

## Transit Benefit Premium TransitChek Metrocard Program Error

Please be aware that due to data processing errors at TransitCenter, Inc., the City of New York's contractor for the Transit Benefit Premium TransitChek MetroCard Program, **Duplicate TransitChek Cards** was issued to City of New York employees enrolled in the MetroCard program for use from 01/01/2007 to 12/31/2007. These MetroCards were mailed in January 2007 valid for use from 02/01/07 to 01/31/08.

The affected participants will not be charged for this second card which is valid from 02/01/07 – 01/31/08. However, they are required to do the following:

- Use the original Card valid from 01/01/07 to 12/31/07 through Wednesday, 01/31/07.
- Beginning Thursday, 02/01/07, use the Card valid from 02/01/07 to 01/31/08.
- On Thursday, 02/01/07, employees must destroy the Card with the expiration date of 12/31/07 and commence using the Card valid from 02/01/07 to 01/31/08. The first Card will no longer be active as of 02/01/07.

As of last week, TransitCenter was scheduled to mail notification postcards to affected employees with this information.

If you need further clarification regarding this issue, please call Deborah Anthony, Supervisor of DOE Payroll Benefit Programs at 718-935-3346.