

SOCIAL WORKER VACANCY CIRCULAR

School Name: The Children's Lab School

District: 24

School Site: 45-46 42nd St, QUEENS, NY 11104

Send Cover Letter and Resume to: childrenslabschool@gmail.com

POSITIONS

Social Worker

DESCRIPTION

The Children's Lab School (a pre-K to 5 elementary school) embraces the learning needs of all students. We encourage every child to be fully engaged in the joy of learning and achieving. We teach our students in ways that activate their strengths, meet their particular needs, and increase their resilience as learners. We work in a climate of respect for all children and adults in the school community, with explicit support for social and emotional growth. Our goal is to help our students to become happy, confident and compassionate learners who have the knowledge and skills necessary to thrive in middle school and beyond.

We seek educators who are committed to working together to help all children reach their full potential. We ask all teachers and staff members to support our culture and values: meaningful and purposeful instruction, respect for the diversity of our community, commitment to life-long learning and development of best practices, and fostering a welcoming, supportive community with collaboration and positive communication.

An 8-10-day summer planning institute will offer an essential opportunity for staff to be involved in developing the school's culture and instructional program. Because we believe that all staff members play an important role in the education of our students, the school will offer opportunities for social workers to support and participate in activities such as:

- After-school and/or Saturday tutoring programs, enrichment, sports, arts, and family programs
- In-house school committees and/or special programs
- Daytime professional development such as inquiry work and collaborative conversation among staff members

Advance notice of dates will be supplied, and those who participate will be compensated according to the terms of the UFT contract. Staff participation in these activities is voluntary, although strongly encouraged, as they are very important to the development of the school.

ELIGIBILITY REQUIREMENTS

Licensed certified Social Worker in New York City schools, bilingual Spanish preferred, with satisfactory ratings and attendance.

DUTIES AND RESPONSIBILITIES

Because roles in small schools are varied and complex, serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to commit to the school's mission and core beliefs and to become involved in these essential aspects:

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- Collaborating with staff members on the development of the socio-emotional developing based Advisory curriculum and provide support to teacher-advisors to develop the Advisory program and their skills as advisors
- Participating in regular faculty development, reflective practice, professional organizations, peer coaching and Critical Friends Group work
- Counseling students, individually and in groups, regarding discipline, social and emotional development, substance abuse, conflict mediation, and making appropriate referrals
- Maintaining regular and open communication with parents
- Having an open door policy for all members of the school community
- Providing strategies and work with teachers to promote social and emotional competence in the classroom
- Providing support to teachers to assess and address students' social and emotional needs
- Participating in community outreach events that foster healthy family involvement
- Working collaboratively with staff to ensure services are most effectively organized for students
- Leading school's Pupil Personnel Team (PPT) and effectively create and implement plans of action for students whom the team identifies as those needing interventions

SELECTION CRITERIA

The successful candidate will demonstrate:

- Willingness to carry out the above duties and responsibilities
- Knowledge of or ability to make referrals for students in need of additional services or alternative placements
- Evidence of successful counseling strategies with regard to discipline, social and emotional development, substance abuse, and conflict mediation
- Ability to use NYCDOE systems
- Ability to provide strategies to staff in promoting social and emotional competence throughout the school
- Evidence of success with students who exhibit academic, social, and/or emotional struggles, English Language Learners, students with special needs, and their families
- Ability to intervene in crisis situations with verbal de-escalation techniques
- Evidence of success leading workshops and discussions with/for parents
- Strong leadership, interpersonal, and communication skills
- Ability to effectively communicate orally and writing with colleagues, parents, students, and the community
- Commitment to continuous professional growth (e.g. professional development, formal education, professional literature)

In addition to the cover letter, resume, and interview, applicants must present three references including, if possible, one from a current supervisor. Other references might include a colleague with whom the applicant has collaborated, and/or a professional organization or staff development representative.

WORK SCHEDULE & SALARY

As per Collective Bargaining Agreement