



THE NEW YORK CITY DEPARTMENT OF EDUCATION
JOEL I. KLEIN, *Chancellor*

DISTRICT 75
DR. SUSAN ERBER, *SUPERINTENDENT*

To: EVS Orientation and Mobility Teachers
From: Laurence Gardner, EVS Director
Re: Indoor Travel Clearance for O&M Mandated Students
Date: May 18, 2004

Effective immediately, EVS students with O&M mandates must be cleared for indoor independent travel outside of class rooms within their schools. The decision to advise a student's parents that a student demonstrates adequate skills for indoor independent travel within the school is made when:

1. the O&M teacher documents independent and correct travel skills using the EVS Indoor Independent Travel Recommendation Form. A second O&M teacher rating may be requested at the discretion of EVS or school personnel
2. the EVS borough supervisor indicates approval of the recommendation by reviewing and signing the Indoor Independent Travel Recommendation Form
3. recommendation for independent travel in school must be reviewed and updated annually at the beginning of each school year, or as needed

Completed EVS Indoor Independent Travel Recommendation Forms must be shared with parents, classroom teachers, EVS vision teachers, appropriate school personnel, and placed in students' official school folders.

Parents must receive written notification when students are recommended for independent indoor travel. Signed parental consent is required for independent travel recommendations to take effect. Copies of parental notification and consent must be provided to the O&M teacher, vision teacher, vision supervisor and the principal.

Attachments:

EVS Indoor Independent Travel Recommendation Form
Parent consent indoor independent travel

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