

**NEW YORK CITY DEPARTMENT OF EDUCATION  
DIVISION OF HUMAN RESOURCES & TALENT  
65 COURT STREET  
BROOKLYN, NY 11201**

**Posted Date : June 11, 2013  
Deadline Date: June 24, 2013**

**TEACHER VACANCY CIRCULAR NO. 9 MASTER TEACHER (2013-2014)**  
**(Positions are contingent on funding.)**

**POSITION:** Master Teacher  
**(Internal Candidates only)**

**LOCATION:**

- 1) New American Academy P.S. 770 - 60 East 94 Street; Brooklyn, NY 11212 New American (Expansion - Grades K through 4, fourth year of operation, gradually expanding to grades K through 5)
- 2) Academy P.S. 274 at Roberto Clemente State Park, Bronx, NY (New K-2)

**ELIGIBILITY REQUIREMENTS:**

- Licensed tenured teacher with five (5) years of satisfactory service as a teacher in the New York City Public Schools
- Appropriate New York City License and/or New York State Certificate in ESL, Dual Language, Bilingual, Special Education or Common Branches.

**SELECTION CRITERIA/ELIGIBILITY REQUIREMENTS:**

- Demonstrated success in incorporating hands-on and co-operative learning activities
- Demonstrated success in developing interdisciplinary project and problem-based unit plans
- Experience in differentiating instruction for all students
- Record of creating model classroom learning environments
- Writing and presentation ability as evidenced by a demo lesson and a writing sample
- Demonstrated success in working collaboratively with colleagues and parents/caregivers
- Record of developing and facilitating effective professional development for adult learners
- Demonstrated commitment to professional growth
- Proven ability to use data to inform instruction
- Demonstrated high expectations for students
- Demonstrated scholarship in the content area

**PREFERRED/PLUS CRITERIA:**

- Ability to teach advanced math and science concepts and curriculum
- Experience in differentiating instruction for special education and English Language Learners
- Prior experience as a Lead Teacher, Mentor, Coach, or Teacher Center Specialist
- Prior experience with team teaching
- Fluency in a language other than English, preferably Spanish and/or French

**DUTIES AND RESPONSIBILITIES:**

The master teacher is the lead teacher of each New American Academy classroom, which consists of sixty students and four teachers. Under the supervision of the Principal, he/she will work to support teachers in the classroom, monitoring student learning, developing curriculum, and actively participating as a member of the school's Educational Leadership Team (ELT).

The school's master teachers will embody and maintain the school's professional integrity and will assume the highest mantle of responsibility for student, teacher, and school success. The Master Teacher shall take the lead in the classroom for utilizing best teaching practices and for planning discussion with Teachers, demonstration of lessons and debriefing.

The Master Teacher shall support professional development of Teachers, which may include, but is not limited to:

- leading study groups around standards, assessments and instructions
- assisting teachers in setting goals for their professional development
- facilitating regular planning meetings
- leading action research projects

**SELECTION PROCESS:**

Selection will take place in a multi-stage process including a written application, phone interview, in- person group and one-on-one interviews, and classroom visits. Selections will be overseen by the New American Academy's Selection Committee.

**SALARY:**

\$120,000 pending the agreement between the NYC Department of Education and the United Federation of Teachers

**WORK YEAR/SCHEDULE/HOURS:**

As per the UFT agreement, with a 7:10 hour day, five weeks of training prior to the start of school, and 10 hours of training per month outside of normal school hours.

**APPLICATION/DEADLINE:**

Applications can be found at <http://thenewamericanacademy.org/career-opportunities/> and will be accepted at [application@thenewamericanacademy.org](mailto:application@thenewamericanacademy.org) through **June 24, 2013**:

**AN EQUAL OPPORTUNITY EMPLOYER**

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, national origin, alienage and citizenship status, age, marital status, disability, prior record of arrest or conviction (except as provided by law), sexual orientation, gender (sex), and to maintain an environment free of discriminatory harassment, including sexual harassment, or retaliation as required by civil rights law. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 1102, Brooklyn, New York 11201, or visit the OEO website at <http://schools.nyc.gov/Administration/Offices/GeneralCounsel/OEO/default.htm>

**APPROVED:**



Charles Peeples, Executive Director, Office of Field & Information Services  
Division of Human Resources & Talent