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**David N. Ross**  
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## Notice of Intent

The Department of Education (DOE), Division of Contracts and Purchasing, has been asked for approval to enter into a contract with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE in the future are invited to indicate their ability to do so in writing to Beverly Hamilton at 65 Court Street, 12<sup>th</sup> Floor, Brooklyn, New York 11201. Responses should be received no later than 5:00 P.M. on Friday, April 25, 2016.

## ITEM(S) FOR CONSIDERATION:

### 1. THE IVY KEY, LLC

Approval is sought to contract with The Ivy Key LLC to provide SAT & ACT preparation courses for all 10 and 11 grade students at the School of the Future. Costs include the following services.

- 20 Week SAT/ACT Prep Course
- SAT Tutorial 160 hours
- ACT Tutorial- 160 hours
- 4 Mock SATs- 16 hrs.
- 4 Mock ACTs- 16 hrs.
- 100- SAT course books
- 100- ACT course books

The School of the Future (SF) has a diverse learning population. SF has offered to provide to all their 10 and 11<sup>th</sup> grade students soft skills to help better prepare them for the SAT/ACT examinations which take place during school hours in lieu of study halls.

Ivy Key offers teachers who are representative of the target student audience at SF are trying to reach, and the teachers are extremely flexible with their schedules, so that the preparation can be during the student's school hours. Ivy Key teaches both SAT and ACT for the price of a regular SAT prep.