

REVISED EDUCATIONAL IMPACT STATEMENT: The Proposed Re-Siting of a Portion of Richmond Hill High School (27Q475) from Building Q636 to Building Q475 During the 2014-2015 and 2015-2016 School Years, and the Temporary Co-location of a Portion of Richmond Hill High School (27Q475) with Epic High School – North (27Q334) in Building Q636 for the 2014-2015 School Year

I. Summary of Proposal

Richmond Hill High School (27Q475, “Richmond Hill”) currently serves a portion of its ninth grade in building Q636 (“Q636”), located at 94-25 117th Street, Queens, NY 11419 in Community School District 27 (“District 27”), and serves the remainder of its ninth grade, as well as its tenth through twelfth grades, in building Q475 (“main building Q475”) and temporary classroom units (“TCUs”) Q944, located at 89-30 114th Street, Queens, NY 11418, also in District 27. Q636 is located approximately 0.6 miles from Q475. Q475 also houses Partnership with Children, a community based organization (“CBO”).¹ On October 11, 2013, the New York City Department of Education (“DOE”) issued an Educational Impact Statement (“EIS”) describing a proposal to re-site the ninth grade of Richmond Hill from Q636 to Q475 beginning in the 2014-2015 school year.² A “re-siting” means students will attend classes in a different building than the one they attended the previous year. On November 26, 2013, the Panel for Educational Policy (“PEP”) approved that proposal.

In response to the Richmond Hill school community’s request to remove the TCUs, the DOE’s newly formed Campus Squad met with Richmond Hill’s principal in April 2014. The Campus Squad, which assists schools with programming issues and helps resolve co-location disputes, developed a plan for Richmond Hill to cease using the TCUs for core instruction beginning in the 2014-2015 school year, by gradually re-siting that school’s students from the Q636 building to main building Q475 over the course of two years. The DOE plans to remove the TCUs prior to the 2016-2017 school year.

The DOE has now substantially revised the original proposal. Under the revised proposal, a portion of Richmond Hill consisting of approximately 200 students will be served in Q636 during the 2014-2015 school year, and will be temporarily co-located with new high school Epic High School – North (27Q334, “Epic North”), which is opening in September 2014. A “co-location” means that two or more school organizations are located in the same building and may share common spaces like auditoriums, gymnasiums, and cafeterias.

Richmond Hill will continue to serve a portion of its students in Q636 during the 2014-2015 school year, re-siting its students from Q636 to Q475 over two school years (2014-2015 and 2015-2016). Actual enrollment and demand for Richmond Hill’s three admissions programs (the zoned program, Choices Academy program, and Criminology and Forensics Institute program) will determine which Richmond Hill students and classes will be served in Q636.

¹ To learn more about Partnership with Children, please visit the organization’s Web site:

<http://www.partnershipwithchildren.org/>.

² The original proposal to re-site one grade level of Richmond Hill High School (27Q475) to building Q475 beginning in the 2014-2015 school year can be found here: <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2013-2014/Nov26SchoolProposals>.

All Richmond Hill students will be re-sited from building Q636 to main building Q475 by the beginning of the 2015-2016 school year. The DOE will work with Richmond Hill's leadership to ensure all of Richmond Hill's students have access to the full array of programming offered by the school.

This revised EIS also includes:

- An updated room count for main building Q475, which reflects planned construction that will increase the capacity of that building over the next two years
- An updated allocation of rooms for Richmond Hill in main building Q475 and the TCUs
- The allocation of rooms between Richmond Hill and Epic North in Q636 for the 2014-2015 school year
- Additional information about the implementation of the enrollment reduction at Richmond Hill
- Updates based on the most recent enrollment and performance data for Richmond Hill
- Information about the impact of recent amendments to Commissioner's Regulation 100.3 on admissions policies
- Updated information about the state approval status of Richmond Hill career and technical education ("CTE") Programs

Epic North is open to students through the Citywide High School Admissions Process and uses a limited unscreened selection method with priority for students residing in Queens. (Detailed information about the High School Admissions Process and over-the-counter admissions criteria can be found in Section III.A.) Epic North will open in Q636 with ninth grade, adding one grade annually until it reaches full scale, serving grades nine through twelve, in the 2017-2018 school year. Beginning in the 2015-2016 school year, Epic North will be the only school organization in Q636.

The DOE plans to reduce the enrollment at Richmond Hill over a period of four years beginning in September 2014. Details of the year-by-year reduction are included in Section III.B below. By 2017-2018, enrollment at Richmond Hill will decrease by approximately 420-460 students so that it will serve approximately 1,570-1,610 students at scale in ninth through twelfth grades. The enrollment reduction is intended to provide an opportunity for Richmond Hill to concentrate on a smaller cohort of students, and allow for Epic North to open in building Q636. Moreover, the enrollment reduction is not expected to yield a net loss of high school seats in District 27. The approximately 420-460 seats that Richmond Hill will lose once its enrollment is fully reduced will be more than recovered through the phase-in of the new school in the Q636 building as well as the phase-in of another new high school, Epic High School – South (27Q314) at building Q226, which together will offer between 600-680 seats once they reach full grade span in the 2017-2018 school year.³

According to the 2012-2013 Enrollment Capacity Utilization Report (the "Blue Book"), main building Q475 and the TCUs (collectively, "Q475") have the combined capacity to serve a total of 2,165 students. During the 2013-2014 school year, Richmond Hill is serving approximately 1,794 ninth through twelfth-grade students in Q475.⁴ This yields a projected utilization rate of approximately 83%.⁵ This means that the building is "under-utilized" and has space to accommodate additional students.

³ The proposal to open and co-locate a new high school, Epic High School – South, in the Q226 building beginning in the 2014-2015 school year was approved by the PEP on October 30, 2013. That proposal can be found here: <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2013-2014/Oct30SchoolProposals>.

⁴ Based on the 2013-2014 Audited Register and school reported data.

⁵ All references to building utilization rates in this document during the 2013-2014 school year are based on capacity data from the 2012-2013 Blue Book, enrollment data from the 2013-2014 Audited Register, and school-reported data. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

If this revised proposal is approved, in 2014-2015, Richmond Hill is projected to serve approximately 1,763 ninth through twelfth-grade students in main building Q475 and the TCUs, yielding a projected building utilization rate of approximately 81%.⁶ In 2015-2016, once all Richmond Hill students have been re-sited from Q636, the school is projected to serve approximately 1,835 – 1,875 ninth through twelfth-grade students in main building Q475 and the TCUs, yielding a projected building utilization rate of approximately 85% - 87%. Because these utilization rates are based on the combined capacity of main building Q475 and the TCUs, they are subject to change upon the completion of planned construction in the main building, modified use of TCUs in the 2014-2015 and 2015-2016 school years, and eventual removal of TCUs once the rooms are no longer needed to support students.

According to the Program of Requirements (“POR”) from the School Construction Authority (“SCA”), building Q636 has the capacity to serve 402 students.⁷ During the 2013-2014 school year, Richmond Hill is serving approximately 400 ninth-grade students in building Q636. This yields a projected utilization rate of approximately 100%. If this revised proposal is approved, in 2014-2015, Richmond Hill is projected to serve approximately 200 students and Epic North is projected to serve approximately 81 ninth-grade students in Q636, yielding an estimated projected building utilization rate of 70%.

Background on the DOE’s Decision-Making Process

The DOE strives to ensure that all students in New York City have access to schools that meet their needs at every stage of their education. The opening of Epic North in building Q636 is intended to provide an additional option to students and families in District 27 and in Queens at-large. As mentioned above, the DOE is planning to gradually decrease Richmond Hill’s enrollment by approximately 420-460 students over a period of four years.

The enrollment reduction of Richmond Hill is driven by Richmond Hill’s performance and demand. Richmond Hill received an overall D grade on its Progress Report in 2012-2013, an overall C grade in 2011-2012 an overall D grade in 2010-2011 and an overall C grade in 2009-2010. Additionally, in 2012-2013, the school received a C in College Readiness and a D grade in Student Progress, Student Performance, and Environment. Moreover, enrollment at Richmond Hill overall has decreased by 35% since 2008-2009, with a 38% decrease in ninth-grade enrollment from 1,173 ninth-grade students in 2008-2009 to 727 ninth-grade students in 2013-2014, indicating declining demand for the school. Applicant demand for Richmond Hill is low, particularly demand for the Choices Academy Program to which students apply as part of the High School Admissions Process. For the 2013-2014 school year, there were 1.4 applicants per seat available in this program, as compared to the Citywide average of 8.1 applicants per seat in high schools, with only 22% of all applicants to the program ranking it as their first choice.

At this time, the DOE believes that reducing the enrollment of Richmond Hill beginning in September 2014 and providing a new option for high school students in the Q636 building will benefit current and future students at Richmond Hill and in Queens. The enrollment reduction and re-siting is intended to provide an opportunity for Richmond Hill to concentrate on a smaller cohort of students in a consolidated location, and allow for a new school option to develop in building Q636.

The DOE believes that the District 27 community and Queens as a whole will benefit from having an additional option in the Q636 building.

⁶ All references to building utilization rates in this document after the 2013-2014 school year are based on capacity data from the 2012-2013 Blue Book, the 2014-2015 Budget Register Projections, and school-reported data. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

⁷ This is subject to change based on use of rooms in the Q636 building.

This revised proposal also responds to community requests to remove or reduce usage of the Richmond Hill TCUs. Funding has been allocated in the proposed 2015-2019 Capital Plan for the removal of all TCUs citywide. This revised proposal facilitates the removal of Richmond Hill’s TCUs. These will be removed once the DOE has confirmed the space is no longer needed to support students. Additionally, this proposal assumes that the TCUs will no longer be used for core instruction beginning in 2014-2015.

The DOE believes that the District 27 community and Queens as a whole will benefit from the changes proposed in this revised EIS.

II. Proposed or Potential Use of Building

Main building Q475 and the TCUs have a combined target capacity of 2,165 students.⁸ (The concept of “target capacity” is explained below.) In 2013-2014, main building Q475 and the TCUs are serving 1,794 total students, yielding an estimated building utilization rate of 83%.⁹

If this revised proposal is approved, the grade spans for all existing and proposed school organizations in Q475 over a five-year period will be:

Grade Spans in Building Q475

DBN	School Name	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
27Q475	Richmond Hill High School	9-12	9-12	9-12	9-12	9-12

The chart below shows the current and projected enrollment and building utilization for Q475, if this revised proposal is approved:

⁸ 2012-2013 Enrollment, Capacity, Utilization, Report (the “Blue Book”).

⁹ All references to building utilization rates in this document during the 2013-2014 school year are based on capacity data from the 2012-2013 Blue Book, enrollment data from the 2013-2014 Audited Register, and school-reported data. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

DBN	School Name	2013-2014 Enrollment	2014-2015 Projected Enrollment	2015-2016 Projected Enrollment	2016-2017 Projected Enrollment	2017-2018 Projected Enrollment
27Q475	Richmond Hill High School ¹⁰	1,794 ¹¹	1,763 ¹²	1,835 - 1,875	1,705 - 1,745	1,570 - 1,610
Total Building Enrollment		1,794	1,763	1,835 - 1,875	1,705 - 1,745	1,570 - 1,610
Utilization		83% ¹³	81% ¹⁴	85% - 87%	79% - 81%	73% - 74%

In 2017-2018, after Richmond Hill has completed its enrollment reduction, the DOE projects main building Q475 will serve approximately 1,570-1,610 students, yielding a projected target utilization rate of approximately 73%-74%. This projected utilization rate is based on the current and planned enrollment at Richmond Hill.

Q636 has a designed capacity of 402 students.¹⁵ If this revised proposal is approved, in 2014-2015, the building is projected to serve 200 Richmond Hill students and 81 Epic North students, which would yield a projected utilization rate of 70%. This means that the building will be “under-utilized” and has space to accommodate additional students.

If this revised proposal is approved, the grade spans for all existing and proposed school organizations in the Q636 building over a five-year period will be:

Grade Spans in Building Q636

DBN	School Name	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
27Q475	Richmond Hill High School	9	9-12	-	-	-
27Q334	Epic High School - North	-	9	9-10	9-11	9-12

¹⁰ Enrollment projections for Richmond Hill account for natural cohort attrition at the school, based on historical enrollment trends, as well as the planned reduction for the school by approximately 420-460 students over four years.

¹¹ As per school reported data, approximately 400 ninth grade students are served in Q636 in 2013-2014. The remainder of Richmond Hill’s ninth-grade students, as well as Richmond Hill’s tenth through twelfth grade students, are being served in Q475. This information is based on school reported data and the 2013 – 2014 Audited Register.

¹² Approximately 200 Richmond Hill students are projected to be served in Q636 in 2014-2015. The remainder of Richmond Hill’s students will be served in main building Q475 and TCUs.

¹³ All references to building utilization rates in this document during the 2013-2014 school year are based on capacity data from the 2012-2013 Blue Book, enrollment data from the 2013-2014 Audited Register, and school-reported data. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

¹⁴ All references to building utilization rates in this document after the 2013-2014 school year are based on capacity data from the 2012-2013 Blue Book, the 2014-2015 Budget Register Projections, and school-reported data. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

¹⁵ This is subject to change based on use of rooms in the Q636 building.

The chart below shows the current and projected enrollment and building utilization for building Q636, if this revised proposal is approved:

DBN	School Name	2013-2014 Enrollment	2014-2015 Projected Enrollment	2015-2016 Projected Enrollment	2016-2017 Projected Enrollment	2017-2018 Projected Enrollment
27Q475	Richmond Hill High School	400	200	-	-	-
27Q334	Epic High School - North	-	81	150 - 170	225 - 255	300 - 340
Total Building Enrollment		400	281	150 - 170	225 - 255	300 - 340
Utilization		100%	70%	37% - 42%	56% - 63%	75% - 85%

In 2017-2018, after all Richmond Hill students have been re-sited to Q475 and Epic North has completed its phase-in, the DOE projects Q636 will serve approximately 300-340 students, yielding a projected target utilization rate of approximately 75%-85%.

As described in more detail in the Blue Book, which is available at http://www.nycsca.org/Community/CapitalPlanManagementReportsData/Enrollment/2012-2013_Classic.pdf, a building’s target utilization rate is calculated by dividing the aggregated enrollment of all school organizations in the building by the aggregated “target capacities” of those organizations. Each school organization’s “target capacity” is calculated based upon the scheduled use of individual rooms as reported by principals during an annual facilities survey, the DOE’s goals for maximum classroom capacities (which are lower than the United Federation of Teachers (“UFT”) contractual class sizes and differ depending on grade level), and the efficiency with which classrooms are programmed (i.e., the frequency with which classes are scheduled in a given classroom).

The most recent year for which target capacity has been calculated for buildings is 2012-2013. As described above, the DOE’s projected utilization rates for the 2013-2014 school year and beyond are based on the 2012-2013 target capacity, which assumes that the components underlying that target capacity (scheduled use of classrooms, maximum classroom capacity, etc.) remain constant. Thus, projected utilization rates for 2013-2014 and beyond provide only an approximation of a building’s usage because each of the factors underlying target capacity may be adjusted by principals from year to year to better accommodate students’ needs. For example, changing the use of a room from an administrative room to a homeroom at the high school level will increase a building’s overall target capacity because for high schools administrative rooms are not assigned a capacity. Holding enrollment constant, this change will result in a lower utilization rate. Similarly, if a room previously used as a kindergarten classroom is subsequently used as fifth grade classroom, the building’s target capacity will increase because we expect that a fifth grade class will have more students than a kindergarten class. This is reflected in the fact that the DOE’s goal for maximum classroom capacity is higher for fifth grade classrooms than for kindergarten classrooms. In this example, as well, assuming enrollment is constant, the utilization rate will decrease.

The estimated building utilization rates for Q475 reported above may also vary from actual utilization rates

because the Blue Book's target capacity calculation for Q475 includes the capacity of main building Q475 and the TCUs. Several elements of this revised proposal may affect the target capacity. First, programming the TCUs for non-core instruction beginning in the 2014-2015 school year, and removing the TCUs will likely reduce the target capacity of Q475. Second, the DOE's plans to construct a minimum of three additional classrooms in main building Q475 for the 2014-2015 school year, and a minimum of four additional classrooms in main building Q475 for the 2015-2016 school year will increase that building's target capacity. Therefore, the projected utilization rates reported above may be different from actual utilization rates. However, as discussed below in Section III, both Richmond Hill and Epic North will receive their respective baseline allocations pursuant to the Citywide Instructional Footprint. More details about space are available in Section III.B of this EIS. Please visit the DOE's Web site to access the Footprint, which guides space allocation and use in City schools:
http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2011_FINAL.pdf.

Building Q475's utilization rate may be in excess of 100% after the TCUs have been removed. Although a utilization rate in excess of 100% may suggest that a building will be over-utilized or over-crowded in a given year, this rate does not account for the fact that rooms may be programmed for more efficient or different uses than the standard assumptions in the utilization calculation, as described in Section III.B.

The SCA calculated the target capacity for building Q636. The DOE's projected utilization rates for the 2014-2015 school year and beyond are based on the SCA's projected target capacity for this building, which assumes that the components underlying that target capacity remain constant. An official building utilization rate will not be available until the 2013-2014 Blue Book is published. At that time, the utilization rate will be described in more detail in the Blue Book.

The DOE does not currently have other plans for the use of main building Q475 or building Q636. Any future significant changes to school utilization in main building Q475 or building Q636 would be proposed in a separate EIS and subject to separate approval by the PEP in accordance with Chancellor's Regulation A-190.

III. Impact of the Proposal on Affected Students, Schools, and Community

A. Students

Impact on Current Students at Richmond Hill

If this revised proposal is approved, approximately 200 Richmond Hill students will be served in Q636 in the 2014-2015 school year, and will be co-located in Q636 with Epic North. Actual enrollment and demand for Richmond Hill's three admissions programs (the zoned program, Choices Academy program, and Criminology and Forensics Institute program) will determine which Richmond Hill students and/or classes will be served in Q636. The DOE will work with Richmond Hill's leadership to ensure all of Richmond Hill's students have access to the full array of programming offered by the school, and to schedule classes in a way that minimizes the need for students to travel between main building Q475 and Q636 during the school day.

All Richmond Hill students will be re-sited from building Q636 to building Q475 beginning in the 2015-2016 school year.

The planned enrollment reduction may have an impact on some of the educational options available to students currently attending Richmond Hill.

With respect to academics, the school will continue offering all necessary classes to support current students as they work to meet graduation requirements and earn their high school diplomas. As total enrollment at the school declines throughout the course of the enrollment reduction, the school may need to scale back its elective course offerings. It is difficult to predict how those changes might be implemented, as decisions will rest with school administrators and will be based on student demand and available resources. However, the school will still have approximately 1,570 – 1,610 students by the end of the enrollment reduction, and this is a sufficient size to continue offering a wide array of academic offerings.

Richmond Hill serves general education students and students requiring special education services, including students currently enrolled in Integrated Co-Teaching (“ICT”) classes and Self-Contained special education (“SC”) classes, as well as students receiving Special Education Teacher Support Services (“SETSS”). Students with disabilities will receive services in accordance with their Individualized Educational Programs (“IEPs”). Services are tailored to meet the individual needs of the students with disabilities currently enrolled and, as such, may vary from year to year. In addition, Richmond Hill serves students classified as English Language Learners (“ELLs”). Richmond Hill offers English as a Second Language (“ESL”) services and a Transitional Bilingual Program in Spanish. All students enrolled at Richmond Hill will continue to receive their mandated special education and/or ELL services if this revised proposal is approved.

The list of high schools in Queens that provide Transitional Bilingual Programs in Spanish can be found in Appendix A. A full list of City High Schools with more detailed information is available in the New York City High School Directory, which is available in print at DOE middle schools, Borough Enrollment Offices, or on the DOE’s Web site at

<http://schools.nyc.gov/ChoicesEnrollment/High/Directory/default.htm>.

In addition, Richmond Hill is organized into six Small Learning Communities (“SLCs”)¹⁶: Engineering, Business and Finance, Health Sciences and Forensics, International Academy, Law, and Ninth Grade Academy.¹⁷ Richmond Hill will still be able to maintain the SLC structure throughout its enrollment reduction. As described above, this revised proposal may impact the location of one or more of the school’s SLCs. Non-core instructional subjects such as physical education, art, music, and support services will be provided in the TCUs in the 2014-2015 school year.

Richmond Hill currently admits students through three admissions methods: a zoned program, an education option program called Choices Academy, and one screened program called the Criminology and Forensics Institute. The enrollment reduction will reduce the number of seats offered in the Choice Academy program.

Impact on Extra-Curricular Programming and Partnerships

The DOE does not anticipate that this revised re-siting and co-location proposal will affect the extra-curricular programs or partnerships currently offered at Richmond Hill. The school will still have approximately 1,570 – 1,610 students by the end of the enrollment reduction, and this is a sufficient size to continue offering a wide array of extra-curricular offerings. Richmond Hill will continue offering student

¹⁶ In New York City, there are over 15 large secondary schools that have restructured into SLCs. Each SLC in a school typically has between 250-450 students that work closely with a core group of teachers and other adults. Together, they develop a personalized learning environment focused on the adults knowing the needs, interests, and aspirations of each student well, closely monitoring the student’s progress, and providing the academic and other support he or she needs to succeed. SLC teachers plan together and the curriculum in each SLC is structured around a theme or unifying principle to add relevance to academic subjects. Students with special needs and ELLs are part of the SLCs. There is one Principal for the school, with each SLC led by an Assistant Principal. SLC schools are supported by the Office of School Redesign under the Division of Teaching & Learning.

¹⁷ Based on school reported data as of May 14, 2014.

athletics and other extra-curricular options, but the number and range of programs offered may change due to declining student enrollment as a result of the enrollment reduction and natural attrition.

Richmond Hill will continue to offer extra-curricular programs based on student interests, available resources, and staff support for those programs. The proposed re-siting and temporary co-location will not impact those opportunities. All extra-curricular activities at Richmond Hill will be held in Q475. Students that are served in Q636 and Q475 will continue to have the opportunity to participate in a variety of extra-curricular programs, though the specific programs offered at a given school are always subject to change. That is true for any City student as all schools modify extra-curricular offerings annually based on student demand and available resources.

According to the High School Directory, Richmond Hill offers the following clubs:¹⁸

- Law, Anime, Art, Conflict Resolution, Instructional Technology and Key Club; Leadership Program, Mural Painting, National Honor Society (ARISTA), Peer Mediation through the Anti-Defamation League, South Asian Youth Action (SAYA!), Student Government, Travel and Tourism, US Army STARS Program, Cheerleading, Art/Music Fair, After-school Tutoring and Regents Preparation, Mock Trial, Yearbook, Fashion/Talent Show, Beautification Club, Sports Night, Breast Cancer Walk, March of Dimes Walk, Blood Drives, Clothing Drive, and Holy Child Food Pantry (Food Drive)

According to the High School Directory, Richmond Hill currently offers the following sports:¹⁹

- **PSAL Sports – Boys:** Baseball & JV Baseball, Basketball & JV Basketball, Bowling, Golf, Handball, Indoor Track, Outdoor Track, Soccer, Swimming, Tennis, and Volleyball.
- **PSAL Sports – Girls:** Basketball & JV Basketball, Bowling, Indoor Track, Outdoor Track, Soccer, Softball & JV Softball, Swimming, Tennis, Volleyball, and JV Volleyball.
- **PSAL Sports – Co-ed:** Cricket
- **School Sports:** Flag football through the SAYA! after-school program

Impact on CTE Programs

Richmond Hill currently offers career and technical education (“CTE”) programs in the following two career clusters: Hospitality and Tourism and Law and Public Safety. This revised proposal is not expected to impact the ability of Richmond Hill’s students to access the full array of Richmond Hill programming, including CTE programs.

Implemented at the high school level, a CTE program of study offers students a cohesive articulated sequence of rigorous academic courses integrated with workforce skills aligned to business and industry standards. Students receive instruction in an industry-related area and have the opportunity to graduate from high school with industry-specific competencies and skills that lead to post-secondary education, further industry training and/or entry into the workforce. CTE programs of study are grouped into 16 career

¹⁸ Extra-curricular offerings reflect those listed for Richmond Hill in the 2013-2014 Directory of NYC Public High Schools: <http://schools.nyc.gov/ChoicesEnrollment/High/Publications/default.htm>.

¹⁹ Athletic offerings reflect those listed for Richmond Hill in the 2013-2014 Directory of NYC Public High Schools: <http://schools.nyc.gov/ChoicesEnrollment/High/Publications/default.htm>.

clusters identified at the federal level, each including multiple career pathways that students can pursue.²⁰ Students who successfully complete a course of study in an "approved" CTE program receive a CTE-endorsed diploma which includes an industry-recognized certification upon graduation.

“Approved” CTE programs of study have been reviewed and approved by the DOE and the New York State Education Department (“SED”), which qualifies the school to award diplomas with CTE-endorsements to students who complete the program. Programs that are “in development” have not yet received SED approval. Students in these programs receive instruction in CTE content, but cannot receive CTE-endorsed diplomas unless the programs are approved by the time they graduate. However, regardless of program approval status, schools may have the capacity to teach toward and prepare students for an industry-certified exam.

The DOE supports all CTE programs through the program approval process, which includes an initial self-assessment and formal self-evaluation followed by external review and submission to SED, which ultimately confers the approval.

Students who participate in the CTE programs at Richmond Hill are admitted through one of the school’s admissions programs, as described below.

Career Cluster	CTE Pathway	State Approval Status	Program Status
Hospitality and Tourism	Academy of Hospitality and Tourism	In Development	Existing Program
Law and Public Safety	Law Academy/Legal Studies	In Development	Existing Program

As total enrollment at the school declines throughout the course of the enrollment reduction, the school may need to adjust its CTE programming. It is difficult to predict how changes might be implemented, as decisions will rest with school administrators and will be based on student demand as well as staff and budget conditions at the school. However, the school will still have approximately 1,570-1,610 students by the end of the enrollment reduction, which should allow the school to continue offering the same array of CTE programming. It is expected that students currently enrolled in CTE programs at Richmond Hill will continue to be served in those programs.

The list of schools in the City that also provide CTE programs in Richmond Hill’s pathways can be found in Appendix E. A full list of City High Schools with more detailed information is available in the New York City High School Directory, which is available in print at DOE middle schools, Borough Enrollment Offices, or on the DOE’s Web site at <http://schools.nyc.gov/ChoicesEnrollment/High/Directory/default.htm>.

Impact Future Students at Epic North

This revised proposal is not expected to impact future student enrollment or instructional programming at Epic North.

Epic North plans to offers ICT and SC Special Education classes and SETSS. All students with disabilities will receive mandated services in accordance with their IEPs. All students at Epic North who require ELL services will receive these services.

²⁰ “Career Pathways” is a term used to identify the workforce development strategy, adopted at federal, state, and City levels, to increase education, training, and learning opportunities for the nation’s current and emerging workforce.

Because Epic North has not yet opened, it does not currently offer any programs or extra-curricular activities. Epic North plans to offer special programs and initiatives, extra-curricular activities, and partnerships based on student interest and demand, available resources, and staff support for those programs. The temporary co-location with Richmond Hill in Q636 may impact the way those programs are offered in the 2014-2015 school year. For example, some activities may need to share classroom space and the scheduling of these activities may need to be coordinated with Richmond Hill's use of shared spaces during or after school hours. Students will have the opportunity to participate in a variety of extra-curricular programs, though the specific programs offered at a given school are always subject to change. That is true for any City student as all schools modify extra-curricular offerings annually based on student demand and available resources.

Enrollment Impact for Future High School Students – High School Admissions Process

Richmond Hill and Epic North admit students through the Citywide High School Admissions Process, described in further detail below. Though this revised proposal will not impact the admissions methods or policies of any of the programs Richmond Hill currently offers, including the zoned program, the enrollment reduction will reduce the number of ninth-grade seats available at Richmond Hill in the 2014-2015 school year and beyond. In particular, the enrollment reduction will reduce the number of seats offered in the Choice Academy program. For a list of other Queens schools with similar programming to the current offerings at Richmond Hill please refer to Appendices A through D.

In New York City, high school admissions is a Citywide choice process, with students ranking up to 12 high school programs in order of preference. In addition to the 12 available programs to which students may apply, they may also apply to up to 8 of the Specialized High Schools requiring the Specialized High School Admissions Test ("SHSAT"), as well as up to 6 studios at LaGuardia High School.

For high school admissions for the 2014-2015 school year, there were two rounds in the High School Admissions Process:

Round One: All eighth-grade and interested first-time ninth-grade students had the opportunity to participate in this round. All students, including applicants to the Specialized High Schools, received match results in March.

Round Two: All eighth-grade and first-time ninth-grade students were eligible to apply to school programs in Round Two. Any student who did not receive a match in Round One had to apply to the available school programs in Round Two to be matched to a choice made on the application. In addition, any student who received a match in Round One could reapply to available programs in Round Two. A student who participated in Round Two and had already received a Round One match had his or her Round One match nullified if the student received a match in Round Two. The available programs for Round Two included school programs with remaining seats and new schools that will open in September 2014. For the 2014-2015 High School Admissions Process, students received Round Two results in May 2014.

For more information about the High School Admissions Process, please visit:
<http://schools.nyc.gov/ChoicesEnrollment/High/default.htm>.

High school students with IEPs, with the exception of those students recommended for a District 75²¹ placement, are admitted in the same manner as general education students. Schools will ensure that students

²¹ District 75 provides citywide educational, vocational, and behavior support programs for students who are on the autism spectrum, have significant cognitive delays, or are severely emotionally challenged, sensory impaired and/or multiply disabled. District 75 provides services to students in a variety of settings, including elementary, middle, and high schools, students'

with disabilities continue to receive mandated services in accordance with their IEPs while also ensuring such students have opportunities to learn alongside their non-disabled peers to the greatest extent possible.

Similarly, ELL students are admitted to high schools in the same manner as their non-ELL peers. Any students requiring ELL services will continue to receive appropriate services in accordance with DOE policy.

Richmond Hill admits students to the Criminology and Forensics Institute through a screened admissions method. Currently, in screened programs, students are ranked based on their final report card grades from the prior school year, as well as reading and math standardized test scores. Attendance and punctuality are also considered.

Richmond Hill admits students to its Choice Academy program through an educational option admissions method. Currently, Educational Option (“Ed. Opt.”) programs are meant to serve a wide range of academic performers. Based on English Language Arts (ELA) standardized test scores from the prior school year, students are matched to Ed. Opt. programs based on the following distribution: 16% from the high reading level; 68% from the middle reading level; and 16% from the low reading level. Half of the students matched to Ed. Opt. programs will be selected based on their rankings from the school; the other half will be selected randomly. If a student scores in the top 2% of all students in the City on his or her previous year’s ELA reading exam, and lists an Ed. Opt. program as his or her first choice on the application, he or she is guaranteed a match to that program. Additionally, for Round 1 of the high school admissions process for 2014-2015 admissions, if a student scored in the top 2% of all students in the City on his or her previous year’s ELA reading exam, and listed an Ed. Opt. program as his or her first choice on the application, he or she was guaranteed a match to that program. Beginning for Round 2 of the high school admissions process for 2014-2015 admissions, consistent with changes to State law as described below, students scoring in the top 2% of all students in the City on his or her previous year’s ELA reading exam were not guaranteed a match.

These admissions methods may be modified in future years to comply with the recent amendments to section 100.3 of the Regulations of the Commissioner of Education, which provide that test scores on the State ELA and Math tests may not be used as the sole or primary factor in placement decisions. Such modifications will not be impacted by this revised proposal.

Richmond Hill also admits students through a zoned admissions method. A zoned admissions method provides a priority to students living within a specified zone. A student’s zoned school is determined by his or her home address. For more information about school zoning and admissions processes for zoned schools, please visit the DOE Web site’s School Search function at: <http://schools.nyc.gov/schoolsearch>.

As mentioned above, the DOE is planning to gradually decrease the school’s enrollment by approximately 420-460 students over a period of four years by reducing the number of seats available in the Choices Academy program. The enrollment reduction will decrease the number of seats offered in the ninth grade by approximately 105 - 115 students over a period of four years beginning in 2014-2015. This reduction is intended to provide an opportunity for Richmond Hill to concentrate on a smaller cohort of students, and allow for a new school option to develop in building Q636.

Epic North admits students through the High School Admissions Process. The school will admit students through a limited unscreened admissions method, with a priority for students residing in Queens. Limited unscreened schools give admissions priority to students who demonstrate interest in the school by attending an information session, open house event, or visiting the school's exhibit at any one of the High School

homes, hospitals and agencies. These programs are located at more than 410 sites in the Bronx, Brooklyn, Manhattan, Queens, Staten Island and Syosset, New York. Please visit the DOE Web site for additional information about District 75 programs at: <http://schools.nyc.gov/Offices/District75/default.htm>.

Fairs. Students interested in attending Epic North in the 2014-2015 school year submitted an admissions application with new school rankings in March 2014 for Round Two of the High School Admissions Process as described above. In future years, students will be able to apply in Round One.

The New York City High School Directory, which is available in print at DOE middle schools, Borough Enrollment Offices, or on the DOE's Web site at:

<http://schools.nyc.gov/ChoicesEnrollment/High/Publications>, offers a full list of high schools Citywide.

Enrollment Impact for Future High School Students – Over-the-Counter Placements

In addition to the High School Admissions Process, some students may receive a placement at Richmond Hill and Epic North through the over-the-counter (“OTC”) process. Richmond Hill has traditionally accepted OTC students and will continue to accept both zoned and non-zoned OTC students.

OTC placement is a term that refers to the method of enrolling students who need a school assignment because they were not part of any admissions process for entry grades and/or were not enrolled in a NYC school at the time school started. Most of these students fall into one of four categories:

- New to the New York City school system; or
- Left the New York City school system and have returned;²² or
- Are seeking transfers (based on the guidelines outlined in Chancellor's Regulation A-101); or
- Students who did not participate in the High School Admissions Process for some other reason.

When a student arrives for an OTC placement, his/her school assignment is determined by his/her interest, home address, and which schools have available seats, and, where applicable, transfer guidelines. The student visits a Borough Enrollment Office where he/she meets with a counselor who reviews options that will meet the student's needs.

There is a peak enrollment period occurring just prior to and into the opening of school when thousands of students arrive. Prior to the start of the peak enrollment period, schools are reminded about the number of OTC students they can expect. This number is based on a school's enrollment projection and the results of the admissions process.

If the DOE determines that additional OTC seats may be needed, the number of seats available are reviewed and – if space allows – adjusted in those schools where the admissions methods are limited unscreened, educational option, or unscreened.

Screened programs (those that have academic criteria) which have a two-year track record of not meeting their enrollment targets through the High School Admissions Process are “de-screened” for OTC in order to increase the number of options for students. In addition, screened and audition schools, transfer schools,²³ international schools,²⁴ and alternative programs are offered through referral. In this way, the DOE is able

²² Per Chancellor's Regulation A-101, students have the "right to return" to their prior school following discharge within one calendar year of discharge, subject to available seats. Therefore, it is possible that non-zoned students arriving for an OTC placement may be granted admission to a zoned school.

²³ Transfer schools are small, academically rigorous high schools designed to re-engage students who have dropped out of high school or have fallen behind. These schools are designed to create a personalized learning environment and to provide students with connections to college. Students graduate with a high school diploma from the transfer school they attend. For more information about transfer schools, please visit the DOE Web site at <http://www.goingforme.org>.

²⁴ International schools are designed to provide quality education for recently arrived immigrant students through a unique educational model.

to offer individual students the widest breadth of options across a large number of schools.

The number of schools that admit students during the peak enrollment period has grown steadily over time, which means that students arriving during this period are being offered more options than in the past. In the 2013-2014 school year, 570 schools Citywide that serve grades nine through twelve accepted students during the peak enrollment period, compared to 514 five years ago. Moreover, in Queens, the number of schools that admit students during this period increased from 72 to 87.

Impact on Other Organizations in Building Q475

Building Q475 currently provides space to Partnership with Children. This organization is not expected to lose any space or reduce the services offered as a result of this revised proposal and will continue to operate in the Q475 building subject to interest and demand.

Schools with Programs Similar to Richmond Hill's Program Offerings²⁵

Eighth-grade students will continue to have access to Richmond Hill's programs as well as a broad range of high school options through the Citywide High School Admissions Process. These include many other Queens high schools, some of which offer academic programs and pathways similar to those currently available at Richmond Hill. Detailed information about high schools is available at enrollment offices and online at: <http://schools.nyc.gov/ChoicesEnrollment/High/Publications>.

Attached as Appendices A through D is a list of schools in Queens with programs in the same interest area as those currently offered at Richmond Hill. In addition, the percentage of students with disabilities and ELLs that attend each of these schools is included so that families can understand more about the demographics at certain schools and can use this information to help determine the appropriateness of other options.

B. Schools

If this revised proposal is approved, there will be sufficient space to serve Richmond Hill students in main building Q475 and the TCUs, and sufficient space to serve a portion of Richmond Hill and Epic North students in Q636 pursuant to the Citywide Instructional Footprint (the "Footprint") throughout the implementation of this revised proposal. Additionally, there will be sufficient space to continue to accommodate Partnership with Children in Q475. Please visit the New York City Department of Education website to access the Instructional Footprint, which guides space allocation and use in City schools: http://schools.nyc.gov/NR/ronlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2012_FINAL.pdf.

In 2014-2015, the total projected enrollment for main building Q475 and the TCUs is approximately 1,763 and the projected target building utilization rate for Q475 will be approximately 81%. In 2017-2018, after Richmond Hill has completed its enrollment reduction, the DOE projects the building will serve approximately 1,570-1,610 students, yielding a projected target utilization rate of approximately 73%-74%. This projected utilization rate is based on the current and planned enrollment at Richmond Hill, and may differ from actual utilization rates for the reasons described in Section II.

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is

²⁵ Similar programs are defined as those in the same "interest area" to which students can apply through the High School Admissions Process.

applied to the current number of classes and class size a school has programmed and is confirmed by a walk-through of the building by the Borough Director of Space Planning and the school's principal.

For grades six through twelve, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day. The Footprint allocates the number of baseline classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale.

According to the building walkthrough conducted by the Queens Director of Space Planning on August 8, 2013, in the 2013-2014 school year, the main building Q475 and TCUs have a total of 75 full-size rooms, 24 half-size rooms, 2 quarter-size rooms, and 14.5 full-size equivalent ("FSE") rooms of designed administrative office space. Main building Q475 has a total of 54 full-size rooms, 24 half-size rooms, 2 quarter-size rooms, and 13.5 FSE rooms of designed administrative office space. The TCUs have 21 full-size rooms and 1.0 FSE rooms of designed administrative office space.

The DOE plans to increase the capacity in main building Q475 by constructing at least three additional classrooms prior to the 2014-2015 school year, and at least four additional classrooms prior to the 2015-2016 school year. The DOE also plans to remove the TCUs once the rooms are no longer needed to support students.

The total room counts above include three science labs, seven science demo rooms, one fitness room, one weight room, and one keyboard room, all located in the main building. Starting in the 2014-2015 school year, the DOE plans to re-locate one or more of these specialty rooms to the TCUs. To accommodate TCU removal, the DOE plans to re-locate any specialty rooms from the TCUs back into the main building after the 2015-2016 school year when the DOE anticipates that Richmond Hill will no longer need space in the TCUs to support students. Main building Q475 also contains a cafeteria, an auditorium, a library, a pool, and two gymnasiums. The below spaces are shared spaces or contain building services and will not be included in the allocation of space for an individual school:

- The nurse's office is housed in 1.0 FSE of designed administrative office space
- The school safety office is housed in 1 half-size room
- The custodian is housed in 0.5 FSE of designed administrative office space
- Partnership with Children is housed in 0.5 FSE of designed administrative office space

Excluding the shared spaces outlined above, in the 2013-2014 school year, the main building Q475 and TCUs have a total of 75 full-size rooms, 23 half-size rooms, 2 quarter-size rooms, and 12.5 FSE rooms of designed administrative office space remaining that can be allocated to Richmond Hill.

Excluding the shared spaces outlined above, in the 2014-2015 school year, main building Q475 is projected to have a minimum of 57 full-size rooms, 23 half-size rooms, 2 quarter-size rooms, and 11.5 FSE rooms of designed administrative office space to be allocated to Richmond Hill. The main building Q475 and TCUs will collectively have a total of 78 full size classrooms, 23 half-size rooms, 2 quarter size rooms, and 12.5 FSE rooms of designed administrative office space to be allocated to Richmond Hill.

Excluding the shared spaces outlined above, in the 2015-2016 school year, main building Q475 is projected to have a minimum of 61 full-size rooms, 23 half-size rooms, 2 quarter-size rooms, and 11.5 FSE rooms of designed administrative office space to be allocated to Richmond Hill. The main building Q475 and TCUs will collectively have a total of 82 full-size rooms, 23 half-size rooms, 2 quarter-size rooms, and 12.5 FSE rooms of designed administrative office space remaining that can be allocated to Richmond Hill per the Footprint.

In the 2016-2017 school year, when the DOE anticipates that Richmond Hill will no longer need to use space in the TCUs to support students, main building Q475 is projected to have a minimum of 61 full-size rooms, 23 half-size rooms, 2 quarter- sized rooms, and 11.5 FSE rooms of designed administrative/office space remaining that can be allocated to Richmond Hill per the Footprint.

Richmond Hill’s Footprint will decrease each year as the school reduces its enrollment. According to the Footprint, Richmond Hill’s current baseline allocation, based on the number of students currently served in Q475,²⁶ is 62 full-size rooms, 18 half-size rooms, and 10.0 FSE rooms of administrative office space.^{27,28} In 2014-2015, Richmond Hill’s baseline allocation in Q475 will be 61 full-size rooms, 18 half-size rooms, and 10.0 FSE rooms of designed administrative office space. In 2015-2016, Richmond Hill’s baseline allocation will be 65 full-size rooms, 19 half-size rooms, and 10.5 FSE rooms of administrative office space. In 2016-2017, Richmond Hill’s baseline allocation will be 61 full-size rooms, 18 half-size rooms, and 10.0 FSE rooms of administrative office space. In 2017-2018, when Richmond Hill’s enrollment reduction is complete, the school’s baseline allocation will be 56 full-size rooms, 15 half-size rooms, and 9.0 FSE rooms of administrative space.

The baseline or adjusted baseline allocation of full-size instructional rooms in main building Q475 and the TCUs over the four years of Richmond Hill’s enrollment reduction are detailed in the chart below:^{29,30}

DBN	School Name	2013-2014 (current)	2014-2015	2015-2016	2016-2017	2017-2018
27Q475	Richmond Hill	62	61	65	61	56
TOTAL NUMBER OF FULL SIZE ROOMS		75	78	82	61	61
ROOMS IN EXCESS OF (OR UNDER) BASELINE OR ADJUSTED BASELINE ALLOCATION OF FULL-SIZE INSTRUCTIONAL ROOMS		13	17	17	0	5

As in other situations where schools are co-located, during the 2014-2015 school year, the schools will need to share large common and specialty rooms in the Q636 building, such as the cafeteria, the gymnasium, and the library. Specific decisions regarding the allocation of the shared spaces will be made by the Building Council, consisting of principals from all co-located schools, in conjunction with the DOE’s Office of Space Planning.

According to the desk review conducted by the Queens Director of Space Planning on May 8, 2014, Q636 has a total of 13 full-size rooms, 3 half-size rooms, 4 quarter-size rooms, and 2.5 FSE rooms of designed administrative office space. This total includes a science lab and a science demo room. Q636 also contains one gymnasium, one cafeteria, and one library. The below spaces are shared spaces or contain building services and will not be included in the allocation of space for an individual school:

²⁶ As per school reported data, approximately 400 ninth grade students are served in Q636 in the 2013-2014 school year. The remainder of Richmond Hill’s ninth grade students, as well as Richmond Hill’s tenth through twelfth grade students, are being served in Q475. This information is based on school reported data and the 2013 – 2014 Audited Register.

²⁷ Footprint calculations are based on 2013-2014 Audited Register and school reported data, where approximately 93% of students are projected to be served in general education GE or CTE sections, and 7% of students are projected to be served in SC sections.

²⁸ The Instructional Footprint does not include specific guidelines for schools of Richmond Hill’s size. As a result, the Office of Space Planning based Richmond Hill’s footprint on a proportional expansion of the footprint based on current enrollment in the school.

²⁹ All projections of Richmond Hill’s future footprint assume that 93% of students will be served in GE or ICT sections and 7% will be served in SC sections.

³⁰ The chart below incorporates rooms in both the main building and TCU Q944, except for the 2016-2017 and 2017-2018 school years when the DOE anticipates that Richmond Hill will no longer need to use rooms in the TCUs to support students.

- The science lab occupies 1 full-size room
- The Nurse’s office occupies 0.5 FSE of designed administrative office space
- The custodian’s room occupies 1 quarter-size rooms
- The staff’s lunch room occupies 1 quarter-size rooms

Excluding the spaces outlined above, Q636 has a total of 12 full-size classrooms, 3 half-size rooms, 2 quarter-size rooms, and 2.0 FSE rooms of designed administrative office space remaining that can be allocated to the temporarily co-located schools in Q636.

If this revised proposal is approved, in the 2014-2015 school year, it is anticipated that Richmond Hill will serve approximately 200 students in building Q636. Per the Footprint, Richmond Hill’s baseline allocation in Q636 is 7 full-size rooms, 1 half-size room, and 2.0 FSE rooms of administrative space. Due to the configuration of the building, the DOE has adjusted Richmond Hill’s baseline allocation to include 7 full-size rooms, 3 half-size rooms, 1 quarter-size room, and 1.0 FSE rooms of administrative space in Q636.

According to the Footprint, in 2014-2015, Epic North’s baseline allocation is 3 full-size rooms, 1 half-size room, and 1.5 FSE rooms of administrative space. Due to the configuration of the building, the DOE has adjusted Epic North’s baseline allocation to include 5 full-size rooms and 1.0 FSE of administrative space in Q636. In 2017-2018, when Epic North has reached full scale, its baseline Footprint allocation will be 12 full-size rooms, 1 half-size room, and 3.0 FSE rooms of administrative space. Due to the limited number of administrative spaces in the building, the DOE has adjusted Epic North’s baseline allocation to include 12 full-size rooms, 3 half-size rooms, and 2.0 FSE rooms of administrative space when the school is at full scale.

The adjusted baseline allocation of full-size instructional rooms for Richmond Hill and Epic North in Q636 over the next four years is detailed in the chart below:

DBN	School Name	2013-2014 (current)	2014-2015	2015-2016	2016-2017	2017-2018
27Q475	Richmond Hill	12	7	-	-	-
27Q636	Epic North	-	5	6	9	12
TOTAL		12	12	6	9	12
FULL-SIZE ROOMS IN EXCESS OF (OR UNDER) BASELINE OR ADJUSTED BASELINE ALLOCATION OF FULL-SIZE INSTRUCTIONAL ROOMS		0	0	6	3	0

Schools often use excess full-size, half-size, quarter-size, and designed administrative rooms for administrative purposes. Therefore, some of the excess full-size rooms and quarter-size rooms may be allocated for administrative purposes. The Building Council will determine the equitable distribution of excess rooms among existing schools in the building as described below.

The Office of Space Planning would continue to work with the Building Councils in each of the co-located schools to ensure an equitable allocation of any excess space. In determining an equitable allocation, the Office of Space Planning may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

Building Safety and Security

If this revised proposal is approved, Richmond Hill and Epic North will work together to develop a safety and security plan for Q636 prior to the first day of school in September 2014. Additionally, Richmond Hill will develop a safety and security plan for Q475 prior to the first day of school in September 2014.

The DOE makes available the following supports to schools relating to safety and security:

- Providing “Best Practices Standards for Creating and Sustaining a Safe and Supportive School,” as a resource guide;
- Reviewing and monitoring school occurrence data and crime data (in conjunction with the Criminal Justice Coordinator and the New York City Police Department);
- Providing technical assistance via the Borough Safety Directors when incidents occur;
- Providing professional development and support to Children’s First Network (CFN) Safety Liaisons;
- Providing professional development and kits for Building Response Teams; and
- Monitoring and certifying School Safety Plans annually.

C. Community

At this time, the DOE believes that reducing the enrollment of Richmond Hill beginning in September 2014 and providing a new option for high school students in the Q636 building will benefit current and future students at Richmond Hill and in Queens. The enrollment reduction and re-siting is intended to provide an opportunity for Richmond Hill to concentrate on a smaller cohort of students in a consolidated location, and allow for a new school option to develop in building Q636.

Moreover, the enrollment reduction is not expected to yield a net loss of high school seats in District 27. The approximately 420-460 seats that Richmond Hill will lose once its enrollment is fully reduced will be more than recovered through the phase-in of the new school in the Q636 building as well as the phase-in of another new high school, Epic High School – South (27Q314) at building Q226, which together will offer between 600-680 seats once they reach full grade span in the 2017-2018 school year.

Funding has been allocated in the proposed 2015-2019 Capital Plan for the removal of all TCUs citywide. This revised proposal facilitates the removal of Richmond Hill’s TCUs. These will be removed once the DOE has confirmed the space is no longer needed to support students.

This revised proposal is not expected to impact the ability of community members and organizations to obtain school building use permits at building Q475. This revised proposal is not expected to impact the current site accessibility (no accessibility) of Q475.

IV. Enrollment, Admissions and School Performance Information

Richmond Hill

Admissions Data

Current Admissions	Grades 9-12: High School Admissions Process; Admissions method: Educational Option, Zoned, Screened
Admissions in 2014-2015 and Beyond if This Revised Proposal Is Approved	Grades 9-12: High School Admissions Process; Admissions method: Educational Option, Zoned, Screened

Enrollment Data³¹

27Q475 Students in Q475

	Total Enrollment
2013-2014 (Audited)	1,794
2014-2015 (Budget projections)	1,763
2015-2016 (projections)	1,835-1,875
2016-2017 (projections)	1,705-1,745
2017-2018 (projections)	1,570-1,610

³¹ Enrollment projections for Richmond Hill account for natural cohort attrition at Richmond Hill, based on historical enrollment trends, as well as the planned reduction for the school by approximately 420-460 students over four years.

27Q475 Students in Q636

	Total Enrollment
2013-2014 (Audited)	400
2014-2015 (Budget projections)	200
2015-2016 (projections)	-
2016-2017 (projections)	-
2017-2018 (projections)	-

Demographic Data³²

Percentage of Students Receiving ICT or SC Services	13%
Percentage of Students with Individualized Education Programs	17%
Percentage of English Language Learner Students	19%
Percentage of Students Eligible for Free or Reduced Lunch	82%

³² All figures are calculated as a percentage of total students from the 2013-2014 Audited Register (as of October 31, 2013).

School Performance Data

Q475 Richmond Hill High School	2010-2011	2011-2012	2012-2013
School Performance and Progress			
Overall Progress Report Grade	D	C	D
Quality Review Score ³³	D	- ³⁴	-
Key Components of Performance and Progress			
% Earning 10+ Credits in Year 1 ³⁵	76%	81%	73%
4 Year Graduation Rate	59%	60%	58%
6 Year Graduation Rate	60%	66%	69%
% Graduating with a Regents Diploma	49%	58%	55%
Attendance Rate	80%	82%	79%
2012-2013 State Accountability Status	Priority School ³⁶		

Epic North

Admissions Data

Current Admissions	N/A
Admissions in 2014-2015 and Beyond if This Revised Proposal Is Approved	Grades 9-12: High School Admissions Process; Admissions Method: Limited Unscreened, priority to students residing in Queens

³³ For more information about Quality Reviews, please visit the DOE Web site at: <http://schools.nyc.gov/Accountability/tools/review>.

³⁴ Not all schools receive a Quality Review every year.

³⁵ The 2010-2011 the Progress Report enhanced this metric to define students earning at least 10 credits as students who earn at least 6 of those 10 credits in 3 of the following 4 subject areas: Mathematics, English, Science, or Social Studies.

³⁶ This status is determined by SED under the New York State waiver for the No Child Left Behind Act. For more information, please visit the SED Web site at <http://www.p12.nysed.gov/accountability/ESEADesignations.html>.

Enrollment Data

	Grade 9	Grade 10	Grade 11	Grade 12	Total Enrollment
2013-2014 (Audited)	-	-	-	-	-
2014-2015 (Budget projections)	81	-	-	-	81
2015-2016 (projections)	75-85	75-85	-	-	150-170
2016-2017 (projections)	75-85	75-85	75-85	-	225-255
2017-2018 (projections)	75-85	75-85	75-85	75-85	300-340

Demographic Data

Epic North has not yet opened. Therefore, there are no demographic data for the school.

School Performance Data

Epic North has not yet opened. Therefore, there are no school performance data for the school.

IV. Initial Impact on Budget and Cost of Instruction

The estimated cost to re-site a portion of Richmond Hill students to Q475 in the 2014-2015 and 2015-2016 school years is up to approximately \$39,060 each year. This cost will include moving all existing materials and furniture from the current site.

Based on the average historical cost of past construction projects, the estimated cost to increase the capacity of the main building Q475 is approximately \$1,610,000 - \$2,110,000. The anticipated cost of removal of the TCUs is approximately \$7,000,000. These estimates are subject to change and actual costs are determined by site-specific conditions.

As a result of the enrollment reduction, the total number of students enrolled at Richmond Hill will decline each year, meaning that the school’s budget would decrease each year, and the school would need fewer teachers and fewer supplies to meet the needs of its smaller student population. If the overall school enrollment grows again, the overall budget would increase accordingly. In any case, funding will be provided in accordance with enrollment levels, allowing the school to meet the instructional needs of its student population. This is how funding is awarded to all schools throughout the City, with budgets increasing or decreasing as enrollment fluctuates from year to year. Regardless of enrollment shifts, students will be able to take the necessary courses staffed with appropriately licensed teachers to satisfy their graduation requirements. Most funding in schools’ budgets is allocated on a per-pupil basis, based on current Fair Student Funding (“FSF”) per capita allocation levels. Schools receive additional funds for students with disabilities, ELLs, and those with other supplemental academic needs.

In addition, schools with CTE programs receive funds related to the Carl D. Perkins Vocational and Technical Education Act (“VTEA”). VTEA federal funds are used to improve career and technical

education programs designed to prepare students to work in high-skill, high-wage, and high-demand careers. Currently, all programs approved or not yet approved are eligible for these funds. After June 2014, only SED-approved programs will be eligible for this funding. Richmond Hill's CTE programs are currently in development.

Should implementation of this revised proposal create a need for additional administrative space or function, the cost of voice and data lines will be fully covered by the DOE. This allocation is subject to approval by the Office of Space Planning.

New district schools are provided with a fixed per-school allocation and a variable per-pupil Other Than Personnel Services allocation of funds to cover start-up costs. Based on current one-time allocations for new schools, Epic North will receive a fixed allocation of \$80,000 and approximately \$38,475 in new school OTPS start-up per-pupil allocations during its first year.

In addition, Epic North's basic operating budget will be determined by the FSF formula used at all other New York City district public schools. Most funding in schools' budgets is allocated on a per-pupil basis, based on current FSF per capita allocation levels. Schools receive additional funds for students with disabilities, ELLs, and those with other supplemental academic needs.

Please refer to the FSF Guide³⁷ and FY14 School Allocation Memoranda³⁸ for additional information on cost of instruction and how the changes to FSF funding and other school allocations will be impacted as a result of register changes at Richmond Hill and Epic North. Staffing changes are at the discretion of the school within the limits of contractual and mandated obligations.

V. Effect on Personnel Needs, Administration, Transportation and Other Support Services

A. Personnel Needs

As student enrollment at Richmond Hill declines, the school's staffing needs may be reduced. All excessing would be conducted in accordance with existing labor contracts. For example, the current UFT contract would require excessing to take place in reverse seniority order within each given teaching license area. Barring system-wide layoffs, excessed teachers would be eligible to apply for other City positions, and any teachers who did not find a permanent position would be placed in the Absent Teacher Reserve ("ATR") pool, meaning that they would continue to earn their salary while serving in the capacity of a substitute teacher in other City schools. Should there be a vacancy in the school in a teacher's license area within one year of the teacher being excessed, the teacher would have a right of return to the school, consistent with applicable contractual provisions regarding teachers' seniority.

In the 2014-2015 school year, some Richmond Hill teachers will report to building Q636 rather than to building Q475 for regular teaching duties. In the event that a Richmond Hill student requires special education services in Q475 or Q636, the necessary service providers will travel to both buildings to ensure that the student receives services consistent with his or her IEP. Additional staff may provide support in both buildings, and the Richmond Hill leadership and staff will work to program appropriately.

³⁷ The FSF Guide is available at:

http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy13_14/FY14_PDF/sam01_1c.pdf

³⁸ The FY14 School Allocation Memoranda are available at:

http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy13_14/FY14_PDF/sam21.pdf

New district schools follow the hiring process consistent with the procedures set forth in the collective bargaining agreement between the DOE and UFT.

New administrative staff and non-pedagogical positions may be created at Epic North over the course of the school's phase-in. Epic North may hire additional teachers as each new grade is added. The precise number of positions needed for the 2014-2015 school year would be determined once annual enrollment projections are released in the spring of 2014. Similarly, the number of new positions created to serve students in the new grades would be determined based on annual enrollment projections that become available as the school grows to serve those grades. The revised proposal is not expected to change the number of personnel positions assigned to Epic North, nor is it expected to significantly alter the duties of current staff at Epic North.

B. Administration

Some school supervisor and/or administrator positions at Richmond Hill may be excessed as student enrollment declines. Again, all excessing would take place in accordance with existing labor contracts. In the 2014-2015 school year, additional administrative support will be provided to Richmond Hill for supervision of the 200 students being served at Q636.

This revised proposal is not anticipated to impact Epic North's administrative needs. Epic North may hire school supervisors and/or administrator personnel as needed throughout the course of the school's phase-in.

C. Transportation

If this revised proposal is approved, Richmond Hill will oversee students at two locations approximately 0.6 miles apart in the 2014-2015 school year. The proposed re-siting may affect some Richmond Hill students' eligibility for half-fare or full-fare transportation. Transportation will continue to be provided according to Chancellor's Regulation A-801: <http://schools.nyc.gov/NR/rdonlyres/21A1B11A-886B-4F74-9546-E875EE82A14C/40303/A801.pdf>.

This revised proposal is not expected to impact the transportation schedules of the schools located in the Q475 and Q636 buildings.

D. Other Support Services

The provision of certain support services is described above. Other support services will continue to be provided as consistent with Citywide policy.

VI. Building Information

Building³⁹		Q475
Type of Building		HS
Year Built		1928
Overall BCAS rating		2.86
2012-2013 Target Building Utilization		108%
2012-2013 Target Building Capacity		2,165
FY 2012 Maintenance Costs	Labor	\$67,301
	Materials	\$23,696
	Maintenance and repair contracts	\$25,720
	Service contracts	\$9,960
	Custodial operations costs— Materials	\$17,798
	Custodial operations costs— Custodial Allocation	\$488,192
FY 2012 Energy Costs	Electric	\$275,538
	Gas	\$621
	Steam	\$0
	Oil	\$272,892
Projects completed during the current or prior school year		LL 41/16 Compliance, Science Lab Upgrade
Projects proposed in the capital plan		Exterior Masonry, Roofs, Windows, IP Surveillance Camera Installation
Accessibility of the building		No Accessibility
Building attributes		Art Rooms, Auditorium, Cafeteria, Computer Rooms, Gymnasium, Library, Nurse's Office, Science

³⁹ This chart contains information related to both main building Q475 and TCU Q944.

	Lab
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Building⁴⁰		Q636
Type of Building		HS
Year Built		N/A
Overall BCAS rating		N/A
2012-2013 Target Building Utilization		N/A
2012-2013 Target Building Capacity		N/A
FY 2014 Maintenance Costs (estimated)	Labor	N/A
	Materials	N/A
	Maintenance and repair contracts	N/A
	Service contracts	N/A
	Custodial operations costs—Materials	\$2,240
	Custodial operations costs—Custodial Allocation	\$94,944
FY 2014 Energy Costs	Electric	N/A
	Gas	N/A
	Steam	N/A
	Oil	N/A
Projects completed during the current or prior school year		N/A
Projects proposed in the capital plan		N/A
Accessibility of the building		N/A
Building attributes		N/A

⁴⁰ Q636 is a new leased site that DOE occupied for the first time in fiscal year 2014. Therefore, there is limited building information available.

Appendix A. Queens High Schools with Bilingual Programs

DBN	School Name	Bilingual Program	Address	School Admissions Method(s)
24Q485	Grover Cleveland High School	Spanish	21-27 Himrod Street	Educational Option, Zoned
24Q550	High School for Arts and Business	Spanish	105-25 Horace Harding Expy N	Educational Option
28Q470	Jamaica High School	Spanish	167-01 Gothic Drive	Audition, Educational Option, Screened, Zoned,
28Q505	Hillcrest High School	Spanish	160-05 Highland Avenue	Audition, Educational Option, Screened, Zoned,
30Q445	William Cullen Bryant High School	Spanish	48-10 31 Avenue	Screened, Zoned
30Q450	Long Island City High School	Spanish	14-30 Broadway	Screened, Zoned

Appendix B. Queens High Schools with Programs in the Humanities and Interdisciplinary Interest Area⁴¹

DBN	Borough	School Name	Address	2013-2014 AR Enrollment	2012-2013 Organization Capacity	2013-2014 Organization Utilization	2012-2013 Overall Grade	% SE	% ELL	Program Name	Admissions Method
25Q525	Queens	Townsend Harris High School	149-11 Melbourne Avenue	1150	906	127%	A	0%	0%	Intensive Academic Humanities	Screened
27Q323	Queens	Scholars' Academy	320 Beach 104th Street	1253	1163	108%	A	0%	0%	Scholars' Academy	Screened
30Q580	Queens	Baccalaureate School For Global Education	34-12 36 Avenue	500	396	126%	A	0%	0%	International Baccalaureate Program	Screened

⁴¹ The organization capacity and organization utilization of new schools that opened in the 2012-2013 and 2013-14 school years are denoted as N/A.

24Q299	Queens	Bard High School Early College Queens	30-20 Thomson Avenue	600	643	93%	A	0%	0%	Bard High School Early College Queens	Screened
28Q284	Queens	York Early College Academy	108-35 167 Street	592	486	122%	A	6%	0%	York Early College Academy	Screened
29Q327	Queens	Eagle Academy For Young Men III	171-10 Linden Boulevard	345	594	58%	N/A	12%	0%	Eagle Academy For Young Men III	Limited Unscreened
24Q520	Queens	Middle College High School At Laguardia Community College	45-35 Van Dam Street	492	339	145%	B	9%	1%	Middle College High School At Laguardia Community College	Screened
27Q262	Queens	Channel View School For Research	100-00 Beach Channel Drive	638	1076	59%	N/A	8%	1%	Channel View School For Research	Limited Unscreened
28Q167	Queens	Metropolitan Expeditionary Learning School	91-30 Metropolitan Avenue	604	724	83%	N/A	14%	2%	Metropolitan Expeditionary Learning School	Limited Unscreened
28Q896	Queens	Young Women's Leadership School, Queens	150-91 87 Road	550	510	108%	B	0%	2%	The Young Women's Leadership School, Queens	Screened
29Q259	Queens	Pathways College Preparatory School: A College Board School	109-89 204 Street	544	621	88%	C	11%	2%	Pathways College Preparatory School, A College Board School	Limited Unscreened

25Q252	Queens	The Queens School Of Inquiry	158-40 76 Road	588	500	118%	B	7%	2%	Queens School Of Inquiry	Screened
29Q326	Queens	Cambria Heights Academy	188-04 91st Avenue	335	345	97%	N/A	11%	2%	Cambria Heights Academy	Limited Unscreened
24Q585	Queens	Maspeth High School	54-40 74th Street	750	884	85%	N/A	8%	4%	Maspeth High School	Limited Unscreened
27Q260	Queens	Frederick Douglass Academy Vi High School	8-21 Bay 25 Street	388	518	75%	F	10%	4%	Frederick Douglass Academy VI High School	Limited Unscreened
30Q575	Queens	Academy Of American Studies	28-04 41 Avenue	808	489	165%	A	6%	4%	Academy Of American Studies	Educational Option
30Q575	Queens	Academy Of American Studies	28-04 41 Avenue	808	489	165%	A	6%	4%	Intensive Academic Humanities	Screened
29Q265	Queens	Excelsior Preparatory High School	143-10 Springfield Boulevard	468	553	85%	A	12%	4%	Excelsior Preparatory High School	Limited Unscreened
24Q560	Queens	Robert F. Wagner, Jr. Secondary School For Arts And Technology	47-07 30 Place	619	621	100%	B	7%	5%	Arts And Technology For New Students	Educational Option
24Q560	Queens	Robert F. Wagner, Jr. Secondary School For Arts And Technology	47-07 30 Place	619	621	100%	B	7%	5%	Arts And Technology For Current Students	Screened

30Q286	Queens	Young Women'S Leadership School, Astoria	23-15 Newtown Avenue	575	582	99%	A	2%	5%	The Young Women'S Leadership School, Astoria	Screened
27Q351	Queens	Rockaway Collegiate High School	100-00 Beach Channel Drive	303	401	76%	N/A	19%	6%	Rockaway Collegiate High School	Limited Unscreened
26Q495	Queens	Bayside High School	32-24 Corporal Kennedy Street	3233	2203	147%	A	7%	6%	Humanities & Historical Research	Screened
27Q324	Queens	Rockaway Park High School For Environmental Sustainability	100-00 Beach Channel Drive	337	356	95%	N/A	13%	7%	Rockaway Park High School For Environmental Sustainability	Limited Unscreened
24Q293	Queens	Civic Leadership Academy	45-10 94th Street	451	496	91%	A	13%	8%	Civic Leadership Academy	Limited Unscreened
28Q310	Queens	Queens Collegiate: A College Board School	167-01 Gothic Drive	645	730	88%	B	10%	9%	Queens Collegiate: A College Board School	Limited Unscreened
24Q267	Queens	High School Of Applied Communication	30-20 Thomson Avenue	415	334	124%	A	10%	11%	High School Of Applied Communication	Limited Unscreened
28Q325	Queens	Hillside Arts & Letters Academy	167-01 Gothic Drive	411	343	120%	N/A	12%	12%	Hillside Arts & Letters Academy	Limited Unscreened

25Q670	Queens	Robert F. Kennedy Community High School	75-40 Parsons Boulevard	681	515	132%	A	0%	12%	Community Service And Learning	Educational Option
26Q430	Queens	Francis Lewis High School	58-20 Utopia Parkway	4012	2360	170%	A	10%	14%	University Scholars	Screened
30Q450	Queens	Long Island City High School	14-30 Broadway	2408	2321	104%	D	11%	14%	West Queens Center For The Humanities And The Sciences	Screened
28Q505	Queens	Hillcrest High School	160-05 Highland Avenue	3146	2676	118%	B	6%	15%	School For The Humanities, Arts & Writing	Screened
25Q281	Queens	East-West School Of International Studies	46-21 Colden Street	639	580	110%	A	0%	16%	East-West School Of International Studies	Limited Unscreened
27Q480	Queens	John Adams High School	101-01 Rockaway Boulevard	2741	2800	98%	D	10%	17%	Law And International Studies Institute	Educational Option
28Q328	Queens	High School For Community Leadership	167-01 Gothic Drive	347	326	106%	N/A	8%	24%	High School For Community Leadership	Limited Unscreened
24Q530	Queens	International High School At Laguardia Community College	45-35 Van Dam Street	497	304	163%	A	0%	73%	International High School At Laguardia Community College	Screened: Language

25Q263	Queens	Flushing International High School	144-80 Barclay Avenue	408	444	92%	A	0%	89%	Flushing International High School	Screened: Language
24Q296	Queens	Pan American International High School	45-10 94th Street	364	469	78%	F	0%	92%	Pan American International High School	Screened: Language
30Q555	Queens	Newcomers High School	28-01 41 Avenue	912	781	117%	A	0%	92%	Newcomers High School	Screened: Language
25Q240	Queens	Veritas Academy	35-01 Union Street	123	N/A	N/A	N/A	N/A	N/A	Veritas Academy	Limited Unscreened
25Q241	Queens	Queens High School For Language Studies	35-01 Union Street	70	N/A	N/A	N/A	N/A	N/A	Queens High School For Language Studies	Screened: Language

Sources:	
2013-2014 Enrollment	All figures are from the 2013-2014 Audited Register as of October 31, 2013
2012-2013 Organization Capacity	School Capacity in 2012-2013 from the School Utilization Report ("Blue Book").
2013-2014 Organization Utilization	All references to building utilization rates in this document are based on target capacity data from the 2012-2013 Blue Book and enrollment data from the charter headcount as of June 28, 2013 or the 2013-2014 Audited Register as of October 31, 2013. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.
% Special Education (SE)	Students with disabilities as percentage of total students from the 2013-2014 Audited Register (as of October 31, 2013). This count does not include SETSS or students receiving speech or language services.
% English Language Learner (ELL)	English Language Learner students as percentage of total students from the 2013-2014 Audited Register (as of October 31, 2013).
Progress Report	2012-2013 Progress Report Grade.
Admissions	Process by which students are admitted to the school.

Appendix C. Queens High Schools with Programs in the Law and Government Interest Area

DBN	Borough	School Name	Address	2013-2014 AR Enrollment	2012-2013 Organization Capacity	2013-2014 Organization Utilization	2012 - 2013 Overall Grade	% SE	% EL L	Program Name	Admissions Method
28Q690	Queens	High School For Law Enforcement And Public Safety	116-25 Guy R Brewer Boulevard	558	877	64%	C	13%	2%	Law Enforcement And Public Safety	Screened
27Q400	Queens	August Martin High School	156-10 Baisley Boulevard	803	1,783	45%	F	21%	5%	Business And Law Scholars Academy	Educational Option
26Q495	Queens	Bayside High School	32-24 Corporal Kennedy Street	3,233	2,203	147%	A	7%	6%	International & Cultural Relations	Limited Unscreened
26Q415	Queens	Benjamin N. Cardozo High School	57-00 223rd Street	3,603	2,569	140%	B	7%	6%	Mentor Law And Humanities Institute	Educational Option
28Q440	Queens	Forest Hills High School	67-01 110 Street	3,752	2,015	186%	A	8%	9%	Law & Humanities Institute	Educational Option
26Q430	Queens	Francis Lewis High School	58-20 Utopia Parkway	4,012	2,360	170%	A	10%	14%	Jacob K. Javits Law Institute	Educational Option

28Q5 05	Queens	Hillcrest High School	160-05 Highland Avenue	3,146	2,676	118%	B	6%	15%	Academy Of Public Service And Law	Educational Option
30Q4 45	Queens	William Cullen Bryant High School	48-10 31 Avenue	2,610	2,742	95%	B	10%	18%	Forensic Science And Law Institute	Screened
25Q4 60	Queens	Flushing High School	35-01 Union Street	2,441	1,956	125%	F	10%	19%	Thurgood Marshall Law Academy	Educational Option

Sources:	
2013-2014 Enrollment	All figures are from the 2013-2014 Audited Register as of October 31, 2013
2012-2013 Organization Capacity	School Capacity in 2012-2013 from the School Utilization Report ("Blue Book").
2013-2014 Organization Utilization	All references to building utilization rates in this document are based on target capacity data from the 2012-2013 Blue Book and enrollment data from the charter headcount as of June 28, 2013 or the 2013-2014 Audited Register as of October 31, 2013. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.
% Special Education (SE)	Students with disabilities as percentage of total students from the 2013-2014 Audited Register (as of October 31, 2013). This count does not include SETSS or students receiving speech or language services.
% English Language Learner (ELL)	English Language Learner students as percentage of total students from the 2013-2014 Audited Register (as of October 31, 2013).
Progress Report	2012-2013 Progress Report Grade.
Admissions	Process by which students are admitted to the school.

Appendix D. Queens High Schools with Zoned Programs

DBN	Borough	School Name	Address	2013-2014 AR Enrollment	2012-2013 Organization Capacity	2013-2014 Organization Utilization	2012-2013 Overall Grade	% SE	% ELL	Program Name	Admissions Method
28Q686	Queens	Queens Metropolitan High School	91-30 Metropolitan Avenue	1,127	924	122%	N/A	11%	4%	Queens Metropolitan High School	Zoned
26Q495	Queens	Bayside High School	32-24 Corporal Kennedy Street	3,233	2,203	147%	A	7%	6%	Zoned Program	Zoned
26Q415	Queens	Benjamin N. Cardozo High School	57-00 223rd Street	3,603	2,569	140%	B	7%	6%	Zoned Program	Zoned
28Q440	Queens	Forest Hills High School	67-01 110 Street	3,752	2,015	186%	A	8%	9%	Zoned Program	Zoned
26Q435	Queens	Martin Van Buren High School	230-17 Hillside Avenue	1,938	2,344	83%	D	8%	12%	Zoned Program	Zoned
26Q430	Queens	Francis Lewis High School	58-20 Utopia Parkway	4,012	2,360	170%	A	10%	14%	Zoned Program	Zoned
30Q450	Queens	Long Island City High School	14-30 Broadway	2,408	2,321	104%	D	11%	14%	Zoned Program	Zoned
28Q505	Queens	Hillcrest High School	160-05 Highland Avenue	3,146	2,676	118%	B	6%	15%	Zoned Program	Zoned
27Q480	Queens	John Adams High School	101-01 Rockaway Boulevard	2,741	2,800	98%	D	10%	17%	Zoned Program	Zoned
30Q445	Queens	William Cullen Bryant High School	48-10 31 Avenue	2,610	2,742	95%	B	10%	18%	Zoned Program	Zoned
25Q460	Queens	Flushing High School	35-01 Union Street	2,441	1,956	125%	F	10%	19%	Zoned Program	Zoned
24Q485	Queens	Grover Cleveland High School	21-27 Himrod Street	1,809	2,223	81%	D	9%	22%	Zoned Program	Zoned

25Q4 25	Queen s	John Bowne High School	63-25 Main Street	3,530	2,685	131%	B	6%	25 %	Zoned Program	Zoned
24Q4 55	Queen s	Newtown High School	48-01 90 Street	2,005	2,358	85%	B	10 %	32 %	Zoned Program	Zoned

Sources:	
2013-2014 Enrollment	All figures are from the 2013-2014 Audited Register as of October 31, 2013
2012-2013 Organization Capacity	School Capacity in 2012-2013 from the School Utilization Report ("Blue Book").
2013-2014 Organization Utilization	All references to building utilization rates in this document are based on target capacity data from the 2012-2013 Blue Book and enrollment data from the charter headcount as of June 28, 2013 or the 2013-2014 Audited Register as of October 31, 2013. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.
% Special Education (SE)	Students with disabilities as percentage of total students from the 2013-2014 Audited Register (as of October 31, 2013). This count does not include SETSS or students receiving speech or language services.
% English Language Learner (ELL)	English Language Learner students as percentage of total students from the 2013-2014 Audited Register (as of October 31, 2013).
Progress Report	2012-2013 Progress Report Grade.
Admissions	Process by which students are admitted to the school.

Appendix E.I High Schools that offer CTE Programs in the Hospitality and Tourism Career Pathway⁴²⁴³

DB N	Borou gh	School Name	Address	2013- 2014 Enrol lment	2012- 2013 Organi zation Capaci ty	2013- 2014 Organi zation Utilizat	201 2- 201 3 Ov eral	% S E	% E L L	Program Name	Schoo l Admis sions Metho d	CTE State Appro val Status
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⁴² The organization capacity and organization utilization of new schools that opened in the 2012-2013 and 2013-2014 school year are denoted as N/A.

⁴³ The admissions method of programs that are in the process of phasing out are only open to students who are of the remaining grade levels.

						ion	I Grade					
02M 139	Manha tтан	Stephen Mather High School	411 Pearl Street	85	N/A	N/A	N/A	N/ A	N/ A	Stewardship and Conservation	Limite d Unscr eened	Non- Approv ed
02M 288	Manha tтан	Food and Finance High School	525 West 50th Street	443	621	71%	B	1 6 %	3 %	Culinary Arts	Limite d Unscr eened	Approv ed
02M 529	Manha tтан	Jacqueline Kennedy Onassis High School	120 West 46 Street	678	545	124%	C	9 %	9 %	Academy of Hospitality and Tourism	Educa tional Option	Non- Approv ed
02M 620	Manha tтан	Norman Thomas High School	111 East 33rd Street	193	1156	17%	0	1 5 %	2 1 %	Academy of Hospitality and Tourism	Phasin g out	Phase- out
08X 559	Bronx	School for Tourism and Hospitality	900 Tinton Avenue	160	283	57%	0	8 %	1 6 %	Academy of Hospitality	Limite d Unscr eened	Non- Approv ed
11X 455	Bronx	Harry S. Truman High School	750 Baychester Avenue	1846	2669	69%	B	1 3 %	8 %	Culinary Arts	Educa tional Option , Screen ed, Zoned	Non- Approv ed
11X 508	Bronx	Bronxdale High School	925 Astor Avenue	330	177	186%	0	1 7 %	7 %	Culinary Arts	Limite d Unscr eened	Non- Approv ed
13K 605	Brookl yn	George Westinghouse Career and Technical Education High School	105 Johnson Street	686	979	70%	C	1 3 %	2 %	Culinary Arts	Educa tional Option , Screen ed	Non- Approv ed

14K 478	Brooklyn	The High School for Enterprise Business and Technology	850 Grand Street	1002	896	112%	A	9%	11%	Academy of Hospitality and Tourism	Educational Option, Screened	Expired
15K 497	Brooklyn	School for International Studies	284 Baltic Street	477	796	60%	C	14%	16%	Culinary Arts	Screened	Non-Approved
17K 408	Brooklyn	Academy of Hospitality and Tourism	911 Flatbush Avenue	284	357	80%	C	12%	17%	Academy of Hospitality and Tourism	Limited Unscreened	Non-Approved
18K 629	Brooklyn	Cultural Academy for the Arts and Sciences	5800 Tilden Avenue	304	724	42%	B	18%	5%	Culinary Arts	Limited Unscreened	Non-Approved
20K 445	Brooklyn	New Utrecht High School	1601 80 Street	3148	2217	142%	A	12%	24%	Academy of Hospitality and Tourism	Educational Option, Limited Unscreened, Screened, Screened: Language, Zoned	Non-Approved
21K 620	Brooklyn	William E. Grady Career and Technical Education High School	25 Brighton 4th Road	616	1458	42%	C	19%	3%	Culinary Arts	Educational Option	Approved
22K 495	Brooklyn	Sheepshead Bay High School	3000 Avenue X	987	2393	41%	0	13%	25%	Athletic Training/Sports Medicine	Phasing out	Phase-out
24Q 485	Queens	Grover Cleveland High School	21-27 Himrod Street	1809	2223	81%	D	9%	22%	Academy of Travel and Tourism	Educational Option	Non-Approved

												Zoned	
26Q 495	Queen s	Bayside High School	32-24 Corporal Kennedy Street	3233	2203	147%	A	7 %	6 %	Athletic Training/Sports Medicine	Audition, Educational Option , Limited Unscreened, Screened, Zoned	Non- Approved	
27Q 400	Queen s	August Martin High School	156-10 Baisley Boulevard	803	1783	45%	F	2 1 %	5 %	Culinary Arts	Educational Option , Limited Unscreened	Non- Approved	
30Q 450	Queen s	Long Island City High School	14-30 Broadway	2408	2321	104%	D	1 1 %	1 4 %	Culinary Arts	Screened, Zoned	Approved	
31R 440	Staten Island	New Dorp High School	465 New Dorp Lane	2616	3297	79%	B	2 %	5 %	Culinary Arts	Educational Option , Screened, Zoned	Non- Approved	
31R 445	Staten Island	Port Richmond High School	85 St Josephs Avenue	1723	2145	80%	C	1 2 %	5 %	Academy of Hospitality and Tourism	Educational Option , Limited Unscr	Non- Approved	

											Screened, Screened, Zoned	
31R 445	Staten Island	Port Richmond High School	85 St Josephs Avenue	1723	2145	80%	C	1 2 %	5 %	Culinary Arts	Educational Option, Limited Unscreened, Screened, Zoned	Non- Approved
31R 455	Staten Island	Tottenville High School	100 Luten Avenue	3893	3475	112%	B	1 1 %	1 %	Culinary Arts	Educational Option, Screened, Zoned	Approved
79M 645	Manhattan	School of Cooperative Technology Education	321 East 96th Street	N/A	631	N/A	N/A	N/ A	N/ A	Culinary Arts	GED Application	Approved

Appendix E.II High Schools that offer CTE Programs in the Law and Public Safety Career Pathway⁴⁴

DB N	Borough	School Name	Address	2013- 2014 Enrollment	2012- 2013 Organization Capacity	2013- 2014 Organization Utilization	2012- 2013 Overall Grade	% S E	% E L L	Program Name	School Admissions Method	CTE State Approval Status
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⁴⁴ The admissions method of programs that are in the process of phasing out are only open to students who are of the remaining grade levels.

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02M 460	Manhat tan	Washington Irving High School	40 Irving Place	289	1151	25%	N/A	16 %	19 %	Computer Forensics	Phasin g out	Phase- out
02M 460	Manhat tan	Washington Irving High School	40 Irving Place	289	1151	25%	N/A	16 %	19 %	Law Academy/Legal Studies	Phasin g out	Phase- out
02M 520	Manhat tan	Murry Bergtraum High School for Business Careers	411 Pearl Street	1371	2134	64%	F	11 %	11 %	Law Enforcement Academy	Educat ional Option	Non- Approve d
02M 520	Manhat tan	Murry Bergtraum High School for Business Careers	411 Pearl Street	1371	2134	64%	F	11 %	11 %	Law Academy/Legal Studies	Educat ional Option	Non- Approve d
06M 467	Manhat tan	High School for Law and Public Service	549 Audubon Avenue	669	547	122%	B	10 %	30 %	Law Academy/Legal Studies	Educat ional Option	Non- Approve d
08X 405	Bronx	Herbert H Lehman High School	3000 East Tremont Avenue	1953	2726	72%	F	18 %	9 %	Forensic Science & Technology	Educat ional Option, Screen ed, Zoned	Non- Approve d
08X 405	Bronx	Herbert H Lehman High School	3000 East Tremont Avenue	1953	2726	72%	F	18 %	9 %	Law Academy/Legal Studies	Educat ional Option, Screen ed, Zoned	Non- Approve d
08X 519	Bronx	Felisa Rincon De Gautier Institute for Law and Public Policy	1440 Story Avenue	335	392	85%	D	18 %	13 %	Law Academy/Legal Studies	Limited Unscree ned	Non- Approve d
08X 650	Bronx	Jane Addams High School for Academic Careers	900 Tinton Avenue	287	759	38%	N/A	15 %	9 %	Law Academy/Legal Studies	Phasin g out	Phase- out
09X 525	Bronx	Bronx Leadership Academy High School	1710 Webster Avenue	699	552	127%	C	15 %	10 %	Law Academy/Legal Studies	Educat ional Option	Non- Approve d
10X 284	Bronx	Bronx School of Law and Finance	99 Terrace View Avenue	427	556	77%	C	17 %	7 %	Law Academy/Legal Studies	Limited Unscree ned	Non- Approve d

10X 439	Bronx	Bronx High School for Law and Community Service	500 East Fordham Road	394	432	91%	B	15%	17%	Law Enforcement Academy	Educational Option	Non-Approved
10X 660	Bronx	Grace Dodge Career and Technical Education High School	2474 Crotona Avenue	407	1067	38%	N/A	18%	21%	Law Academy/Legal Studies	Phasing out	Phase-out
11X 455	Bronx	Harry S. Truman High School	750 Baychester Avenue	1846	2669	69%	B	13%	8%	Law Enforcement Academy	Educational Option, Screened, Zoned	Non-Approved
11X 455	Bronx	Harry S. Truman High School	750 Baychester Avenue	1846	2669	69%	B	13%	8%	Law Academy/Legal Studies	Educational Option, Screened, Zoned	Non-Approved
13K 430	Brooklyn	Brooklyn Technical High School	29 Ft Greene Place	5434	4411	123%	A	0%	0%	Criminal Justice	Test	Non-Approved
14K 477	Brooklyn	The School for Legal Studies	850 Grand Street	625	1051	59%	F	9%	9%	Law Enforcement Academy	Educational Option	Non-Approved
15K 519	Brooklyn	Cobble Hill School of American Studies	347 Baltic Street	562	841	67%	B	16%	7%	Law Academy/Legal Studies	Limited Unscreened	Non-Approved
16K 455	Brooklyn	Boys and Girls High School	1700 Fulton Street	879	3232	27%	F	14%	3%	Law Academy/Legal Studies	Screened, Zoned	Non-Approved
16K 498	Brooklyn	Brooklyn High School for Law and Technology	1396 Broadway	509	663	77%	B	11%	5%	Law Academy/Legal Studies	Educational Option, Screened	Non-Approved
18K 642	Brooklyn	Urban Action Academy	1600 Rockaway Parkway	305	527	58%	C	15%	11%	Law Academy/Legal Studies	Limited Unscreened	Non-Approved

20K 445	Brooklyn	New Utrecht High School	1601 80 Street	3148	2217	142%	A	12%	24%	Law Academy/Legal Studies	Educational Option, Limited Unscreened, Screened, Screened: Language, Zoned	Non-Approved
20K 490	Brooklyn	Fort Hamilton High School	8301 Shore Road	4211	2719	155%	B	11%	21%	Law Academy/Legal Studies	Audition, Screened, Zoned	Non-Approved
22K 405	Brooklyn	Midwood High School	2839 Bedford Avenue	3842	2439	158%	B	5%	4%	Law Academy/Legal Studies	Screened, Unscreened	Non-Approved
22K 425	Brooklyn	James Madison High School	3787 Bedford Avenue	3029	2288	132%	C	9%	12%	Law Academy/Legal Studies	Screened, Zoned	Non-Approved
22K 495	Brooklyn	Sheepshead Bay High School	3000 Avenue X	987	2393	41%	N/A	13%	25%	Law Academy/Legal Studies	Phasing out	Phase-out
25Q 460	Queens	Flushing High School	35-01 Union Street	2441	1956	125%	F	10%	19%	Law Enforcement Academy	Educational Option, Zoned	Non-Approved
25Q 460	Queens	Flushing High School	35-01 Union Street	2441	1956	125%	F	10%	19%	Law Academy/Legal Studies	Educational Option, Zoned	Non-Approved
25Q 525	Queens	Townsend Harris High School	149-11 Melbourne Avenue	1150	906	127%	A	0%	0%	Law Academy/Legal Studies	Screened	Non-Approved

26Q 430	Queen s	Francis Lewis High School	58-20 Utopia Parkway	4012	2360	170%	A	10 %	14 %	Criminal Justice	Educat ional Option, Screen ed, Zoned	Non- Approve d
26Q 430	Queen s	Francis Lewis High School	58-20 Utopia Parkway	4012	2360	170%	A	10 %	14 %	Law Academy/Legal Studies	Educat ional Option, Screen ed, Zoned	Non- Approve d
27Q 400	Queen s	August Martin High School	156-10 Baisley Boulevard	803	1783	45%	F	21 %	5 %	Law Academy/Legal Studies	Educat ional Option, Limited Unscree ned	Non- Approve d
27Q 480	Queen s	John Adams High School	101-01 Rockaway Boulevard	2741	2800	98%	D	10 %	17 %	Law Academy/Legal Studies	Educat ional Option, Screen ed, Zoned	Non- Approve d
28Q 440	Queen s	Forest Hills High School	67-01 110 Street	3752	2015	186%	A	8 %	9 %	Law Academy/Legal Studies	Auditio n, Educat ional Option, Screen ed, Zoned	Non- Approve d
28Q 470	Queen s	Jamaica High School	167-01 Gothic Drive	50	480	10%	N/A	12 %	28 %	Law Academy/Legal Studies	Phasin g out	Phase- out
28Q 505	Queen s	Hillcrest High School	160-05 Highland Avenue	3146	2676	118%	B	6 %	15 %	Law Academy/Legal Studies	Auditio n, Educat ional Option, Screen ed,	Non- Approve d

												Zoned	
30Q 445	Queen s	William Cullen Bryant High School	48-10 31 Avenue	2610	2742	95%	B	10 %	18 %	Law Academy/Legal Studies	Screen ed, Zoned	Non- Approve d	
31R 440	Staten Island	New Dorp High School	465 New Dorp Lane	2616	3297	79%	B	2 %	5 %	Computer Forensics	Educat ional Option, Screen ed, Zoned	Non- Approve d	
31R 440	Staten Island	New Dorp High School	465 New Dorp Lane	2616	3297	79%	B	2 %	5 %	Law Academy/Legal Studies	Educat ional Option, Screen ed, Zoned	Non- Approve d	
31R 450	Staten Island	Curtis High School	105 Hamilton Avenue	2365	1712	138%	B	10 %	6 %	Law Enforcement Academy	Educat ional Option, Screen ed, Unscree ned, Zoned	Non- Approve d	
31R 455	Staten Island	Tottenville High School	100 Luten Avenue	3893	3475	112%	B	11 %	1 %	Law Academy/Legal Studies	Educat ional Option, Screen ed, Zoned	Non- Approve d	
31R 460	Staten Island	Susan Wagner High School	1200 Manor Road	3418	2772	123%	A	14 %	3 %	Law Academy/Legal Studies	Auditio n, Educat ional Option, Screen ed,	Non- Approve d	

