

EDUCATIONAL IMPACT STATEMENT:

The Proposed Re-Siting of One Grade Level of Richmond Hill High School (27Q475) to Building Q475 Beginning in the 2014-2015 School Year

I. Summary of Proposal

The New York City Department of Education (“DOE”) is proposing to re-site the ninth grade of Richmond Hill High School (27Q475, “Richmond Hill”) from its current location at building Q636 (“Q636”), located at 94-25 117th Street, Queens, NY 11418 in Community School District 27 (“District 27”), to building Q475 (“Q475”) and temporary classroom unit (“TCU”) Q944, located at 89-30 114th Street, Queens, NY 11418, in District 27 beginning in the 2014-2015 school year.¹ Richmond Hill currently serves a portion of its ninth grade at building Q636, and currently serves the remainder of its ninth grade as well as its tenth through twelfth grades at building Q475. In addition, Q475 houses Partnership with Children, a community based organization (“CBO”).² A “re-siting” means students will attend classes in a different building than the one they attended the previous year.

If this proposal is approved, Richmond Hill’s ninth grade in Q636 will be re-sited to Q475 beginning in the 2014-2015 school year. The DOE plans to open a new district high school in building Q636 in the 2014-2015 school year. The DOE anticipates that the new high school would have a limited unscreened admissions method, with priority to students residing in Queens. The new high school would open with ninth grade, adding one grade annually until it reaches full scale in the 2017-2018 school year in building Q636. At this time, the DOE does not plan to site any other school organizations in Q636. Beginning in the 2014-2015 school year, the new district high school would be the only school organization in Q636.

Currently, the DOE is planning to reduce the enrollment at Richmond Hill over a period of four years beginning in September 2014. Details of the year-by-year reduction are included in Section III.B below. By 2017-2018, enrollment at Richmond Hill will decrease by approximately 420-460 students so that it will serve approximately 1,580-1,620 students at scale in ninth through twelfth grades. The enrollment reduction is intended to provide an opportunity for Richmond Hill to concentrate on a smaller cohort of students, and allow for a new school option to develop in building Q636. If this proposal is not approved, the DOE will reassess its plans for the long term use of building Q636.

According to the 2012-2013 Enrollment Capacity Utilization Report (the “Blue Book”), building Q475 has the capacity to serve a total of 2,165 students. In 2013-2014, Richmond Hill is projected to serve approximately 1,784 ninth through twelfth-grade students in building Q475.³ This yields a projected utilization rate of approximately 82%.⁴ This means that the building is “under-utilized” and has space to accommodate additional students. If this proposal to re-site Richmond Hill’s ninth grade to Q475 is approved, in 2014-2015, Richmond Hill is projected to serve approximately 1,980 – 2,020 ninth through

¹ In addition to the main Q475 building, students attending Richmond Hill are also served in TCU Q944 that is located adjacent to Q475. For the purposes of this EIS, all references to building Q475 include building Q475 and Q944. The capacity and utilization rates for Q475 for 2013-2014 and beyond are calculated using both building Q475 and TCU Q944

² To learn more about Partnership with Children, please visit the organization’s Web site:

<http://www.partnershipwithchildren.org/>.

³ Based on the 2013-2014 Budget Register Projections and school reported data.

⁴ All references to building utilization rates in this document are based on capacity data from the 2012-2013 Blue Book and enrollment data from the 2013-2014 budgeted enrollment projections and school reported data. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

twelfth-grade students in Q475, yielding a projected building utilization rate of approximately 91% - 93%.

Background on the DOE's Decision-Making Process

The DOE strives to ensure that all students in New York City have access to a high-quality school at every stage of their education. The opening of a new district high school in building Q636 is intended to provide an additional option to students and families in District 27 and in Queens at large. As mentioned above, the DOE is planning to gradually decrease Richmond Hill's enrollment by approximately 420-460 students over a period of four years, which is intended to allow for a new school option to develop in building Q636.

The enrollment reduction of Richmond Hill is driven by Richmond Hill's performance and demand. Richmond Hill received an overall C grade on its Progress Report in 2011-2012, and received an overall D grade in 2010-2011 and an overall C grade in 2009-2010. Additionally, in 2011-2012, the school received a C grade in Student Progress and Career and College Readiness, and an F grade in Student Performance and Environment. Moreover, enrollment at Richmond Hill overall has decreased by 35% since 2008-2009, with a 33% decrease in ninth-grade enrollment from 1,173 ninth-grade students in 2008-2009 to 789 ninth-grade students in 2013-2014, indicating declining demand for the school. Applicant demand for Richmond Hill is low, particularly demand for the Choices Academy Program to which students apply as part of the High School Admissions Process. For the 2013-2014 school year, there were 1.4 applicants per seat available in this program, as compared to the Citywide average of 8.1 applicants per seat in high schools, with only 22% of all applicants to the program ranking it as their first choice.

At this time, the DOE believes that reducing the enrollment of Richmond Hill beginning in September 2014 and providing a new option for high school students in the Q636 building will benefit current and future students at Richmond Hill and in Queens. The enrollment reduction and re-siting is intended to provide an opportunity for Richmond Hill to concentrate on a smaller cohort of students in a consolidated location, and allow for a new school option to develop in building Q636.

The DOE believes that the District 27 community and Queens as a whole will benefit from having an additional option in the Q636 building.

II. Proposed or Potential Use of Building

Q475 has a target capacity of 2,165 students.⁵ (The concept of "target capacity" is explained below). In 2013-2014, the building is serving approximately 1,784 total students, yielding an estimated building utilization rate of 82%.⁶

⁵ 2012-2013 Enrollment, Capacity, Utilization, Report (the "Blue Book").

⁶ All references to building utilization rates in this document are based on target capacity data from the 2012-2013 Blue Book and the 2013-2014 Budget Register Projections and school reported data. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

If this proposal is approved, the grade spans for all existing and proposed school organizations in the Q475 building over a five-year period will be:

Grade Spans						
DBN	School Name	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
27Q475	Richmond Hill High School	9-12	9-12	9-12	9-12	9-12

The chart below shows the current and projected enrollment and building utilization for building Q475, if this proposal is approved:

DBN	School Name	2013-2014 Enrollment	2014-2015 Projected Enrollment	2015-2016 Projected Enrollment	2016-2017 Projected Enrollment	2017-2018 Projected Enrollment
27Q475	Richmond Hill High School ⁷	1,784 ⁸	1,980 - 2,020	1,850 - 1,890	1,715 - 1,755	1,580 - 1,620
Total Building Enrollment		1,784	1,980 - 2,020	1,850 - 1,890	1,715 - 1,755	1,580 - 1,620
Utilization		82%	91% - 93%	85% - 87%	79% - 81%	73% - 75%

In 2017-2018, after Richmond Hill has completed its enrollment reduction, the DOE projects the building will serve approximately 1,580-1,620 students, yielding a projected target utilization rate of approximately 73%-75%. This projected utilization rate is based on the current and planned enrollment at Richmond Hill. Therefore, Q475 has adequate capacity to accommodate Richmond Hill after the re-siting of its ninth grade and throughout the enrollment reduction.

As described in more detail in the Enrollment, Capacity, Utilization Report (“Blue Book”), which is available at http://www.nycsca.org/Community/CapitalPlanManagementReportsData/Enrollment/2012-2013_Classic.pdf, a building’s target utilization rate is calculated by dividing the aggregated enrollment of all school organizations in the building by the aggregated “target capacities” of those organizations. Each school organization’s “target capacity” is calculated based upon the scheduled use of individual rooms as reported by principals during an annual facilities survey, the DOE’s goals for maximum classroom capacities (which are lower than the United Federation of Teachers (“UFT”) contractual class sizes and

⁷ Enrollment projections for Richmond Hill account for natural cohort attrition at the school, based on historical enrollment trends, as well as the planned reduction for the school by approximately 420-460 students over four years.

⁸ As per school reported data, approximately 400 ninth grade students are served in Q636 in 2013-2014. The remainder of Richmond Hill’s ninth grade students, as well as Richmond Hill’s tenth through twelfth grade students, are being served in Q475. This information is based on school reported data and the 2013 – 2014 Budget Register Projections.

differ depending on grade level), and the efficiency with which classrooms are programmed (i.e., the frequency with which classes are scheduled in a given classroom).

As described earlier in this EIS, the DOE's projected utilization rates for the 2013-2014 school year and beyond are based on the 2012-2013 target capacity, which assumes that the components underlying that target capacity (scheduled use of classrooms, maximum classroom capacity, etc.) remain constant. Thus, projected utilization rates for 2013-2014 and beyond provide only an approximation of a building's usage because each of the factors underlying target capacity may be adjusted by principals from year to year to better accommodate students' needs. For example, changing the use of a room from an administrative room to a homeroom at the high school level will increase a building's overall target capacity because for high schools administrative rooms are not assigned a capacity. Holding enrollment constant, this change will result in a lower utilization rate. Similarly, if a room previously used as a kindergarten classroom is subsequently used as fifth grade classroom, the building's target capacity will increase because we expect that a fifth grade class will have more students than a kindergarten class. This is reflected in the fact that the DOE's goal for maximum classroom capacity is higher for fifth grade classrooms than for kindergarten classrooms. In this example, as well, assuming enrollment is constant, the utilization rate will decrease.

If this proposal is approved, Richmond Hill will receive its baseline allocations pursuant to the Citywide Instructional Footprint. More details about space are available in Section III.B of this EIS. Please visit the DOE's Web site to access the Footprint, which guides space allocation and use in City schools:

http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2011_FINAL.pdf.

As TCUs are freed up as a result of the enrollment reduction at Richmond Hill, the DOE would consider removing the TCUs. The DOE does not currently have other plans for the use of the Q475 main building. Any future significant changes to school utilization in the Q475 main building would be proposed in a separate EIS and subject to separate approval by the Panel for Educational Policy ("PEP") in accordance with Chancellor's Regulation A-190.

III. Impact of the Proposal on Affected Students, Schools, and Community

A. Students

Impact on Current Students at Richmond Hill

If this proposal is approved, in September 2014, Richmond Hill's ninth grade in Q636 will be re-sited to Q475. All students currently enrolled in Richmond Hill at Q475 and Q636 can continue to enroll in Richmond Hill at Q475.

If this re-siting proposal is approved and Richmond Hill's enrollment is reduced, there may be an impact on some of the educational options available to students currently attending Richmond Hill.

With respect to academics, all current students can remain at Richmond Hill, as the school will continue offering all necessary classes to support current students as they work to meet graduation requirements and earn their high school diplomas. As total enrollment at the school declines throughout the course of the enrollment reduction, the school may need to scale back its elective course offerings. It is difficult to predict how those changes might be implemented, as decisions will rest with school administrators and will be based on student demand and available resources. However, the school will still have approximately 1,580 – 1,620 students by the end of the enrollment reduction, and this is a sufficient size to continue offering a wide array of academic offerings.

Richmond Hill serves general education students and students requiring special education services, including students currently enrolled in Integrated Co-Teaching (“ICT”) classes and Self-Contained special education (“SC”) classes, as well as students receiving Special Education Teacher Support Services (“SETSS”). Students with disabilities will receive services in accordance with their Individualized Educational Programs (“IEPs”). Services are tailored to meet the individual needs of the students with disabilities currently enrolled and, as such, may vary from year to year. In addition, Richmond Hill serves students classified as English Language Learners (“ELLs”). Richmond Hill offers English as a Second Language (“ESL”) services and a Transitional Bilingual Program in Spanish. All students enrolled at Richmond Hill will continue to receive their mandated special education and/or ELL services if this proposal is approved.

The list of schools in Queens that provide Transitional Bilingual Programs in Spanish can be found in Appendix A. A full list of City High Schools with more detailed information is available in the New York City High School Directory, which is available in print at DOE middle schools, Borough Enrollment Offices, or on the DOE’s Web site at <http://schools.nyc.gov/ChoicesEnrollment/High/Directory/default.htm>

Richmond Hill currently offers a zoned program, an education option program, Choices Academy, and one screened program, Criminology and Forensics Institute. This proposal is not expected to impact seats in these programs for current students.

Impact on Extra-Curricular Programming and Partnerships

The DOE does not anticipate that this proposal will affect the extra-curricular programs or partnerships currently offered at Richmond Hill. The school will still have approximately 1,580 – 1,620 students by the end of the enrollment reduction, and this is a sufficient size to continue offering a wide array of extra-curricular offerings. Richmond Hill will continue offering student athletics and other extra-curricular programs options, but the number and range of programs offered may change due to declining student enrollment as a result of the enrollment reduction.

Richmond Hill will continue to offer extra-curricular programs based on student interests, available resources, and staff support for those programs. The proposed re-siting will not impact those opportunities. Students will continue to have the opportunity to participate in a variety of extra-curricular programs, though the specific programs offered at a given school are always subject to change. That is true for any City student as all schools modify extra-curricular offerings annually based on student demand and available resources.

According to the High School Directory, Richmond Hill offers the following clubs:⁹

- **Clubs:** Law, Anime, Art, Conflict Resolution, Instructional Technology and Key Club; Leadership Program, Mural Painting, National Honor Society (ARISTA), Peer Mediation through the Anti-Defamation League, South Asian Youth Action (SAYA!), Student Government, Travel and Tourism, US Army STARS Program, Cheerleading, Art/Music Fair, After-school Tutoring and Regents Preparation, Mock Trial, Yearbook, Fashion/Talent Show, Beautification Club, Sports Night, Breast Cancer Walk, March of Dimes Walk, Blood Drives, Clothing Drive, and Holy Child Food Pantry (Food Drive)

⁹ Extra-curricular offerings reflect those listed for Richmond Hill in the 2013-2014 Directory of NYC Public High Schools: <http://schools.nyc.gov/ChoicesEnrollment/High/Publications/default.htm>.

According to the High School Directory, Richmond Hill currently offers the following sports:¹⁰

- **PSAL Sports – Boys:** Baseball & JV Baseball, Basketball & JV Basketball, Bowling, Golf, Handball, Indoor Track, Outdoor Track, Soccer, Swimming, Tennis, and Volleyball.
- **PSAL Sports – Girls:** Basketball & JV Basketball, Bowling, Indoor Track, Outdoor Track, Soccer, Softball & JV Softball, Swimming, Tennis, Volleyball, and JV Volleyball.
- **PSAL Sports – Co-ed:** Cricket
- **School Sports:** Flag football through the SAYA! after-school program

Impact on CTE Programs

Richmond Hill currently offers career and technical education (“CTE”) programs in the following two career clusters: Hospitality and Tourism and Law and Public Safety.

Implemented at the high school level, a CTE program of study offers students a cohesive articulated sequence of rigorous academic courses integrated with workforce skills aligned to business and industry standards. Students receive instruction in an industry-related area and have the opportunity to graduate from high school with industry-specific competencies and skills that lead to post-secondary education, further industry training and/or entry into the workforce. CTE programs of study are grouped into 16 career clusters identified at the federal level, each including multiple career pathways that students can pursue.¹¹ Students who successfully complete a course of study in an "approved" CTE program receive a CTE-endorsed diploma which includes an industry-recognized certification upon graduation.

“Approved” CTE programs of study have been reviewed and approved by the DOE and the New York State Education Department (“SED”), which qualifies the school to award diplomas with CTE-endorsements to students who complete the program. Programs that are “in development” have not yet received SED approval. Students in these programs receive instruction in CTE content, but cannot receive CTE-endorsed diplomas unless the programs are approved by the time they graduate. However, regardless of program approval status, schools may have the capacity to teach toward and prepare students for an industry-certified exam.

The DOE supports all CTE programs through the program approval process, which includes an initial self-assessment and formal self-evaluation followed by external review and submission to SED, which ultimately confers the approval.

Students who participate in the CTE programs at Richmond Hill are admitted through one of the school’s admissions programs, as described above.

Career Cluster	CTE Pathway	State Approval Status	Program Status
Hospitality and Tourism	Academy of Hospitality and Tourism	Non-approved	Existing Program
Law and Public Safety	Law Academy/Legal Studies	Non-approved	Existing Program

¹⁰ Athletic offerings reflect those listed for Richmond Hill in the 2013-2014 Directory of NYC Public High Schools: <http://schools.nyc.gov/ChoicesEnrollment/High/Publications/default.htm>.

¹¹ “Career Pathways” is a term used to identify the workforce development strategy, adopted at federal, state, and City levels, to increase education, training, and learning opportunities for the nation’s current and emerging workforce.

As total enrollment at the school declines throughout the course of the enrollment reduction, the school may need to adjust its CTE programming. It is difficult to predict how changes might be implemented, as decisions will rest with school administrators and will be based on student demand as well as staff and budget conditions at the school. Richmond Hill's enrollment reduction may result in a reduction in the number of ninth-grade students accepted into its CTE programs. However, the school will still have approximately 1,580-1,620 students by the end of the enrollment reduction, which should allow the school to continue offering the same array of CTE programming. It is expected that students currently enrolled in CTE programs at Richmond Hill will continue to be served in those programs.

The list of schools in the City that also provide CTE programs in Richmond Hill's pathways can be found in the Appendix E. A full list of City High Schools with more detailed information is available in the New York City High School Directory, which is available in print at DOE middle schools, Borough Enrollment Offices, or on the DOE's Web site at

<http://schools.nyc.gov/ChoicesEnrollment/High/Directory/default.htm>.

Enrollment Impact for Future High School Students—High School Admissions Process

Richmond Hill admits students through the Citywide High School Admissions Process, described in further detail below. Though the re-siting and enrollment reduction will not impact the admissions methods or policies of any of the programs Richmond Hill currently offers, including the zoned program, the enrollment reduction will reduce the number of ninth-grade seats available at Richmond Hill in the 2014-2015 school year and beyond. Additionally, the enrollment reduction may result in the discontinuance of one or more programs that are currently available. For a list of other Queens schools with similar programming to the current offerings at Richmond Hill please refer to Appendices A through E.

In New York City, high school admissions is a Citywide choice process, with students ranking up to 12 high school programs in order of preference. In addition to the 12 available programs to which students may apply, they may also apply to up to 8 of the Specialized High Schools requiring the Specialized High School Admissions Test ("SHSAT"), as well as up to 6 studios at LaGuardia High School.

For high school admissions for the 2014-2015 school year, there are two rounds in the High School Admissions Process:

Round One: All eighth-grade and interested first-time ninth-grade students participate in this round. All students, including applicants to the Specialized High Schools, will receive match results in March.

Round Two: All eighth-grade and first-time ninth-grade students are eligible to apply to school programs in Round Two. Any student who does not receive a match in Round One must apply to the available school programs in Round Two to be matched to a choice made on the application. In addition, any student who received a match in Round One may reapply to available programs in Round Two. A student who participates in Round Two and has already received a Round One match will have his or her Round One match nullified if the student receives a match in Round Two. The available programs for Round Two include school programs with remaining seats and new schools that will open the following September. Students will receive Round Two results in May.

For more information about the High School Admissions Process, please visit:

<http://schools.nyc.gov/ChoicesEnrollment/High/default.htm>.

High school students with IEPs, with the exception of those students recommended for a District 75 (“D75”)¹² placement, are admitted in the same manner as general education students. Schools will ensure that students with disabilities continue to receive mandated services in accordance with their IEPs while also ensuring such students have opportunities to learn alongside their non-disabled peers to the greatest extent possible.

Similarly, ELL students are admitted to high schools in the same manner as their non-ELL peers. Any students requiring ELL services will continue to receive appropriate services in accordance with DOE policy.

Richmond Hill admits students to Criminology and Forensics Institute through a screened admissions method. In screened programs, students are ranked based on their final report card grades from the prior school year, as well as reading and math standardized test scores. Attendance and punctuality are also considered.

Richmond Hill admits students to one program, Choice Academy, through an educational option admissions method. Educational Option (“Ed. Opt.”) programs are meant to serve a wide range of academic performers. Based on English Language Arts (ELA) standardized test scores from the prior school year, students will be matched to Ed. Opt. programs based on the following distribution: 16% from the high reading level; 68% from the middle reading level; and 16% from the low reading level. Half of the students matched to Ed. Opt. programs will be selected based on their rankings from the school; the other half will be selected randomly. If a student scores in the top 2% of all students in the City on his or her previous year’s ELA reading exam, and lists an Ed. Opt. program as his or her first choice on the application, he or she is guaranteed a match to that program.

Richmond Hill also admits students through a zoned admissions method. A zoned admissions method provides a priority to students living within a specified zone. A student’s zoned school is determined by his or her home address. For more information about school zoning and admissions processes for zoned schools, please visit the DOE Web site’s School Search function at: <http://schools.nyc.gov/schoolsearch>.

As mentioned above, the DOE is planning to gradually decrease the school’s enrollment by approximately 420-460 students over a period of four years. The enrollment reduction will reduce the number of seats offered in the ninth grade.¹³ This reduction is intended to provide an opportunity for Richmond Hill to concentrate on a smaller cohort of students, and allow for a new school option to develop in building Q636.

As stated above, the DOE plans to open a new district high school in building Q636 in the 2014-2015 school year. The DOE anticipates that the new high school would have a limited unscreened admissions method, with priority to students residing in Queens. The new high school would open with ninth grade, adding one grade annually until it reaches full scale in the 2017-2018 school year in building Q636.

¹² D75 provides citywide educational, vocational, and behavior support programs for students who are on the autism spectrum, have significant cognitive delays, or are severely emotionally challenged, sensory impaired and/or multiply disabled. D75 provides services to students in a variety of settings, including elementary, middle, and high schools, students’ homes, hospitals and agencies. These programs are located at more than 410 sites in the Bronx, Brooklyn, Manhattan, Queens, Staten Island and Syosset, New York. Please visit the DOE Web site for additional information about D75 programs at: <http://schools.nyc.gov/Offices/District75/default.htm>.

¹³ The enrollment reduction may impact the number of seats offered at one or more of the existing programs. The DOE is planning to gradually decrease the school’s enrollment each year by approximately 105 - 115 students over a period of four years beginning in 2014-2015 as demand data becomes available.

High school applications are due on December 2, 2013. However, if this proposal is approved by the PEP, students who are interested in applying to the new high school in building Q636 will have the opportunity to submit an admission application with new school rankings in March for Round Two of the High School Admissions Process. Other new high schools designated to open throughout the City for the 2014-2015 school year will also be available for students to consider.

The New York City High School Directory, which is available in print at DOE middle schools, Borough Enrollment Offices, or on the DOE's Web site at:

<http://schools.nyc.gov/ChoicesEnrollment/High/Publications>, offers a full list of high schools Citywide.

Enrollment Impact for Future High School Students—Over-the-Counter Placements

In addition to the High School Admissions Process, some students may receive a placement at Richmond Hill through the over-the-counter ("OTC") process. Richmond Hill has traditionally accepted OTC students and will continue to accept both zoned and non-zoned OTC students.

OTC placement is a term that refers to the method of enrolling students who need a school assignment because they were not part of any admissions process for entry grades and/or were not enrolled in a NYC school at the time school started. Most of these students fall into one of four categories:

- New to the New York City school system; or
- Left the New York City school system and have returned;¹⁴ or
- Are seeking transfers (based on the guidelines outlined in Chancellor's Regulation A-101); or
- Students who did not participate in the High School Admissions Process for some other reason.

When a student arrives for an OTC placement, his/her school assignment is determined by his/her interest, home address, and which schools have available seats, and, where applicable, transfer guidelines. The student visits a Borough Enrollment Office where he/she meets with a counselor who reviews options that will meet the student's needs.

There is a peak enrollment period occurring just prior to and into the opening of school when thousands of students arrive. Prior to the start of the peak enrollment period, schools are reminded about the number of OTC students they can expect. This number is based on a school's enrollment projection and the results of the admissions process.

If the Division of Portfolio Planning determines that additional OTC seats may be needed, the number of seats available are reviewed and – if space allows – adjusted in those schools where the admissions methods are limited unscreened, educational option, or unscreened.

Screened programs (those that have academic criteria) which have a two-year track record of not meeting their enrollment targets through the High School Admissions Process are "de-screened" for OTC in order to increase the number of options for students. In addition, screened and audition schools, transfer schools,¹⁵

¹⁴ Per Chancellor's Regulation A-101, students have the "right to return" to their prior school following discharge within one calendar year of discharge, subject to available seats. Therefore, it is possible that non-zoned students arriving for an OTC placement may be granted admission to a zoned school.

¹⁵ Transfer schools are small, academically rigorous high schools designed to re-engage students who have dropped out of high school or have fallen behind. These schools are designed to create a personalized learning environment and to provide students with connections to college. Students graduate with a high school diploma from the transfer school they attend. For more information about transfer schools, please visit the DOE Web site at <http://www.goingforme.org>.

international schools,¹⁶ and alternative programs are offered through referral. In this way, the DOE is able to offer individual students the widest breadth of options across a large number of schools.

The number of schools that admit students during the peak enrollment period has grown steadily over time, which means that students arriving during this period are being offered more options than in the past. In the 2012-2013 school year, 597 schools Citywide that serve grades nine through twelve accepted students during the peak enrollment period, compared to 504 five years ago. Moreover, in Queens, the number of schools that admit students during this period increased from 82 to 95.

Impact on Other Organizations in Building Q475

Building Q475 currently provides space to Partnership with Children. This organization is not expected to lose any space or reduce the services offered as a result of this proposal. Each organization would continue to operate in the Q475 building subject to interest and demand.

Schools with Programs Similar to Richmond Hill's Program Offerings¹⁷

Eighth-grade students will continue to have access to Richmond Hill's programs as well as a broad range of high school options through the Citywide High School Admissions Process. These include many other Queens high schools, some of which offer academic programs and pathways similar to those currently available at Richmond Hill. Detailed information about high schools is available at enrollment offices and online at: <http://schools.nyc.gov/ChoicesEnrollment/High/Publications>.

Attached as Appendix A through E is a list of schools in Queens with programs in the same interest area as those currently offered at Richmond Hill. In addition, the percent of students with disabilities and ELLs that attend each of these schools is included so that families can understand more about the demographics at certain schools and can use this information to help determine the appropriateness of other options.

B. Schools

If this proposal is approved, there will be sufficient space to serve all Richmond Hill students in Q475 pursuant to the Citywide Instructional Footprint (the "Footprint") while Richmond Hill undergoes its enrollment reduction. In 2014-2015, the total projected enrollment for Q475 is approximately 1,980 – 2,020 and the projected target building utilization rate for Q475 will be approximately 91% - 93%. By 2017-2018, Richmond Hill will have completed its enrollment reduction. At that point, the total projected enrollment for Q475 is approximately 1,580 – 1,620 and the projected target building utilization rate for Q475 will be approximately 73% - 75%.

The estimated enrollments for Q475 through the 2017-2018 school year can be found in Section IV below.

If this re-siting proposal is approved, there will be sufficient space to accommodate Richmond Hill pursuant to the Footprint. Please visit the New York City Department of Education website to access the Instructional Footprint, which guides space allocation and use in City schools: http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2012_FINAL.pdf. Additionally, there will be space to continue to accommodate Partnership with Children.

¹⁶ International schools are designed to provide quality education for recently arrived immigrant students through a unique educational model.

¹⁷ Similar programs are defined as those in the same "interest area" to which students can apply through the High School Admissions Process.

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class size a school has programmed and is confirmed by a walk-through of the building by the Borough Director of Space Planning and the school's principal.

For grades six through twelve, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day. The Footprint allocates the number of baseline classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale.

According to the building walkthrough conducted by the Queens Director of Space Planning on August 8, 2013, Q475¹⁸ has a total of 75 full-size rooms, 24 half-size rooms, 2 quarter sized rooms, and 14.5 full-size equivalent ("FSE") rooms of designed administrative/office space. This includes 54 full-size rooms, 24 half-size rooms, 2 quarter sized rooms, and 13.5 FSE of designed administrative/office spaces in the main building and 21 full-size rooms and 1.0 FSE of designed administrative/office space in TCU Q944. This total includes three science labs, seven science demo rooms, one weight room, one fitness room, and one keyboard room, all located in the main building. The main building also has the following shared spaces: a cafeteria, an auditorium, a library, a pool, and two gymnasiums.

The Nurse's Office is housed in 1.0 FSE of designed administrative/office spaces, the school safety office is housed in 1 half-size room, the custodian is housed in 0.5 FSE of designed administrative/office spaces, and the CBO, Partnership with Children, is housed in 0.5 FSE of designed administrative/office spaces during the day.

Excluding the shared spaces outlined above, Q475 has a total of 75 full-size classrooms, 23 half-size rooms, 2 quarter sized rooms, and 12.5 FSE rooms of designed administrative office/space remaining that can be allocated to Richmond Hill per the Footprint during the proposed re-siting of Richmond Hill's ninth grade. This includes 54 full-size rooms, 23 half-size rooms, 2 quarter sized rooms, and 11.5 FSE of designed administrative/office spaces in the main building and 21 full-size rooms and 1.0 FSE of designed administrative/office space in TCU Q944.

Richmond Hill's Footprint will decrease each year as the school reduces its enrollment. According to the Footprint, Richmond Hill's current allocation, based on the number of students currently served in Q475,¹⁹ is 65 full-size rooms, 9 half-size rooms, and 9.5 FSE rooms for administrative use.^{20,21} In 2014-2015, Richmond Hill's baseline footprint allocation is 73 full-size rooms, 13 half-size rooms, and 10.5 FSE of administrative space. In 2015-2016, Richmond Hill's baseline footprint allocation is 69 full-size rooms, 12 half-size rooms, and 10.0 FSE of administrative space. In 2016-2017, Richmond Hill's baseline footprint allocation is 64 full-size rooms, 10 half-size rooms, and 9.5 FSE of administrative space. In 2017-2018, when Richmond Hill's enrollment reduction is complete, the school's baseline footprint allocation is 59 full-size rooms, 9 half-size rooms, and 8.5 FSE of administrative space.

¹⁸ The room count for Q475 includes both main building Q475 and TCU Q944.

¹⁹ As per school reported data, approximately 400 ninth grade students are served in Q636 in 2013-2014. The remainder of Richmond Hill's ninth grade students, as well as Richmond Hill's tenth through twelfth grade students, are being served in Q475. This information is based on school reported data and the 2013 – 2014 Budget Register Projections.

²⁰ Footprint calculations are based on 2013-2014 Budget Register Projections and school reported data, where approximately 98% of students are projected to be served in general education GE or CTE sections, and 2% of students are projected to be served in SC sections.

²¹ The Instructional Footprint does not include specific guidelines for schools of Richmond Hill's size. As a result, the Office of Space Planning based Richmond Hill's footprint on a proportional expansion of the footprint based on current enrollment in the school.

At scale in 2017-2018, the DOE anticipates Richmond Hill will use 54 full-size rooms, 9 half-size rooms, and 8.5 FSE of administrative space in the main building, and 5 full-size rooms in TCU Q944. In addition, there will be 14 half-size rooms and 4.0 FSE of administrative space in excess in the main building. At scale, the DOE anticipates Richmond Hill will be less reliant on TCU Q944 than it has been in prior years. In addition, the school will have excess half-size and designed administrative space available for use in the main building.

The baseline or adjusted baseline allocation of full-size instructional rooms over the four years of Richmond Hill’s enrollment reduction are detailed in the chart below:^{22,23}

DBN	School Name	2013-2014 (current)	2014-2015	2015-2016	2016-2017	2017-2018
27Q475	Richmond Hill	65	73	69	64	59
TOTAL		65	73	69	64	59
ROOMS IN EXCESS OF (OR UNDER) BASELINE OR ADJUSTED BASELINE ALLOCATION OF FULL-SIZE INSTRUCTIONAL ROOMS		10	2	6	11	16

Building Safety and Security

If this proposal is approved, Richmond Hill will develop a safety and security plan for Q475 prior to the first day of school in September 2014.

The DOE makes available the following supports to schools relating to safety and security:

- Providing “Best Practices Standards for Creating and Sustaining a Safe and Supportive School,” as a resource guide;
- Reviewing and monitoring school occurrence data and crime data (in conjunction with the Criminal Justice Coordinator and the New York City Police Department);
- Providing technical assistance via the Borough Safety Directors when incidents occur;
- Providing professional development and support to Children’s First Network (CFN) Safety Liaisons;
- Providing professional development and kits for Building Response Teams; and
- Monitoring and certifying School Safety Plans annually.

C. Community

At this time, the DOE believes that reducing the enrollment of Richmond Hill beginning in September 2014 and providing a new option for high school students in the Q636 building will benefit current and future students at Richmond Hill and in Queens. The enrollment reduction and re-siting is intended to provide an opportunity for Richmond Hill to concentrate on a smaller cohort of students in a consolidated location, and allow for a new school option to develop in building Q636.

Moreover, the enrollment reduction is not expected to yield a net loss of high school seats in District 27.

²² All projections of Richmond Hill’s future footprint assume that 98% of students will be served in GE or ICT sections and 2% will be served in SC sections.

²³ The chart below incorporates rooms in both the main building and TCU Q944.

The approximately 420-460 seats that Richmond Hill will lose once its enrollment is fully reduced will be recovered through the phase-in of the new school in the Q636 building, which will offer between 420-460 seats once it reaches full grade span in 2017-2018.

This proposal is not expected to impact the ability of community members and organizations to obtain school building use permits at building Q475. This proposal is not expected to impact the current site accessibility (no accessibility) of Q475.

IV. Enrollment, Admissions and School Performance Information Richmond Hill

Admissions Data

Current Admissions	Grades 9-12: High School Admissions Process; Admissions method: Educational Option, Zoned, Screened
Admissions in 2014-2015 and Beyond if this Re-siting Proposal is Approved	Grades 9-12: High School Admissions Process; Admissions method: Educational Option, Zoned, Screened

Enrollment Data²⁴

	Total Enrollment
2013-2014 ²⁵ (projections)	2184
2014-2015 (projections)	1980-2020
2015-2016 (projections)	1850-1890
2016-2017 (projections)	1715-1755
2017-2018 (projections)	1580-1620

²⁴ Enrollment projections for Richmond Hill account for natural cohort attrition at Richmond Hill, based on historical enrollment trends, as well as the planned reduction for the school by approximately 420-460 students over four years.

²⁵ Total enrollment for 2013-2014 includes enrollment at both Q475 and Q636. As per school reported data, approximately 400 ninth grade students are served in Q636 in 2013-2014. The remainder of Richmond Hill’s ninth grade students, as well as Richmond Hill’s tenth through twelfth grade students, are being served in Q475. This information is based on school reported data and the 2013 – 2014 Budget Register Projections.

Demographic Data²⁶

Percentage of Students Receiving ICT or SC Services	11%
Percentage of Students with Individualized Education Programs	16%
Percentage of English Language Learner Students	17%
Percentage of Students Eligible for Free or Reduced Lunch	72%

School Performance Data

Q475 Richmond Hill High School	2009-2010	2010-2011	2011-2012
School Performance and Progress			
Overall Progress Report Grade	C	D	C
Quality Review Score ²⁷	P	D	
Key Components of Performance and Progress			
% 10+ Credit Accumulation in Year 1 ²⁸	78%	76%	81%
4 Year Graduation Rate	57%	59%	60%
6 Year Graduation Rate ¹	60%	60%	66%
% Graduating with a Regents Diploma	42%	49%	58%
Attendance Rate	83%	80%	82%
2012-2013 State Accountability Status			
Priority School ²⁹			

IV. Initial Costs and Savings

The estimated cost to re-site Richmond Hill’s ninth grade to building Q475 is \$78,120.00. This cost will include moving all existing materials and furniture from the current site.

As a result of the enrollment reduction, the total number of students enrolled at Richmond Hill will decline each year, meaning that the school’s budget would decrease each year, and the school would need fewer teachers and fewer supplies to meet the needs of its smaller student population. If the overall school enrollment grows again, the overall budget would increase accordingly. In any case, funding will be

²⁶ All figures are as a percentage of total students from the 2012-2013 Audited Register (as of October 26, 2012).

²⁷ For more information about Quality Reviews, please visit the DOE Web site at: <http://schools.nyc.gov/Accountability/tools/review>.

²⁸ The 2010-2011 the Progress Report enhanced this metric to define students earning at least 10 credits as students who earn at least 6 of those 10 credits in 3 of the following 4 subject areas: Mathematics, English, Science, or Social Studies.

²⁹ This status is determined by SED under the New York State waiver for the No Child Left Behind Act. For more information, please visit the SED Web site at <http://www.p12.nysed.gov/accountability/ESEADesignations.html>.

provided in accordance with enrollment levels, allowing the school to meet the instructional needs of its student population. This is how funding is awarded to all schools throughout the City, with budgets increasing or decreasing as enrollment fluctuates from year to year. Regardless of enrollment shifts, students will be able to take the necessary courses staffed with appropriately licensed teachers to satisfy their graduation requirements. Most funding in schools' budgets is allocated on a per pupil basis, based on current by the Fair Student Funding ("FSF") per capita allocation levels. Schools receive additional funds for students with disabilities, ELLs, and those with other supplemental academic needs.

Please refer to the FSF Guide³⁰ and FY14 School Allocation Memoranda³¹ for additional information on cost of instruction and how the changes to FSF funding and other school allocations will be impacted as a result of register changes at Richmond Hill. Staffing changes are at the discretion of the school within the limits of contractual and mandated obligations.

V. Effect on Personnel Needs, Costs of Instruction, Administration, Transportation and Other Support Services

A. Personnel Needs

As student enrollment at Richmond Hill declines, the school's staffing needs may be reduced. All excessing would be conducted in accordance with existing labor contracts. For example, the current UFT contract would require excessing to take place in reverse seniority order within each given teaching license area. Barring system-wide layoffs, excessed teachers would be eligible to apply for other City positions, and any teachers who did not find a permanent position would be placed in the Absent Teacher Reserve ("ATR") pool, meaning that they would continue to earn their salary while serving in the capacity of a substitute teacher in other City schools. Should there be a vacancy in the school in a teacher's license area within one year of the teacher being excessed, the teacher would have a right of return to the school, consistent with applicable contractual provisions regarding teachers' seniority.

B. Administration

Some school supervisor and/or administrator positions at Richmond Hill may be excessed as student enrollment declines. Again, all excessing would take place in accordance with existing labor contracts.

C. Transportation

Transportation will continue to be provided according to Chancellor's Regulation A-801:
<http://schools.nyc.gov/NR/rdonlyres/21A1B11A-886B-4F74-9546-E875EE82A14C/40303/A801.pdf>

D. Other Support Services

The provision of certain support services is described above. Other support services will continue to be provided as consistent with Citywide policy as Richmond Hill's ninth grade is re-sited.

³⁰ The FSF Guide is available at:

http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy13_14/FY14_PDF/sam01_1c.pdf

³¹ The FY14 School Allocation Memoranda are available at:

http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy13_14/FY14_PDF/sam21.pdf

VI. Building Information³²

Building		Q475
Type of Building		HS
Year Built		1928
Overall BCAS rating		2.86
2012-2013 Target Building Utilization		108%
2012-2013 Target Building Capacity		2165
FY 2012 Maintenance Costs	Labor	\$67,301
	Materials	\$23,696
	Maintenance and repair contracts	\$25,720
	Service contracts	\$9,960
	Custodial operations costs— Materials	\$17,798
	Custodial operations costs— Custodial Allocation	\$488,192
FY 2012 Energy Costs	Electric	\$275,538
	Gas	\$621
	Steam	\$0
	Oil	\$272,892
Projects completed during the current or prior school year ³³		LL 41/16 Compliance, Science Lab Upgrade
Projects proposed in the capital plan		Exterior Masonry, Roofs, Windows, IP Surveillance Camera Installation
Accessibility of the building		No Accessibility
Building attributes		Art Rooms, Auditorium, Cafeteria, Computer Rooms, Gymnasium, Library, Nurse's Office, Science Lab

³² This chart contains information related to both main building Q475 and TCU Q944.

³³ From September 20, 2013 to October 2, 2013, mold remediation and cleaning for TCU Q944 was conducted. All units in TCU Q944 were suitable for occupancy at the time of the completion of the mold remediation and cleaning on October 2, 2013.

Appendix A. Queens High Schools with Bilingual Programs

DBN	School Name	Bilingual Program	Address	School Admissions Method(s)
24Q485	Grover Cleveland High School	Spanish	21-27 Himrod Street	Educational Option, Zoned
24Q550	High School for Arts and Business	Spanish	105-25 Horace Harding Expy N	Educational Option
28Q470	Jamaica High School	Spanish	167-01 Gothic Drive	Audition, Educational Option, Screened, Zoned,
28Q505	Hillcrest High School	Spanish	160-05 Highland Avenue	Audition, Educational Option, Screened, Zoned,
30Q445	William Cullen Bryant High School	Spanish	48-10 31 Avenue	Screened, Zoned
30Q450	Long Island City High School	Spanish	14-30 Broadway	Screened, Zoned

Appendix B. Queens High Schools with Programs in the Humanities and Interdisciplinary Interest Area³⁴

DBN	Borough	School Name	Address	2013-2014 Projected Enrollment	2012-2013 Organization Capacity	2013-2014 Projected Organization Utilization	2011-2012 Overall Grade	% SE	% ELL	Program Name	Admissions Method
25Q525	Queens	Townsend Harris High School	149-11 Melbourne Avenue	1143	906	126%	A	0%	0%	Intensive Academic Humanities	Screened
27Q323	Queens	Scholars' Academy	320 Beach 104th Street	1262	1163	109%	A	0%	0%	Scholars' Academy	Screened

³⁴ The organization capacity and organization utilization of new schools that opened in the 2012-2013 and 2013-14 school years are denoted as N/A.

30Q580	Queens	Baccalaureate School For Global Education	34-12 36 Avenue	483	396	122%	A	0%	0%	International Baccalaureate Program	Screened
24Q299	Queens	Bard High School Early College Queens	30-20 Thomson Avenue	595	643	93%	A	0%	0%	Bard High School Early College Queens	Screened
28Q284	Queens	York Early College Academy	108-35 167 Street	595	486	122%	N/A	6%	0%	York Early College Academy	Screened
29Q327	Queens	Eagle Academy For Young Men III	171-10 Linden Boulevard	329	594	55%	N/A	12%	0%	Eagle Academy For Young Men III	Limited Unscreened
24Q520	Queens	Middle College High School At Laguardia Community College	45-35 Van Dam Street	497	339	147%	B	9%	1%	Middle College High School At Laguardia Community College	Screened
27Q262	Queens	Channel View School For Research	100-00 Beach Channel Drive	688	1076	64%	A	8%	1%	Channel View School For Research	Limited Unscreened
28Q167	Queens	Metropolitan Expeditionary Learning School	91-30 Metropolitan Avenue	584	724	81%	N/A	14%	2%	Metropolitan Expeditionary Learning School	Limited Unscreened
28Q896	Queens	Young Women'S Leadership School, Queens	150-91 87 Road	537	510	105%	B	0%	2%	The Young Women'S Leadership School, Queens	Screened

29Q259	Queens	Pathways College Preparatory School: A College Board School	109-89 204 Street	575	621	93%	C	11%	2%	Pathways College Preparatory School, A College Board School	Limited Unscreened
25Q252	Queens	The Queens School Of Inquiry	158-40 76 Road	577	500	115%	B	7%	2%	Queens School Of Inquiry	Screened
29Q326	Queens	Cambria Heights Academy	188-04 91st Avenue	300	345	87%	N/A	11%	2%	Cambria Heights Academy	Limited Unscreened
24Q585	Queens	Maspeth High School	54-40 74th Street	682	884	77%	N/A	8%	4%	Maspeth High School	Limited Unscreened
27Q260	Queens	Frederick Douglass Academy Vi High School	8-21 Bay 25 Street	418	518	81%	C	10%	4%	Frederick Douglass Academy VI High School	Limited Unscreened
30Q575	Queens	Academy Of American Studies	28-04 41 Avenue	764	489	156%	A	6%	4%	Academy Of American Studies	Educational Option
30Q575	Queens	Academy Of American Studies	28-04 41 Avenue	764	489	156%	A	6%	4%	Intensive Academic Humanities	Screened
29Q265	Queens	Excelsior Preparatory High School	143-10 Springfield Boulevard	430	553	78%	A	12%	4%	Excelsior Preparatory High School	Limited Unscreened
24Q560	Queens	Robert F. Wagner, Jr. Secondary School For Arts And Technology	47-07 30 Place	601	621	97%	C	7%	5%	Arts And Technology For New Students	Educational Option

24Q560	Queens	Robert F. Wagner, Jr. Secondary School For Arts And Technology	47-07 30 Place	601	621	97%	C	7%	5%	Arts And Technology For Current Students	Screened
30Q286	Queens	Young Women'S Leadership School, Astoria	23-15 Newtown Avenue	569	582	98%	N/A	2%	5%	The Young Women'S Leadership School, Astoria	Screened
27Q351	Queens	Rockaway Collegiate High School	100-00 Beach Channel Drive	315	401	79%	N/A	19%	6%	Rockaway Collegiate High School	Limited Unscreened
26Q495	Queens	Bayside High School	32-24 Corporal Kennedy Street	3178	2203	144%	A	7%	6%	Humanities & Historical Research	Screened
27Q324	Queens	Rockaway Park High School For Environmental Sustainability	100-00 Beach Channel Drive	352	356	99%	N/A	13%	7%	Rockaway Park High School For Environmental Sustainability	Limited Unscreened
24Q293	Queens	Civic Leadership Academy	45-10 94th Street	441	496	89%	A	13%	8%	Civic Leadership Academy	Limited Unscreened
28Q310	Queens	Queens Collegiate: A College Board School	167-01 Gothic Drive	629	730	86%	A	10%	9%	Queens Collegiate: A College Board School	Limited Unscreened

24Q267	Queens	High School Of Applied Communication	30-20 Thomson Avenue	426	334	128%	A	10%	11%	High School Of Applied Communication	Limited Unscreened
28Q325	Queens	Hillside Arts & Letters Academy	167-01 Gothic Drive	422	343	123%	N/A	12%	12%	Hillside Arts & Letters Academy	Limited Unscreened
25Q670	Queens	Robert F. Kennedy Community High School	75-40 Parsons Boulevard	657	515	128%	B	0%	12%	Community Service And Learning	Educational Option
26Q430	Queens	Francis Lewis High School	58-20 Utopia Parkway	4067	2360	172%	A	10%	14%	University Scholars	Screened
30Q450	Queens	Long Island City High School	14-30 Broadway	2484	2321	107%	C	11%	14%	West Queens Center For The Humanities And The Sciences	Screened
28Q505	Queens	Hillcrest High School	160-05 Highland Avenue	2990	2676	112%	B	6%	15%	School For The Humanities, Arts & Writing	Screened
25Q281	Queens	East-West School Of International Studies	46-21 Colden Street	629	580	108%	B	0%	16%	East-West School Of International Studies	Limited Unscreened
27Q480	Queens	John Adams High School	101-01 Rockaway Boulevard	2920	2800	104%	C	10%	17%	Law And International Studies Institute	Educational Option

28Q328	Queens	High School For Community Leadership	167-01 Gothic Drive	340	326	104%	N/A	8%	24%	High School For Community Leadership	Limited Unscreened
24Q530	Queens	International High School At Laguardia Community College	45-35 Van Dam Street	494	304	163%	A	0%	73%	International High School At Laguardia Community College	Screened: Language
25Q263	Queens	Flushing International High School	144-80 Barclay Avenue	411	444	93%	B	0%	89%	Flushing International High School	Screened: Language
24Q296	Queens	Pan American International High School	45-10 94th Street	338	469	72%	D	0%	92%	Pan American International High School	Screened: Language
30Q555	Queens	Newcomers High School	28-01 41 Avenue	926	781	119%	A	0%	92%	Newcomers High School	Screened: Language
25Q240	Queens	Veritas Academy	35-01 Union Street	120	N/A	N/A	N/A	N/A	N/A	Veritas Academy	Limited Unscreened
25Q241	Queens	Queens High School For Language Studies	35-01 Union Street	108	N/A	N/A	N/A	N/A	N/A	Queens High School For Language Studies	Screened: Language

Sources:	
2013-2014 Projected Enrollment	All figures are from the 2013-2014 Budget Register Projections.
2012-2013 Organization Capacity	School Capacity in 2012-2013 from the School Utilization Report ("Blue Book").

2013-2014 Projected Organization Utilization	All references to building utilization rates in this document are based on target capacity data from the 2012-2013 Blue Book and enrollment data from the charter headcount as of June 28, 2013 or the 2013-2014 Budget Register Projections. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.
% Special Education (SE)	Students with disabilities as percentage of total students from the 2012-2013 Audited Register (as of October 26, 2012). This count does not include SETSS or students receiving speech or language services.
% English Language Learner (ELL)	English Language Learner students as percentage of total students from the 2012-2013 Audited Register (as of October 26, 2012).
Progress Report	2011-2012 Progress Report Grade.
Admissions	Process by which students are admitted to the school.

Appendix C. Queens High Schools with Programs in the Law and Government Interest Area

DBN	Borough	School Name	Address	2013-2014 Projected Enrollment	2012-2013 Organization Capacity	2013-2014 Projected Organization Utilization	2011-2012 Overall Grade	% SE	% ELL	Program Name	Admissions Method
28Q690	Queens	High School For Law Enforcement And Public Safety	116-25 Guy R Brewer Boulevard	521	877	59%	B	13%	2%	Law Enforcement And Public Safety	Screened
27Q400	Queens	August Martin High School	156-10 Baisley Boulevard	859	1,783	48%	D	21%	5%	Business And Law Scholars Academy	Educational Option

26Q495	Queens	Bayside High School	32-24 Corporal Kennedy Street	3,178	2,203	144%	A	7%	6%	International & Cultural Relations	Limited Unscreened
26Q415	Queens	Benjamin N. Cardozo High School	57-00 223rd Street	3,687	2,569	144%	B	7%	6%	Mentor Law And Humanities Institute	Educational Option
28Q440	Queens	Forest Hills High School	67-01 110 Street	3,711	2,015	184%	A	8%	9%	Law & Humanities Institute	Educational Option
26Q430	Queens	Francis Lewis High School	58-20 Utopia Parkway	4,067	2,360	172%	A	10%	14%	Jacob K. Javits Law Institute	Educational Option
28Q505	Queens	Hillcrest High School	160-05 Highland Avenue	2,990	2,676	112%	B	6%	15%	Academy Of Public Service And Law	Educational Option
30Q445	Queens	William Cullen Bryant High School	48-10 31 Avenue	2,660	2,742	97%	C	10%	18%	Forensic Science And Law Institute	Screened
25Q460	Queens	Flushing High School	35-01 Union Street	2,686	1,956	137%	D	10%	19%	Thurgood Marshall Law Academy	Educational Option

Sources:	
2013-2014 Projected Enrollment	All figures are from the 2013-2014 Budget Register Projections.
2012-2013 Organization Capacity	School Capacity in 2012-2013 from the School Utilization Report ("Blue Book").

2013-2014 Projected Organization Utilization	All references to building utilization rates in this document are based on target capacity data from the 2012-2013 Blue Book and enrollment data from the charter headcount as of June 28, 2013 or the 2013-2014 Budget Register Projections. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.
% Special Education (SE)	Students with disabilities as percentage of total students from the 2012-2013 Audited Register (as of October 26, 2012). This count does not include SETSS or students receiving speech or language services.
% English Language Learner (ELL)	English Language Learner students as percentage of total students from the 2012-2013 Audited Register (as of October 26, 2012).
Progress Report	2011-2012 Progress Report Grade.
Admissions	Process by which students are admitted to the school.

Appendix D. Queens High Schools with Zoned Programs

DBN	Borough	School Name	Address	2013-2014 Projected Enrollment	2012-2013 Organization Capacity	2013-2014 Projected Organization Utilization	2011-2012 Overall Grade	% SE	% ELL	Program Name	Admissions Method
28Q686	Queens	Queens Metropolitan High School	91-30 Metropolitan Avenue	1,089	924	118%	N/A	11%	4%	Queens Metropolitan High School	Zoned
26Q495	Queens	Bayside High School	32-24 Corporal Kennedy Street	3,178	2,203	144%	A	7%	6%	Zoned Program	Zoned
26Q415	Queens	Benjamin N. Cardozo High School	57-00 223rd Street	3,687	2,569	144%	B	7%	6%	Zoned Program	Zoned
28Q440	Queens	Forest Hills High School	67-01 110 Street	3,711	2,015	184%	A	8%	9%	Zoned Program	Zoned

26Q435	Queens	Martin Van Buren High School	230-17 Hillside Avenue	2,136	2,344	91%	C	8%	12%	Zoned Program	Zoned
26Q430	Queens	Francis Lewis High School	58-20 Utopia Parkway	4,067	2,360	172%	A	10%	14%	Zoned Program	Zoned
30Q450	Queens	Long Island City High School	14-30 Broadway	2,484	2,321	107%	C	11%	14%	Zoned Program	Zoned
28Q505	Queens	Hillcrest High School	160-05 Highland Avenue	2,990	2,676	112%	B	6%	15%	Zoned Program	Zoned
27Q480	Queens	John Adams High School	101-01 Rockaway Boulevard	2,920	2,800	104%	C	10%	17%	Zoned Program	Zoned
30Q445	Queens	William Cullen Bryant High School	48-10 31 Avenue	2,660	2,742	97%	C	10%	18%	Zoned Program	Zoned
25Q460	Queens	Flushing High School	35-01 Union Street	2,686	1,956	137%	D	10%	19%	Zoned Program	Zoned
24Q485	Queens	Grover Cleveland High School	21-27 Himrod Street	1,690	2,223	76%	B	9%	22%	Zoned Program	Zoned
25Q425	Queens	John Bowne High School	63-25 Main Street	3,376	2,685	126%	C	6%	25%	Zoned Program	Zoned
24Q455	Queens	Newtown High School	48-01 90 Street	1,910	2,358	81%	B	10%	32%	Zoned Program	Zoned

Sources:	
2013-2014 Projected Enrollment	All figures are from the 2013-2014 Budget Register Projections.
2012-2013 Organization Capacity	School Capacity in 2012-2013 from the School Utilization Report ("Blue Book").

2013-2014 Projected Organization Utilization	All references to building utilization rates in this document are based on target capacity data from the 2012-2013 Blue Book and enrollment data from the charter headcount as of June 28, 2013 or the 2013-2014 Budget Register Projections. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.
% Special Education (SE)	Students with disabilities as percentage of total students from the 2012-2013 Audited Register (as of October 26, 2012). This count does not include SETSS or students receiving speech or language services.
% English Language Learner (ELL)	English Language Learner students as percentage of total students from the 2012-2013 Audited Register (as of October 26, 2012).
Progress Report	2011-2012 Progress Report Grade.
Admissions	Process by which students are admitted to the school.

Appendix E.I High Schools that offer CTE Programs in the Hospitality and Tourism Career Pathway³⁵³⁶

DBN	Borough	School Name	Address	2013-2014 Projected Enrollment	2012-2013 Organization Capacity	2013-2014 Projected Organization Utilization	2011-2012 Overall Grade	% SE	% ELL	Program Name	School Admissions Method	CTE State Approval Status
02M139	Manhattan	Stephen Mather High School	411 Pearl Street	108	N/A	N/A	N/A	N/A	N/A	Stewardship and Conservation	Limited Unscreened	Non-Approved
02M288	Manhattan	Food and Finance High School	525 West 50th Street	438	621	75%	A	16%	3%	Culinary Arts	Limited Unscreened	Approved

³⁵ The organization capacity and organization utilization of new schools that opened in the 2012-2013 and 2013-2014 school year are denoted as N/A.

³⁶ The admissions method of programs that are in the process of phasing out are only open to students who are of the remaining grade levels.

02M529	Manhattan	Jacqueline Kennedy Onassis High School	120 West 46 Street	665	545	122%	B	9%	9%	Academy of Hospitality and Tourism	Educational Option	Non-Approved
02M620	Manhattan	Norman Thomas High School	111 East 33rd Street	244	1156	21%	N/A	15%	21%	Academy of Hospitality and Tourism	Phasing out	Phase-out
08X559	Bronx	School for Tourism and Hospitality	900 Tinton Avenue	164	283	N/A	N/A	8%	16%	Academy of Hospitality	Limited Unscreened	Non-Approved
11X455	Bronx	Harry S. Truman High School	750 Baychester Avenue	1849	2669	64%	A	13%	8%	Culinary Arts	Educational Option, Screened, Zoned	Non-Approved
11X508	Bronx	Bronxdale High School	925 Astor Avenue	313	177	205%	N/A	17%	7%	Culinary Arts	Limited Unscreened	Non-Approved
13K605	Brooklyn	George Westinghouse Career and Technical Education High School	105 Johnson Street	744	979	57%	C	13%	2%	Culinary Arts	Educational Option, Screened	Non-Approved
14K478	Brooklyn	The High School for Enterprise Business and Technology	850 Grand Street	1007	896	112%	B	9%	11%	Academy of Hospitality and Tourism	Educational Option, Screened	Expired
15K497	Brooklyn	School for International Studies	284 Baltic Street	511	796	67%	B	14%	16%	Culinary Arts	Screened	Non-Approved
17K408	Brooklyn	Academy of Hospitality and Tourism	911 Flatbush Avenue	287	357	80%	C	12%	17%	Academy of Hospitality and Tourism	Limited Unscreened	Non-Approved

18K629	Brooklyn	Cultural Academy for the Arts and Sciences	5800 Tilden Avenue	311	724	44%	B	18%	5%	Culinary Arts	Limited Unscreened	Non-Approved
20K445	Brooklyn	New Utrecht High School	1601 80 Street	3046	2217	137%	B	12%	24%	Academy of Hospitality and Tourism	Educational Option, Limited Unscreened, Screened, Screened: Language, Zoned	Non-Approved
21K620	Brooklyn	William E. Grady Career and Technical Education High School	25 Brighton 4th Road	634	1458	44%	B	19%	3%	Culinary Arts	Educational Option	Approved
22K495	Brooklyn	Sheepshead Bay High School	3000 Avenue X	1070	2393	44%	D	13%	25%	Athletic Training/Sports Medicine	Phasing out	Phase-out
24Q485	Queens	Grover Cleveland High School	21-27 Himrod Street	1690	2223	77%	B	9%	22%	Academy of Travel and Tourism	Educational Option, Zoned	Non-Approved
26Q495	Queens	Bayside High School	32-24 Corporal Kennedy Street	3178	2203	142%	A	7%	6%	Athletic Training/Sports Medicine	Audition, Educational Option, Limited Unscreened, Screened, Zoned	Non-Approved

27Q400	Queens	August Martin High School	156-10 Baisley Boulevard	859	1783	49%	D	21%	5%	Culinary Arts	Educational Option, Limited Unscreened	Non-Approved
30Q450	Queens	Long Island City High School	14-30 Broadway	2484	2321	118%	C	11%	14%	Culinary Arts	Screened, Zoned	Approved
31R440	Staten Island	New Dorp High School	465 New Dorp Lane	2562	3297	77%	B	2%	5%	Culinary Arts	Educational Option, Screened, Zoned	Non-Approved
31R445	Staten Island	Port Richmond High School	85 St Josephs Avenue	1697	2145	79%	B	12%	5%	Academy of Hospitality and Tourism	Educational Option, Limited Unscreened, Screened, Zoned	Non-Approved
31R445	Staten Island	Port Richmond High School	85 St Josephs Avenue	1697	2145	79%	B	12%	5%	Culinary Arts	Educational Option, Limited Unscreened, Screened, Zoned	Non-Approved
31R455	Staten Island	Tottenville High School	100 Luten Avenue	3874	3475	110%	B	11%	1%	Culinary Arts	Educational Option, Screened, Zoned	Approved
79M645	Manhattan	School of Cooperative Technology Education	321 East 96th Street	N/A	631	N/A	N/A	N/A	N/A	Culinary Arts	GED Application	Approved

Appendix E.II High Schools that offer CTE Programs in the Law and Public Safety Career Pathway³⁷

DBN	Borough	School Name	Address	2013-2014 Projected Enrollment	2012-2013 Organization Capacity	2013-2014 Projected Organization Utilization	2011-2012 Overall Grade	% SE	% ELL	Program Name	School Admissions Method	CTE State Approval Status
02M460	Manhattan	Washington Irving High School	40 Irving Place	339	1151	22%	N/A	16%	19%	Computer Forensics	Phasing out	Phase-out
02M460	Manhattan	Washington Irving High School	40 Irving Place	339	1151	22%	N/A	16%	19%	Law Academy/Legal Studies	Phasing out	Phase-out
02M520	Manhattan	Murry Bergtraum High School for Business Careers	411 Pearl Street	1506	2134	71%	D	11%	11%	Law Enforcement Academy	Educational Option	Non-Approved
02M520	Manhattan	Murry Bergtraum High School for Business Careers	411 Pearl Street	1506	2134	71%	D	11%	11%	Law Academy/Legal Studies	Educational Option	Non-Approved
06M467	Manhattan	High School for Law and Public Service	549 Audubon Avenue	683	547	132%	B	10%	30%	Law Academy/Legal Studies	Educational Option	Non-Approved

³⁷ The admissions method of programs that are in the process of phasing out are only open to students who are of the remaining grade levels.

08X405	Bronx	Herbert H Lehman High School	3000 East Tremont Avenue	2046	2726	68%	D	18%	9%	Forensic Science & Technology	Educational Option, Screened, Zoned	Non-Approved
08X405	Bronx	Herbert H Lehman High School	3000 East Tremont Avenue	2046	2726	68%	D	18%	9%	Law Academy/Legal Studies	Educational Option, Screened, Zoned	Non-Approved
08X519	Bronx	Felisa Rincon De Gautier Institute for Law and Public Policy	1440 Story Avenue	334	392	80%	C	18%	13%	Law Academy/Legal Studies	Limited Unscreened	Non-Approved
08X650	Bronx	Jane Addams High School for Academic Careers	900 Tinton Avenue	308	759	25%	N/A	15%	9%	Law Academy/Legal Studies	Phasing out	Phase-out
09X525	Bronx	Bronx Leadership Academy High School	1710 Webster Avenue	661	552	120%	B	15%	10%	Law Academy/Legal Studies	Educational Option	Non-Approved
10X284	Bronx	Bronx School of Law and Finance	99 Terrace View Avenue	394	556	71%	B	17%	7%	Law Academy/Legal Studies	Limited Unscreened	Non-Approved
10X439	Bronx	Bronx High School for Law and Community Service	500 East Fordham Road	392	432	93%	C	15%	17%	Law Enforcement Academy	Educational Option	Non-Approved

10X660	Bronx	Grace Dodge Career and Technical Education High School	2474 Crotona Avenue	404	1067	32%	N/A	18%	21%	Law Academy/Legal Studies	Phasing out	Phase-out
11X455	Bronx	Harry S. Truman High School	750 Baychester Avenue	1849	2669	64%	A	13%	8%	Law Enforcement Academy	Educational Option, Screened, Zoned	Non-Approved
11X455	Bronx	Harry S. Truman High School	750 Baychester Avenue	1849	2669	64%	A	13%	8%	Law Academy/Legal Studies	Educational Option, Screened, Zoned	Non-Approved
13K430	Brooklyn	Brooklyn Technical High School	29 Ft Greene Place	5436	4411	127%	B	0%	0.1%	Criminal Justice	Test	Non-Approved
14K477	Brooklyn	The School for Legal Studies	850 Grand Street	686	1051	65%	C	9%	9%	Law Enforcement Academy	Educational Option	Non-Approved
15K519	Brooklyn	Cobble Hill School of American Studies	347 Baltic Street	558	841	66%	B	16%	7%	Law Academy/Legal Studies	Limited Unscreened	Non-Approved
16K455	Brooklyn	Boys and Girls High School	1700 Fulton Street	886	3232	26%	F	14%	3%	Law Academy/Legal Studies	Screened, Zoned	Non-Approved
16K498	Brooklyn	Brooklyn High School for Law and Technology	1396 Broadway	488	663	74%	A	11%	5%	Law Academy/Legal Studies	Educational Option, Screened	Non-Approved
18K642	Brooklyn	Urban Action Academy	1600 Rockaway Parkway	299	527	57%	C	15%	11%	Law Academy/Legal Studies	Limited Unscreened	Non-Approved

20K445	Brooklyn	New Utrecht High School	1601 80 Street	3046	2217	137%	B	12%	24%	Law Academy/Legal Studies	Educational Option, Limited Unscreened, Screened, Screened: Language, Zoned	Non-Approved
20K490	Brooklyn	Fort Hamilton High School	8301 Shore Road	4290	2719	156%	B	11%	21%	Law Academy/Legal Studies	Audition, Screened, Zoned	Non-Approved
22K405	Brooklyn	Midwood High School	2839 Bedford Avenue	3823	2439	157%	B	5%	4%	Law Academy/Legal Studies	Screened, Unscreened	Non-Approved
22K425	Brooklyn	James Madison High School	3787 Bedford Avenue	3048	2288	133%	B	9%	12%	Law Academy/Legal Studies	Screened, Zoned	Non-Approved
22K495	Brooklyn	Sheepshead Bay High School	3000 Avenue X	1070	2393	44%	D	13%	25%	Law Academy/Legal Studies	Phasing out	Phase-out
25Q460	Queens	Flushing High School	35-01 Union Street	2686	1956	132%	D	10%	19%	Law Enforcement Academy	Educational Option, Zoned	Non-Approved
25Q460	Queens	Flushing High School	35-01 Union Street	2686	1956	132%	D	10%	19%	Law Academy/Legal Studies	Educational Option, Zoned	Non-Approved
25Q525	Queens	Townsend Harris High School	149-11 Melbourne Avenue	1143	906	126%	A	0%	0%	Law Academy/Legal Studies	Screened	Non-Approved
26Q430	Queens	Francis Lewis High School	58-20 Utopia Parkway	4067	2360	172%	A	10%	14%	Criminal Justice	Educational Option, Screened, Zoned	Non-Approved

26Q430	Queens	Francis Lewis High School	58-20 Utopia Parkway	4067	2360	172%	A	10%	14%	Law Academy/Legal Studies	Educational Option, Screened, Zoned	Non-Approved
27Q400	Queens	August Martin High School	156-10 Baisley Boulevard	859	1783	49%	D	21%	5%	Law Academy/Legal Studies	Educational Option, Limited Unscreened	Non-Approved
27Q480	Queens	John Adams High School	101-01 Rockaway Boulevard	2920	2800	105%	C	10%	17%	Law Academy/Legal Studies	Educational Option, Screened, Zoned	Non-Approved
28Q440	Queens	Forest Hills High School	67-01 110 Street	3711	2015	180%	A	8%	9%	Law Academy/Legal Studies	Audition, Educational Option, Screened, Zoned	Non-Approved
28Q470	Queens	Jamaica High School	167-01 Gothic Drive	77	480	10%	N/A	12%	28%	Law Academy/Legal Studies	Phasing out	Phase-out
28Q505	Queens	Hillcrest High School	160-05 Highland Avenue	2990	2676	112%	B	6%	15%	Law Academy/Legal Studies	Audition, Educational Option, Screened, Zoned	Non-Approved
30Q445	Queens	William Cullen Bryant High School	48-10 31 Avenue	2660	2742	97%	C	10%	18%	Law Academy/Legal Studies	Screened, Zoned	Non-Approved
31R440	Staten Island	New Dorp High School	465 New Dorp Lane	2562	3297	77%	B	2%	5%	Computer Forensics	Educational Option, Screened, Zoned	Non-Approved

31R440	Staten Island	New Dorp High School	465 New Dorp Lane	2562	3297	77%	B	2%	5%	Law Academy/Legal Studies	Educational Option, Screened, Zoned	Non-Approved
31R450	Staten Island	Curtis High School	105 Hamilton Avenue	2232	1712	132%	B	10%	6%	Law Enforcement Academy	Educational Option, Screened, Unscreened, Zoned	Non-Approved
31R455	Staten Island	Tottenville High School	100 Luten Avenue	3874	3475	110%	B	11%	1%	Law Academy/Legal Studies	Educational Option, Screened, Zoned	Non-Approved
31R460	Staten Island	Susan Wagner High School	1200 Manor Road	3455	2772	129%	A	14%	3%	Law Academy/Legal Studies	Audition, Educational Option, Screened, Zoned	Non-Approved