Panel for Educational Policy
Contract Agenda
May 18, 2011

Item: 1 **Description** Undergraduate coursework for paraprofessionals seeking to attend college under Article VII of the contractual agreement with the United Federation of Teachers.

Term: 5 years **Options** None **Funding:** Tax Levy

Division: Division of Human Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Ana G. Mendez University System	$223,299
Boricua College	$160,682
College of New Rochelle	$24,581
Empire State College	$931,298
Long Island University	$144,637
Mercy College	$825,755
Seymour Joseph Institute of ASL	$27,136
St Francis College	$94,998
SUNY - College at Old Westbury	$11,255
Touro College	$2,601,349

Item: 2 **Description** Monitoring of fire alarms in schools and administrative buildings.

Term: 1 year **Options** None **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Statewide Fire Corp.	$68,760

Item: 3 **Description** Transportation of children in special education and early intervention programs.

Term: 1 year **Options** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Full Value

Vendor Name	Annual Amount
Iridium Services Corporation	$2,674,437
Pinnacle Bus Service, Inc.	$5,042,985
Prime Bus Corp	$483,569
Professional Charter Service, Inc.	$118,688
Robin Transportation	$323,643
Selby Transportation Corporation	$4,956,508

Item: 4 **Description** Professional development services to prepare schools and associated networks for adoption of the Common Core State Standards.

Term: 3 years **Options** 2 one year options **Funding:** Title IID, RTT, Tax Levy

Division: Accountability and Achievement Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Curriculum Designers, Inc	$345,055

Item: 5 **Description** Professional development services to prepare schools and associated networks for adoption of the Common Core State Standards.

Term: 3 years **Options** None **Funding:** RTT, Title IID, Tax Levy

Division: Accountability and Achievement Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Stanford University (Stanford Center for Assessment, Learning & Equity)	$1,048,140

Item: 6 **Description** Architectural consultants to assist in the evaluation of structural and architectural conditions in buildings to determine existing conditions, repair methods and design solutions.

Term: 5 years **Options** None **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Wank Adams Slavin Associates LLP	$293,959

Item: 7 Withdrawn

Item: 8 **Description** Whole school reform services for transitional plans that ultimately lead to the ability of schools to continue reform efforts on their own.

Term: 5 years **Options** None **Funding:** Various

Division: Office of Curriculum & Professional Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Institute for Student Achievement	$140,000
Internationals Network	$140,000
New Vision	$140,000
Re-Inventing Schools Coalition	$420,000
Replications, Inc.	$420,000
Success for All Foundation	$280,000
The Urban Assembly, Inc.	$280,000
Third Sector New England	$140,000

Item: 9 **Description** Professional development services in special education and teacher training.

Term: 5 years **Options** None **Funding:** Tax Levy

Division: Office of Curriculum & Professional Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Emotionally Intelligent Schools	$107,000
National Urban Alliance of Effective Education	$25,000

Item: 10 **Description** Student support services including academic enrichment activities, leadership development, tutoring and homework assistance, and parent development and individual, group and family counseling.

Term: 5 years **Options** None **Funding:** Various

Division: Office of School and Youth Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Keys to Abundant Life Inc	$100,000
Mosholu Montefiore Community Center	$150,000

Princeton Center for Leadership Training	$120,000

Item: 11 **Description** Membership in the Council of the Great City Schools, an association of urban school districts.

Term: 1 year **Options** None **Funding:** Tax Levy

Division: Communications and Public Affairs **Contract Type:** Full Value

Vendor Name	Annual Amount
Council of the Great City Schools	$50,111

Item: 12 **Description** Technology services in improving the web-based development tool "iPlan" that schools use to develop their Comprehensive Educational Plans.

Term: 6 months **Options** None **Funding:** State Grant - Vendor Named

Division: Division of Portfolio Planning **Contract Type:** Full Value

Vendor Name	Annual Amount
Infusion	$1,181,600

Item: 13 **Description** Published and copyrighted assessment and testing materials.

Term: 3 years **Options** None **Funding:** Various

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Wireless Generation	$1,500,000

Item: 14 **Description** Add-on item: Moving and relocation services for schools and offices

Term: 5years **Options:** 270 days **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Liberty Moving and Storage Co., Inc	$1,485,110

Item: 1

Description:

Undergraduate coursework for paraprofessionals seeking to attend college under Article VII of the contractual agreement with the United Federation of Teachers.

REQUEST FOR AUTHORIZATION TO PROVIDE UNDERGRADUATE COURSEWORK FOR PARAPROFESSIONALS

Estimated Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Year 1: $4,482,408 Year 2: $4,616,881 Year 3: $4,755,387 Year 4 :$4,898,049 Year 5: $5,044,990 **Total: $23,797,715**	Tax Levy	Five Years	None	Negotiated Service	No	Requirements

Vendor Name & Address	Vendors listed below.

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Peter Ianniello, Ph.D. Division of Human Resources (DHR)	Stephen Stamo Procurement Analyst

STATEMENT OF PURPOSE

Authorization is requested to contract with the non-CUNY institutions listed below to provide undergraduate coursework for paraprofessionals seeking to attend college under Article VII of the contractual agreement with the United Federation of Teachers. These will replace contracts set to expire September 15, 2011. Contracts with CUNY institutions currently providing this service will be handled separately.

DISCUSSION

The Career Training Program is a component of an overall effort to employ highly qualified staff as required by the No Child Left Behind Act, and to increase the skills of each paraprofessional. It was implemented in compliance with the UFT contract to provide all eligible paraprofessionals an opportunity to qualify for advancement by making paid tuition available for undergraduate coursework at accredited participating CUNY and private institutions. The UFT Paraprofessional contract allows for the funding of coursework taken at the participants' discretion, regardless of purpose, until the completion of a bachelor's degree.

Tuition will be paid for up to six semester hours of undergraduate coursework during each of the fall, spring, and summer semesters until the completion of a bachelor's degree. The DOE is entitled to recover the tuition and fees incurred from candidates who fail to complete their enrolled courses. The tuition rate of the participating colleges reflects the prevailing CUNY rate, currently $205 per credit for matriculated students and $300 for non-matriculated students. The CUNY tuition rates also include associated fees and remedial courses. Enrollments and amounts are projected based on the usage of the prior contracts. The contract estimates include provision for CUNY rate increases of 3% percent annually.

In the past, a letter of solicitation was issued to contract with colleges for the Career Training Program but the Division of Contracts and Purchasing has determined that participating contractors' tuition rates are not competitively determined and, therefore, these are more appropriately handled as negotiated services.

The Vendor Research and Price Analysis (VRPA) unit is currently conducting background checks on those vendors whose contract amount will exceed $1,000,000 over the five-year term. A background check revealed that the Office of the Inspector General of the United States Department of Education (OIG) released an audit report in 2008 that found that Touro College had disbursed Title IV funds to students who were attending nine Touro locations outside New York City that were deemed ineligible for federal Title IV funds. Although the OIG recommended that Touro reimburse more than $53 million, Touro challenged the findings, prompting a review by the USDOE's Office of Federal Student Aid (FSA). FSA reports that the matter is moving towards resolution. It is noteworthy that the federal officials certified all locations as eligible branch campuses by 2008. Moreover, Touro continues to participate in Title IV federal financial aid programs.

Additionally, Touro reported a scheme to create and sell fraudulent transcripts to the NYPD in 2007. The Manhattan DA's Office advised us that all cases are now closed and that about 15 individuals, four of whom were DOE employees, were indicted in New York State Supreme Court for their participation in the scheme, all of whom pled or were found guilty at trial. It is noteworthy that when the investigation became public, the Manhattan DA acknowledged Touro's exceptional assistance to the investigation.

Once the remaining background checks are completed, any significant adverse information will be reported in amended RAs. The VENDEX system and Vendor Compliance Investigation Performance (VCIP) reports did not reveal significant adverse information for those vendors that were not background checked by the VRPA unit. These vendors are therefore deemed responsible to provide these services.

VENDOR	ESTIMATED TOTAL CONTRACT AMOUNT
Ana G. Mendez University	$1,053,322
Boricua College	$757,952
College of New Rochelle	$115,952
SUNY Empire State College	$4,393,024
Long Island University	$682,264
Mercy College	$3,895,170
SUNY Old Westbury	$53,091
Seymour Joseph Institute of ASL	$128,003
St. Francis College	$448,117
Touro College	$12,270,820

Item: 2

Description:

Monitoring of fire alarms in schools and administrative buildings.

REQUEST FOR AUTHORIZATION
STATEWIDE FIRE CORPORATION FOR MONITORING OF CENTRAL FIRE ALARM SYSTEMS

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$68,760	Tax Levy	One Year (5/03/11 - 5/02/12)	None	Negotiated Service	Yes	Requirement

Vendor Name & Address	Statewide Fire Corp. 2047 Victory Blvd. Staten Island NY 10314

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Volkert Barren Program Director Division of School Facilities	Shelley Epstein Division of contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested for a one-year extension to a contract with Statewide Fire Corporation for the monitoring of fire alarms in schools and DOE administrative buildings. The current contract expires May 2, 2011. This extension will allow for continuous monitoring of fire alarm systems while a new specification is developed.

DISCUSSION

Fire safety regulations require central station monitoring of the interior fire alarm and connected systems in DOE schools and office buildings. Central Station monitoring firms are approved by the FDNY to meet standards established by Underwriters Laboratory. Communication equipment installed at these buildings connects to the central station via land line and the central station checks that each system is online and active at least once a day.

The number of systems that require monitoring has increased because FDNY rules have been changed, and because new buildings and additions have been added to the base that require monitoring. An interim agreement is necessary to prepare new specifications that will address the increased number of systems going forward.

In order to make time for a new multi-year procurement, a simplified procurement was conducted for a one-year term. Two bids were received: one from the incumbent for a monthly amount of $10,605 and one from another vendor for a monthly amount of $182,400. The competitor's bid included considerable start up costs because technicians would have to visit each site, reprogram the dialers, and verify the connection of each to a new central station. Because of this, DCP determined that it was in its best interest to extend the current contract for one year through a Negotiated Service procedure (for the monitoring service only), in which the cost is less than what was quoted on the simplified procurement. We will then conduct a new procurement for a longer period of time to amortize installation costs.

Statewide Fire Corporation has provided satisfactory service to the DOE and is thus deemed responsible. They have agreed to extend the contract at the same bid price, terms, and conditions as their current contract, including all CPI adjustments. Their price may therefore be deemed fair and reasonable.

Item: 3

Description:

Transportation of children in special education and early intervention programs.

REQUEST FOR AUTHORIZATION TO EXTEND AGREEMENTS WITH VENDORS FOR TRANSPORTATION OF CHILDREN IN PRE-SCHOOL/ EARLY INTERVENTION SPECIAL EDUCATION PROGRAMS

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$ 13,599,830 (Total of 6 vendors)	Tax Levy	One Year	None	Negotiated Service	No	Full Value

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Lisa D'Amato, Administrator Contract Management Unit Office of School Support Services (OSSS)	Linda Rodriguez, Director Transportation, Food and Facilities

Vendor Name	Address	Annual/Total Amount
Iridium Services Corp	245-37 60th Avenue Douglaston, NY 11362	$2,674,437
Pinnacle Bus Service	146 Wolcott Avenue Brooklyn, NY 11223	$5,042,985
Prime Bus Corp	145-165 Wolcott Avenue Brooklyn, NY 11233	$483,569
Professional Charter Service, Inc.	50 Snediker Avenue Brooklyn, NY 11207	$118,688
Robin Transportation LTD	2302 Neptune Avenue Brooklyn, NY 11224	$323,643
Selby Transportation	935 Garrison Avenue Bronx, NY 10474	$4,956,508

STATEMENT OF PURPOSE

Authorization is requested to extend contracts with the vendors listed above for transportation of children in preschool and early intervention (PreK/EI) special education programs. The extension terms are from July 1, 2011 through June 30, 2012.

DISCUSSION

The New York City Department of Transportation assigned contracts for the transportation of children attending PreK/EI special education programs throughout various locations in New York City, and Nassau and Westchester Counties to the DOE in August 2006. Contracts were negotiated by the Department of Education (DOE) to extend for an additional year with new rates based on a composite of U.S. Department of Labor, Bureau of Labor Statistics (BLS) Indices (below). It was the intention of the DOE to bid out the contracts in March 2007 with a start date of July 1, 2008, but the procurement was blocked by a court-imposed Temporary Restraining Order. In December 2009, the New York State Supreme Court, Appellate Division rendered a decision that required extensive revisions to the RFB prior to its release and the Department has appealed the decision. It was thus impractical to bid these

contracts in time for the 2010-11 school year. In anticipation of a final court decision, the DOE has extended the contracts on a yearly basis.

The OSSS requests an extension of an additional year until June 30, 2012, in order to avoid disruption of services for these students. A court decision is expected in July 2011, upon which the DOE will release an RFB. The new contract is expected to be in effect in July 2012.

The Committee on Contracts approved the proposed extensions, including price adjustments that were calculated using the BLS Composite Index weighted average of:

- Fifty percent (50%) for labor;
- Ten percent (10%) for fuel; and
- Forty percent (40%) for all other costs, including insurance.

The use of this industry index for price adjustments is deemed to be fair and reasonable because it includes the consumer prices compiled by the BLS in the northeastern U.S., along with a measurement for fuel and labor adjustments applicable to this industry.

However, several vendors complained that the BLS weighted index adjustment alone did not cover their increased costs due to drops in student populations or increases in student absentee rates. The DOE reviewed each of these vendors' expense statements individually to validate their demand for increases and only those vendors clearly demonstrating a loss of income were awarded additional increases. Prime and Robin received price adjustments based on validation of their increased costs; the other four received composite index only.

All vendors will be required to submit updated VENDEX forms and a background check will be conducted by DCP's Vendor Research and Price Analysis Unit. Any matters of concern will be brought to the Panel's attention prior to execution of these extension agreements. These vendors have provided satisfactory service in the past; they are thus deemed responsible.

CONTRACT NO.	VENDOR	ANTICIPATED GRAND TOTAL
CT9150093	IRIDIUM SERVICES	$1,422,352
CT9150153	IRIDIUM SERVICES	$320,275
CT9150091	IRIDIUM SERVICES	$837,018
CT9150092	IRIDIUM SERVICES	$65,134
CT9701322	IRIDIUM SERVICES	$29,658
	IRIDIUM SERVICES – 5 Contracts	**$2,674,437**
CT9150122	PINNACLE BUS	$1,287,370
CT9701321	PINNACLE BUS	$3,755,615
	PINNACLE BUS – 2 Contracts	**$5,042,985**
CT9952729	**PRIME BUS – 1 Contract**	**$483,569**
CT9152331	**PROFESSIONAL CHARTER – 1 Contract**	**$118,688**
CT9056025	**ROBIN TRANS. – 1 Contract**	**$323,643**
CT9701319	**SELBY TRANS. – 1 Contract**	**$4,956,508**

Item: 4

Description:

Professional development services to prepare schools and associated networks for adoption of the Common Core State Standards.

REQUEST FOR AUTHORIZATION FOR CURRICULUM DESIGNERS, INC., TO PROVIDE PROGRAM SUPPORTS FOR THE COMMON CORE STATE STANDARDS PILOT PROGRAM – ECS R0877

Estimated Annual / Total Contract Amounts	Funding Source	Contract Term	Options	Estimated Option Amounts	Procurement Method	Is Contract Retroactive?	Contract Type
Year 1: $307,660 Year 2: $299,460 Year 3: $289,085 Total: $896,205	Title IID, Race to the Top, and Tax Levy	Three Years (3/1/11-2/28/14) plus Two 1-Year Options	Two additional 1-year periods	Option Year 1: $289,085 Option Year 2: $289,085	Expedited Competitive Solicitation (ECS)	Yes	Requirements
Vendor Name & Address	Curriculum Designers, Inc. 26 Allendale Drive Rye, New York 10580						

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Meghan Cliffel Program Manager Division of Academics, Performance and Support (DAPS)	Paul Simms Procurement Analyst Central Office Procurement

STATEMENT OF PURPOSE

Authorization is requested to contract with Curriculum Designers, Inc ("CDI") to provide professional development (PD) services that prepare schools and associated networks for adoption of the Common Core State Standards ("Common Core Standards" or "CCSS").

DISCUSSION

In the summer of 2010, the Division of Academics, Performance and Support (DAPS, formerly the Division of Performance and Accountability) launched a series of pilot programs with approximately 100 schools and their network partners as part of a comprehensive strategy to prepare all schools to adjust curriculum, instruction, and assessment to meet the CCSS. These programs, paid for with private funding via the Fund for Public Schools, were intended to help educators and networks understand the implications of the CCSS on curriculum, instruction, and assessment, and to further improve academic rigor in support of students' college and career readiness. The services are a necessary component of the Race to the Top (RTT) program. The city is preparing for full integration of the Common Core State Standards by 2014-15. The work of the pilot programs is threefold: build the capacity of pilot schools and networks in understanding and implementing the CCSS, produce resources for all NYC schools to use in transitioning to the CCSS and garner lessons for future implementation. The professional development resources created through the pilots are available to all schools once final and the pilot schools' experiences will continue to be used to facilitate other schools' transition to the CCSS now and in the future.

Because DAPS does not have the necessary resources to provide the program support needed, it must obtain outside resources and expertise to expand the reach of the program. This procurement was handled as an Expedited Competitive Solicitation so as to continue work originally started and to meet the timeline for integrating the CCSS across the City.

Public notice to conduct this Expedited Competitive Solicitation (ECS) was placed on the DOE web site and advertised in the City Record. The ECS specified two components: Component 1 sought program supports to align curriculum to the CCSS, and Component 2 sought program supports for performance-based assessment pilots. Vendors could propose for one or both components and proposals for each component were separately evaluated. This RA addresses award under Component 1 only. Due to insufficient competition among the responses for Component 2, award under that component requires approval by the Committee on Contracts and will be addressed in a separate RA.

Under Component 1, Curriculum Designers will provide schools and network partners with workshops and web-based training that build educators' capacity to use the curriculum mapping process as a hub for school-based change and, specifically, to map and enact curriculum aligned to the CCSS in ELA and mathematics. Educators involved in these training sessions will then expand upon the support provided in the training by actively using the curriculum mapping process in their teacher team work at the school level. In addition, the vendor will provide support and expertise to teacher teams and principals via webcasts, aimed at deepening learning around key program ideas, supporting DOE leadership, and addressing matters that arise in between professional development sessions.

The evaluation committee for this component consisted of members from the Office of Assessment, with expertise in program management, instructional coaching, and assessment operations. They evaluated proposals based on the following criteria: program plan, organizational capacity, demonstrated effectiveness, and price, each weighted at 25%.

Of five proposals received, the committee determined that Collaborative Learning ("CL") and the incumbent Curriculum Designers ("CDI") provided the best proposals, based on their demonstrated expertise in the CCSS and strong plan for curriculum alignment.

	INITIAL PROPOSED PRICE	REVISED PRICE
VENDOR	3-YEAR AMOUNT	3-YEAR AMOUNT
Collaborative Learning	$172,950	$167,200
Learner-Centered Initiatives	$216,470	$307,000
Curriculum Designers	**$1,210,000**	**$896,205**
American Institute for Research	$1,510,238	$1,109,844
McCann Associates	$1,316,375	$1,563,325

The committee felt that Learner-Centered Initiatives lacked the organizational capacity necessary to lead and manage the scope of work required. While CL's price was significantly less than CDI, the two proposals were fundamentally different. Based on the first year's budget (the most definitive program year), CDI proposed 65 percent more labor hours than CLI, including more training around key curriculum mapping concepts. The committee felt that CDI's approach to PD would involve more direct work with teachers and network partners to develop tools that will be shared city-wide, thus benefiting educators not involved in the pilot. Additionally, as a result of such focused support from the vendor, participating educators will develop the capacity to serve as resources for their school or network during and after the contract has ended; the city will therefore build its local expertise.

Over 75% of CDI's annual budget is attributed to labor costs. After extensive negotiations, CDI agreed to reduce both its daily rates and hourly rates. While CDI's highest daily rate, which amounts to less than 50% of the labor costs in the first year, is at the upper end of competitively procured rates paid by the DOE, it is not the highest. The reductions accrued through negotiations resulted in savings of

approximately 26% vis-à-vis CDI's original total price, a potential savings of approximately $314,000 over three years. Therefore, CDI's pricing may be deemed fair and reasonable.

The base contract term is three years. Prices for the optional extension periods will be adjusted using the U.S. Department of Labor Consumer Price Index.

A background check of CDI revealed no significant adverse information. CDI can therefore be deemed responsible with respect to this procurement.

Item: 5

Description:

Professional development services to prepare schools and associated networks for adoption of the Common Core State Standards.

REQUEST FOR AUTHORIZATION TO PROVIDE PROGRAM SUPPORTS FOR THE COMMON CORE STATE STANDARDS PILOT PROGRAM – ECS R0877

Estimated Annual/Total Contract Amount	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
Annual: $862,394 3-Year Total: $2,587,182	Title IID, Race to the Top, and Tax Levy	Three Years (3/1/11-2/28/14)	Expedited Competitive Solicitation (ECS)	Yes	Requirements
Vendor Name, Address & Estimated Amount	**Stanford University (Stanford Center for Assessment, Learning & Equity)** 505 Lasuen Mall Stanford, CA 94305				

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Meghan Cliffel Program Manager Division of Academics, Performance and Support (DAPS)	Paul Simms Procurement Analyst Central Office Procurement

STATEMENT OF PURPOSE

Authorization is requested to contract with Stanford University ("Stanford") to provide assessments and associated professional development (PD) services that prepare schools and associated networks for adoption of the Common Core State Standards ("Common Core Standards" or "CCSS").

DISCUSSION

In the summer of 2010, the Division of Academics, Performance and Support (DAPS, formerly the Division of Performance and Accountability) launched a series of pilot programs with approximately 100 schools and their network partners as part of a comprehensive strategy to prepare all schools to adjust curriculum, instruction, and assessment to meet the CCSS. These programs, paid for with private funding via the Fund for Public Schools, were intended to help educators and networks understand the implications of the CCSS on curriculum, instruction, and assessment, and to further improve academic rigor in support of students' college and career readiness. The services are a necessary component of the Race to the Top (RTT) program. The city is preparing for full integration of the Common Core State Standards by 2014-15. The work of the pilot programs is threefold: build the capacity of pilot schools and networks in understanding and implementing the CCSS, produce resources for all NYC schools to use in transitioning to the CCSS and garner lessons for future implementation. The professional development resources created through the pilots are available to all schools once final and the pilot schools' experiences will continue to be used to facilitate other schools' transition to the CCSS now and in the future.

To prepare for the launch of the pilot programs, a team of senior officials within the Division of Performance and Accountability went through a rigorous selection process to identify vendors with the necessary expertise and capacity. This process involved researching the leaders in the field on the areas of focus, outreach to leaders in the field to discuss the goals and timeline of the pilot programs and reviewing proposals from vendors interested in and capable of doing the work. This process resulted in the selection of three vendors: National Center for the Improvement of Educational

Assessments, University of Pittsburgh/Institute for Learning and Stanford University to launch pilot programs at the elementary, middle and high school level respectively.

Concurrent with the aforementioned pilot programs, and in anticipation of the exhaustion of private funding, the Department released an expedited competitive solicitation seeking proposals for services that would follow on and build upon those performed already. DAPS does not have the necessary resources or expertise to provide the program support, and so must obtain outside resources and expertise. This procurement was handled as an Expedited Competitive Solicitation to meet the timeline for integrating the CCSS across the City. The ECS specified two components: Component 1 sought program supports to align curriculum to the CCSS, and Component 2 sought program supports for performance-based assessment pilots. Vendors could propose for one or both components. Component 1, which did elicit multiple proposals, will be the subject of a separate RA. This RA addresses the final of the anticipated three awards under Component 2, for which only one proposal was received for each of the grade spans (K-5, 6-8 and 9-12), those being the same vendors who had performed services under the pilot. Given the specialized expertise necessary, and in view of the rigorous selection process that the DOE went through to launch the pilot programs, it is not surprising the DOE received only single responses for each grade span.

Public notice to conduct this Expedited Competitive Solicitation (ECS) was placed on the DOE web site and advertised in the City Record. The ECS specified two components: Component 1 sought program supports to align curriculum to the CCSS, and Component 2 sought program supports for performance-based assessment pilots. Vendors could propose for one or both components and proposals for each component were separately evaluated. Because only Stanford proposed to offer assessments for the high school level, Committee on Contracts (COC) approval was required to award the contract. The COC approved Stanford on the basis that they were the only vendor that responded to the ECS for the category of service they proposed, that the services are a necessary component of the DOE's Race to the Top program, and that the vendor was deemed highly qualified by the program office.

It is noteworthy that Stanford is acknowledged as a leader in the SMARTER Balanced Assessment Consortium (SBAC), one of two consortia funded by the U.S. Department of Education and charged with the design of the new summative assessments that will be operational in 2014-15. Their work is foundational to the design being pursued by the consortia. They have expertise within the larger field of assessment design and have worked successfully with educators on the design and use of performance-based assessments aligned to a subset of the CCSS in ELA and mathematics.

Stanford's initial price included an annual 58% overhead rate which mirrored its federally approved rate. Upon further review, the DOE learned that Stanford's overhead rate would be applicable for contracts involving work wholly performed on the university campus, while a significant portion of the work performed for the DOE would be conducted off campus and at DOE sites. Through negotiations, Stanford agreed to reduce the annual overhead rate to 30%, its lowest rate for this type of off-campus work. This resulted in potential savings of approximately $185,000 per year or over $500,000 for the three year contract term. Stanford's consultant rates were approximately $1,000 per day, which falls well within the range of competitively procured rates paid by the DOE for professional services. Therefore, Stanford's pricing may be deemed fair and reasonable.

The Division of Contracts and Purchasing performed a comprehensive background check of Stanford which revealed no significant adverse information. Stanford can therefore be deemed responsible with respect to this procurement.

Item: 6

Description:

Architectural consultants to assist in the evaluation of structural and architectural conditions in buildings to determine existing conditions, repair methods and design solutions.

`REQUEST FOR AUTHORIZATION

Provide Architectural Services to the Division of School Facilities

Contract Cost	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Annual $293,959 Contract Term $1,469,795 Plus CPI Adjustments	Tax Levy	5 Years	No	RFP	No	Requirement
Vendor Name & Address	Wank Adams Slavin Associates LLP					
	740 Broadway 4th Floor					
	New York NY 1003					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Volkert Braren, Program Director	Shelley Epstein
Division of School Facilities)	Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Approval is requested to contract with Wank Adams Slavin Associates (WASA) to provide architectural consulting services to the Division of School Facilities (DSF). The contract term is five years and will be funded by DSF.

DISCUSSION

The Department requires architectural consultants to assist in the evaluation of structural conditions in buildings to determine existing conditions, repair methods and to design solutions. These services are required because the DSF does not have in house expertise available to provide architectural consulting services for the maintenance of school buildings. A Request for Proposals (RFP) was issued because the services vary qualitatively and, therefore, cannot be effectively evaluated and compared on bid prices alone. The estimated annual usage is based on anticipated work related to existing local Law 11/98 requiring inspections of building over six stories. The estimate includes the previous cost of the inspections, follow up monitoring and re-inspections in addition to other work (specification preparation and design projects). The contract has a provision for annual adjustments of the contract price, at a rate of the Consumer Price Index (CPI) beginning on the second anniversary for the third through fifth years.

Twenty four proposals were received. The selection committee consisted of a representative from of DSF's Program Management Unit a Regional Contract Manager and a Borough Maintenance Planner.

The committee narrowed the field to the five proposals that best met the requirements of the RFP and provided reasonable pricing (TSC Design, WASA, Gandhi Engineering, HDR Architects, and Superstructures). These included the four lowest price proposals and one (Superstructures) higher priced vendor that had particularly relevant experience.

The committee later narrowed the field to include WASA, HAKS, Gandhi and Superstructures. These proposers provided detailed program plans, had the organizational capacity and school experience. They also had experience writing repair and maintenance specifications and experience with façade inspections for the SCA. TSC Design, the lowest price proposer was eliminated because of limited school experience.

Following BAFO's, WASA was selected because they provided a thorough program plan, had school experience, organizational capacity, met requirements of the RFP and offered the lowest price of the four.

The Vendor Research and Price Analysis Unit conducted a background check on WASA and found no significant adverse information. After a review of their financials, it was determined that they have the financial capacity to service this contract.

On average, pricing on this contract is 13 % lower than previous contracts for similar items. Due to the receipt of several proposals assuring a competitive process, the prices are deemed to be fair and reasonable.

COMPANY	TOTAL	BAFO Received
TSC Design	$ 295,150.43	
WASA	**$ 304,955.39**	**$293,959**
Gandhi Engineering	$ 327,225.00	$306,395
HDR Architecture	$ 332,298.63	$313,960
EI Team	$ 335,506.35	
RKT&B Architects	$ 339,522.00	
SBLM Architects	$ 349,601.00	
Pendergast Laurel	$ 349,775.00	
Urbahn Architects	$ 352,035.00	
Napach Rothenberg	$ 357,145.00	
Gannett Fleming	$ 369,530.00	
CSArch Architecture	$ 375,215.00	
Avinash Malhotra	$ 375,532.50	
SSP Architectural	$ 380,550.00	
SuperStructures	$ 381,325.00	$366,835
The Design Alliance	$ 388,855.00	
Ammann & Whitney	$ 399,925.00	
Howard Zimmerman Architects/ Kelly Solon Architects	$ 405,970.35	
HAKS Engineers	$ 413,335.00	
H2M Engineers	$ 422,688.38	
Verderame Architecture	$ 425,895.00	
Nelligan White	$ 436,450.00	
di Domenico + Partners	$ 463,892.50	
WJE Engineers	$ 506,423.00	

Item: 7

Description: **Withdrawn**

Item: 8

Description:

Whole school reform services for transitional plans that ultimately lead to the ability of schools to continue reform efforts on their own.

REQUEST FOR AUTHORIZATION FOR WHOLE SCHOOL REFORM RA#3

Estimated Annual/Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$2,520,000/ $12,600,000	Tax levy & reimbursable funds	Five years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Contract Manager	Division of Contracts and Purchasing Contact
Edward Hui Executive Director, Office of School Development Division of Portfolio Planning	Nicole Dawson Procurement Analyst

	Vendors	Components Awarded	Estimated Annual Amount
1	Success for All Foundation, Inc. 200 West Towsontown Boulevard, Baltimore, MD, 21204	A,B	$280,000
2	Institute for Student Achievement One Old Country Road, Suite 250, Carle Place, NY, 11514	C	$140,000
3	Internationals Network 50 Broadway, Suite 2200, New York, NY, 10004	C	$140,000
4	Third Sector New England, Inc. 89 South Street, Suite 700, Boston, MA, 02111	C	$140,000
5	The Urban Assembly 90 Broad Street, Suite 201, New York, NY, 10003	B,C	$280,000
6	New Visions for Public Schools 320 W. 13th Street, 6th Floor, New York, NY, 10014	C	$140,000
7	Replications Inc. 292 Fifth Avenue, Suite 418, New York, NY, 10001	A,B,C	$420,000
8	CUNY School Support Organization 535 East 80th Street, New York, NY, 10021	B,C	$280,000
9	Re-Inventing Schools Coalition PMB 352, 1830 E. Parks Hwy., Suite A113, Wasilla, AK, 99654	A,B,C	$420,000
		TOTAL:	$2,520,000

STATEMENT OF PURPOSE

Authorization is requested to contract with the eleven vendors listed above to provide comprehensive whole school reform services in schools identified by the New York State Education Department (NYSED) as schools in need of improvement (i.e., SINI, corrective action, restructuring/planning for restructuring, or SURR).

DISCUSSION

In 2006, the No Child Left Behind Act (NCLB) required that states provide for comprehensive school reform for failing schools, a requirement which was supported by NCLB funds provided to the states. In turn, failing schools in New York City were awarded Comprehensive School Reform (CSR) grants from NYSED to support this requirement. There are currently 11 contracted vendors providing whole school reform authorized by a previous RA.

The Office of School Improvement's objective is to provide schools with the opportunity to work with a group of providers offering transitional plans that ultimately lead to the ability of schools to continue reform efforts on their own. The selected vendors will help schools sustain and enhance the progress they have made through the CSR grants.

Successful whole school reform programs offer transitional plans that ultimately lead schools to build their capacity to continue reform efforts on their own. They provide participating schools with professional assistance to either begin to restructure or implement comprehensive reform already underway.

This effort is directed at schools at all grade levels. Vendors will provide services in one or more of the following components: Component A – Elementary School (Prek-5); Component B – Middle School (6-8); and Component C – High School (9-12). These services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

Since the last RA for these services, DCP received 13 proposals and nine are recommended for award here.

The evaluation committee consisted of a former teacher who is now the Executive Director of School Development, the Director of Title I Program Reporting and Fiscal Management, and the Deputy Director for School Turnaround. Proposals were scored based on: program plan (30 points), organizational capacity (25 points), demonstrated effectiveness (20 points), and price (25 points). Proposals are required to receive a score at or above the minimum threshold of 80 points.

Estimated annual expenditures are based on the average spend for vendors with prior whole school reform contracts. The Office of School Improvement used a benchmark figure of $140,000 for vendors new to this program.

The selected vendors' rates all fall within the median-to-low ranges for each component in comparison to previously awarded vendors and were found to be fair and reasonable accordingly. Of the nine vendors, CUNY has the highest hourly rate of $625 based on a 6-hour session utilizing experts in the fields of technology and education, servicing 8-10 participants for the academic school year. The services include instructional and leadership coaching to teachers and principals, day-to-day operational and business support, data analysis and reporting, all outside of the six hour sessions.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As part of the process, all service requests over $25,000 to go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation among awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing for their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to procure services via purchase order. This process ensures competition among the large number of vendors who have been

awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Contracts for these services are necessary because the Department does not possess the personnel to provide these services.

Background checks, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, revealed no adverse information. The vendors are therefore deemed responsible.

Item: 9

Description:

Professional development services in special education and teacher training.

REQUEST FOR AUTHORIZATION FOR SPECIAL EDUCATION PROFESSIONAL DEVELOPMENT RA #7

Estimated Annual/Total Contract(s) Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$132,000 / $660,000	Various, including Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract (MTAC)	No	Require-ments

Service Requestor/Contract Manager	Division of Contracts and Purchasing Contact
Lynn Kandrac Director Office of Special Education Policy & Initiatives	James E. Whitfield Procurement Contract Manager

Vendor Name & Address	Awarded Components	Contract Amount
Emotionally Intelligent Schools 16 Court Street New Haven, CT 06511	1, 2	Annual: $107,000 Total: $535,000
National Urban Alliance of Effective Education 33 Queens Street Syosset, NY 11791	1	Annual: $25,000 Total: $125,000

STATEMENT OF PURPOSE

Authorization is requested to contract with Emotionally Intelligent Schools and the National Urban Alliance of Effective Education ("NUAEE") to provide special education professional development and related services systemwide.

DISCUSSION

This is the seventh award proposed for comprehensive professional development and related services for various special education programs for schools, central offices, and school support organizations throughout the city.

Vendors were asked to submit proposals for one or more of the following components:

- Component 1 – Professional Development Services in Special Education
- Component 2 – Consultation Services

Proposals were scored based on the following criteria: program plan (25 points), demonstrated effectiveness (25 points), organizational capacity (25 points), and price (25 points). An evaluation committee consisting of three former teachers, who are currently school administrators with the Office of Students with Disabilities and English Language Learners was established to ensure that the selected vendors will meet schools' needs. The proposed awardees demonstrated a strong capacity to provide services to schools and a clear understanding of how their services would be implemented.

Twenty-six proposals were submitted; 24 were selected for award under the first six requests for authorization, and two were selected under this RA (#7).

Emotionally Intelligent Schools' average rate for Component 1 (Professional Development) is $120 per participant per 7½-hour session. Sessions focus on how educators can harness an understanding of emotions to become more effective teachers. Their rate for Component 2 (Consultation Services) is $83 per participant per 7-hour session. This session includes the creation of a customized training plan for the participating school or district. NUAEE's rate for Component 1 is $100 per person per 6-hour session. This session involves the introduction and application of structural cognitive learning for underachieving students. The rates proposed by the awardees all fall within the median range for each component when compared to prices of vendors previously awarded through this solicitation. They may therefore be deemed fair and reasonable.

The estimated annual contract amount for Emotionally Intelligent Schools was based on historical expenditures for their services. NUAEE's estimated annual contract amount is the minimum estimated amount of $25,000 for a requirements contract because this vendor does not have a history of providing special education professional development or related services to schools or central offices.

Contracts for these services are necessary because the DOE does not possess the personnel required to provide these services.

A background check of both vendors, including the Excluded Parties List, the Uniform Commercial Code Lien Search, VENDEX Advice of Caution, and the Vendor Watch List, revealed no significant adverse information. Both vendors are deemed responsible.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process ensures competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 10

Description:

Student support services including academic enrichment activities, leadership development, tutoring and homework assistance, and parent development and individual, group and family counseling.

REQUEST FOR AUTHORIZATION TO PROVIDE STUDENT SUPPORT, ACADEMIC ENRICHMENT, PARENT AND PROFESSIONAL DEVELOPMENT SERVICES (1C510 RA#8)

Annual / Total Contract Amount	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
$370,000 / $1,850,000	Various	Five Years	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names	Annual Contract Amount
Mosholu Montefiore Community Center **3450 Dekalb Avenue, Bronx, NY 10467**	$150,000
Princeton Center for Leadership Training **911 Commons Way, Princeton, NJ 08540**	$120,000
Keys to Abundant Life **70 Park Terrace East #6B, New York, NY 10034**	$100,000

Service Requestor / Contract Manager	Division of Contracts & Purchasing Contact
Anna Alexandrakis-Pappas Senior Procurement & Grants Officer Office of School and Youth Development	Aldrina Hazell Procurement Analyst

Statement of Purpose

Authorization is requested to contract with the above named vendors for student, teacher and parent services that increase opportunities for educational enrichment and personal growth. These services will be provided at the discretion of each participating school.

Discussion

The Office of School and Youth Development (OSYD) requested these contracts to help promote a positive school environment and to facilitate social growth among students. The evaluation committee included a principal, a community coordinator and a financial operations analyst knowledgeable in reviewing and evaluating proposals offering educational enrichment and personal growth. OSYD oversees the distribution of proposals to committee members based on their service specialty. The evaluation criteria consist of Program Plan (25 points), Organizational Capacity (25 points), Pricing (25 points) and Demonstrated Effectiveness (25 points). The successful vendors had to achieve a minimum score of 80 points.

Seven previous RAs for these services were approved by the Chancellor, and there are nearly 149 vendors under contract for these services. Six proposals were submitted since the last RA and three were selected for award.

The estimated annual amount for these services was derived from discussion with the program manager about potential usage, the vendors' availability to perform the services and any prior years' utilization. The costs per student for events are provided in the following table and paid for on a per class basis:

Awarded Vendors	Component Services*	Number of Participants	Pricing per hour / student	Program Description
Mosholu Montefiore Community Center	A, B, C	Up to 400	Up to $50 per hour / $.50 to $3 per student Up to $33 per hour/ $3.30 per parent	A - College workshops: counseling, applications, admissions; B - testing; study/test taking; C - parent support, financial aid
Princeton Center for Leadership Training	A	Up to 140	$163 per hour / $1.16 per student	Leadership development, conflict resolution, violence & bullying prevention, mentoring
Keys to Abundant Life	A	Up to 25	$125 to $200 per hour/ $5.00 to $8.00 per student	Leadership development

***Description of Component Services:**

Component A: Leadership development, individual & group counseling, bullying prevention, conflict resolution / violence prevention, mentoring, sports & recreation, career awareness and the world of work, college/post secondary planning, respect for multicultural diversity, health, students in transition, professional development.

Component B: tutoring, homework help, study skills, test taking, literacy enhancement, thematic projects.

Component C: Parent development and outreach, family literacy, individual, group and family counseling, leadership development, home visits.

Rates were found to be fair and reasonable when compared with rates charged by similar providers. Background checks included a review of the VENDEX database, the Uniform Commercial Code and the Excluded Parties List System. No significant adverse information was found and all vendors were deemed responsible.

It is necessary to contract for personal services because the DOE does not possess the personnel necessary to meet the objectives of this program.

The MTAC is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As part of the PQS process, all service requests over $25,000 must go through a competitive process for procurement of services. Schools will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their required component areas. Vendors will be required to provide a scope and pricing based on their contracted services, which will be evaluated and scored by the school. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process ensures competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 11

Description:

Membership in the Council of the Great City Schools, an association of urban school districts.

REQUEST FOR AUTHORIZATION

Council of Great City Schools

Contract Cost	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$50,111	Tax Levy	July 1, 2010 to June 30, 2011	None	Not Applicable	Yes	Fixed Price
Vendor	Council of the Great City Schools					
	1301 Pennsylvania Avenue, N.W.					
	Suite 702					
	Washington, D.C. 20004					

Service Requestor/Contract Manager:	Division of Contracts and Purchasing Contact
Megan Bacigalupi Office of Public Affairs	James McBride Division of Contracts & Purchasing (DCP)

STATEMENT OF PURPOSE

Approval is sought to pay $50,111 for membership in the Council of the Great City Schools.

DISCUSSION

The Council of the Great City Schools (CGCS) is a national organization that represents urban public school districts. The Council is comprised of the 65 largest school districts, with New York City being the largest member. The CGCS was founded in 1956 and the New York City Department of Education is a founding member. The CGCS assists its members by maintaining a presence in Washington D.C. where it advocates on behalf of large urban school districts on legislative, budgetary and regulatory matters.

Beyond Washington, the CGCS plays an important role around the country by informing the nation's policymakers, media, and the public of the needs, challenges and successes in the nation's large urban school districts. This coalition of school districts allows for urban educators and districts to work collectively on important issues in urban education. Recent activity of importance includes:

1. Advocacy for education stimulus funding
2. Advocacy on behalf of New York City and other large urban districts to the USDA in response to the Child Nutrition Act regulations
3. Guidance to schools on appropriate methods and use of funding
4. Promoting discussion and "solution sharing" on the "turn-around.schools"

5. Recommendations on redrafting of Elementary and Secondary Education Act (ESEA)

6. Contributions on new Common Core standards

7. Gathering data on core performance indicators for schools nationwide

8. Support for schools on the trial assessment of The National Assessment of Educational Progress (NAEP)

9. Technical assistance in areas ranging from instruction to staffing, special education to bilingual instruction, and food services to transportation

Per section 1-03, e-4, of the Department of Education Procurement Policy and Procedures, this is not a procurement and so not subject to those rules. While not a procurement, we have reviewed VENDEX, federal debarment, our own internal records and other sources and have found no adverse information regarding the Council of the Great City Schools.

Item: 12

Description:

Technology services in improving the web-based development tool "iPlan" that schools use to develop their Comprehensive Educational Plans.

REQUEST FOR AUTHORIZATION FOR SOFTWARE DEVELOPMENT SERVICES

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive ?	Contract Type
$1,181,600	NYSED	3/01/11-8/31/11	None	Vendor Named in Grant, Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	InfusionDev, LLC 599 Broadway, 5th Floor New York, NY 10012					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Madelyn Vida Division of Portfolio Planning	Maxine Needle Director of Grants

STATEMENT OF PURPOSE

Authorization is requested to contract with InfusionDev, LLC to complete development of the web-based tool "iPlan" that New York City schools use to develop their Comprehensive Educational Plans (CEPs). CEPs are required for all schools per New York State and Chancellor's regulations.

DISCUSSION

iPlan is an interactive Web-based application that integrates all the tools necessary for developing the previously paper-based CEP in one online system. iPlan assists School Leadership Teams (SLTs) through each step of the CEP development process and facilitates regular communication between SLT members throughout the document's creation. In addition, iPlan allows for comments and feedback from school stakeholders, Network staff, and Superintendents to be incorporated into the CEP and streamlines the process for final CEP and related school budget sign off.

The Department has been working with InfusionDev, LLC for the past 4 years working under contracts with SED, most recently as a subcontractor to Software House International. That contract expired. The subject contract, funded by a grant from the NYS Education Department, will complete the final pieces of iPlan necessary to accommodate changes in approvals, goals and budgets without additional development effort.

Given their deep content knowledge of CEPs and the work they've already done to codify this solution, completing development work with InfusionDev, LLC is the best course of action for NYCDOE.

Funding for iPlan development is provided by a Title I School Improvement Grant. The grant award specifically named InfusionDev, LLC for the amount stated above.

After completion of this product development, Division of Portfolio Planning will need to continue to purchase maintenance, hosting, licensing, and some development services for another year after this grant contract is completed. It is hoped that another SED grant will pay for these services but a negotiated services in an estimated amount of $500,000, however, may be required.

The contract is retroactive because the vendor's VENDEX report had to be re-submitted due to a change in their corporate structure.

DCP reviewed information regarding the vendor's background in the VENDEX system and found no significant adverse information. The contract manager's office has experience with the vendor providing other services and confirms that they performed satisfactorily. The vendor is therefore deemed responsible.

Pricing for the contracted services was established by the grantor in the grant award.

Item: 13

Description:

Published and copyrighted assessment and testing materials.

REQUEST FOR AUTHORIZATION TO PROVIDE PUBLISHED AND COPYRIGHTED ASSESSMENT AND TESTING MATERIALS

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,500,000 / $4,500,000	Reimbursable, Tax Levy, City Council	Three Years (5/1/11-4/30/14)	None	Listing Application	No	Requirements

Vendor Name & Address	Wireless Generation, Inc. 55 Washington Street, 9th floor Brooklyn, NY 11201

Service Requestor/Contract Manager:	Division of Contracts and Purchasing Contact
Jennifer Davilla Director Division of Contracts and Purchasing	Susan Dick-McKeon Division of Contracts and Purchasing

STATEMENT OF PURPOSE

Authorization is requested to contract with the above-referenced vendor to provide published and copyrighted assessment and testing materials to all public and participating non-public schools.

DISCUSSION

Wireless Generation is the sole provider for the mCLASS assessment series, which includes the following assessment programs:

mCLASS:DIBELS, an early literacy assessment for grades K–6;
mCLASS:IDEL, the Spanish version of mCLASS:DIBELS;
mCLASS:TPRI, a progress-monitoring tool for grades K-3;
mCLASS:Tejas LEE, the Spanish version of mCLASS:TPRI;
mCLASS:Reading 3D, an observational reading assessment for grades K-5;
mCLASS:Math, an early math assessment for grades K-3; and
mCLASS:Cirlce, an early childhood assessment for Pre-K.

The most popular of these items accounting for about 15% of spending, is the mCLASS:Reading 3D assessment, which costs $17.75 per student and is purchased by various public schools. This assessment kit includes, teacher's guides, DIBELS K-3, access to an online administration and instructional tool, and a reporting and analysis tool for teachers.

Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical. The proposed contract requires that the prices the Department of Education pays will be the lowest offered to any client. As such, pricing for these materials are considered fair and reasonable.

The estimated amount is based on prior expenditures under previous contracts.

The Vendor Research & Price Analysis unit conducted a background check on this vendor, including VENDEX. No significant adverse information was revealed. Wireless Generation's performance on the previous contract has been acceptable. This vendor is therefore deemed responsible.

Item: 14

Description:

Add-on item: Moving and relocation services for schools and offices

REQUEST FOR AUTHORIZATION FOR MOVING AND STORAGE

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount(s)	Procurement Method	Is Contract Retroactive?	Contract Type
$1,485,110. $7,425,550. Plus Annual CPI Adjustments	Tax Levy	Five Years	One 270-Day Extension	$1,113,832.	RFB	No	Requirement

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Volkert Barren, Program Director Division of School Facilities	Shelley Epstein Division of Contracts and Purchasing

Vendor Name	Address	Annual Amount	Total Amount
Liberty Moving and Storage Co., Inc.	350 Moreland Road Commack, NY 11725	$1,485,110	$7,425,550

STATEMENT OF PURPOSE

Authorization is requested to contract with Liberty Moving and Storage for the moving and relocation of classroom, office furniture and equipment in schools and administrative buildings.

DISCUSSION

The peak period for the relocation of the DOE's classrooms and administrative offices is during the summer months. All moves must be completed prior to the opening of school in September. The awarded vendor will supply the moving vans, equipment, and labor. Labor rates must comply with the New York City Comptroller's prevailing wage rates. Last year 118 schools were relocated.

A request for bids was advertised in the City Record and on the DCP web site. Seventeen bids were received. The first two low bidders (The CHS Group and Top Gun Air Express) bid below prevailing wages for the drivers and helpers. Both were rejected for not demonstrating that they would pay prevailing wages as required by law; both were sent non-responsive letters and neither vendor has appealed the rejection. The third low bidder (Metro Food Distributors) could not demonstrate sufficient properly equipped trucks and equipment to provide the services required in the bid and was also sent a non-responsive letter. Metro appealed the decision, but DCP upheld the rejection. The fourth low bidder (Dahill Moving and Storage) had Federal and New York State tax liens. They could not confirm that they would resolve their liens within the time required to award a contract, henceforth, they withdrew.

Liberty, the fifth low bidder, is recommended for award. A qualification meeting and site visit to their facilities determined that they have experienced personnel, trucks and equipment to provide services under this contract. As such, they are deemed to be a responsible vendor. A review of financial statements did not reveal any risk associated with doing business with the company.

A background check will be conducted by DCP's Vendor Research and Price Analysis Unit. Any matters of concern will be brought to the Panel's attention prior to execution of the contract.

Prices for this service are approximately 14.3% higher than the previous DOE contract and 14.7% higher than the previous DCAS contract. The previous contract was terminated due to the New York City Comptroller's elimination of the title Casual Mover. The replacement title, Furniture Mover-Helper has a substantially higher wage rate resulting in an increase in labor costs. Given the competitive nature of this procurement these prices are considered fair and reasonable.

B1748 – Requirements Contract for Moving and Storage		
Aggregate Class 1		
Contractor Name	**Annual Contract Value**	**Total Contract Value/5 Years**
The CHS Group	$1,180,949 (rejected)	**$7,425,550.**
Top Gun Air Express	$1,217,659 (rejected)	
Metro Food Distributors	$1,303,741(rejected)	
Dahill Moving & Storage	$1,331,117 (withdrawn)	
Liberty Moving & Storage	**$1,485,110**	
Total Relocation Services	$1,590,227	
Deluxe Delivery Systems	$1,592,789	
Business Relocation Services	$1,603,634	
A-1 First Class - Viking Moving	$1,639,546	
Corporate Relocation Systems	$1,676,480	
Bohrens Moving & Storage	$1,696,658	
Clancy-Cullen Storage	$2,052,479	
Universe Moving Company	$3,014,105	
Traffic Moving Systems	incomplete	
Bay Shore Moving & Storage	incomplete	
Time Moving & Moving	incomplete	
Astro/Allied Relo	incomplete	