:40pm-2:10pm</p> <p>Brooklyn Theatre Arts 11:45pm – 12:30pm</p> <p>Academy for Conservation 1:00pm-1:40pm</p> <p>Brooklyn Generation 11:00am-11:30am</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 10:00am – 11:00am</p>

<p>Music Room</p>	<p>Brooklyn Bridge Academy 10:45am-11:15am</p> <p>Brooklyn Theatre Arts 11:45am -12:30pm</p> <p>Academy for Conservation 1:40pm – 2:20pm</p> <p>Brooklyn Generation 10:15am – 10:45am</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 3:00pm – 4:00pm</p>	<p>Brooklyn Bridge Academy 10:45am-11:15am</p> <p>Brooklyn Theatre Arts 11:45am -12:30pm</p> <p>Academy for Conservation 1:40pm – 2:20pm</p> <p>Brooklyn Generation 10:15am – 10:45am</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 3:00pm – 4:00pm</p>	<p>Brooklyn Bridge Academy 10:45am-11:15am</p> <p>Brooklyn Theatre Arts 11:45am -12:30pm</p> <p>Academy for Conservation 1:40pm – 2:20pm</p> <p>Brooklyn Generation 10:15am – 10:45am</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 3:00pm – 4:00pm</p>	<p>Brooklyn Bridge Academy 10:45am-11:15am</p> <p>Brooklyn Theatre Arts 11:45am -12:30pm</p> <p>Academy for Conservation 1:40pm – 2:20pm</p> <p>Brooklyn Generation 10:15am – 10:45am</p> <p>Victory Collegiate High School 8:45am – 9:55am</p> <p>Uncommon High School 3:00pm – 4:00pm</p>	<p>Uncommon High School 9:00am – 10:00am</p> <p>Brooklyn Bridge Academy 10:45am-11:15am</p> <p>Brooklyn Theatre Arts 11:45am -12:30pm</p> <p>Academy for Conservation 1:40pm – 2:20pm</p> <p>Brooklyn Generation 10:15am – 10:45am</p> <p>Victory Collegiate High School 8:45am – 9:55am</p>
<p>Dance</p>	<p>Brooklyn Bridge Academy 11:15am – 11:45am</p> <p>Brooklyn Theatre Arts 12:30pm – 1:15pm</p> <p>Academy for Conservation 1:40pm – 2:20pm</p> <p>Brooklyn Generation 9:00am – 9:30am</p> <p>Victory Collegiate High School 9:55am – 11:05am</p> <p>Uncommon High School 8:00am – 9:00am</p>	<p>Brooklyn Bridge Academy 11:15am – 11:45am</p> <p>Brooklyn Theatre Arts 12:30pm – 1:15pm</p> <p>Academy for Conservation 1:40pm – 2:20pm</p> <p>Brooklyn Generation 9:00am – 9:30am</p> <p>Victory Collegiate High School 9:55am – 11:05am</p> <p>Uncommon High School 8:00am – 9:00am</p>	<p>Brooklyn Bridge Academy 11:15am – 11:45am</p> <p>Brooklyn Theatre Arts 12:30pm – 1:15pm</p> <p>Academy for Conservation 1:40pm – 2:20pm</p> <p>Brooklyn Generation 9:00am – 9:30am</p> <p>Victory Collegiate High School 9:55am – 11:05am</p> <p>Uncommon High School 8:00am – 9:00am</p>	<p>Brooklyn Bridge Academy 11:15am – 11:45am</p> <p>Brooklyn Theatre Arts 12:30pm – 1:15pm</p> <p>Academy for Conservation 1:40pm – 2:20pm</p> <p>Brooklyn Generation 9:00am – 9:30am</p> <p>Victory Collegiate High School 9:55am – 11:05am</p> <p>Uncommon High School 8:00am – 9:00am</p>	<p>Uncommon High School 8:00am – 9:00am</p> <p>Brooklyn Bridge Academy 11:15am – 11:45am</p> <p>Brooklyn Theatre Arts 12:30pm – 1:15pm</p> <p>Academy for Conservation 1:40pm – 2:20pm</p> <p>Brooklyn Generation 9:00am – 9:30am</p> <p>Victory Collegiate High School 9:55am – 11:05am</p>

<p>Home Economics Room</p>	<p>Brooklyn Bridge Academy 9:25am – 9:55am</p> <p>Brooklyn Theatre Arts 12:30pm – 1:15pm</p> <p>Academy for Conservation 8:45am – 9:25am</p> <p>Brooklyn Generation 1:15pm – 1:45pm</p> <p>Victory Collegiate High School 10:00am – 11:10am</p> <p>Uncommon High School 2:00pm – 3:00pm</p>	<p>Brooklyn Bridge Academy 9:25am – 9:55am</p> <p>Brooklyn Theatre Arts 12:30pm – 1:15pm</p> <p>Academy for Conservation 8:45am – 9:25am</p> <p>Brooklyn Generation 1:15pm – 1:45pm</p> <p>Victory Collegiate High School 10:00am – 11:10am</p> <p>Uncommon High School 2:00pm – 3:00pm</p>	<p>Brooklyn Bridge Academy 9:25am – 9:55am</p> <p>Brooklyn Theatre Arts 12:30pm – 1:15pm</p> <p>Academy for Conservation 8:45am – 9:25am</p> <p>Brooklyn Generation 1:15pm – 1:45pm</p> <p>Victory Collegiate High School 10:00am – 11:10am</p> <p>Uncommon High School 2:00pm – 3:00pm</p>	<p>Brooklyn Bridge Academy 9:25am – 9:55am</p> <p>Brooklyn Theatre Arts 12:30pm – 1:15pm</p> <p>Academy for Conservation 8:45am – 9:25am</p> <p>Brooklyn Generation 1:15pm – 1:45pm</p> <p>Victory Collegiate High School 10:00am – 11:10am</p> <p>Uncommon High School 2:00pm – 3:00pm</p>	<p>Brooklyn Bridge Academy 9:25am – 9:55am</p> <p>Brooklyn Theatre Arts 12:30pm – 1:15pm</p> <p>Academy for Conservation 8:45am – 9:25am</p> <p>Brooklyn Generation 1:15pm – 1:45pm</p> <p>Uncommon High School 10:00am – 11:00am</p> <p>Victory Collegiate High School 1:00pm-2:10pm</p>
<p>Weight Room</p>	<p>Brooklyn Bridge Academy 10:45am-11:15am</p> <p>Brooklyn Theatre Arts 8:45am – 9:30am</p> <p>Academy for Conservation 9:30am - 10:10am</p> <p>Brooklyn Generation 10:15am – 10:45am</p> <p>Victory Collegiate High School 12:30pm-1:40pm</p> <p>Uncommon High School 3:00pm – 4:00pm</p>	<p>Brooklyn Bridge Academy 10:45am-11:15am</p> <p>Brooklyn Theatre Arts 8:45am – 9:30am</p> <p>Academy for Conservation 9:30am - 10:10am</p> <p>Brooklyn Generation 10:15am – 10:45am</p> <p>Victory Collegiate High School 12:30pm-1:40pm</p> <p>Uncommon High School 3:00pm – 4:00pm</p>	<p>Brooklyn Bridge Academy 10:45am-11:15am</p> <p>Brooklyn Theatre Arts 8:45am – 9:30am</p> <p>Academy for Conservation 9:30am - 10:10am</p> <p>Brooklyn Generation 10:15am – 10:45am</p> <p>Victory Collegiate High School 12:30pm-1:40pm</p> <p>Uncommon High School 3:00pm – 4:00pm</p>	<p>Brooklyn Bridge Academy 10:45am-11:15am</p> <p>Brooklyn Theatre Arts 8:45am – 9:30am</p> <p>Academy for Conservation 9:30am - 10:10am</p> <p>Brooklyn Generation 10:15am – 10:45am</p> <p>Victory Collegiate High School 12:30pm-1:40pm</p> <p>Uncommon High School 3:00pm – 4:00pm</p>	<p>Brooklyn Bridge Academy 10:45am-11:15am</p> <p>Brooklyn Theatre Arts 8:45am – 9:30am</p> <p>Academy for Conservation 9:30am - 10:10am</p> <p>Brooklyn Generation 10:15am – 10:45am</p> <p>Uncommon High School 12:00pm – 1:00pm</p> <p>Victory Collegiate High School 1:00pm-2:10pm</p>

<p>Science Lab</p>	<p>Brooklyn Generation 1:00pm-2:40pm Victory Collegiate High School 8:45am – 11:15am</p>	<p>Brooklyn Generation 1:00pm-2:40pm Victory Collegiate High School 8:45am – 11:15am</p>	<p>Brooklyn Generation 1:00pm-2:40pm Victory Collegiate High School 8:45am – 11:15am</p>	<p>Brooklyn Generation 1:00pm-2:40pm Victory Collegiate High School 8:45am – 11:15am</p>	<p>Brooklyn Generation 1:00pm-2:40pm Victory Collegiate High School 8:45am – 11:15am</p>
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Building Safety and Security

Pursuant to Chancellor's Regulation A-414,¹⁶ every school/campus must have a School Safety Committee ("SSC"). The committee plays an essential role in the establishment of safety procedures, the communication of expectations and responsibilities of students and staff, and the design of prevention and intervention strategies and programs specific to the needs of the school. The committee is comprised of various members of the school community, including the principal(s); designees of all other programs operating within the building; United Federations of Teachers Chapter Leader; Custodial Engineer/designee; and In-house School Safety Agent Level III. The committee is responsible for addressing safety matters on an ongoing basis and making appropriate recommendations to the principal(s) when it identifies the need for additional security measures, intervention, training, etc.

The SSC must meet once each month. During each school year, one annual Town Hall meeting must also be held, which is open to all parents in the schools/campus. The meeting is conducted for the purpose of allowing parents to discuss concerns regarding the school, including matters relating to school safety agents. For this reason, the School Safety Division and local police precinct must be invited to participate in this meeting.

The committee is also responsible for developing a comprehensive School Safety Plan ("SSP") which defines the normal operations of the site and what procedures are in place in the event of an emergency. The plan must be consistent with the Citywide prescribed SSP model. Each program operating within a school must enter program-specific information in the SSP. Safety plans are updated annually by the SSC in order to meet changing security needs, changes in organization, and building conditions and other factors. In addition, the SSC recommends changes in the safety plan at any other time when it is necessary to address security concerns.

Consistent with the process described above, the principal(s) and leader(s)/designee(s) of Uncommon Charter High School, Brooklyn Generation, Brooklyn Theatre Arts, Victory Collegiate, Brooklyn Bridge Academy, Academy for Conservation and Pathways are part of the K515 School Safety Committee. As members of the School Safety Committee, they participate in the development of the building's Safety Plan and ensure that any security-related issues or needs which may arise are addressed on an ongoing basis. Moreover, the Safety Plan for the K515 school building will be modified as appropriate to meet any changing security needs associated with the co-location.

Each school building must also establish a Building Response Team that will consist of trained staff members from each of the schools in K515, and that is activated when emergencies or large building-wide events occur. The members of this team must be identified and listed in the SSP.

The completed SSP for the K515 school building will be submitted to the Borough Safety Directors of the Office of School and Youth Development for approval. If changes or modifications are necessary, the School Safety Committee will be advised. Once the SSP is approved, it will be submitted to the New York City Police Department ("NYPD") for final approval and certification by the NYPD.

Proposed Communications Strategy

As per the Campus Policy Memo,¹⁷ co-located schools must actively participate in a Building Council, which is a campus structure for administrative decision-making for issues impacting all schools in the building. Only principals and charter school leaders serve on the Building Council. The Building Council meets at least once a month to discuss and resolve issues related to the smooth daily operation of all the schools in the building and the safety of the students they serve. The Building Council principals and charter school leaders, where applicable, communicate their decisions campus-wide to staff, students and parents, especially as related to issues of safety, shared space, campus schedules, split-staff agreements and extended facility use.

An SSC shall be established by the principals of the schools at campuses where charter schools are co-located in a public school building with one or more non-charter schools or District 75 schools, as set forth in Chancellor's Regulation A-190. With respect to charter school co-locations approved after May 28, 2010, the effective date of the amended Charter Schools Act, the SSC reviews the implementation of the BUP once it has been approved by the PEP. With respect to charter schools that were approved to be located or co-located in a public school building prior to the effective date of the amended Charter Schools Act, the SSC reviews implementation of the current building space plans in place at those buildings. The SSC meets at least four times per year.

¹⁶ Chancellor's Regulation A-414 is available at <http://schools.nyc.gov/NR/rdonlyres/E8107B84-BB3C-4CFF-ABFA-2D939CBAB46E/0/A41432410FINAL.pdf>.

¹⁷ The Campus Policy Memo is available at <http://schools.nyc.gov/community/campusgov/KeyDocuments/>.

The SSC is comprised of the principal, a teacher, and a parent of each co-located school. With respect to a non-charter school's teacher and parent members, such SSC members shall be selected by the corresponding constituent member of the School Leadership Team of the school. Charter school leaders will work with their constituencies to select the parent and teacher representing that school. SSC agendas and minutes must be shared with the BC. SSC members may be asked to communicate with their constituencies about the BUP and its campus implementation.