Panel for Educational Policy
Contract Agenda
November 25, 2014

Item: 1 Withdrawn

Item: 2 Withdrawn

Item: 3 **Description:** Provision of Universal PreKindergarten Services via RFP (RA #9)

Term: 3 years **Options:** 2 one year options or 1 two year options **Funding:** Reimbursable

Division: Division of Early Childhood Education **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Imagine Early Learning Center @ The Louis Green and Evelyn	$160,000

Item: 4 **Description:** Copy paper for schools and administrative offices.

Term: 5 years **Options:** none **Funding:** Tax Levy

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
The W.B. Mason Company	$1,196,580

Item: 5 **Description:** Labor, material and supervision for general construction work in schools and administrative buildings.

Term: 5 years **Options:** 270 days **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Geomatrix Services, Inc.	$3,481,280

Item: 6 **Description:** Amendment to a contract for evaluation services used to assess the effectiveness of a variety of educational programs provided by contracted vendors. Services to be evaluated include instructional support, staff development, conflict resolution and student services.

Term: 5 years **Options:** None **Funding:** Various

Division: Division of Early Childhood Education **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Environmental Rating Scale Institute, Inc. (ERSI)	$1,200,000

Item: 7 **Description:** Professional development for school leaders and teachers in instructional strategies, student-centered academic counseling services, sustainable leadership, quality teaching and student achievement. (RA#8)

Term: 5 Years **Options:** None **Funding:** Various

Division: Teaching and Learning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
New York University	$300,000

Item: 8 **Description:** Student Support Services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling. (RA #13)

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Safety and Youth Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Citizen Schools, Inc	$400,000
College Confident	$30,000

Item: 9 **Description:** Professional development and direct student services for teaching elementary, middle, and high school sciences and STEM (science, technology, engineering and math) education. (RA #2)

Term: 5 year **Options:** None **Funding:** Various

Division: Teaching and Learning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
CEC/Stuyvesant Cove, Inc. (Solar One)	$60,000
New York Hall of Science	$90,000
Salvadori	$100,000
Transforming Education in America LLC (T.E.AM)	$30,000

Item: 10 **Description:** Trauma related intervention services for public schools citywide.

Term: 1 Year **Options:** None **Funding:** City Council

Division: Office of School Health **Contract Type:** Full Value

Vendor Name	Annual Amount
Child Mind Institute	$250,000

Item: 11 **Description:** Professional development for teachers and hands-on labs for students.

Term: 1 Year **Options:** 2 year option **Funding:** USDOE Grant

Division: Community School District 13 **Contract Type:** Full Value

Vendor Name	Annual Amount
Omnilearn Corporation	$55,250

Item: 12 Withdrawn

Item: 13 **Description:** Professional development services for 14 underperforming high schools.

Term: 1 year **Options:** None **Funding:** NYSED SIG

Division: Division of School Support **Contract Type:** Full Value

Vendor Name	Annual Amount
Strategic Inquiry Consulting, LLC	$260,000

Item: 14 **Description:** Follet School Solution's educational software product line.

Term: 7 years **Options:** None **Funding:** Tax Levy & Reimbursable

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Follett School Solutions	$1,601,922

Item: 15 **Description:** Add on Item: Student support services at Grace Dodge High School.

Term: 8 months **Options:** None **Funding:** NYSED SIG

Division: Division of School Support **Contract Type:** Full Value

Vendor Name	Annual Amount
committee for Hispanic Children and Family Inc.	$80,000

Item: 1

Description:

Withdrawn

Item: 2

Description:

Withdrawn

Item: 3

Description:

Provision of Universal Prekindergarten Services via RFP. (RA #9)

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM (RFP R1015) (RA #9)

Estimated Annual / Total Contract Amounts	Funding Source	Contract Term	Options	Estimated Annual Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$160,000 / $480,000	New York State Education Department (NYSED), Tax Levy	Three Years	Options to Extend for Two 1-Year Periods or One 2-Year Period	$160,000	Request for Proposals (RFP)	No	Requirement

Vendor Name	Imagine Early Learning Center @ The Louis Green and Evelyn Green Davis Child Care Center at the Mt. Sinai Medical Center 60-62 97th Street New York, NY 10029

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Toby Reyes Director of UPK Procurement

PURPOSE

Authorization is requested to contract with Imagine Early Learning Center to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program.

DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the NYC public school system.

A Request for Proposals (RFP) was released in December 2013, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education (DECE) to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within public schools. The RFP contained two components, each to be evaluated and awarded separately:

- Component A – Full-Day
- Component B – Half-Day

In support of Mayor de Blasio's plan to expand full-day UPK, the NYC DOE encouraged any provider interested in offering full-day UPK to apply to the RFP.

The vendors were expected to propose a consistent weekly schedule for full-day programs (6 hours and 20 minutes) between 8:00 am and 4:30 pm and/or half-day programs (2 hours and 30 minutes per day), 5 days per week for 180 days of the school year.

The Division of Early Childhood Education (DECE) performed a needs analysis to determine areas to target for full-day seats and a separate analysis to determine high-needs half-day areas; however, the RFP made clear that, should additional funding become available, contract awards would be made citywide, prioritizing areas with the largest gaps in full-day UPK options. DECE measures this seat gap by evaluating the difference between kindergarten students enrolled in public District and Charter schools and the full-day UPK options available to families in the same area.

Keeping in line with the Mayor's vision, and in light of receiving additional funding made available through State legislation passed in March, the DOE prioritized proposals for full-day pre-k or full-day and half-day pre-k. This request is for contracts offering only full-day seats or a combination of full-day and half-day seats.

The New York State Education Department (NYSED) provides funding up to $224,000,000 for half-day UPK seats and up to $300,000,000 for full-day expansion.

Of 707 sites proposed, 482 were for full-day, 97 for half-day, and 128 for both full-day and half-day programs. Three proposals were submitted past the deadline. These vendors were notified that their proposals were found to be non-responsive and none protested. 199 vendors were recommended for award and approved in the May 2014 Panel for Education Policy contract meeting. 69 vendors were recommended for award and approved in the June through September 2014 Panel for Education Policy contract meetings. There is one vendor recommended for award of a half-day program on this Request for Authorization.

To evaluate proposals, each Early Childhood Field Office convened a three-member evaluation committee that included two instructional professionals and one operations professional. Proposals were scored using the following evaluation criteria:

Response Category	Maximum Points
Program Plan	15
Organizational Capacity	15
Demonstrated Effectiveness	15
Site Visit	55
Total	**100**

All vendors in areas where additional seats are needed who met the minimum qualifications, scored at or above the 80 points, and presented fair and reasonable prices are recommended for award. In areas where the capacity of vendors exceded the estimated demand for services, awards were made based on vendor scores.

The RFP selection process was used because the qualitative evaluation of program, staff, and site environment are the most important criteria for award.

Imagine Early Learning Center submitted a proposal but was initially denied an award. In accordance with the Department's Procurement Policy and Procedures for Protests (Section 2-06), Imagine Early Learning Center protested that determination. The assigned protest officer found that the vendor submitted a proposal for each of six sites, four of which were recommended for award. The protest officer noted that the written proposal was nearly identical for all sites and yet there were significant scoring discrepancies between the four proposals recommended for award and the site that was initially denied. The protest officer found that the proposal initially denied an award was assessed a low score that was not reflective of the quality and merits of the UPK program. The protest officer therefore recommended that the non-award determination be overturned. The Executive Director, Division of Contracts and Purchasing, adopted this recommendation and Imagine Early Learning is herein recommended for award.

All of the vendors and their principal owners and officers were subject to a comprehensive background check. A background check completed for Imagine Early Learning Center revealed no significant adverse information; they have therefore been determined to be a responsible vendor.

Vendor Name	Geographic Borough	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Negotiated Annual Contract Amount for Full-Day Seats	Total 1st Year Amount
Imagine Early Learning Center	M	16	$10,000	$160,000	$160,000

Item: 4

Description:

Copy paper for schools and administrative offices.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH W.B. MASON FOR COPY PAPER

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,196,580 / $5,982,902	Tax Levy	Five Years	None	Competitive Sealed Bid	No	Requirements

Vendor Name & Address	W.B. Mason Co., Inc. 53 West 23rd Street New York, NY 10010

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Andrea Black Director School Based Procurement	Susan Dick-McKeon Chief Administrator School Based Procurement	Steve Ladolcetta Procurement Analyst

PURPOSE

Authorization is requested to contract with W.B. Mason to provide copy paper. This contract will be utilized on an as-needed basis by schools and administrative offices. Funding will come from individual school/central office budgets.

DISCUSSION

A Request for Bids (RFB) was released consisting of two aggregate classes: virgin paper (Aggregate Class 1) and recycled paper (Aggregate Class 2). Local laws 121 and 118 require the purchase of recycled paper containing the United States Environmental Protection Agency's (EPA's) minimum recommended post-consumer content, provided the price does not exceed that of non-recycled paper by seven percent or more. In order to determine whether prices would demand the purchase of recycled vs. virgin paper, both classes contained the same four items (8½" x 11", 8½ x 14", 11'x17", and 8½"x11" three-hole punch papers), with the only difference being whether the bids were on virgin vs. recycled paper. Vendors were required to bid on both classes in order to be considered for award. In order to minimize delivery costs, there is a minimum order requirement of 10 cases.

Six bids were received but the apparent low bidder, Worldwide Paper Corp (WPC), asked to withdraw because of their misinterpretation of the delivery requirements. DCP approved WPC's withdrawal request. The second low bidder, W.B. Mason, was found to be responsive and responsible, with prices on virgin paper more than seven percent lower than that of recycled paper. Table A below provides the bid tabulation. Table B provides a comparison of W.B. Mason's prices for each item in the bid.

W.B. Mason offered a voluntary price reduction of approximately six percent off their original bid prices. Overall pricing is approximately five percent lower than under the previous contract for these items. Based on previous expenditures, the DOE should realize savings of approximately $67,000 annually relative to the previous contract. The prices offered have therefore been determined to be fair and reasonable.

The paper prices awarded for this contract will not be adjusted during the first six months of the contract; however, after this period, prices can be adjusted every six months, either up or down on the

basis of the "Pulp & Paper Week" Price Watch Paper index for 20-lb. repro bond grade paper, published monthly by Resource Information Systems, Inc. (RISI).

A background check revealed that W. B. Mason was investigated by the U.S. Attorney and Massachusetts Attorney General's offices in 2005 regarding accounting procedures for "aging credits." The matter was resolved via an agreement with the Commonwealth of Massachusetts that required the company to use improved accounting systems and to pay $573,000 as a settlement to resolve the matter. W.B. Mason denied wrongdoing and the Attorney General did not find any liability or wrongdoing by the company. The DOE does not believe this matter precludes a determination that the vendor is responsible.

W.B. Mason has held previous contracts with the DOE, under which they performed satisfactorily; they have thus been determined to be responsible with respect to the terms of this contract.

Table A. Bid Tabulation

Bidder's Name		Total 5-Year Bid Amount	
		Virgin Paper	Recycled Paper
Worldwide Paper Corp.*		$5,832,364*	$6,566,854*
W.B. Mason	Original Amt:	$6,153,200	$6,616,220
	After VPR:	**$5,982,902**	$6,442,552
Contract Paper Group		$6,264,708	$6,868,002
Court Street Office Supplies		$6,755,002	$7,455,450
Paper Mart		$7,580,580	$8,381,286
Diamond Power Consulting		$11,297,270	$14,494,500

*Bidder withdrew.

Table B. W.B. Mason Pricing Detail

Description	WB Mason Virgin Paper	WB Mason Recycled Paper	% Difference Virgin vs. Recycled Paper
8 1/2" x 11", 20 lb., white, 10 reams per carton	$26.00	$28.70	**7.50%**
8 1/2" x 14", 20 lb., white, 10 reams per carton	$36.04	$39.99	**7.94%**
11" x 17", 20 lb., white, 5 reams per carton	$29.17	$34.00	**13.54%**
8 1/2" x 11", 3-hole punch, 20 lb, white, 10 reams per carton	$29.17	$34.00	**13.54%**

Item: 5

Description:

Labor, material and supervision for general construction work in schools and administrative buildings.

REQUEST FOR AUTHORIZATION
JOB ORDER CONTRACT (JOC) FOR GENERAL CONSTRUCTION - B2389

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$ 3,481,280 / $17,406,400	Tax Levy & Reimbursable Funding	Five Years	270-Day Extension	$3,125,250	Request for Bids (RFB)	No	Requirements

Vendor Name & Address	Geomatrix Services Inc. 210 East High Street Bound Brook, NJ 08805

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Volkert Braren Program Director Division of School Facilities (DSF)	Marissa Procope Director

PURPOSE

Authorization is requested to contract with Geomatrix for labor, material, and supervision necessary for general construction work in schools and administrative buildings.

DISCUSSION

This contract will cover all buildings owned or leased by the Department, replacing a contract awarded pursuant to a previous Request for Bids (RFB) in which spending has exceeded the estimated contract amount during the contract term. The funding for this contract is a combination of tax levy and capital. It covers work for low-level capital projects assigned to the Division of School Facilities (DSF) by the New York City School Construction Authority. The bid consisted of eight aggregate classes (AC), seven of which were awarded via two prior Requests for Authorization (RAs), each for different geographical regions of the City. This RA recommends the award of an aggregate class (AC) in the Manhattan North region (AC 6).

Through this job order contract, each task has a set standard unit price listed in a construction task catalog. Technical specifications are included for all tasks. Bidders were required to submit two multipliers (adjustment factors), which are used to calculate prices for work done during normal hours and for work done after hours. The bidders were provided with estimates for the percentage of work that is to be done during each of the two periods. Estimates are based on prior usage.

The RFB was advertised for seven days in the City Record and on the DCP web site. At least 16 bids were received for each of the eight ACs.

To qualify, bidders were required to offer evidence that they earned the annual amount estimated (per each aggregate class) on any prior contact(s) annually over the last three years. Bidders were also required to provide two dedicated project managers for each awarded contract. Awards were recommended to all responsive and responsible low bidders with the capacity to complete the work. As a result, each low bidder was assigned the class that afforded the best cost savings to the DOE.

The Panel for Educational Policy previously authorized award of AC 6 to Strong Steel Door (SSD), but they failed to produce payment and performance bonds as required upon Panel approval. Therefore, they have been found non-responsible. Geomatrix, the next vendor in line with the capacity to perform these services, will be awarded that class. Geomatrix was previously awarded ACs seven and eight on two prior RAs and has the capacity to manage multiple classes since they have completed $14 million worth of work over the last three years. Geomatrix has had previous contracts with DSF and has provided satisfactory service. DSF is confident that they will continue to perform satisfactorily.

A cursory review of vendor's financial statements did not reveal any risk associated with doing business with the vendor. A background check found no significant adverse information for Geomatrix; therefore, the vendor has been determined to be responsible.

DSF uses the Construction Task Catalogue (CTC), which is based on the industry standard, as its pricing catalogue. The CTC predetermines technical specifications and estimated costs for work. Bidders were asked to bid an adjustment factor to those costs. A factor submitted at a multiplier less than 1 reflects a discount to the DOE. All awarded vendors bid factors less than 1. In anticipation of a third award (after being awarded ACs 7 and 8), Geomatrix offered a voluntary price reduction of 1.2 percent on their prices for AC 6. Based on the CTC estimates, Geomatrix's price reductions, and the competitive nature of this procurement, Geomatrix's prices have been determined to be fair and reasonable.

AGGREGATE CLASS 6 – MANHATTAN NORTH			
Contractor Name	Award Criteria Figure	Annual Contract Value	Total Contract Value / 5 Years
Dia General Construction*	0.7860	$3,144,000	Not Responsible
Strong Steel Door Corp.**	0.7883	$3,153,200	
Pro Con Group Inc.*	0.7952	$3,180,720	
D & K Construction Co.**	0.8300	$3,320,000	Not Responsible
East Coast USA Construction*	0.8371	$3,348,400	
Geomatrix Services Inc. (VPR)	**0.8703**	**$3,481,280**	**$17,406,400**
Biltmore General Contractors	0.8900	$3,560,000	
Ansu Construction Inc.	0.8916	$3,566,480	
Innovative Construction	0.8919	$3,567,600	
A.J.S. Project Management	0.8960	$3,584,000	
Sheela Inc.	0.9200	$3,680,000	
Corbex Inc.	0.9271	$3,708,240	
Volmar Construction Inc.	0.9440	$3,776,000	
Laser Electrical Contracting	1.1040	$4,416,000	
Santino Construction Corp.	1.3400	$5,360,000	
Rockmore Contracting	1.3559	$5,423,600	
Five Star Contracting	1.3760	$5,504,000	
Liburd Home Improvement	9.6000	$38,400,000	

*Already recommended for award of another aggregate class.

**Not Responsible. (Strong Steel Door's award was rescinded because of a failure to satisfy the bonding requirements).

Item: 6

Description:

Amendment to a contract for evaluation services used to assess the effectiveness of a variety of educational programs provided by contracted vendors. Services to be evaluated include instructional support, staff development, conflict resolution and student services.

REQUEST FOR AUTHORIZATION
Amendment to Environmental Rating Scales Institute, Inc. Contract to Provide System-wide Program Evaluation Services

Contract Cost	Funding Source	Contract Term	Procurement Method	Is Amendment Retroactive?	Contract Type
Original Annual/Total (Estimated): $50,000/$250,000 New Amended Estimated Total: $5,885,934	Various	Unchanged	Amendment Section 4-08	Yes	Requirements
Vendor Name & Address	Environmental Rating Scales Institute, Inc. (ERSI)				
	711 Greenwood Road				
	Chapel Hill, NC 27514				

Service Request or/Contract Manager	Division of Contracts & Purchasing
Lauren Meyer Division of Early Childhood Education	Joy Gentolia School-Based Procurement

STATEMENT OF PURPOSE

Authorization is requested to amend ERSI's requirements contract for system-wide program evaluation services to include certain work not included in the original contract. While the additional work was not included in the original award, it is aligned with the scope of the contract. Through this amendment, ERSI will be able to add these services. The original contract term will remain the same.

DISCUSSION

ERSI's base contract provides for system-wide program evaluation services to early childhood programs utilizing the Early Childhood Environment Rating Scale (ECERS) to assess group programs for preschool, kindergarten, and child care classrooms serving children 2 1/2 through five years of age. The contract provides for basic facility summary reports, interviews and a web based analytics package for the DOE to monitor the assessment process. ERSI also assists program directors in supervision and program improvement by teaching agency staff self-assessment and monitoring in the teacher training programs.

The additional work proposed through this contract change includes the design, review and distribution of pre-observation and program feedback forms, enhanced instructional facility summary reports for each observation and detailed weekly reports with all site information. These reports will include scores for each subscale outlining each program's strengths, by indicator, and detailed rationale for each rating indicator that is scored less than five. A final data file with each program's overall score and averages for each subscale will be provided. These additional services are priced based on the number of classroom evaluations. ERSI's enhanced reporting system will document the quality and effectiveness of each program, allow the program offices to provide targeted instructional support to schools and community based early childhood centers, and to help to serve the DOE program goals.

The costs of program evaluation services vary greatly and depend on the scale of the program being evaluated. The rate proposed for the highest-level ERSI evaluator is $125 per hour which falls below the average for similar expertise by previously awarded vendors and thus ERSI's pricing for system wide evaluation services is determined to be fair and reasonable.

ERSI's original estimated contract amount was based on the minimum amount for new vendors for an evaluation services requirements contract. Since then, ERSI has been selected to perform evaluation services for universal prekindergarten programs. The estimated amended amount is based on the additional costs of the contract changes ($465,717), prior expenditures ($2,575,500 for FY 12-14), plus the expressed interest of the Division of Early Childhood Education to continue to work with ERSI to support the city initiative of expanding and providing full day universal prekindergarten programs (an estimated $2,844,717 for the remaining two years of the contract).

A review of the City's VENDEX files, the Department's procurement files, and federal debarment files found no significant adverse information. A performance evaluation from the Division of Early Childhood Education attests to DECE's satisfaction with ERSI's past performance. Therefore, ERSI has been determined to be responsible with respect to this contract.

All other terms and conditions are to remain unchanged.

Item: 7

Description:

Professional development for school leaders and teachers in instructional strategies, student-centered academic counseling services, sustainable leadership, quality teaching and student achievement. (RA#8)

REQUEST FOR AUTHORIZATION (RA #8) FOR PROFESSIONAL DEVELOPMENT FOR SCHOOL LEADERS AND TEACHERS (MTAC R0929)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$300,000 / $1,500,000	Various, including Tax Levy & Reimbursable	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor's Name & Address	Component(s)
New York University 665 Broadway, Suite 801 New York, NY 10012	5

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Morayo Oyemade Director, Contracts & Operations Division of Teaching and Learning	Joy Gentolia Director, Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Teaching and Learning (DTL) to contract with the vendor listed above for professional development for school leaders and teachers. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Professional development (PD) for school leaders and teachers is necessary to support instructional strategies that are designed to increase students' learning and academic success. These PD services include developing educators' expertise in integrating process and content for academic counseling services, sustainable leadership, postsecondary readiness, and improved teaching practices. The awarded vendors will provide professional development to school leadership and instructional staff across content areas, with an overall focus on improving the classroom environment for learning and leadership development, while providing best practices to prepare students for the challenges of postsecondary education and work. Awarded vendors will also assist administrators in understanding the concepts of sustainable leadership, particularly in an environment where principals have discretion in decision-making, and are accountable for student success.

Vendors proposed for one or more of the following focus areas: 1) Leadership Development, 2) Curriculum Development, 3) Postsecondary Readiness, 4) Classroom Management and Youth Development Principles, and 5) Shifting Pedagogical Practice: Data-Driven Decision-Making and Teacher Accountability.

Thirty-seven proposals were received and evaluated by a minimum of three members drawn from a pool of 36 evaluators. These proposals were evaluated by a committee whose members have school-based and/or administrative experience, and many of whom are former teachers, former principals, literacy coaches, math coaches, program directors, or operations staff from DOE central offices.

Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Thirty-three vendors were recommended for contract awards under previous RAs and one is recommended here.

Recommended vendors offer instructional programs and job-embedded professional development, including teacher and leader effectiveness training. These services help schools improve classroom instruction through focused conversations and data-driven inquiry and decision making. Program delivery methods include à la carte service packages, workshops, and coaching.

NYU's training courses prepare experienced teachers to provide responsive, data-driven, one-on-one instruction in reading and writing to the lowest-achieving students. Participants will learn how to administer and interpret assessments, use data to inform decision making, and learn how to analyze teacher-child interaction to shift instruction to improve student achievement. NYU uses a combination of clinical practice and collaborative inquiry based on demonstration lessons. NYU's program covers three areas of focus: 1) clinical and assessment practice, 2) organization and implementation, and 3) theory and research. NYU's data and teacher accountability program can host up to 12 participants and can hold smaller groups of up to six people.

NYU opted to reduce travel and labor overhead costs from their original offering, resulting in a drop in price from $312 to $167 per hour, or 46 percent. Pricing has been determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under this solicitation.

The estimated annual contract amount for NYU was based on the previous contract's average expenditures for similar services.

Background checks included VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System. As required, a comprehensive background check was performed by DCP's Vendor Research & Price Analysis (VRPA) unit. VENDEX revealed the following five cautions:

1) An investigation by the U.S. Attorney's Office asserts claims under the Federal False Claims Act. According to the vendor, on February 22, 2008, an individual filed a second amended Qui Tam complaint alleging a scheme to defraud the U.S. and government entities in connection with the funding of graduate medical education. While NYU was named in earlier complaints, it was removed in the second amended complaint, removing any claim against the University.
2) There have been multiple EEOC investigations involving NYU, including a May 2011 investigation of possible race/age/disability discrimination/retaliation, an April 2011 investigation of possible disability discrimination/retaliation, a March 2011 investigation for "failure of hire," and a January 2011 investigation for "terms and conditions" (sex, religion, age, retaliation and other). The DOE has received documentation that three of the four matters have been resolved (two were dismissed by the EEOC and one was settled). The fourth matter is currently pending a judicial decision.
3) A self-reported caution cites "multiple investigations/violations issued by various government agencies 2007-2011 with varying results." The caution relates to NYU's obligation to provide the NYC Economic Development Corp. (EDC) with periodic updates on various matters. EDC has informed the DOE that NYU is currently in compliance and will update the DOE if the vendor fails to comply in the future.
4) In 2013, the U.S. Attorney's Office conducted an investigation after NYU became aware of possible irregularities with respect to research being conducted in the Department of Radiology through a grant from the National Institute of Health (NIH) to develop new MRI technologies. The U.S.

Attorney's Office pursued litigation against three researchers for making misrepresentations on disclosure forms that resulted in funds being paid to entities in which the researchers had a financial interest. NYU has terminated the three employees involved in this matter, the U.S. Attorney is pursuing criminal prosecution against those involved, and no action is pending against NYU.

5) The DOE is in receipt of a copy of a 2013 settlement agreement addressing an OSHA matter for $4,200.

Due to the size of NYU, the DOE does not believe the number and nature of these matters preclude a finding that the vendor is responsible. NYU has therefore been determined to be responsible to provide approved services.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 8

Description:

Student Support Services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling. (RA #13)

REQUEST FOR AUTHORIZATION (RA #13) FOR STUDENT SUPPORT SERVICES (MTAC R0898)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$430,000 / $2,150,000	Various – Tax Levy & Reimbursable	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor's Name & Address	Component(s)	Estimated Annual / Total Amount
Citizen Schools 120 Broadway Suite 220 New York, NY 10271	1, 7, 17	$400,000 / $2,000,000
College Confident 474 Washington Ave. Brooklyn, NY 11238	4, 6	$30,000 / $150,000

Service Requestor	Division of Contracts and Purchasing Contact
Robert Weiner Chief Operating Officer Office of Safety & Youth Development	Joy Gentolia Director Instructional Services Procurement

PURPOSE

Authorization is requested on behalf of the Office of Safety and Youth Development (OSYD) to contract with the above-named vendors to provide direct student support services and to increase opportunities for educational enrichment. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Student support services sought through this MTAC fall within 19 components as follows:

1) leadership development and civic engagement
2) individual counseling
3) group counseling
4) mentoring
5) recreation/sports
6) college/post-secondary planning
7) career awareness and the world of work
8) conflict resolution/peer mediation
9) violence prevention/student safety
10) bullying prevention
11) substance abuse and problem gambling prevention and intervention
12) Internet safety
13) school attendance improvement
14) family support services
15) tutoring/homework assistance
16) study/test-taking skills

17) academic skills enhancement
18) thematic projects
19) family literacy

These services may take place inside or outside of school during the school day, after school, or on non-school days.

Proposals were distributed to an evaluation committee that included instructional specialists, operations analysts, grant managers, and directors from OSYD. To ensure scoring consistency, a training session was conducted for all committee members in which they received an overview of the process and a scoring rubric. Proposals were scored based on the following criteria: program plan (35 points), organizational capacity (20 points), pricing (25 points), and demonstrated effectiveness (20 points). Successful vendors were required to achieve a minimum score of 80 points.

One hundred vendors were recommended for contract awards under previous RAs and two are recommended in this RA.

A vendor can offer single workshops for a component or offer an à la carte menu of services covering the 19 components listed above. The negotiated average hourly rates range from $52 for programs by College Confident, which offers programs that prepare students for the college application process through school trips to respective college campuses and hands-on guidance in all aspects of the college application, to $117 for the Citizen Schools program, which offers hands-on, real-world courses led by volunteers from the private sector and the local community. The Citizen Schools program also includes apprenticeships that give students exposure to positive role models and help them to explore career opportunities through project-based learning and to develop their identities as future professionals.

Awarded Vendor	Proposed Average Hourly Rate	Negotiated Average Hourly Rate
Citizen Schools	$347	$117
College Confident	$139	$52

Negotiations resulted in an average cost savings to the DOE of approximately 64 percent in program hourly rates. DCP determined the vendors' pricing to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under the same solicitation.

The estimated annual contract amount for Citizen Schools was based on its previous contract's expenditures for similar services. College Confident's estimated annual contract amount of $30,000 was based on the estimated minimum amount for new vendors with a student support services requirements contract.

Background checks included VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System. As required, a comprehensive background check was performed on Citizen Schools and no significant adverse information was revealed. Therefore, both vendors have been determined to be responsible to provide approved services.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be

required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 9

Description:

Professional development and direct student services for teaching elementary, middle, and high school sciences and STEM (science, technology, engineering and math) education. (RA #2)

REQUEST FOR AUTHORIZATION (RA#2) FOR SCIENCE PROFESSIONAL DEVELOPMENT AND STEM EDUCATION SERVICES (MTAC R1033)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$280,000 / $1,400,000	Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	See Table B. Awarded Vendors, below.

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Jessica Kaplan Deputy Executive Director Office of Curriculum, Instruction & Professional Development Division of Teaching and Learning	Lenon Ruiz Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Teaching and Learning to contract with the four vendors listed below for science professional development and direct student services for STEM (science, technology, engineering, and math) education. All services will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

DISCUSSION

To prepare young people for postsecondary STEM opportunities and to equip students with the skills needed for 21st-century careers, the DOE must increase content understanding via professional development and direct student services in life sciences, earth/space sciences, physical sciences, computer science, and engineering at all grade levels.

Services will include developing and providing programs to strengthen science teaching, promoting and reinforcing science knowledge, and building schools' capacity to support students pursuing careers in STEM fields. Students will be provided with opportunities to interact directly with the natural world, develop the skills they need to explain the world that surrounds them, practice problem-solving skills, develop positive science and engineering design attitudes, learn new science and engineering content, and increase their scientific and engineering literacy.

Vendors proposed for one or more of the following focus areas: 1) Educator Professional Development and Capacity Building, 2) Direct Services to Students, 3) Family Engagement and Enrichment Services for Parent and School Community Groups, and 4) Coordination and Facilitation of Science and STEM Fairs/Expos and Student Competitions.

Proposals were evaluated by a committee consisting of teachers, program directors, and science and technology instructional specialists. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Three vendors were recommended for contract awards under the previous RA and four are recommended here.

Recommended vendors offer customized instructional programs to both teachers and students to strengthen teaching, promote and reinforce knowledge and support students pursuing careers in science and STEM fields. Programs will employ a hands-on, inquiry- and design-based, Green Design Lab, or Healthy Habits approach, and will emphasize either communicating thoughts, procedure knowledge, or investigation and research. Program delivery methods include hands-on activities, customized workshops, explorations, tours, and trips.

Table A shows the proposed and negotiated average hourly rates for each vendor. The negotiated rates range from $67 for Transforming Education in America's embedded Healthy Habits program, which helps students understand causes and effects in their decision making and how organization, focus, and self-discipline can improve their overall quality of life, to $156 for hands-on learning activities offered by the New York Hall of Science. The Hall of Science will also offer free admission to school groups, teachers, and Title I students. Negotiations resulted in an average cost savings of approximately 27 percent in program hourly rates to the DOE. All four vendors' prices were determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

TABLE A. HOURLY RATES

Awarded Vendor	Original Average Hourly Rate	Negotiated Average Hourly Rate
CEC Stuyvesant Cove, Inc. dba Solar One	$145	$95
Transforming Education in America (T.E.A.M.)	$76	$67
Salvadori Center	$249	$151
New York Hall of Science	$200	$156

The estimated annual contract amounts for Solar One, Salvadori, and the New York Hall of Science have been derived from their previous contracts for these types of services. T.E.A.M. is a new vendor with an estimated minimum amount for a requirements contract of $30,000.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

Background checks, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, found no significant adverse information. All vendors have therefore been determined to be responsible.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large

number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

TABLE B. AWARDED VENDORS

Vendor's Name & Address	Component(s)	Estimated Annual / Total Amount
CEC Stuyvesant Cove, Inc. dba Solar One 24-20 FDR Drive, Service Road East New York, NY 10010	1, 2	$60,000 / $300,000
Transforming Education in America 115-25 Metropolitan Ave, Rm. 124 Richmond Hill, NY 11418	1, 2, 3, 4	$30,000 / $150,000
Salvadori Center 475 Riverside Drive, Suite 1370 New York, NY 10115	1, 2	$100,000 / $500,000
New York Hall of Science 47-01 111th Street Corona, NY 11368	1, 2	$90,000 / $450,000

Item: 10

Description:

Trauma related intervention services for public schools citywide.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH CHILD MIND INSTITUTE TO PROVIDE TRAUMA-RELATED SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$250,000	City Council	One Year (7/1/14 – 6/30/15)	None	City Council Allocation, Per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Child Mind Institute 445 Park Avenue New York, NY 10022

Contract Manager & Lead Contracting Officer	Division of Contracts & Purchasing Contact
Bahram Fathi Director of Operations Office of School Health	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Child Mind Institute (CMI) to provide trauma-related interventions services in over 100 public schools citywide.

DISCUSSION

CMI's stress and resilience program will provide small-group and classroom-based workshops and training to students, school personnel, and their families as part of its Trauma Response Services program. Services are provided in the form of emotional support, training to manage multiple sources of trauma, behavioral intervention, educational materials, and consultation for difficult cases. The program's goals are to:

1. increase awareness of children's mental health issues, specifically risks related to traumatic events;
2. decrease stigma and other barriers to care;
3. reduce exposure to stressful/traumatic events;
4. facilitate early detection of problematic reactions to stressful/traumatic events; and
5. provide effective treatments to children and families in need.

This contract is retroactive due to the delay in approval of the allocation by the Mayor's Office of Contracts.

DCP reviewed the vendor's background in DOE files and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the allocation process.

Item: 11

Description:

Professional development for teachers and hands-on labs for students.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH OMNILEARN CORPORATION TO PROVIDE PROFESSIONAL DEVELOPMENT SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$55,250 / $110,500	USDOE Magnet Schools Assistance Program	One Year (9/1/14 – 8/30/15)	One 1-Year Option to Renew	Vendor Named in Grant, per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	OmniLearn Corporation 90 Williams Street, #15A New York, NY 10038

Contract Manager / Lead Contracting Officer	Division of Contracts and Purchasing Contact
Riccardo White Deputy Network Leader of Operations The Grapevine Network (CFN 612)	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with OmniLearn Corporation (OmniLearn) to provide professional development to P.S. 307 – The Magnet School for STEM Studies (P.S. 307) as part of a grant awarded by the U.S. Department of Education's Magnet Schools Assistance Program.

DISCUSSION

OmniLearn provides professional development workshops in Science, Technology, Engineering and Mathematics (STEM) to teachers at P.S. 307. The workshops are geared toward facilitating interdisciplinary hands-on learning in a new science laboratory that includes a mounted interactive whiteboard, computers, printers, an indoor gardening station, digital microscopes, and an aquarium. Classrooms within the school also have access to online subscriptions, such as Mind Storm NXT, as well as iPads.

This contract is retroactive because the MTAC contract used during the first year of services expired in in September 2014. A new MTAC contract with this vendor will not be in place to allow for payments to be processed during the 2014-2015 academic year.

A review of information regarding the vendor's background in the files and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the Magnet Schools Assistance program grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

Item: 12

Description:

Withdrawn

Item: 13

Description:

Professional development services for 14 underperforming high schools.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH STRATEGIC INQUIRY CONSULTING, LLC TO PROVIDE PROFESSIONAL DEVELOPMENT AT UNDERPERFORMING HIGH SCHOOLS

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$260,000	New York State Education Department (NYSED) School Improvement Grant (SIG)	Nine Months (9/1/14 – 6/30/15)	None	Vendor Named in Grant, per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Strategic Inquiry Consulting, LLC 102 Murray Avenue Larchmont, NY 10538

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Melissa Torres Director of Financial Operations Office of State/Federal Funded Programs & Operations	Madelyn Vida Chief Operations Officer Division of the Senior Deputy Chancellor	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Strategic Inquiry Consulting, LLC (Strategic) to provide professional development at 14 persistently underperforming high schools as part of New York City's High School Achievement Initiative (HSAI).

DISCUSSION

Strategic will collaborate with the DOE to implement a rigorous high school turnaround model in an effort to accelerate improvement across 14 underperforming high schools. The program model, *Strategic Inquiry*, consists of a set of design principles (teams, targets, tasks, and training) for organizing and developing teacher teams within each school. Training will be centered around *Writing Is Thinking through Strategic Inquiry (WITSI)*, an expository writing program that targets students' deficiencies and improves reading comprehension. Teachers are instructed on identifying students' challenges and supporting students in need.

This contract is retroactive because the vendor included in the original grant application was determined to lack the capacity to provide the scope of services required. Thus, it was necessary for NYSED to approve a revised grant application, which included Strategic, before the DOE contract award process could begin.

A review of information in the DOE's files and VENDEX systems regarding the vendor's background found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the NYSED School Improvement Grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

Item: 14

Description:

Follet School Solution's educational software product line.

REQUEST FOR AUTHORIZATION
TO PURCHASE FOLLETT EDUCATIONAL SOFTWARE

Annual / Total Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$228,846 / $1,601,922	Tax Levy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Follett School Solutions, Inc. 1340 Ridgeview Drive McHenry, IL 60050

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Technology & Instructional Material Procurement Division of Contracts and Purchasing	Dan Aymar-Blair Chief Operating Officer Division of Teaching and Learning	Kay Robbins Procurement Analyst

PURPOSE

Authorization is requested to contract with Follett Schools Solutions to purchase its entire education software product line on a requirements basis.

DISCUSSION

This contract will include all of Follett's educational software product line. Notable items include:

- Destiny Library Manager school library management software, which provides access to enriched, educator-reviewed digital content and tools that help students, librarians, and educators find, share, and use print and digital resources. Destiny Library Manager is the Follett product most used by schools.
- TitlePeek, which displays book cover images to help make title selection easier.
- WebPath Express, which provides a safe, credible, and appropriate search experience by filtering student access to view only educator-reviewed websites.

Follett is the sole provider of this software, so a Request for Bids (RFB) was not practical.

Follett is offering the DOE discounts ranging from 10-20 percent off their software list prices and guarantees that no customer will receive better pricing than the DOE; prices have therefore been determined to be fair and reasonable.

The estimated contract amount is based on prior usage.

Background checks performed on Follett School Solutions included a review of VENDEX, VRPA, CTS, New York State Department of Labor, and the Federal Debarment List. No significant adverse information was identified. Accordingly, the vendor has been determined to be responsible.

Item: 15

Description:

Add on Item: Student support services at Grace Dodge High School.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE COMMITTEE FOR HISPANIC CHILDREN AND FAMILIES, INC. TO PROVIDE STUDENT SUPPORT SERVICES AT GRACE DODGE HIGH SCHOOL

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$80,000	New York State Education Department (NYSED) School Improvement Grant (SIG)	Eight Months (11/1/14 – 6/30/15)	None	Vendor Named in Grant, per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	The Committee for Hispanic Children and Families, Inc. 110 Williams Street, Suite 1802 New York, NY 10038

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Melissa Torres Director of Financial Operations Office of State/Federal Funded Programs & Operations	Madelyn Vida Chief Operations Officer Division of the Senior Deputy Chancellor	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with the Committee for Hispanic Children and Families, Inc. (CHCF) to provide student support services at Grace Dodge High School in the Bronx.

DISCUSSION

CHCF is collaborating with the DOE to implement rigorous school-based student support services consistent with the needs of students enrolled at Grace Dodge, a school slated for closure at the end of the 2014-2015 academic year. CHCF has provided services at this site for the past three years through the Attendance Improvement and Dropout Prevention (AIDP) program under a United Way of New York City contract; however, that agreement expired at the end of the 2013-2014 school year.

CHCF has been awarded a grant through the New York State Education Department (NYSED) School Improvement Grant (SIG) program and can continue to service the student population of Grace Dodge in the form of individual counseling sessions (for 50 students), bi-monthly group counseling sessions, family conferences, tutoring, phone calls and mailings to update families on students' attendance and invite parents/guardians to school events and activities.

This contract is retroactive because of late approval of the SIG application by the NYSED.

A review of information in the DOE's files and VENDEX systems regarding the vendor's background found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the NYSED School Improvement Grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

UPK Addendums

ADDENDUM TO REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN SERVICES (2014-2017)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$16,638,397.73 / $49,915,193.19	New York State Education Department (NYSED), Tax Levy	Three Years	None	Contract via Negotiated Service per Section 3-08 (b) of DOE Procurement Policy & Procedures	No	Requirement

Vendor Names & Addresses	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Danielle Kolker Director of Operations Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Jay G. Miller Chief Administrator Vendor Research and Price Analysis

PURPOSE

On July 16, 2014 the Panel for Educational Policy (Panel) approved a Request for Authorization (RA) to contract with 47 vendors to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program. As indicated in the approved RA, all of the vendors and their principal owners and officers were subject to a comprehensive background check, but these checks were not all completed prior to Panel approval.

While the background checks have not been completed for all vendors, previously unreported noteworthy information became known to the DOE regarding prime vendor Goddard Riverside Community Center. In accordance with the DOE commitment to report all known noteworthy information to the Panel, the information concerning this vendors is summarized below.

DISCUSSION

Vendors approved at the July 16, 2014 Panel Meeting

- Goddard Riverside Community Center (Goddard)
  - On August 28, 2014, the Department of Health and Mental Hygiene (DOHMH) received a complaint that a teacher forcibly restrained a child at Goddard on August 25. A DOHMH inspection on August 29 confirmed such conduct and further confirmed that children were left unsupervised in a classroom in violation of Section 47 of the Health Code. In light of these occurrences and a prior incident at this location involving a staff member forcibly grabbing a child in 2010, DOHMH issued an order closing and discontinuing operation of child care services at Goddard.
  - On September 2, DOHMH met with representatives of Goddard and agreed to allow the vendor to reopen contingent upon a number of conditions delineated in a Stipulation On Consent (Stipulation). Among other things, the Stipulation required the termination of the individual involved in the August 25 incident, creation of a corrective action plan (CAP) addressing all

matters related to the incident, training of staff, and passing reviews by both a DOHMH Early Childhood Consultant and a Public Health Sanitarium inspection.

- On September 3, Goddard submitted a CAP to DOHMH. The CAP was approved by the DOHMH's Bureau of Child Care and was found to be in compliance with Article 47. Moreover, DOHMH conducted a Public Health Sanitarium inspection and an inspection by an Early Childhood Education Consultant wherein no public health hazards or critical violations were identified. As a result, Goddard received authorization from DOHMH to resume providing care on September 3.
- Subsequently, the DOE's Office of Early Childhood Development visited the program and confirmed that Goddard is meeting the DOE's UPK expectations, including those regarding appropriate behavior management.
- Accordingly, the DOE does not believe the above-mentioned incident precludes a determination that Goddard is a responsible vendor.

List of Providers

Vendor's LEGAL Name (Name on W-9 Form)	Administrative Borough	Geographic Borough	Site Zip Code	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Total	Negotiated Annual Contract Amount for Full-Day Seats	Total Annual Amount	Start-up costs for furniture and materials	Start-up costs for facilities/ permits
Busy Beach Day Care Inc.	K/R	R	10305	10	$10,000.00	10	$100,000.00	$100,000.00		
J & J Academy	K/R	R	10314	36	$10,000.00	36	$360,000.00	$360,000.00	$14,776.00	$4,200.00
CHICK PEAS CHILD CARE	K/R	K	11215	12	$10,000.00	12	$120,000.00	$120,000.00	$32,700.00	$6,000.00
MAGEN DAVID YESHIVAH	K/R	K	11223	120	$10,000.00	120	$1,200,000.00	$1,200,000.00		
Mini World Preschool	K/R	R	10309	18	$ 9,999.95	18	$179,999.10	$179,999.10		
Honeydew Drop Playhouse LLC	K/R	K	11218	14	$ 9,998.03	14	$139,972.42	$139,972.42	$8,074.00	
Ronomoza Inc	K/R	K	11223	36	$ 9,618.34	36	$346,260.24	$346,260.24	$36,311.54	$2,350.00
Blue Sky Day Care	K/R	K	11220	47	$ 9,998.39	47	$469,924.33	$469,924.33	$11,340.00	
The Childrens Aid Society	K/R	R	10302	30	$ 9,999.40	30	$299,982.00	$299,982.00	$32,745.64	$10,000.00
JLEE Montessori Inc	K/R	K	11223	60	$ 9,997.65	60	$599,859.00	$599,859.00	$11,340.00	
Jewish Community Center of Staten Island	K/R	R	10314	44	$ 9,950.00	44	$437,800.00	$437,800.00		
The Salvation Army	K/R	R	10302	18	$10,000.00	18	$180,000.00	$180,000.00	$16,301.50	$10,700.00
Birch Family Services, Inc.	M/X	m	10033	56	$10,000.00	56	$560,000.00	$560,000.00	$30,000.00	$25,000.00
Nicholas Cardell Day Care Center	M/X	M	10034	18	$ 9,984.48	18	$179,720.64	$179,720.64		
Rena Day Care Center	M/X	M	10032	72	$10,000.00	72	$720,000.00	$720,000.00		
A & V Ericsson Corp.	M/X	M	10013	36	$10,000.00	36	$360,000.00	$360,000.00		
Harry H. Gordon - New York League for Early Learning, Inc.	M/X	X	10458	8	$ 9,500.00	8	$76,000.00	$76,000.00		
St. Anselm School	M/X	X	10455	90	$10,000.00	90	$900,000.00	$900,000.00		

Vendor's LEGAL Name (Name on W-9 Form)	Administrative Borough	Geographic Borough	Site Zip Code	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Total	Negotiated Annual Contract Amount for Full-Day Seats	Total Annual Amount	Start-up costs for furniture and materials	Start-up costs for facilities/ permits
The Learning Tree Cultural Center, Inc	M/X	X	10467	72	$10,000.00	72	$720,000.00	$720,000.00		
Lighthouse International Child Development Center	M/X	M	10022	18	$10,000.00	18	$180,000.00	$180,000.00		
My little language School, Mi Pequena Escuelita,Inc.	M/X	M	10025	14	$10,000.00	14	$140,000.00	$140,000.00		
Trabajamos Community Head Start	M/X	X	10453	20	$10,000.00	20	$200,000.00	$200,000.00	$10,000.00	
Reach One To Teach One	M/X	X	10473	36	$10,000.00	36	$360,000.00	$360,000.00	$20,000.00	$20,000.00
United Church of Jesus Christ - Apostolic	M/X	X	10466	18	$10,000.00	18	$180,000.00	$180,000.00		
Christ the King Elementary School	M/X	X	10452	18	$10,000.00	18	$180,000.00	$180,000.00		
Midtown Care, Inc/ D/B/A Manhattan Nursery School	M/X	M	10001	16	$10,000.00	16	$160,000.00	$160,000.00		
Lutheran Social Services of New York	M/X	X	10039	54	$10,000.00	54	$540,000.00	$540,000.00		
Lutheran Social Services of New York	M/X	X	10453	18	$10,000.00	18	$180,000.00	$180,000.00		
Just 4 Kids Soundview Center, Inc.	M/X	X	10473	20	$ 9,600.00	20	$192,000.00	$192,000.00		
Brightside Academy, Inc.	M/X	X	10459	18	$ 9,350.00	18	$168,300.00	$168,300.00		
Goddard Riverside Community Center	M/X	M	10025	18	$10,000.00	18	$180,000.00	$180,000.00	$10,000.00	
Chinese-American Planning Council, Inc.	M/X	M	10013	18	$10,000.00	18	$180,000.00	$180,000.00		
Tolentine Zeiser CLC	M/X	X	10468	18	$ 9,800.00	18	$176,400.00	$176,400.00		
Judi's Nursery, Inc.	Q	Q	11367	60	$ 9,460.00	60	$567,600.00	$567,600.00	$9,000.00	
Kidz World Early Childhood Center	Q	Q	11413	30	$ 8,960.00	30	$268,800.00	$268,800.00	$10,000.00	
St. Jacobus Evangelical Lutheran Church dba Rainbow Christian Preschool & Kindergarten	Q	Q	11377	60	$ 9,270.00	60	$556,200.00	$556,200.00		
Preschool R' Us II	Q	Q	11355	36	$ 9,120.00	36	$328,320.00	$328,320.00		
International Nursery School	Q	Q	11358	36	$ 9,420.00	36	$339,120.00	$339,120.00		

Vendor's LEGAL Name (Name on W-9 Form)	Administrative Borough	Geographic Borough	Site Zip Code	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Total	Negotiated Annual Contract Amount for Full-Day Seats	Total Annual Amount	Start-up costs for furniture and materials	Start-up costs for facilities/ permits
Jackson Heights Early Learning Center Annex, Inc.	Q	Q	11372	20	$ 9,100.00	20	$182,000.00	$182,000.00		
Kids Circle Daycare, Inc.	Q	Q	11432	20	$ 8,960.00	20	$179,200.00	$179,200.00		
Sunshine Learning Center, Inc.	Q	Q	11412	36	$ 8,960.00	36	$322,560.00	$322,560.00		
abc Early Learning Center	Q	Q	11362	64	$ 9,260.00	64	$592,640.00	$592,640.00	$9,000.00	
ABC Preschool & Kindergarten Center, Corp.	Q	Q	11377	65	$ 9,260.00	65	$601,900.00	$601,900.00	$8,000.00	
St. Joseph School	Q	Q	11103	72	$ 9,360.00	72	$673,920.00	$673,920.00	$9,500.00	
Divine Wisdom Catholic Academy (add line for site II	Q	Q	11362	36	$ 9,160.00	36	$329,760.00	$329,760.00	$5,000.00	
Sandra's Sunflower Child Care Inc.	Q	Q	11435	44	$ 9,100.00	44	$400,400.00	$400,400.00	$9,000.00	
Divine Wisdom Catholic Academy (add line for site II	Q	Q	11362	36	$ 9,160.00	36	$329,760.00	$329,760.00	$5,000.00	

ADDENDUM TO REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN SERVICES (2014-2017)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$51,005,285 / $153,015,856	New York State Education Department (NYSED), Tax Levy	Three Years	None	Contract via Negotiated Service per Section 3-08 (b) of DOE Procurement Policy & Procedures	No	Requirement

Vendor Names & Addresses	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Jay G. Miller Chief Administrator Vendor Research and Price Analysis

PURPOSE

On July 30, 2014 the Panel for Educational Policy (Panel) approved a Request for Authorization (RA) to contract with 115 vendors to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program. As indicated in the approved RA, all of the vendors and their principal owners and officers were subject to a comprehensive background check, but these checks were not all completed prior to Panel approvals.

While the background checks have not been completed for all vendors, previously unreported noteworthy information became known to the DOE regarding prime vendor Greater Bright Light Learning Center. In accordance with the DOE commitment to report all known noteworthy information to the Panel, the information concerning this vendors is summarized below.

DISCUSSION

Vendor approved July 30, 2014 Panel Meeting

In September 1999, DOI reported that Greater Bright Light Baptist Church, the parent of Greater Bright Light Learning Center (GBLLC), did not exercise appropriate oversight of the Greater Bright Light Home Care Program ("Home Care Program"), which was funded in part by an HRA grant. DOI found that the Church allowed two employment conflicts of interest in the Home Care Program's management. One employee was supervised by her relative and another employee served both as the program's Executive Director and as a member of the Board of Directors. DOI also determined that the Home Care Program did not have sufficient financial oversight and failed to maintain basic accounting records.

While DOI's findings would not preclude a determination that GBLLC is responsible, the DOE examined the relationship between the Church and the Home Care Program and concluded there is no legal, fiscal, or operational relationship between these two entities. Therefore, as the DOE does not believe the Church can be held liable for the conduct of the Home Care Program and as such, the conduct that is the subject of the DOI report cannot be ascribed to the Church or GBLLC further reinforcing a determination that the vendor is responsible.

Technical Changes

TECHNICAL CHANGES FOR PROVIDERS APPROVED UNDER PREVIOUS REQUESTS FOR AUTHORIZATION OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR YEAR-OLDS IN UNIVERSAL PREKINDERGARTEN (2014-2017)

Funding Sources	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
New York State Education Department (NYSED), Tax Levy	Three Years	Negotiated Service – None RFP - Options to Extend for Two 1-Year Periods or One 2-Year Period	Request for Proposal & Negotiated Services	No	Requirement

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

PURPOSE

In May, June, July, August, September and October of 2014, the Panel for Educational Policy (Panel) approved Requests for Authorization (RA) to contract with vendors to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program. Additionally, technical change lists were presented to the Panel in August, September and October of 2014.

The table below shows technical changes for Universal Prekindergarten Service providers approved in previous Panel meetings.

OLS#	PEP Date	Vendor Name	*Type of Change*	Original	Revision
25612	July 30th	Al-Mamoor School	*Vendor Name Change*	Al-Madinah School	Al-Mamoor School
25654	July 30th	Battalion Christian Academy	*Site Address Change*	780 Schenectady Ave	661 Linden Boulevard
25628	July 30th	B'Above Worldwide Institute	*Withdrawn on August PEP in error*	4500 9th Avenue, Brooklyn, NY 11220	*same*
25864	July 30th	Congregation Mishkan Yecheskel dba Mevakshai Hashem	*Vendor Name Change*	Mevakshai Hashem	Congregation Mishkan Yecheskel dba Mevakshai Hashem
25786	July 30th	Garden School	*Start-Up Allocation*	$10,000 Furniture/Materials Start-Up	Add $448 to Furniture/Materials Start-Up
25246	May	Afro-American Parents DCC	*Site Address Change*	117-02 Guy Brewer Blvd.	117-04 Guy Brewer Blvd.
25370	May	Noah's Ark Preparatory, Inc.	*Vendor Name Change*	Noah's Ark Progressive Learning Center, Inc.	Noah's Ark Preparatory, Inc.
25444	May	Noah's Ark Preparatory II, Inc.	*Vendor Name Change*	Noah's Ark Progressive Learning Center, Inc.	Noah's Ark Preparatory II, Inc.
25361	May	Noah's Ark Preparatory III, Inc.	*Vendor Name Change*	Noah's Ark Progressive Learning Center, Inc.	Noah's Ark Preparatory III, Inc.
25734	July 30th	*St. Mark R.C. Church @ Sheepshead Bay d/b/a St. Mark Elementary Parochial School/St. Mark School*	*Vendor Name Change*	St. Mark Elementary Parochial School	*St. Mark R.C. Church @ Sheepshead Bay d/b/a St. Mark Elementary Parochial School/St. Mark School*
25687	July 30th	Joseph Mizrahi dba Forest Hills Nursery & Kindergarten	*Vendor Name Change*	Forest Hills Nursery & Kindergarten dba Rego Park Day	Joseph Mizrahi dba Forest Hills Nursery & Kindergarten