THE NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF HUMAN RESOURCES
65 COURT STREET
BROOKLYN, NEW YORK 11201

POSTED DATE: **April 21, 2015**
DEADLINE DATE: **May 19, 2015**

SCHOOL PSYCHOLOGIST VACANCY CIRCULAR NO. 3 (School Year) 2015-2016
(SUBJECT TO BUDGET AVAILABILITY)

POSITIONS: School Psychologist (s) - (# of positions, TBD).
(INTERNAL CANDIDATES ONLY)

LOCATION: 10 District CSEs citywide

ELIGIBILITY:
-Currently licensed, appointed and tenured school psychologist.
-Three years experience on a School Based CSE Team
-Satisfactory ratings for 3 consecutive school years
-(One year position; Current CSE School Psychologists may reapply for selection for additional terms the same as all other applicants.)

SELECTION CRITERIA :

Preference will be given to the following:

- Knowledge of the continuum of services, the special education process, Regulations of the Commissioner, Chancellor's Regulations and DOE policy.
- Ability to communicate with parents, agencies and school personnel.

DUTIES AND RESPONSIBILITIES:
- Conduct assessments and classroom observations, prepare written reports and develop IEPs for school-aged students with disabilities and/or suspected disabilities. These may include but are not limited to students attending non-public, parochial, charter or public schools.
- Participate in these activities at the CSE and/or non-public, parochial, charter or public schools.
- Acts as District Representative at CSE Meetings
- Represent the DOE at Mediations and Impartial Due Process Hearings.
- Coordinate CSE activities with various DOE offices, non-public, parochial, charter or public schools, and other agencies.
- Serve as a resource to school staff, parents and agencies.
- Perform other related duties as assigned by the CSE Chairperson.

SALARY: **As per UFT Collective Bargaining Agreement**

WORK HOURS: **As per UFT Collective Bargaining Agreement**

APPLICATION:

Please mail or submit in person cover letter and resume to the CSE location you wish you apply with attention to the CSE Chairperson. See attached contact information or this link:
http://schools.nyc.gov/Academics/SpecialEducation/ContactsResources/cse.htm

NOTE: If you have any questions about this activity, please e-mail questions to Rosalind Nation Thomas at RThomas@schools.nyc.gov (Do not email applications to this address.)

AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, ethnicity, national origin, alienage, citizenship status, age, marital status, partnership status, disability, sexual orientation, gender (sex), military status, prior record of arrest or conviction (except as permitted by law), predisposing genetic characteristics, or status as a victim of domestic violence, sexual offenses and stalking, and to maintain an environment free of harassment on any of the above-noted grounds, including sexual harassment or retaliation. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 1102, Brooklyn, New York 11201, or visit the OEO website at: http://schools.nyc./OEO

APPROVED: _____

Charles Peeples, Executive Director, Office of Field Services & Information
Division of Human Resources