

Are you interested in becoming a Parent Member?

If so, please fill out the information below and return this form to the Parent Coordinator in your child's school.

Name _____

Address _____

Phone (_____) _____-_____

email _____

I am interested in becoming a parent member in the following school _____

or schools in the following Regions:

- Region 1
- Region 2
- Region 3
- Region 4
- Region 5
- Region 6
- Region 7
- Region 8
- Region 9
- Region 10
- District 75

In addition to English, I speak:

(languages)

**New York City
Department of Education**



Joel I. Klein
Chancellor

Andrés A. Alonso
*Deputy Chancellor
for Teaching and Learning*

Linda Wernikoff
*Senior Instructional Manager
Office of Special Education Initiatives*

**Do You Have
a Child with
a Disability?**

Help another
parent who
shares that
experience



***Become a CSE
Parent Member***

Participate in
IEP Meetings
throughout
New York City

**This brochure was developed by the
New York City Public Schools**

The Committee on Special Education *A Truly Special Group*

Like all children, children who are disabled, or thought to be disabled, deserve a deeply supportive system to help achieve their academic potential. The Committee on Special Education is committed to understanding the needs of these children, and making sure their needs are met.



The CSE supports special needs children in the city through these activities:

- Conducting evaluations for each referred student;
- Determining a student's eligibility for special education services;
- Making recommendations for special education services;
- Developing an Individualized Education Program (IEP) for students determined to have a disability and in need of special education services; and
- Ensuring that all guaranteed procedural safeguards are provided to parents throughout the process.

Parent Members support fellow parents

Here's how:

- Participate in discussions at Committee on Special Education Review meetings involving eligibility for special education services, IEP development and services in Least Restrictive Environment (LRE) considerations;
- Provide information and support to the parent of the child being referred to the Committee;
- Advocate for the child who is being referred to the Committee;
- Help ensure the parent understands and is comfortable with the evaluation and placement process;
- Ensure all parent concerns are addressed; and
- Address the educational needs of English language learners (ELLs).

We not only appreciate your help, We pay for it.

Parent Members receive the following reimbursement:

\$20 for the first two hours.
\$6 per hour for each additional hour.
Daily maximum: \$50.



Becoming a CSE Parent Member

A Committee on Special Education Review meeting takes place at the student's school and requires that the Team include an additional parent of a student with a disability residing in the Region or a neighboring Region. You can be a Parent Member if you are a parent of a student with a disability; but not an employee of the New York City Department of Education.

Parents of students with a disability who have been declassified within the past five years, or parents of students with a disability who have graduated within the past five years are also eligible to serve as a parent member.

As a CSE Parent Member, you can be instrumental in ensuring a child gets the support he or she needs for a meaningful educational experience. CSE Parent Members are subject to security clearance including fingerprinting, the cost to be paid by the New York City Department of Education.

Special Training for a Special Job

Become an expert for your child and for others. As a Parent Member, you'll learn the following:

- Regulations pertaining to the evaluation and placement process;
- Services available in school and in the community; and
- Rights of parents in the evaluation and placement process.