

**THE NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF HUMAN RESOURCES
65 COURT STREET
BROOKLYN, NEW YORK 11201**

**Posted Date: May 13, 2014
Deadline Date: June 10, 2014**

Teacher Assigned Vacancy Circular No. 6 (2014-2015)
(SUBJECT TO FUNDING AVAILABILITY)

POSITION Behavior Specialist (Teacher Assigned A)
(INTERNAL CANDIDATES ONLY)

LOCATION: TBA

ELIGIBILITY: New York City Department of Education licensed and appointed tenured teacher

SELECTION CRITERIA:

- Master's Degree in Special Education or a related service area: speech, school psychology, social work, and guidance.
- Minimum of five (5) years satisfactory experience working with students with disabilities.
- Minimum of two (2) years experience in the oversight and responsibility of the development and implementation of PBIS in public and/or private schools.
- Experience analyzing the behaviors of students with disabilities.
- Experience researching, organizing, and conducting professional development for teachers.
- Builds strong relationships with professional peers, parents, and community members.
- Collaborative approach to managing projects and activities.
- Uses technology to design professional development opportunities.
- Knowledge of New York State laws relating to the provision of instruction and services to general and special education students.

DUTIES AND RESPONSIBILITIES:

Under the supervision of the Regional Special Education - Technical Support Center (RSE-TASC) Regional Coordinator and reporting directly to the Behavior Specialist Coordinator, the Behavior Specialist will:

- Provide specialized professional development and technical assistance to schools that aligns with the areas outlined in the NYS *Quality Indicator Review and Resource Guides*.
- Develop a schedule of training with topics and locations for groups of schools identified for PBIS.
- Develop annual service plans and review the progress of these plans on a regular basis with the NYC RSE-TASC Behavior Specialist Coordinator.
- Provide trainings and technical assistance on multi-tiered systems of support for behavior.
- Complete NYSED-mandated data reports; gather data and draft required reports and/or correspondence.
- Attend all mandatory SED/RSE TASC conferences, professional development, including statewide network conferences as well as NYC RSE TASC monthly meetings
- Promote and support NYC DOE/NYSED initiatives by coordinating citywide professional development and public meetings and distribution of information to parents and schools.
- Collaborate with other DSSIS staff to ensure cohesion of information and trainings.
- Provide technical assistance on PBIS implementation and data collection systems to identified schools required by specific indicators of the State Performance Plan.
- Participate in workgroups as required by NYSED's Office of Special Education.
- Provide reports of work accountability in the time periods and format required by NYSED's Office of Special Education.

SALARY: As per UFT Collective Bargaining Agreement

WORK SCHEDULE: As per UFT Collective Bargaining Agreement
Monday – Friday; 8:00 AM to 4:00 PM

Teacher Assigned Circular Vacancy No. 6 (2014-2015)**APPLICATION:**

Please apply in writing expressing your interest and qualifications including copies of your teaching credential, resume, and file number by **June 10, 2014** to:

Cathy Oliver at COliver@schools.nyc.gov

AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, ethnicity, national origin, alienage, citizenship status, age, marital status, partnership status, disability, sexual orientation, gender (sex), military status, prior record of arrest or conviction (except as permitted by law), predisposing genetic characteristics, or status as a victim of domestic violence, sexual offenses and stalking, and to maintain an environment free of harassment on any of the above-noted grounds, including sexual harassment or retaliation. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 1102, Brooklyn, New York 11201, or visit the OEO website at <http://schools.nyc.gov/OEO>

**APPROVED:**

Charles Peeples, Executive Director
Office of Field Services & Information, Division of Human Resources