THE NEW YORK CITY DEPARTMENT OF EDUCATION
JOEL I. KLEIN, *Chancellor*
OFFICE OF THE CHANCELLOR
52 Chambers Street, New York, New York 10007

REVISED: DECEMBER 2, 2005

TO: **Regional Superintendents, Local Instructional Superintendents, Superintendent of District 75, Superintendent of Alternative High Schools and Programs, Chief Academic Officer for New Schools, Directors of Regional Operations Centers, Directors of Student Placement, Youth and Family Support Services, All Tweed, All Central**

FROM: **LaVerne Srinivasan**
Deputy Chancellor for Operations

SUBJECT: **Scheduled Closings of Learning Support Centers, Regional Operations Centers and Central Headquarters Offices for School Year 2005-2006**

DATE: **April 11, 2005**

All Learning Support Centers, Regional Operations Centers and central headquarters offices of the Department of Education will be closed on the dates listed below. Except for "prevailing wage rate employees" subject to Section 220 of the New York State Labor Law, absence of per annum, per diem, hourly non-competitive employees, and monthly salaried employees of the administrative staff and headquarters' pedagogical personnel scheduled to work on these days shall be excused without loss of pay and without charge to annual leave. ***The revision pertains to Anniversary Day (see Thursday June 8, 2006 below).***

2005	July	4,	Monday	Independence Day
	September	5,	Monday	Labor Day
	October	4,	Tuesday	Rosh Hashanah
	October	5,	Wednesday	
	October	10,	Monday	Columbus Day Observed
	October	13,	Thursday	Yom Kippur
	November	11,	Friday	Veterans Day
	November	24,	Thursday	Thanksgiving Holiday
	November	25,	Friday	
	December	26,	Monday	Christmas Holiday
2006	January	2,	Monday	New Year's Holiday
	January	16,	Monday	Dr. Martin Luther King, Jr. Day
	February	20,	Monday	Washington's Birthday Observed
	February	24	Friday	Lincoln's Birthday Observed
	April	13,	Thursday	The First two days of Passover
	April	14,	Friday	and Good Friday
	May	29,	Monday	Memorial Day

NOTE: June 8, Thursday.....Anniversary Day

Brooklyn and Queens Learning Support Centers and Regional Operations Centers will be OPEN on Thursday, June 8, 2006. Staff assigned to these Centers report to work if required by their applicable collective bargaining agreement. As before, staff assigned to central headquarters offices in the five boroughs and assigned to the Learning Support Centers and Regional Operations Centers in the Bronx, Manhattan and Staten Island, report to work on this day.

NOTE ON ELECTION DAY:

ALL SCHOOLS AND ALL OTHER DEPARTMENT OF EDUCATION FACILITIES WILL BE OPEN ON ELECTION DAY, TUESDAY, NOVEMBER 8, 2005

Staff working on Election Day in Learning Support Centers, Operations Service Centers and central headquarters offices are entitled to be excused on another day, without charge to annual leave. The first personal business or annual leave (vacation) absence that an employee takes after Election Day will automatically be recorded as the Election Day "floating holiday." However, that day off must be taken on or before Thursday August 31, 2006, and must be selected in a manner that ensures the efficient operation of the office. Where feasible, employees may use the traditional date for Election Day as their "floating holiday."

c: Joel I. Klein	Maureen Hayes
Rose Albanese-DePinto	Julie Horowitz
Elizabeth Arons Lawrence Becker	Kristen Kane Bob Knowling
Michael Best	Leslie Koch
Louise Billington	[illegible]