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SCHOOL PROCUREMENT INVOICING

On Friday, April 13, 2007, the Division of Financial Operations' (DFO's) Bureau of Accounts Payable began processing all invoices that are associated with school procurements. Accordingly, effective immediately, the "Send Invoice to" field will be pre-populated with the following information:

Bureau of Accounts Payable
65 Court Street – Room 1001

Initiators will no longer have the option to change the "Send Invoice to" field so that invoices may be sent directly to the ROC or school.

Please contact DFO's Bureau Accounts Payable at 718-935-2850 if you have any questions regarding payment status or the processing of your school's invoice.