



David N. Ross  
Executive Director  
Contracts and Purchasing

## Notice of Intent

The Department of Education (DOE), Division of Contracts and Purchasing, has been asked for approval to enter into a contract with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE are invited to indicate their ability to do so in writing to Jay G. Miller at 65 Court Street, Room 1201, Brooklyn, New York 11201. Responses should be received no later than Monday, June 13, 2011.

### **ITEM(S) FOR CONSIDERATION:**

#### 1. Instructional Services in Education

*Approval is sought to contract with Instructional Services in Education (ITSED) to provide professional development (PD) and direct student services. ITSED provided technology training to teachers and administrators, organizing and delivering after-school workshops to students and teachers.*

*ITSED integrates technology aids into the curriculum by instructing teachers and students in the operation of multi-media centers, iPads and electronic readers. It provides direct student services by facilitating computer clubs during and after school, teaching Microsoft Excel, Power Point, movie making and animation, as well as offering specific academic programs in literacy and math. Professional development services offered to teachers include instruction in the use of the ATLAS program (Automatically Tuned Linear Algebra Software) for curriculum mapping, integrating Common Core State Standards (CCSS).*

**Term: 10/1/10-6/30/11**

**Total Contract Cost Not-to-Exceed: \$99,900**