CHANCELLOR'S MEMORANDUM NO. 3, 1995-96 Date: April 23, 1996

BOARD OF EDUCATION OF THE CITY OF NEW YORK
OFFICE OF THE CHANCELLOR

SCANNED

TO: COMMUNITY SCHOOL BOARD PRESIDENTS, ALL SUPERINTENDENTS, EXECUTIVE DIRECTORS AND HEADS OF OFFICES

FROM: RUDOLPH F. CREW, CHANCELLOR

SUBJECT: SCHEDULED CLOSINGS OF DISTRICT AND CENTRAL HEADQUARTERS' OFFICES FOR SCHOOL YEAR 1996-97

All district and central headquarters offices of the Board of Education will be closed on the dates listed below. Except for "prevailing wage rate employees" subject to Section 220 of the New York State Labor Law, absence of per annum, per diem, hourly non-competitive and monthly salaried employees of the administrative staff and headquarters pedagogical personnel scheduled to work on these days shall be excused without loss of pay and without charge to annual leave.

1996	July	4,	Thursday	Independence Day
	September	2,	Monday	Labor Day
	September	23,	Monday	Yom Kippur
	October	14,	Monday	Columbus Day Observed
	November	11,	Monday	Veterans Day
	November	28,	Thursday and	Thanksgiving Holiday
	November	29,	Friday	
	December	24,	Tuesday and	Christmas Holiday
	December	25,	Wednesday	
	December	31,	Tuesday and	New Year's Holiday
1997	January	1,	Wednesday	
	January	20,	Monday	Dr. Martin Luther King, Jr. Day
	February	17,	Monday	Washington's Birthday Observed
	February	21,	Friday	Lincoln's Birthday Observed
	March	28,	Friday	Good Friday
	April	22,	Tuesday and	First Two Days f Passover
	April	23,	Wednesday	
	May	26,	Monday	Memorial Day

NOTE:	June	5,	Thursday	Anniversary Day

Only Brooklyn and Queens district offices will be closed on Thursday, June 5, 1997. All central headquarters offices in the five boroughs will be open as will district offices in the Bronx, Manhattan and Staten Island.

NOTE ON ELECTION DAY:

ALL SCHOOLS AND ALL OTHER BOARD OF EDUCATION FACILITIES WILL BE OPEN ON ELECTION DAY, NOVEMBER 5, 1996.

District and central headquarters staff working on Election Day will be entitled to be excused on another day on or before August 31, 1997 without loss of pay and without charge to annual leave. This other day will be selected in a manner which ensures the efficient operation of the office. Where feasible, employees may use the traditional date for Election Day as their "floating holiday."

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