



**Department of
Education**

David N. Ross
Executive Director
Contracts and Purchasing

Notice of Intent

The Department of Education (DOE), Division of Contracts and Purchasing, has been asked for approval to enter into a contract with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE in the future are invited to indicate their ability to do so in writing to Denesia Stroom-Blair at 65 Court Street, 12th Floor, Brooklyn, New York 11201. Responses should be received no later than 5:00 P.M. on Friday, August 19, 2016.

ITEM(S) FOR CONSIDERATION:

1. Teachers College

Approval is sought to contract with Teachers College, to provide Principal Conferences to K-8 school administrators in 100 schools, through Teachers College's Reading and Writing Program. These workshops are aimed at providing school leaders with an overview of methods and curriculum in writing, especially as it pertains to supporting school-wide reform in writing. The conferences give an overview of the information school teachers have learned during their professional development workshops, allows school leaders to develop knowledge of workshop teaching for supervision purposes and allows participants time to ask questions and engage in conversation with peers as it relates to the curriculum.

Term: 9/1/15 – 6/30/16

Total Contract Cost Not-to-Exceed: \$90,000

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