

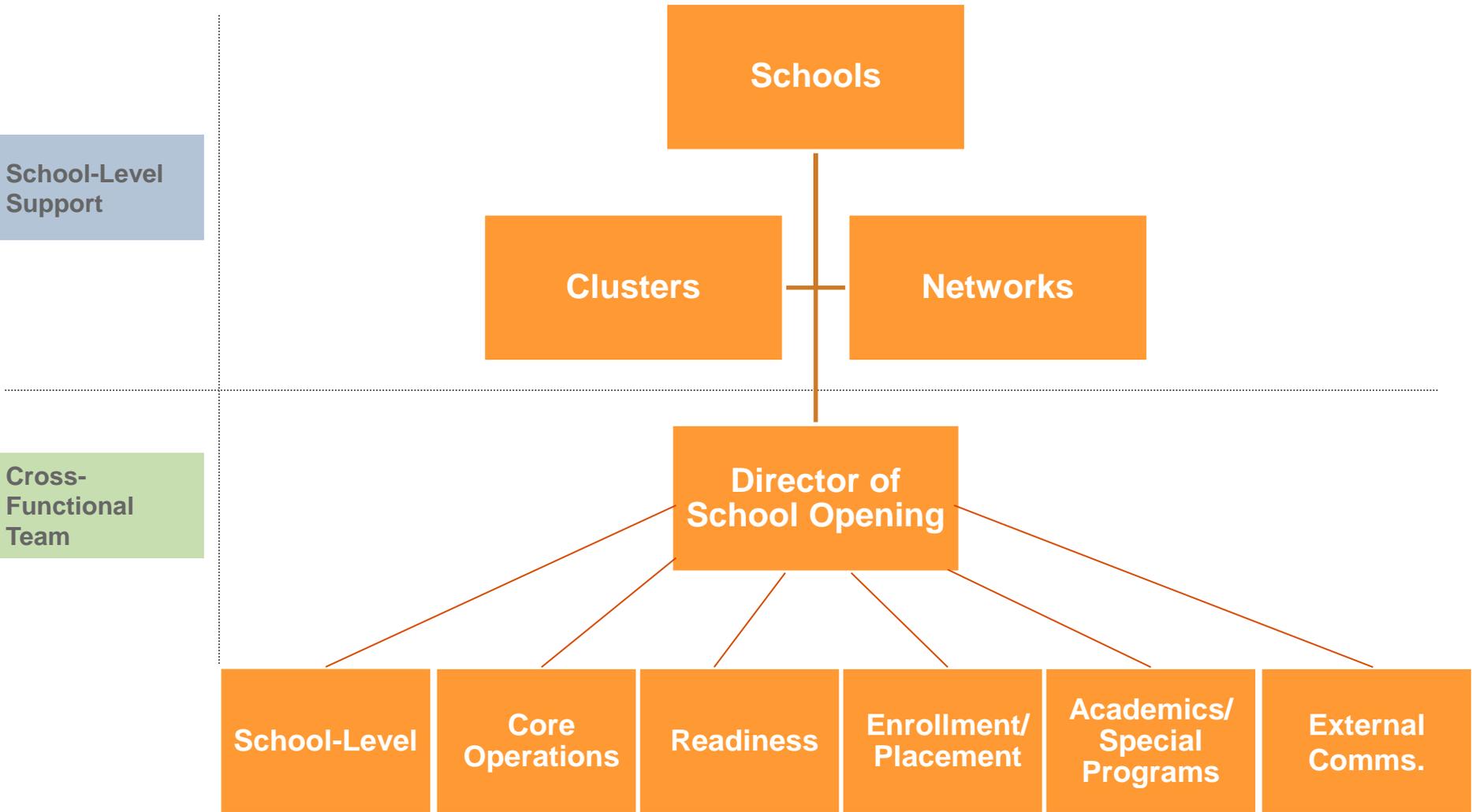
School Opening 2013

Panel for Educational Policy Briefing
August 21, 2013

School Opening: What Does it Take to Successfully Prepare for the First Day of a New School Year?

- Over the course of 6 weeks, a cross-functional committee of approximately 100 individuals, led by a designee from the Chancellor's Office, engages in start of school preparation activities for the largest school system in the nation
- This year, we have a number of new or expanding initiatives rolling out for start of school – these efforts will require close coordination and collaboration among offices

School Opening: Organization



School Opening: Preparation Activities

- Preparation activities fall under the purview of six critical sub-committees:

School-Level	Core Operations	Readiness	Enrollment/ Placement	Academics & Special Programs	External Comms.
<p><i>Activities include –</i></p> <ul style="list-style-type: none"> Supporting the resolution of school-level issues prior to the start of school Maintaining frequent contact with Clusters and Networks 	<p><i>Activities include –</i></p> <ul style="list-style-type: none"> Finalizing rollout of school budgets Ensuring all teachers are on payroll Monitoring the number of teacher vacancies in the system 	<p><i>Activities include –</i></p> <ul style="list-style-type: none"> Ensuring construction projects are completed prior to the first day Ensuring technology is working in each classroom Monitoring the delivery of furniture and supplies Routing buses/ bus operations 	<p><i>Activities include –</i></p> <ul style="list-style-type: none"> Opening 9 temporary peak enrollment centers to process increased admissions transactions Ensuring appropriate special education placements Monitoring waitlists 	<p><i>Activities include –</i></p> <ul style="list-style-type: none"> Monitoring the delivery of curriculum materials Ensuring the successful launch of special programs for the start of the school year Hosting summer trainings and preparing messaging to support program rollouts 	<p><i>Activities include –</i></p> <ul style="list-style-type: none"> Coordinating visits for the first day of school Providing information to parents and the general public Monitoring and responding to issues/hot spots raised by elected officials and the press

Last Year's School Opening: By the Numbers

- Across these six sub-committees, in the 2012-13 School Year:

Sub-Committee	Key Metrics
School-Level	<ul style="list-style-type: none"> Completed 1,590 School Walk-throughs, an on-site survey of a school's readiness to support instruction on the first day
Core Operations	<ul style="list-style-type: none"> Hired nearly 5,000 teachers Processed 220 school budget appeals
Readiness	<ul style="list-style-type: none"> Opened 55 new schools, including 24 charter schools Routed 148,664 students for busing on 6,931 vehicles
Enrollment/ Placement	<ul style="list-style-type: none"> Served 27,515 visitors at 9 temporary peak enrollment centers Received 32,130 calls to P311
Academics/ Special Programs	<ul style="list-style-type: none"> Delivered over 42,000 boxes of curriculum to schools A Shared Path to Success, the reform of special education, expanded citywide to ensure that all students with IEPs had access to the schools they could attend if they did not have an IEP
External Comms.	<ul style="list-style-type: none"> Circulated 950,000 Expect Success Metro inserts Coordinated 1 five-borough tour for the Chancellor on the First Day of School

This Year's School Opening: Priorities for 2013-14

- This year, in addition to routine school opening activities, we are paying close attention to:
 - Teacher evaluation roll-out
 - Monitoring work over the summer to prepare teachers for classroom observations throughout the year and to solidify the measures which will become the basis for teacher ratings
 - Work also proceeding regarding data systems to support these milestones
 - Core curriculum delivery
 - 90% of schools opted in for the new curriculum offered this year (larger than in years past)
 - Monitoring delivery throughout the summer to ensure all materials arrive for the first day of school

School Opening: Cycle of Work

