

Mentor/New Teacher Roles and Responsibilities

Mentor

- Assigned to a New Teacher by school administrator(s) within the first two weeks of the school year
- Meet with New Teacher a minimum of two periods a week over the school year
- Prioritize scheduled meetings with Mentee
- Personalize support and feedback based on the expressed needs and interests of the New Teacher
- Log interactions on Mentor Tracking System
- Share onboarding responsibilities

New Teacher

- Receive Mentor assignment by mid September
 - If this does not occur at your school, **inquire** with your school administration
- Contribute to a collaborative partnership with your Mentor by articulating your needs, questions, and interests
- Prioritize scheduled meetings with Mentor
- Be open-minded to the collegial feedback your Mentor will provide
- View interactions on Mentor Tracking System



Trusting and collaborative relationship