



David N. Ross
Executive Director
Contracts and Purchasing

Notice of Intent

The Department of Education (DOE), Division of Contracts and Purchasing, has been asked for approval to enter into a contract with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE are invited to indicate their ability to do so in writing to Jay G. Miller at 65 Court Street, Room 1201, Brooklyn, New York 11201. Responses should be received no later than Wednesday, March 23, 2011.

ITEM(S) FOR CONSIDERATION:

1. Labor Support Unit Consultants

Approval is sought to contract with ten professional service consultants to assist principals in the evaluation of and disciplinary process for poorly performing tenured teachers.

The consultants will assist principals in the evaluation of and disciplinary process for poorly performing tenured pedagogues and provide related support. Responsibilities include, but are not limited to, the following: establishing and maintaining a working relationship with school principals to support quality implementation of performance management through the DOE accountability system, including the evaluation of pedagogic staff, counselors, school psychologist, social workers, and other school-based staff; assisting principals in identifying high-performing staff to ensure retention and continual development; and providing support to principals assigned to schools identified by the State as persistently low-performing.

This agreement will cover the balance of each consultant's salary or an additional \$27,500 to \$38,000, and serve as a bridge agreement to a competitive process scheduled to be released during the 2011 school year.

Term: 7/1/10-6/30/11

Total Contract Cost Not-to-Exceed: \$546,000

2. Sports in Mind, Inc. d/b/a SIM e-Learning Specialists (SIM)

Approval is sought to contract with SIM, to provide online training programs for approximately 6,760 substitute teachers and 2,460 paraprofessionals.

SIM's training tool, Sub-Hub™, consists of an entirely internet-based e-Learning software program that provides online training for substitute teachers and paraprofessionals (subs/paras). It offers a tired program providing a prerequisite for all incoming sub/paras, in addition to remedial courses thereafter for those with performance deficiencies.

Term: 7/1/10-12/30/11

Total Contract Cost Not-to-Exceed: \$98,526

3. Chancellor's and Superintendent's Representatives

Approval is sought to contract with three professional service consultants serving as Chancellor's representatives and two consultants serving as Superintendent's representatives to execute all responsibilities for grievance appeals under various labor contracts.

The consultants will review and research issues related to appeals and other cases involving grievances, discuss each appeal with Union and administration representatives, draft decisions or stipulations, and enter the required information in the OLRCB database. In addition to the assigned grievance appeals, these consultants will fulfill additional responsibilities which may include responding to inquiries, reading grievance decisions and advising supervisors and managers about documentation for an employee's file.

This agreement will cover the balance of each consultant's salary, or an additional \$5,250 to \$24,850, serving as a bridge agreement to a competitive process scheduled to be released during the 2011 school year.

Term: 7/1/10-6/30/11

Total Contract Cost Not-to-Exceed: \$187,800
