

Division of Early Childhood Education (DECE) Authentic Assessment System (AAS)
Developmental Summary Report Instructions

PEARSON WORK SAMPLING SYSTEM – DEVELOPMENTAL CHECKLIST

LOGIN:

1. Open Google Chrome
2. Go to worksamplingonline.com
3. Enter username/password
 - a. Forgot your username? Please email prekassessment@schools.nyc.gov
 - b. Forgot your password? Please click 'forgot password' an email will be sent to your email.

PRINTING DEVELOPMENTAL CHECKLIST:

1. On the top left of the main screen, select your class from the drop down.
2. Under the Reports, click Manage Reports, select Generate Reports
3. In the Individual and Class Reports page, click Checklist
4. Under 'Print for:', select Entire Class or student name
5. Under 'Grade Level:', select Preschool 4
6. Under 'Academic Year:', select 2014/2015
7. Click the box to the left of 'Include Preliminary Ratings'
8. Click the box to the left of 'Include Comments'
9. Click the box to the left of 'All Domains'
- PLEASE WAIT AS YOUR REPORT IS BEING GENERATED**
10. A pdf file of the checklist report will automatically download to your device.

STUDENT RECORD TRANSFER FILE:

For immediate assistance, call the NYU Authentic Assessment Hotline at (212) 998-9003 from 8:00 am – 5:30 pm.
Or email prekassessment@schools.nyc.gov.

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TEACHING STRATEGIES GOLD – DEVELOPMENTAL AND LEARNING REPORT

LOGIN:

1. Open Google Chrome
2. Go to teachingstrategies.com, and then click 'GOLD Login' on the upper right hand corner.
3. Enter username/password
 - a. Forgot your username? Please email prekassessment@schools.nyc.gov
 - b. Forgot your password? Please click 'forgot password' an email will be sent to your email.

PRINTING DEVELOPMENTAL AND LEARNING REPORT:

1. On the top left of the main screen, click 'REPORTS'.
2. Under the 'REPORTS', click 'Development and Learning Reports'.
3. Under 'Period', select Spring 2014/2015
4. Under 'Class', select Preschool Class
5. Under 'Children', click 'Check All' or click to the left of the student name
6. Under 'Areas of Development and Learning', click 'Check All' or click to the left of the domain
7. Under 'Include', click 'All levels (Preliminary, Unfinalized, Finalized)'
8. Under 'Show', click 'Objectives and Dimension numbers'
9. **PLEASE WAIT AS YOUR REPORT IS BEING GENERATED**
9. A pdf file of the Developmental and Learning Report will automatically download to your device

STUDENT RECORD TRANSFER FILE:

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HIGHSCOPE CHILD OBSERVATION RECORD (COR) ADVANTAGE – DEVELOPMENTAL SUMMARY

LOGIN:

1. Open Google Chrome
2. Go to coradvantage.org, and then click 'Login' on the upper left hand corner.
3. Enter username/password
 - a. Forgot your username? Please email prekassessment@schools.nyc.gov
 - b. Forgot your password? Please click 'forgot password' an email will be sent to your email.

PRINTING DEVELOPMENTAL SUMMARY:

1. In the navigation tree on the main page, select your child from the drop down.
2. On the top left of the main screen, click 'Child Reports'.
3. Click 'Developmental Summary'
PLEASE WAIT AS YOUR REPORT IS BEING GENERATED
4. Click 'View'
5. A pdf file of the Developmental Summary report will automatically download to your device.

STUDENT RECORD TRANSFER FILE:

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Or email prekassessment@schools.nyc.gov.
