



# The Forest Park School

P.S. 97Q

*Marilyn Custodio, Principal*  
*Stella Kalogridis, Assistant Principal*  
*Denise DeJesus-Longo, Assistant Principal*  
**“We Grow Beautiful Minds”**



Dear Parents and Guardians:

As you may be aware, the mayor has changed the official policy on cell phones in schools. As part of this new policy the DOE is directing schools to set forth their own policy as to when and where cell phones and other personal electronic devices may be used throughout the school day.

After consultation with the School Safety Team, Parent Teacher Association, School Leadership Team, and the Cabinet Team, we have agreed on the policy outlined below.

### **To take effect on March 2, 2015:**

1. Phones should **NOT** be seen or heard in school. This includes timers, alarms and any other noises. If a student's device is seen or heard it will be confiscated.
2. If a device is confiscated, the school will contact the child's parent/guardian. The device will be returned **ONLY** to the child's parent/guardian who will have to come to the main office to sign for its return.
3. Use of electronic devices outside of school on the immediate perimeter will be allowed with the exception of crossing streets due to safety reasons.
4. Phones are **NOT** permitted on school field trips.
5. P.S. 97 / The Forest Park School and the DOE are not responsible for lost or damaged electronic devices. These items are brought to school at your own risk.
6. Students will not be permitted to use electronic devices during lunch, recess, or any other period during the day.
7. Electronic devices may not be turned on or used during fire drills or other emergency preparedness exercises.
8. Electronic devices may not be used in bathrooms.

We remind students that these devices often invite the attention of individuals with the desire to steal them when displayed in public places to and from school. Students must be aware of their surroundings and keep these devices in their bags.

Please review this information and be sure that you are familiar with these guidelines.

Sincerely,

Marilyn Custodio  
Principal