

Contracts Agenda for the Meeting of the Panel for Educational Policy - Wednesday, August 24, 2016

Request for Proposals				
Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Evaluate mechanical and electrical conditions, offer repair methods, estimate costs for remediation work, and provide reports.	\$162,360	\$811,800	5 Years	1
Half Day Universal Prekindergarten Services for four year olds, 2016-2017	TBD	TBD	3 Years	2
Mental health professional development services	\$5,247,771	\$13,795,567	3 Years	3

Multiple Task Award Contract Process				
Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Arts education in the disciplines of dance, music, theater and visual arts and parent engagement (RA#21).	\$85,000	\$425,000	5 Years	4
Arts education services in the disciplines of visual arts and the moving image (RA #19).	\$30,000	\$150,000	5 Years	5
Professional development services in special education (RA #8).	\$215,000	\$1,075,000	5 Years	6
Whole School Reform Services (RA#8)	\$240,000	\$1,200,000	5 Years	7

Competitive Sealed Bid				
Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Classroom and art supplies.	\$4,538,941	\$22,694,705	5 Years	8
Leasing of digital duplicators	\$500,000	\$2,500,000	5 Years	9
Management of hazardous materials	\$519,108	\$2,595,540	5 Years	10

Negotiated Services				
Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Professional development for special education	\$222,666	\$222,666	1 Year	11

Extension 4-07(a)				
Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Maintenance materials for DOE facilities.	\$13,300,000	\$13,300,000	6 Months	12

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Extension 4-07(b)				
Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Disposable paper supplies, cleaning supplies and miscellaneous foodservice items.	\$11,292,094	\$11,292,094	1 Year	13

Listing App Text Books				
Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
License of Danielson Framework teacher training materials through Frontline Technologies Group	\$80,000	\$240,000	3 Years	14
Teacher training materials	\$600,000	\$1,800,000	3 Years	15
Textbooks and ancillary materials	\$90,000	\$630,000	7 Years	16
Textbooks and ancillary materials	\$188,000	\$1,316,000	7 Years	17
Textbooks and ancillary materials for public and non-public schools.	\$153,000	\$1,071,000	7 Years	18
Textbooks and ancillary materials for public and non-public schools.	\$125,000	\$875,000	7 Years	19

Sec1-03(c) City Council				
Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
City Council funded anti-gun violence initiative.	\$80,000	\$80,000	1 Year	20
Conflict resolution and anti-gun violence intervention	\$120,000	\$120,000	1 Year	21
New York Peace Institute - City Council Restorative Justice	\$50,000	\$50,000	1 Year	22

City Contract				
Description	Estimated Highest Annual Spending	Estimated Total Spending	Contract Term	Agenda Item
Software maintenance to provide bug fixes, updates, new versions, assistance, and troubleshooting when there are performance or functionality issues.	\$2,102,367	\$2,102,367	1 Year	23

REQUEST FOR AUTHORIZATION TO CONTRACT WITH EME CONSULTING ENGINEERING GROUP, LLC TO PROVIDE ELECTRICAL/MECHANICAL CONSULTANTS FOR ENGINEERING SERVICES – R1030

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
\$162,360 / \$811,800	Tax Levy & Capital Funding	Five Years	Two 1-Year Options	\$324,720	Request for Proposals (RFP)	No	Requirements

Vendor Name & Address	EME Consulting Engineering Group, LLC 159 West 25th St., 5th Floor New York, NY 10001
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
David Lewis Deputy Program Director Division of School Facilities	Linda Green Chief Administrative Officer Division of School Facilities	Marissa L. Procope Director

PURPOSE

Authorization is requested to contract with EME Consulting Engineering Group, LLC (EME) to provide Electrical/Mechanical Consultants for Engineering Services to the Division of School Facilities (DSF). This contact will replace the existing contact which expires on September 30, 2016.

DISCUSSION

The DOE requires the services of mechanical and electrical engineering consultants to evaluate buildings' mechanical systems and electrical conditions, offer repair methods, estimate costs for remediation work, and provide reports and recommendations to DSF. EME also will inspect and document concerns or issues existing in or near places of public assembly in New York City public schools to ensure compliance with City and State codes, while working with DSF to produce specifications for the repair and maintenance of mechanical and electrical systems.

These services are contracted out because the DOE does not possess the expertise or resources to perform this work. A Request for Proposals (RFP) is the preferred method of services because a bid would not allow for the kind of qualitative evaluation on matters such as experience, expertise, and technical capacity.

Proposal evaluations were conducted by a three-person committee from the Division of School Facilities: one senior estimator, one deputy program director, and one senior mechanical engineer. Proposals were scored according to the following criteria: organizational capacity (35 points), demonstrated effectiveness (25 points), price/charges (25 points), and program plan (15 points).

The RFP was advertised in the City Record and on the DOE website. Proposals were received from 10 vendors: Greenman-Pedersen, Inc (GPI), Core States Architecture and Engineering

PC (Core), Setty & Associates, Ltd. PC (Setty), EME Consulting Engineering Group, LLC (EME), Herbert Kunstadt Associates, PC (Herbert), EI Team, Inc. (EI Team), LAN Associates, Engineering, Planning, Architecture, Surveying, LLP (LAN), LiRo Engineers, Inc. (Liro), HAKS Engineers, Architects, Land Surveyors, P.C. (HAKS), and H2M Architects, Engineers, Surveying and landscape Architecture, DPC dba H2M Architects and Engineers (H2M).

Negotiations and requests for Best and Final Offers (BAFOs) proceeded with EME, GPI, and HAKS because they all offered comprehensive timelines, had sufficient capacity and were structured to respond appropriately to potential unanticipated increases in volume. Their higher prices notwithstanding, HAKS was considered longer than the others because they provided sample specifications and design models unique to educational facilities in their proposal. However, EME satisfied the requirements of the RFP, offered the lowest prices of the vendors invited to submit BAFOs, and therefore is recommended for award.

EME’s BAFO of \$847,800 was 10.1 and 22.2 percent lower than those of GPI and HAKS, respectively. During negotiations, EME further reduced their senior engineers’ and engineers’ rate by 14.3 and 9.1 percent, respectively, resulting in a further price reduction of \$36,000 (4.2%). EME’s final contract price of \$811,800 is below GPI’s and HAKS’s by 13.9 and 25.5 percent, respectively, as depicted in the table below:

	INITIAL PRICING	BAFO	FINAL PRICE	\$ Difference (vs. EME)	% Difference (vs. EME)
EME	\$943,200	\$847,800	\$811,800	--	--
GPI	\$943,080	\$943,080	--	+\$131,280	+13.9%
HAKS	\$1,142,060	\$1,090,075	--	+\$278,274	+25.5%
HERBERT	\$898,250				
LAN	\$970,200				
LIRO	\$989,660				
SETTY	\$1,052,910				
EI TEAM	\$1,078,800				
H2M	\$1,223,150				
CORE	\$1,402,350				

A review of individual line items revealed that EME’s hourly rates were lower than GPI and HAKS, with one exception, in which it was the same. Compared with the existing contract, EME’s hourly rates were lower for services that accounted for approximately 88 percent of the final contract price. Although pricing for services that were not the lowest priced was 21 percent higher on a weighted average basis, those services accounted for only 12 percent of the final contract price. EME’s pricing has therefore been determined to be fair and reasonable.

VENDOR RESPONSIBILITY

EME Consulting Engineering Group, LLC and its principal owners and officers were subject to a comprehensive background check and no significant adverse information was found. Therefore, the vendor has been determined to be responsible.

PENDING

**REQUEST FOR AUTHORIZATION TO PROVIDE
MENTAL HEALTH PROFESSIONAL DEVELOPMENT SERVICES (RFP R1119)**

Estimated Annual/Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
Year 1 \$3,865,136 Year 2 \$4,682,660 Year 3 \$5,247,771 <hr/> Total \$13,795,567	Tax Levy & Reimbursable	Three Years	Two 1-year Options	\$10,495,542	Request for Proposals (RFP)	No	Requirements

Vendor Name & Address	New York University 1 Park Avenue, 6 th Floor New York, NY 10016
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Matt Snyder Director of Special Projects, Division Operations Division of Early Childhood Education	Carol Varikos Executive Director, Division Operations Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

PURPOSE

Authorization is requested on behalf of the Division of Early Childhood Education (DECE) to contract with New York University (NYU) to provide social-emotional, behavioral and family engagement professional learning services and resources to DECE social workers and teachers, Pre-K for All Program (PKFA) Leaders and Pre-K support staff. This PKFA effort is in alignment with the city’s ThriveNYC initiative.

DISCUSSION

The New York City Department of Education (NYCDOE) works to ensure all students will be ready for the next stage of their education and engage as successful citizens in the 21st century. As part of this mission, and for the first time in New York City’s history, every four-year-old has the opportunity to begin their path to success in free, full-day, high-quality prekindergarten through the PKFA program. The services awarded pursuant to this Request for Proposals (RFP) will provide in depth support for implementing the NYC PKFA Program Quality Standards (PQS) and the statement on Positive Behavior Guidance (PBG) in order to ensure that the City’s four-year-olds have a strong foundation for learning in Pre-K and beyond and that families serve as their child’s primary teachers and advocates.

The PQS defines the NYCDOE’s vision for high-quality PKFA programs in New York City, describing the key practices of family engagement, rigorous and developmentally appropriate

instruction, professional collaborations, and leadership that support children in gaining the knowledge and skills outlined in the New York State Prekindergarten Foundation for the Common Core (PKFCC). Specifically, the PQS emphasize the importance of strong family-community ties, thereby fostering relationships with families, assuring communication between programs and families, and partnering with families to develop their capacity to support their children’s learning and advocate for their children’s needs. Moreover, the PQS highlight the importance of ensuring safe and healthy learning environments for children, empowering children to develop a positive self-concept, and guiding them to interact respectfully and constructively with the peers and adults in their community.

DECE’s PBG, released in 2015, describes the responsibility of PKFA programs to structure an environment conducive to building positive relationships with children and families so that they feel secure, supported, and recognized as members of a program’s community. Programs are provided with specific guidance to support children’s learning and development of skills in all areas. The NYCDOE seeks to increase the use of evidence-based practices across the entire Pre-K system for the purposes of strengthening Pre-K program-family partnerships across the City and increasing the skills of adults in PKFA programs and the ability of NYCDOE programs to offer high-quality, safe, and predictable environments for all PKFA students.

To support children’s skills in social emotional development through effective implementation of DECE’s PBG, in alignment with ThriveNYC, the NYCDOE released an RFP seeking proposals from organizations experienced in training staff in early childhood social emotional learning and program-level family engagement with a focus on adult-capacity building. An RFP was the preferred procurement method because the vendor selection is heavily based on carefully evaluating the experience and capacity of each proposing organization. The RFP sought a vendor to build on strategies already implemented by DECE to:

- 1) Train DECE program staff in evidence-based strategies to support children’s social-emotional and behavioral regulation skills;
- 2) Build the capacity of DECE staff to develop partnerships between families and programs to support social-emotional and behavioral regulation skill building; and
- 3) Partner with DECE to create evidence-based PKFA program and family-level tools and resources for use by PKFA programs, teachers and families. These tools can be utilized in training and support of social-emotional and behavioral regulation skills.

The RFP was advertised in the City Record and on the NYCDOE website. Four proposals were received and evaluated by a committee that included representatives from DECE who are knowledgeable about mental health services. The committee scored proposals based on the following criteria: demonstrated effectiveness (35 points), program plan (25 points), organizational capacity (25 points), and price (15 points).

The table below summarizes the pricing for the proposals received:

Proposer / Vendor	Original Proposal	BAFO	Negotiated Amount
New York University	\$23,239,120	\$15,224,164	\$13,795,567
Ackerman Institute for the Family	\$ 7,017,333	NA	NA

Move This World	\$11,535,471	NA	NA
Bank Street College	\$15,393,683	\$13,963,940	NA

The committee determined that both Bank Street College (Bank Street) and NYU provided considerably stronger proposals in terms of their capacity and experience to implement and manage a program of this scale. NYU's proposal, in particular, demonstrated a superior understanding of DECE's policies, expectations and standards for excellence. NYU provided rigorous and exceptional evidence of demonstrated effectiveness through Randomized Control Trial studies. While Bank Street's proposal detailed program supports, including developing materials and implementing training for Pre-K teachers and staff, as well as a willingness to adapt to DECE's priorities, the committee ultimately recommended NYU for award. NYU was the only vendor to offer an *evidence-based* intervention as exemplified by RCT results and had the strongest historical relationship with DECE Social Workers via iParentCorps. The committee also noted NYU's superior capacity and resources to conduct comprehensive research via connection to the larger New York University research community, including the Research Alliance, as well as the clearest ability to be nimble and flexible to respond to new DECE priorities and changing circumstances. NYU was also the only vendor able to deliver its own, non-subcontracted, customizable online learning platform, iParentCorps.

A contract for these services is necessary because the NYCDOE does not have the capacity or expertise to provide these services.

The contract term will be for three years with two options to extend for one year each. The estimated contract amount is based on the mix of individually priced services DECE is seeking and the pricing offer by NYU for same.

Negotiations with NYU yielded a reduction of \$1,428,597 (9.4%) resulting in a final price of \$13,795,567. This procurement was the first one encompassing this complement of services and, since labor-related costs represented approximately 80% of the total budget, the review focused on comparing these rates to rates paid under other competitively procured contracts. Labor rates for trainer-coaches and support staff were within the competitive range of rates for similar services under other NYCDOE contracts and the labor rates for directors providing oversight were well within the range of rates paid for similarly titled staff providing services under a variety of RFPs for different services. In light of the results of the comparison of NYU's labor rates and the negotiated price reductions which resulted in NYU's total price falling below the price offered by the other qualified proposer, pricing has been determined fair and reasonable.

VENDOR RESPONSIBILITY

Noteworthy information identified for New York University (NYU).

A review of VENDEX identified the following four cautions:

The first caution relates to multiple EEOC investigations from 2011 through 2015. New York University ("NYU") disclosed that it was subject to a total of 39 EEOC investigations from 2008 to 2016. Of the 39, four remain pending with the rest either settled, dismissed, inactive, or closed. The four pending investigations involve allegations of discrimination. Of the 35 concluded investigations, one from 2013 had a probable cause finding and three were dismissed, which led to an issuance of a Notice of Right to Sue.

- As most of these matters have been either closed, dismissed, settled, or have become inactive, with four pending, and that NYU has more than 12,000 faculty members, administrators, and staff, the DOE does not believe that these matters preclude NYU's determination of vendor responsibility.

The second caution relates to self-reported "multiple investigations/violations" of NYU issued by various government agencies including the NYS Division of Human Rights, U.S. District Court-Southern District of New York, NYS Supreme Court, Commission On Human Rights, U.S. District – Eastern District of New York, and Office of Civil Rights with varying results.

- NYU disclosed 76 investigations related to NYS Division of Human Rights, U.S. District Court-Southern District of New York, NYS Supreme Court, Commission on Human Rights, U.S. District – Eastern District of New York, Office of Civil Rights, and several other more government organizations from 2008 to 2016.
 - There are a total of 24 NYS Division of Human Rights investigations with five investigations that remain pending related to discrimination and retaliation. Of the 19 completed investigations, all were either dismissed, withdrawn, or closed with one exception from September 2014 where the NYS Division of Human Rights issued a Notice of Discontinuance.
 - There are a total of 14 Southern District of New York investigations with five cases that remain pending related to discrimination of disability, race, sex, patient services, religion, or age. Nine investigations were settled, dismissed, or the suit was filed but NYU was never served.
 - There are a total of five NYS Supreme Court investigations regarding discrimination with cases from October 2010, November 2013, and December 2015 remaining pending, and two cases settled in 2012.
 - There are a total of five Commission on Human Rights investigations of discrimination with one from February 2016 that remains pending regarding disabilities and sexual orientation and four that were closed or dismissed.
 - There are a total of three Eastern District of New York investigations with one pending from July 2015 related to discrimination of age. Two cases regarding failure to hire and wrongful termination were dismissed in July 2009 and July 2010.
 - There are 16 Office of Civil Rights investigations with four regarding discrimination due to disability, sexual hostile environment, national origin, or sex that remain pending. Twelve cases were either dismissed or closed.
 - The remaining eight investigations pertain to the following:
 - Two Occupational Safety & Health Administration matters, one from October 2011 related to discrimination and retaliation which was withdrawn in August 2015, and the second from September 2014 related to discrimination which was dismissed in February 2015.
 - One Lawyer's Letter related to race discrimination of a payroll employee from December 2011, which was dismissed in August 2011.
 - One Office of Federal Contract Compliance Programs matter related to veteran status, which was dismissed in July 2012.
 - One July 2012 Housing and Urban Development matter related to housing discrimination, which was dismissed in March 2013.
 - Four cases that NYU did not specifically identify in their disclosure of discrimination matters. All were dismissed except for one from March 2015 that remains pending.
- As most of these matters have been either closed, dismissed, withdrawn, or settled, that several remain pending with no outcome yet, and that NYU has more than

12,000 faculty members, administrators, and staff from all over the world, the DOE does not believe that these matters preclude NYU's determination of vendor responsibility.

The third caution relates to a 2013 investigation by the US Attorney's Office that was initiated after NYU became aware of possible irregularities with respect to research being conducted in the Department of Radiology through a grant from the National Institute of Health (NIH) to develop new MRI technologies. The US Attorney's Office pursued litigation against three researchers for making misrepresentations on disclosure forms that resulted in funds being paid to entities in which the researchers had a financial interest. NYU has terminated the three employees involved in this matter. No action is pending against NYU. In light of how this matter was resolved, the DOE not believe that it precludes a determination that NYU is responsible.

The fourth caution indicates that there was an OSHA matter resulting in a settlement. The DOE is in receipt of a copy of the 2013 settlement agreement addressing this matter for \$4,200. In light of how this matter was resolved, the DOE not believe that it precludes a determination that NYU is responsible.

NYU also disclosed 39 outstanding Environmental Control Board fines issued by the Fire Department of New York, Department of Environmental Protection, and Department of Buildings with one dated in 2014 and the rest dated in 2015 and 2016. Most of the violations show no monies due and are pending the completion of work or processing of necessary paperwork at the sites subject to the violations. Specifically, of the 39, there are four violations of under \$1,000 which NYU advises either will be paid shortly or upon issuance of a final decision. In that NYU has many facilities throughout New York City and a majority of these ECB fines are pending, the DOE does not believe that these matters preclude NYU's determination of vendor responsibility.

Additionally, NYU disclosed in their VENDEX that their Affiliate NYU Langone Medical Center ("NYULMC") was subject to an investigation by the NYS Department of Health. A December 13, 2012 audit report was issued to NYULMC by the Office of Inspector General ("OIG") which requested a refund of \$613,279 for Medicare related potential billing errors resulting from 367 Medicare inpatient and outpatient claims that were reviewed. OIG further recommended NYULMC's strengthening of its control to ensure full compliance with Medicare requirements. NYULMC subsequently engaged in discussions with National Government Services ("NGS"), an intermediary for resolving claims, in attempts to rescind \$250,032 of the total refund, and has appealed the claims totaling \$363,247, the leftover sum of the total requested refund. In June 2015, NYU indicated that NYULMC refunded \$250,032 to NGS and intended to appeal the remaining 76 inpatient short stay claims for \$347,247. As this matter remains ongoing, the DOE does not believe that the above precludes NYU's determination of vendor responsibility.

**REQUEST FOR AUTHORIZATION (RA#21) FOR ARTS EDUCATION SERVICES
(MTAC R0891)**

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$85,000 / \$425,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendors Names & Addresses	Components*
Opus Dance Theatre & Community Services, Inc. 1486 5 th Avenue, #2S New York, NY 10035	1 - Dance 2 - Music 3 - Theatre 4 - Visual Arts 6 - Parent Engagement

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Paul King Executive Director Office of Arts & Special Projects	Morayo Tracey Oyemade Deputy Senior Executive Director Finance and Procurements Division of Teaching and Learning	Aldrina Hazell Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Office of Arts and Special Projects (OASP) to contract with Opus Dance Theatre to provide Arts Education Services. The awarded vendor will offer direct services to students and parents/guardians in four disciplines. Services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Opus Dance Theatre will deliver services that support and advance teaching and learning by building on the *Blueprint for Teaching & Learning in the Arts* and the New York State Learning Standards (NYSLS) for the Arts. The *Blueprint* forms the basis for instructional programs in dance, music, theater, visual arts, and the moving image and is built upon five strands of Arts Learning: Arts Making, Literacy in the Arts, Making Connections, Community and Cultural Resources, and Careers and Life-long Learning. Services provided by awarded vendors will incorporate the guidelines established in the *Blueprint* while enhancing studies in other areas.

Proposals were distributed to an evaluation committee that included Arts Coordinators and Directors from OASP, all of whom are knowledgeable about the *Blueprint* and the NYSLs for the Arts. They have participated in developing the *Blueprint*, are currently implementing arts programming, and possess years of experience within the New York City public schools or DOE central offices. To ensure scoring consistency, a training session was conducted for all committee members, in which they received an overview of the process and a scoring rubric. Proposals were evaluated using the following criteria: program plan (25 points), organizational

capacity (25 points), demonstrated effectiveness (25 points), and price (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Contract award has previously been made to 113 proposers and one is recommended in this RA.

In addition to comprehensive residencies in ballet, modern dance, tap, jazz and West African dance, hip-hop and step, Opus offers students the opportunity to learn to play percussion instruments such as the Shekere and Djembe drum while learning the history of these instruments. Residencies enable students to build social skills through individual, group or ensemble work by means of collaboration and/or conflict resolution, vocabulary and written skills by keeping journals, cultural and historical significance of different art works, and provide exposure to professional dance or dance careers by working with professional performers.

Opus's negotiated hourly rate of \$125 per instructor has been determined fair and reasonable based on comparison with hourly rates for similar services provided by vendors contracted under this solicitation.

The estimated annual contract amount is based on expenditures under previous contracts for similar services.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over \$25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors, who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

VENDOR RESPONSIBILITY

A background check, including VENDEX, VCIP, the System for Award Management, Uniform Commercial Code, Workers Compensation Board, the NYS Department of Labor, OSHA, and the NYS Charities Registry, found no significant adverse information. Opus Dance Theatre has therefore been determined to be responsible.

***Component Services:**

1. Dance – ballet, modern, hip-hop, ballroom, African, Caribbean, dances of other countries & cultures, choreography.
2. Music – hip hop, jazz, classical, instrumental, vocal, choral, composing.
3. Theater – playwriting, storytelling, performing, playmaking, auditions, assemblies.
4. Visual Arts – museum tours, paintings, murals, drawing, architecture, collages.
5. Moving Image, New Media – film making, videography, photography.
6. Parent Engagement – all of the above subjects in concert with direct student services.

**REQUEST FOR AUTHORIZATION (RA#19) FOR ARTS EDUCATION SERVICES
(MTAC R0891)**

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$30,000 / \$150,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Name & Address	Components*
Artists Space, Inc. 38 Greene Street New York, NY 10013	4 - Visual Art 5 - Moving Image

Service Requestor / Contract Manager	Division of Contracts & Purchasing Contact
Paul King Executive Director Office of Arts & Special Projects	Aldrina Hazell Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Office of Arts and Special Projects (OASP) to contract with Artists Space to provide Arts Education Services. The awarded vendor will offer direct services to students in visual art and the moving image. Services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Artists Space will deliver services that support and advance teaching and learning by building on the *Blueprint for Teaching & Learning in the Arts* and the New York State Learning Standards (NYSL) for the Arts. The *Blueprint* forms the basis for instructional programs in dance, music, theater, visual arts, and the moving image and is built upon five strands of Arts Learning: Arts Making; Literacy in the Arts; Making Connections; Community and Cultural Resources; and Careers and Life-long Learning. Services provided by awarded vendors will incorporate the guidelines established in the *Blueprint* while enhancing studies in other areas.

Proposals were distributed to an evaluation committee that included Arts Coordinators and Directors from OASP, all of whom are knowledgeable about the *Blueprint* and the NYSL for the Arts. They have participated in developing the *Blueprint*, are currently implementing arts programming, and possess years of experience within the New York City public schools or DOE central offices. To ensure scoring consistency, a training session was conducted for all committee members, in which they received an overview of the process and a scoring rubric. Proposals were evaluated using the following criteria: program plan (25 points), organizational capacity (25 points), demonstrated effectiveness (25 points), and price (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Contract award has previously been made to 110 proposers and one is recommended in this RA.

Artists Space offers middle school students lessons in painting, drawing, design, collage, two-dimensional design, art history, color mixing, art vocabulary, primary and secondary colors, color opposites, photography, bookmaking, and portfolio development. Portfolio development sessions guide seventh and eighth graders in creating individual compilations for the entrance exams to specialized high schools such as the High School for Art & Design, the High School of Fashion Industries, Gramercy Arts High School, and Fiorello H. LaGuardia High School of Music and Art & Performing Arts. Lessons focus on specialties such as logo design for graphic arts schools or collages for fashion and architectural schools.

The negotiated hourly rate of \$144 has been determined fair and reasonable based on comparison with hourly rates for similar services provided by vendors contracted under this solicitation.

The estimated annual contract amount is based on the minimum amount of \$30,000 for a requirements contract for Arts Education Services.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over \$25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors, who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

VENDOR RESPONSIBILITY

A background check, including VENDEX, VCIP, the System for Award Management, and the Uniform Commercial Code found no significant adverse information. Artists Space has therefore been determined to be responsible.

***Component Services:**

1. Dance – ballet, modern, hip-hop, ballroom, African, Caribbean, dances of other countries & cultures, choreography.
2. Music – hip hop, jazz, classical, instrumental, vocal, choral, composing.
3. Theater – playwriting, storytelling, performing, playmaking, auditions, assemblies.
4. Visual Arts – museum tours, paintings, murals, drawing, architecture, collages.
5. Moving Image, New Media – film making, videography, photography.
6. Parent Engagement – all of the above subjects in concert with direct student services.

**REQUEST FOR AUTHORIZATION (RA#8) FOR SPECIAL EDUCATION
PROFESSIONAL DEVELOPMENT SERVICES (MTAC R0915)**

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$215,000 / \$1,075,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	Component	Estimated Annual / Total Amount
Lakeshore Equipment Company d/b/a Lakeshore Learning Materials 2695 East Dominguez Street Carson, CA 90895	11	\$40,000 / \$200,000
The New England Center for Children, Inc. 33 Turnpike Road Southborough, MA 01772	12	\$175,000 / \$875,000

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Ron Eisenberg Administrative Education Officer Division of Specialized Instruction and Student Support	Venus Devnani Division of Specialized Instruction and Student Support	Joy Gentolia Director Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Specialized Instruction and Student Support to contract with the above-named vendors to provide special education professional development services. These contracts will be utilized to provide training and support to the school community in establishing strategies directed toward diverse learners in a general education setting.

DISCUSSION

The DOE is required to educate students with disabilities alongside their nondisabled peers to the maximum extent appropriate. Advances in teaching and learning for special education students have allowed educators to serve a wider range of students in general education settings than previously.

The services sought through this Multiple Task Award Contract (MTAC) solicitation include professional development, coaching, and parent training organized into 12 components: 1) Least Restrictive Environment; 2) Integrated Co-Teaching; 3) Low Incidence Disabilities; 4) Bilingual Special Education; 5) Differentiated Learning; 6) Special Education Legislation and Regulation; 7) Assistive Technology; 8) Behavior Management; 9) Universal Design for Learning; 10) Response to Intervention; 11) Assessment; and 12) Autism.

Services will be provided at the discretion of participating schools or central offices operating on behalf of a school or consortium of schools.

Proposals were distributed to an evaluation committee that included a senior instructional specialist, a former special education teacher, and a project director from the Division of Specialized Instruction and Student Support. To ensure consistency, a training session was conducted for all committee members in which they received an overview of the process and a scoring rubric. Proposals were scored based on the following criteria: program plan (35 points), organizational capacity (20 points), pricing (20 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Sixteen vendors were recommended for contract awards under previous RAs and two are recommended here.

A vendor can offer a single workshop for a component or offer an à la carte menu of services covering the 12 components listed above. Within these components, vendors offer PD, coaching, and parent workshops.

The New England Center for Children (NECC) offers training, support, feedback and access to the Autism Curriculum Encyclopedia (ACE). NECC's ACE program is designed to improve services for children and young adults with Autism Spectrum Disorder by providing teachers and coaches with access to all of the ACE's functions; conducting and evaluating core skills assessments; selecting teaching programs based on IEP objectives; implementing curriculum; evaluating student performance, school-based assessments and ACE assessment results; offering training in classroom management; and developing intervention plans.

NECC's average hourly pricing for workshops and coaching was negotiated from \$188 per hour to \$165 per hour, a 12 percent price improvement. Additionally, NECC offers a monthly subscription fee of \$20 for the ACE web-based application for a maximum of 750 participants.

Lakeshore's professional development offers to provide a systematic approach to assessment, standards-based instruction, and research-based strategies. Lakeshore's Student Annual Needs Determination Inventory and the Formative Assessment of Standards Tasks model targets the academic, behavioral, vocational, and independent living-skills needs of students with intellectual disabilities. Student need areas are assessed and aligned to grade-level content standards, giving all students access to a rigorous education.

Lakeshore's average hourly pricing was negotiated from \$208 per hour to \$138 per hour, resulting in a 34 percent price improvement.

Pricing for both vendors has been determined to be fair and reasonable based on a comparison with the approved hourly rates for like services charged by vendors contracted under this solicitation.

The estimated annual contract amounts for NECC and Lakeshore were based on their previous contracts' expenditures for similar services.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over \$25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

VENDOR RESPONSIBILITY

A background check including VENDEX, VCIP, the System for Award Management, Uniform Commercial Code, Workers Compensation Board, the NYS Department of Labor, OSHA, and the NYS Charities Registry, found no significant adverse information. Both vendors have therefore been determined to be responsible.

REQUEST FOR AUTHORIZATION (RA #8) FOR WHOLE SCHOOL REFORM SERVICES (MTAC R0895)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$240,000 / \$1,200,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Name & Address	Components
Replications Inc. 150 East 52 nd Street New York, NY 10022	A,B,C

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Madelyn Vida Executive Operating Director Office of School Improvement and State/Federal Education Policy	Melissa Torres Director of Financial Operations Office of School Improvement and State/Federal Education Policy	Joy Gentolia Director Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Office of School Improvement and State/Federal Education Policy (OSISFE) to contract with the above-named vendor for Whole School Reform (WSR) services. WSR services are necessary to support the New York State Education Department (NYSED) initiative to provide services in schools it has identified as in need of improvement (i.e., SINI, corrective action, restructuring, PLA, or SURR). These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

The awarded vendors will provide services to support central offices, borough field support centers, and school staff in the planning and development of comprehensive whole school restructuring and sustainability programs. The ultimate goal is for program designs to function as transitional plans that ultimately lead schools to continue reform efforts on their own.

Vendors proposed for one or more of the following: Component A – Elementary School (Prek-Grade 5); Component B – Middle School (Grades 6-8); Component C – High School (Grades 9-12).

Proposals were distributed to an evaluation committee that includes a former math teacher, now Chief of Staff of New School Development, the Director of School Improvement Grant Fiscal Management, and the Director of Title I Program Reporting and Fiscal Management. To ensure scoring consistency, a training session was conducted for all committee members, in which they received an overview of the process and a scoring rubric. Proposals were evaluated using the following criteria: program plan (30 points), organizational capacity (15 points), pricing (25 points), and demonstrated effectiveness (30 points). Successful vendors were required to achieve a minimum score of 80 points.

Fifteen vendors were recommended for contract awards under previous Request for Authorizations and one is recommended here.

The Replications redesign model offers leadership support and organizational development based on the vendor's Essential Features Support (EFS) action plan process, a highly structured system of planning, implementing and monitoring that is both participatory and flexible in nature. Principals and their school based teams fully participate in the design and redesign of the EFS action plans. The planning process begins with an assessment of the school's existing program and visits to several outstanding school models. Good practices already in evidence at the school are codified, measured, and reinforced by becoming "essential features." New initiatives developed by the planning team as well as effective practices observed during visits to successful schools and judged a good fit are incorporated as essential features into the school's EFS plan.

Replications' proprietary enrichment programs include the Calculus Project, Reading with Friends, and the Authors Club, in which students write, peer edit, publish their own books. They also offer programs in the performing arts and college readiness.

Negotiations resulted in a 43 percent reduction in Replications' pricing, from an average of \$249 to \$142 per hour. Pricing has been determined to be fair and reasonable based on a comparison with the approved hourly rates for like services charged by vendors contracted under this solicitation.

The estimated annual contract amount for Replications was derived from their previous contract expenditures for these types of services.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over \$25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

VENDOR RESPONSIBILITY

Replications Inc. and its principal owners and officers were subject to a comprehensive background check and no significant adverse information was found. Therefore, the vendor has been determined to be responsible.

AUTHORIZATION TO CONTRACT WITH SCHOOL SPECIALTY, INC., TO FURNISH AND DELIVER CLASSROOM SUPPLIES

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
\$4,538,941 / \$22,694,705	Tax Levy	1/01/17 – 12/31/21	One 2-Year Option	\$4,538,941 / \$9,077,882	Request for Bids (RFB)	No	Requirements

Vendor's Name & Address	School Specialty, Inc. 1156 Four Star Drive Mount Joy, PA 17552
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Contract Manager	Leading Contract Officer	Division of Contracts & Purchasing Contact
Andrea Black Director School Based Procurement	Susan Dick-McKeon Chief Administrator School Based Procurement	Steve Ladolcetta Procurement Analyst

PURPOSE

Authorization is requested to contract with School Specialty, Inc., to furnish and deliver classroom and art supplies to over 1,800 central and school locations. Funding will be provided by individual schools and offices.

DISCUSSION

An RFB was released consisting of six aggregate classes: Aggregate Class 1 - Classroom Supplies, Aggregate Class 2 - Writing Instruments, Aggregate Class 3 - Paper, Aggregate Class 4 - Paint, Aggregate Class 5 - Arts and Crafts, and Aggregate Class 6 - Files and Folders. Vendors had the option to bid on all or any of the six aggregate classes. Vendors were required to provide pricing for a list of specific items supplied within each class; these materials have historically accounted for about 80 percent of the items that schools have purchased and vendors were permitted to bid the brands and models listed within the bid or offer alternative products that were equivalent to the items specified. Additionally, vendors were required to provide a discount off retail price for products within their company's catalog. Such items typically represent the remaining 20 percent of the Department's spend.

Utilizing the discounts that each vendor offered, DCP compared pricing for commonly used items within each vendor's catalog. To ensure equity among the bidders, only items that were available in all vendors' catalogs were used for this comparison. Once the comparisons were complete, the DOE tabulated the cost of the items within the bid and the cost of the items compared against the vendors' catalog prices to determine each vendor's total bid submission.

Five bids were received for Aggregate Classes 1, 2, 3 and 6, and six bids for Aggregate Classes 4 and 5. School Specialty, Inc. was the overall lowest bidder in all six classes.

The following table lists the bid totals for each aggregate class:

Aggregate Class	School Specialty	United Supply	WB Mason	Office Depot	Staples	S&S Worldwide
1 - Classroom Supplies	\$1,172,275	\$1,622,538	\$1,868,104	\$2,154,349	\$2,421,248	No Bid
2 - Writing Instruments	\$595,421	\$854,361	\$853,362	\$1,068,402	\$996,242	No Bid
3 - Paper	\$1,359,916	\$1,797,214	\$1,561,116	\$1,623,931	\$2,505,175	No Bid
4 - Paint	\$85,673	\$128,378	\$145,951	\$151,970	\$207,116	\$207,712
5 - Arts & Crafts	\$177,578	\$299,307	\$376,860	\$450,884	\$410,218	\$455,887
6 - Filing/Folders	\$1,147,586	\$1,399,698	\$1,436,953	\$1,255,860	\$1,824,706	No Bid

The contract will allow for annual price adjustments, both upward and downward, based on statistics defined by the United States Department of Labor, Bureau of Labor Statistics; the Consumer Price Index; and "Pulp and Paper Week" Price Watch Paper Index. Price adjustment for the company catalog will be based on the list price in said catalog, for which the percentage discount offered in the bid will remain the same for the life of the contract.

School Specialty's proposed pricing for high-usage items was lower than the current contract for all but five items that totaled less than one percent of total pricing.

For the catalog items, which historically represent 20 percent of the total expenditure, School Specialty proposed a discount percentage of 35.5 percent to be applied against their published catalog prices, which is the same as the discount offered under the current contract. A review based on a random sampling of similar catalog items from each bidder's catalog demonstrated that, while there were a few instances in which School Specialty's catalog prices were lower, School Specialty's catalog pricing was more often higher than other bidders' pricing. However, since this portion represents only 20 percent of expenditures, their pricing remains lower overall than that of any of the other bidders. Moreover, the FAMIS portal ordering system requires that schools must purchase from the high-usage list.

Therefore, in light of School Specialty's lower overall bid, pricing has been determined to be fair and reasonable. Moreover, School Specialty has affirmed that no other school district or municipality receives better pricing than the DOE.

VENDOR RESPONSIBILITY

Noteworthy information identified for School Specialty Inc.

In 2004, the Inspector General (IG) of Massachusetts found that School Specialty Inc. (School Specialty) was not charging its lowest prices as required by a state wide school supply contract. Small school districts were receiving lower prices and as result, School Specialty provided credits totaling almost \$400,000 to 324 customers who had purchased off the state contract. School Specialty continued to perform under the contract, however, in 2005, the IG found that School Specialty continued to charge more under the state contract than other agreements, citing at least six violations. The IG claimed the state had been lax in its oversight and

monitoring of the contract after the 2004 findings. Although termination was considered, it did not happen and the contract expired in 2007 with no action being taken against School Specialty Inc. or its subsidiaries. According to the State, Massachusetts continues to work with School Specialty and its subsidiary, Frey Scientific, LLC (Frey), which both had contracts that expired subsequent to the IG incident in 2012 and 2013, respectively.

In January 2013, School Specialty and its subsidiaries filed for Chapter 11 bankruptcy and in February 2013, the DOE met with the vendor to discuss its restructuring and financial viability. The DOE Division of Contracts and Purchasing documented in a memorandum on March 12, 2013 that School Specialty provided pertinent information to ensure the DOE that they can maintain their contractual obligations without interruption. The vendor completed its restructuring and emerged from Chapter 11 protection on June 11, 2013.

In light of the resolution of these matters, the DOE does not believe they preclude a determination that the vendor is responsible.

**REQUEST FOR AUTHORIZATION WITH RISO, INC.
TO PROVIDE DIGITAL DUPLICATORS**

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
\$500,000 / \$2,500,000	Tax Levy	Five Years	Two 1-Year Options to Extend	\$1,000,000	Request for Bids (RFB)	No	Requirements

Vendor Name & Address	Riso, Inc. 300 Rosewood Drive, Suite 210 Danvers, MA 01923
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Andrea Black Director School Based Procurement	Susan Dick-McKeon Chief Administrator School Based Procurement	Nick Labetti Procurement Analyst

PURPOSE

Authorization is requested to contract with Riso Inc. for the leasing of digital duplicating equipment. The contract is used on an as-needed basis by DOE schools and offices.

DISCUSSION

Digital duplicators have the ability to print large volumes faster and at a considerably lower cost than standard copiers. The equipment provided by this RFB replaces equipment whose 36-month leases are due to expire, as it is of higher quality and includes more advanced models. The vendor will continue to be obligated for service, supplies, and maintenance throughout the term of the ensuing lease agreements.

A Request for Bids (RFB) consisting of one aggregate class with specifications for three various-sized duplicators and allowing for alternate brands was advertised for seven days in the City Record and on the DCP web site. The bid document provided specific information on the DOE's current digital duplicators including make and model numbers. A Letter of Interest was mailed to 40 vendors and one vendor, Riso Inc., submitted a bid.

Only one bid was received because the marketplace has narrowed greatly for duplicators, which are similar to copiers in basic function but employ an older technology, thermal imaging, to process copies. Most companies that once manufactured duplicators now focus exclusively on toner-and-ink copiers and do not have the capacity to service this contract. Riso, however, has maintained its focus directly on digital duplicators, met the requirements of the RFB, and is therefore recommended for award.

Riso's bid prices are approximately five percent lower than those under the previous contract, which was competitively bid in 2010, receiving bids from four vendors, of which Riso's was the lowest. The Consumer Price Index shows an 8.6 percent price increase since that time. Prices have therefore been determined to be fair and reasonable.

VENDOR RESPONSIBILITY

Riso Inc. and its principal owners and officers were subject to a comprehensive background check and no significant adverse information was found. Therefore, the vendor has been determined to be responsible.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH M&N GENERAL SERVICES, INC. FOR
ASBESTOS ABATEMENT – B2757**

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
\$519,108 / \$2,595,540 (Plus Annual CPI Adjustments)	Tax Levy	Five Years	One 270-Day Extension	\$383,998	Request for Bids (RFB)	No	Requirement

Vendor Name & Address	M&N General Services, Inc. 919 81st Street Brooklyn NY 11228
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Contract Manager	Lead Contract Officer	Division of Contracts & Purchasing
Bernard Orlan Director, Environmental Health and Safety Division of School Facilities	David Lewis Division of School Facilities	Mai Mikhaeil Procurement Analyst

PURPOSE

Authorization is requested to contract with M&N General Services, Inc. (M&N) to provide the labor, material, and supervision necessary for asbestos abatement. The work includes removal of asbestos-containing material (ACM) and replacement with non-ACM insulation for pipes, pipe fittings, boilers, and duct work insulation. This was a re-bid of this geographic area in an attempt to achieve better pricing.

DISCUSSION

A Request for Bids (RFB) was advertised in the City Record and on the DCP web site with one aggregate class for South Brooklyn. The other five classes were previously awarded under a separate RFB but the low bidder for this class was non-responsive, the second low bidder was awarded two of the RFB's other classes and did not have sufficient capacity to service additional classes, and the third low bidder's prices were determined to be too high. After the third low bidder refused to provide a voluntary price reduction (VPR), the DOE decided not to award this class and conducted a re-bid in an attempt to achieve better pricing.

Ten bids were received in response to the re-bid and M&N, the low bidder, met all requirements of the bid and is recommended for award. We note that the prices M&N bid are 13 percent lower than the aforementioned third lowest bid on the prior RFB.

The Division of Environmental Health and Safety conducted a site visit and Division of School Facilities conducted a qualification meeting with M&N; both determined that M&N has the organizational capacity to service the aggregate class.

Estimated quantities are based on prior usage. M&N's total prices are approximately 28 percent lower than pricing under the prior terminated contract, which was bid in 2011, and 14 percent lower than apparent low responsive and responsible bid pricing for the same class under the previous RFB. By conducting a re-bid, the DOE has realized an estimated \$407,083 in savings over the five-year term of the contract. Based on the competitive nature of this procurement, these prices have been determined to be fair and reasonable.

**B2757- REQUIREMENTS CONTRACT FOR ASBESTOS ABATEMENT
AGGREGATE CLASS 1 - SOUTH BROOKLYN**

Contractor Name	Annual Contract Value	Total Contract Value / 5 Years
M&N General Services, Inc.	\$519,108	\$2,595,540
Empire Control Abatement Inc.	\$531,414	
Linear Environmental Corp.	\$547,940	
D&S Restoration, Inc.	\$597,693	
New York Environmental Systems, Inc.	\$642,407	
A-Track Construction LLC.	\$691,472	
Barros Construction Corp.	\$708,278	
192 Branch Interior Services, Inc.	\$847,963	
Atco Contracting Group Inc.	\$944,375	
GNA Environmental LLC.	\$1,110,538	

VENDOR RESPONSIBILITY

M&N General Services Inc. and its principal owners and officers were subject to a comprehensive background check and no significant adverse information was found. Therefore, the vendor has been determined to be responsible.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE NEW ENGLAND CENTER FOR CHILDREN TO PROVIDE PROFESSIONAL DEVELOPMENT SERVICES TO TEACHERS FOR THE AUTISM CURRICULUM ENCYCLOPEDIA (ACE) APPLICATION

Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$222,666	Tax Levy	One Year (7/01/15 - 6/30/16)	None	Negotiated Service	Yes	Requirement

Vendor Name & Address	The New England Center for Children 33 Turnpike Road. Southborough, MA 01772
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Marvin Clement Contracts & Budget Manager Office of Special Education Initiatives	Maya McDavid Director Office of Special Education Initiatives	Lawrence Hall Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with the New England Center for Children (NECC) to provide professional and program development services to teachers who use the online Autism Curriculum Encyclopedia (ACE) application as part of the Autism Spectrum Disorder (ASD) Horizon program for developmentally challenged students.

DISCUSSION

Since 2008, the New England Center for Children (NECC) has partnered with the DOE to provide consultation and professional and curriculum development services through its ACE application program for teachers who provide instruction to students with autism. NECC’s services include pre-service and in-service professional development for ASD Horizon program administrators, teachers, and paraprofessionals on strategies to support students with autism.

The ASD Horizon program provides an opportunity for students with autism to receive educational services in a community school setting. Students in the program receive specialized supports and interventions in the least restrictive environment and are afforded the opportunity to participate in classes and attend schools with their non-IEP (Individual Education Program) peers. The program is cost effective, as these students might otherwise be educated in more restrictive settings such as D75 or non-public schools. In addition, ASD Horizon students can continue the process of socialization and social-emotional growth during afterschool activities.

NECC’s ACE curriculum forms the cornerstone of the ASD Horizon program. Central DOE staff with expertise in providing services to meet the educational needs of students with autism, continually review alternative programs for both cost effectiveness and program utility and have determined that the empirical data and research-based interventions in the ACE curriculum provide the optimal level of academic, behavioral, and social supports and services for students in the ASD Horizon program.

NECC’s ability to integrate a wide variety of services, including ongoing consultation, professional development, and incorporation of current research and practices into the ASD Horizon program distinguishes it from other programs. Furthermore, the continuity of NECC’s services and its longstanding professional relationship with the DOE further enhances the quality of support that the

ASD Horizon program offers, as demonstrated by the high student retention rate and increasing number of applications to the program.

It is necessary to contract for these services because the DOE does not possess the expertise and the resources necessary to meet the objectives that the ASD program offers.

This contract is retroactive because it was necessary for services to begin before an MTAC contract could be registered.

The estimated contract cost of \$222,666 is based on a negotiated monthly per-participant cost of \$30 for 400 or more participants or \$25 for 500 or more participants using the ACE program. This rate falls below the range of approved prices for other vendors offering services under the Special Education Professional Development Services MTAC. On this basis, pricing has been determined to be fair and reasonable.

The Chancellor's Committee on Contracts (COC) approved this contract on 6/15/2016.

VENDOR RESPONSIBILITY

The New England Center for Children and its principal owners and officers were subject to a comprehensive background check and no significant adverse information was found. Therefore, the vendor has been determined to be responsible.

**REQUEST FOR AUTHORIZATION TO EXTEND A CONTRACT WITH SDI
TO PROVIDE MAINTENANCE MATERIALS – B0253**

Estimated Contract Amount	Funding Source	Extension Term	Procurement Method	Is Contract Retroactive?	Contract Type
\$13,300,000	Tax Levy	Six Months (7/01/16 – 12/31/16)	Extension per Section 4-07(a) of DOE Procurement Policy & Procedures	No	Requirements

Vendor Names & Addresses	SDI Incorporated 1414 Radcliff Street Bristol, PA 19007
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Contract Manager	Lead Contract Officer	Division of Contracts & Purchasing Contact
Sajiv Nair Deputy Director, Materials Management Division of School Facilities	Linda Green Chief Administrative Officer Division of School Facilities	Marissa L. Procope Director

PURPOSE

Authorization is requested to extend an agreement with SDI Incorporated (SDI) to furnish and provide on-site, inside delivery of maintenance materials for DOE facilities. The seven-year original contract was approved in 2008 prior to the creation of the Panel for Educational Policy.

DISCUSSION

This contract allows for the purchase and delivery of maintenance materials via a warehouse management contract that expires in June 2016. Under the terms of the contract, supplies must be delivered Citywide inside DOE buildings within five days of order.

This contract has unit pricing for 300 high-usage items (Subclass A) and a discount off catalog items from the latest distributor catalog(s) and price lists (Subclass B). The estimates for each were weighted: Subclasses A and B represented 57 and 43 percent of expenditures, respectively. The DOE received bids from SDI, the low bidder, and Turtle and Hughes. Other bidders in the marketplace opted not to bid because they could not provide the breadth of catalog and/or the categories of supplies required to bid. Despite their being the low bidder, SDI's pricing was compared to that of two vendors with New York State Office of General Services (OGS) contracts (Grainger and MSC) for a subset of 54 common items, in order to further assess pricing. Overall, SDI's prices on these 54 items were within the range of the OGS contracted prices, i.e., nine percent higher than Grainger's but three percent lower than MSC's. As such, SDI's prices were determined to be fair and reasonable. No protests were received.

Unit pricing for this extension is consistent with the terms of the current contract and remains the same as the original, competitively awarded contract. Pricing has therefore been determined to be fair and reasonable with respect to this extension.

The estimated amount for this extension is based on monthly average usage from July 2015 to March 2016 plus a 10 percent contingency.

A new Request for Bids will not be released at this time because the Department has decided to engage other options including the use of preferred sources and OGS contracts as part of a general re-organization of the management of school facilities.

VENDOR RESPONSIBILITY

SDI, Inc. and its principal owners and officers were subject to a comprehensive background check and no significant adverse information was found. Therefore, the vendor has been determined to be responsible.

REQUEST FOR AUTHORIZATION TO EXTEND A CONTRACT WITH ALL ONE SOURCE SUPPLIES, INC. AND APPCO PAPER & PLASTICS CORP. TO PROVIDE CAFETERIA DISPOSABLES AND CLEANING SUPPLIES

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options Amount	Procurement Method	Is Contract Retroactive?	Contract Type
\$11,292,094	Tax Levy	One Year (10/01/16 – 9/30/17)	None	Extension per Section 4-07 (b) of DOE Procurement Policy and Procedures	No	Requirements

Vendor Names & Addresses	All One Source Supplies, Inc. 1500 Troy Ave. Brooklyn, NY 11203
	Appco Paper & Plastics Corp. 3949 Austin Blvd. Island Park, NY 11558

Contract Manager / Lead Contracting Officer	Division of Contracts and Purchasing Contact
Janice Zapinsky Office of SchoolFood (OSF)	Robin Greene Procurement Analyst

PURPOSE

Authorization is requested on behalf of the Office of SchoolFood (OSF) to extend contracts with All One Source Supplies, Inc. and Appco Paper & Plastics Corp. to deliver paper, disposable goods, and cleaning supplies directly to high schools and the SchoolFood warehouse.

DISCUSSION

The contracts proposed for extension were originally awarded as four-year contracts pursuant to a Request for Bids (RFB) that included the following four aggregate classes:

Aggregate Class	Deliverables
1	Paper and Disposables to the SchoolFood Warehouse
2	Cleaning Supplies to the SchoolFood Warehouse
3	Paper and Disposables to High Schools throughout the Five Boroughs
4	Cleaning Supplies to High Schools throughout the Five Boroughs

All One Source Supplies, Inc. was awarded Aggregate Class 1 and Appco Paper & Plastics Corp. was awarded Aggregate Classes 2, 3, and 4.

The Office of SchoolFood requires additional time to re-procure these goods to allow the inclusion of new products that are environmentally friendly, biodegradable, and compostable and that meet new regulations. The extension of these contracts for an additional year will allow for continuity of services until new products are evaluated, appropriate product catalogs are selected, and new contracts are in place.

The existing contracts are being restructured into separate procurements. The disposable supplies will be procured through a new Request for Bids which will be released shortly. Some of the cleaning supplies are being solicited through an environmentally preferable New York State Office of General Services contract while others can be purchased through a preferred source vendor and one item (bleach) can be purchased under a separate DOE contract or procured through an RFB. It is anticipated that new contracts will be in place before the extension of these contracts expire in September 2017.

On July 8, 2016, the Chancellor’s Committee on Contracts approved a request to extend these contracts.

The original contracts for these services were competitively procured, with five to eight bids received for each aggregate class. The original unit pricing, which was determined to be fair and reasonable, will remain in effect, with adjustments in accordance with the original contract. All other terms and conditions will remain the same. The estimated amount is based on usage history and expenditures from fiscal year 2016.

Vendor	Estimated Expenditure for Fiscal Year 2016
All One Source Supplies, Inc.	\$4,769,269
Appco Paper & Plastics Corp.	\$6,522,825

VENDOR RESPONSIBILITY

All One Source Supplies Inc. and Appco Paper and Plastics Corp. and their principal owners and officers were subject to a comprehensive background check and no significant adverse information was found. Therefore, the vendors have been determined to be responsible.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH FRONTLINE TECHNOLOGIES FOR LICENSING OF PRINT AND DIGITAL CONTENT OF THE DANIELSON GROUP'S FRAMEWORK FOR TEACHING

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$80,000 / \$240,000	Tax Levy, Race to the Top	Three Years	None	Listing Application	No	Requirements

Vendor Name & Address	Frontline Technologies Group, LLC 1400 Atwater Dr. Malvern, PA 19355
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Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Chris Casarez Director of Talent Management Implementation Office of Teacher Effectiveness	Roberto Tillman Director of Operations for Citywide Schools Office of Teacher Effectiveness	Matthew Coffey Director Instructional Materials Procurement

PURPOSE

Authorization is requested to contract with Frontline Technologies Group, LLC (Frontline) for the licensing of print and digital content of the Danielson Group's Framework for Teaching.

DISCUSSION

The DOE has been using the Danielson Framework for Teaching (FfT) since 2011. FfT played a crucial role in the implementation of the teacher evaluation and development system which began in 2013. The FfT is one of 13 Measures of Teacher Practice (MOTP) rubrics that meet New York State's requirement of a teacher evaluation system and is the only metric endorsed by the United Federation of Teachers (UFT). The FfT delineates specific research-based expectations for teacher practices that are associated with improved student performance.

The DOE previously purchased licenses to access the content of the FfT from Teachscape, Inc. (Teachscape). Frontline, has since acquired the bulk of Teachscape's assets, including the FfT.

Frontline is the sole provider of these materials. Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical. The DOE will continue to pay the same rate as under the previous contract with Teachscape. Furthermore, Frontline has guaranteed that the DOE will receive the lowest price of any of its customers. Therefore, pricing has been determined to be fair and reasonable.

VENDOR RESPONSIBILITY

A background check on Frontline, including the Federal Debarment list, VENDEX, VCIP, the NYS Division of Corporations, NYS Charities, OSHA, Worker's Compensation Board, and FAMIS, revealed no significant adverse information. Frontline has therefore been determined to be responsible.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH STRATEGIC INQUIRY CONSULTING, LLC FOR TEACHER TRAINING MATERIALS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$600,000 / \$1,800,000	Reimbursable, Tax Levy	Three Years	None	Listing Application	No	Requirements

Vendor Name & Address	Strategic Inquiry Consulting, LLC 102 Murray Avenue Larchmont, NY 10538
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Contract Manager	Lead Contracting Officer	Procurement Analyst
Raelene Stroom Director Vendor Management Division of Teaching & Learning	Morayo Tracey Oyemade Dep. Senior Executive Director Finance and Procurement Division of Teaching & Learning	Melissa Hernandez Procurement Analyst Instructional Materials Procurement

PURPOSE

Authorization is requested to contract with Strategic Inquiry Consulting, LLC (SIC) to provide teacher training materials to public and participating non-public schools.

DISCUSSION

SIC provides licenses for printed materials to be used in conjunction with their Writing Is Thinking through Strategic Inquiry (WITsi) professional development, which schools may purchase using a Multiple Task Award Contract (MTAC) process. The training pack includes three years of WITsi training materials and is available in digital and hard copy formats.

As SIC is the sole provider of these materials, a competitive procurement is impractical.

The estimated contract amount is based on projected ordering by Renewal Schools and other public and participating non-public schools. SIC has offered the DOE a 50 percent discount off of the list price, guaranteeing the lowest prices available to any of its customers. Pricing has therefore been determined to be fair and reasonable.

VENDOR RESPONSIBILITY

Strategic Inquiry Consulting, LLC and its principal owners and officers were subject to a comprehensive background check and no significant adverse information was found. Therefore, the vendor has been determined to be responsible.

AUTHORIZATION TO CONTRACT WITH ESTRELLITA, INC. FOR THE PURCHASE OF TEXTBOOKS AND ANCILLARY MATERIALS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive ?	Contract Type
\$90,000/ \$630,000	Reimbursable, Tax Levy	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Estrellita, Inc. 6050 Greenwood Plaza Blvd., #120 Greenwood Village, CO 80111
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Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Raelene Stroom Director Vendor Management Division of Teaching and Learning	Morayo Tracey Oyemade Director Contracts and Operations Division of Teaching and Learning	Demetrise Daniels-Foster Procurement Analyst Textbooks and Ancillary Materials

PURPOSE

Authorization is requested to contract with Estrellita to provide textbooks and ancillary materials for participating public and non-public schools.

DISCUSSION

Estrellita, Inc. offers a beginning Spanish reading program for students in Spanish bilingual and dual language classrooms. Estrellita provides multi-sensory, in-depth instruction in phonemic awareness, phonics, and fluency. These materials provide a foundation in Spanish literacy that supports a transition to English.

Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical. The proposed contract requires that the prices the DOE pays be the lowest offered to any client; Estrellita’s pricing for these materials has therefore been determined to be fair and reasonable.

The estimated contract amount is based on the average annual expenditures under the previous contract.

VENDOR RESPONSIBILITY

A background check of Estrellita using various databases, including VENDEX, VCIP, NYS Division of Corporations, OSHA, SAM (Federal Disbarred List), Worker’s Compensation Board, Charities, FAMIS and State Tax Warrants revealed no adverse information. This vendor has therefore been determined to be responsible.

**AUTHORIZATION TO CONTRACT WITH ABLENET
FOR THE PURCHASE OF TEXTBOOKS AND ANCILLARY MATERIALS**

Estimated Annual/ Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$188,000 / \$1,316,000	Reimbursable, Tax Levy	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	AbleNet 2808 Fairview Avenue North Roseville, MN 55113-1308
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Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Raelene Stroom Director Vendor Management Division of Teaching and Learning	Morayo Tracey Oyemade Director Contracts and Operations Division of Teaching and Learning	Demetrise Daniels-Foster Procurement Analyst Textbooks and Ancillary Materials

PURPOSE

Authorization is requested to contract with AbleNet to provide textbooks and ancillary materials for participating public and non-public schools.

DISCUSSION

AbleNet, a DOE Core Curriculum vendor, develops, manufactures, and markets curriculum materials in the areas of choice making, fine motor skills, number sense, creative thinking, and social skills that are designed specifically for students with disabilities.

Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical. The proposed contract requires that the prices the DOE pays be the lowest offered to any client; the pricing for these materials has therefore been determined to be fair and reasonable.

The estimated contract amount is based on the average expenditure under the previous contract.

VENDOR RESPONSIBILITY

AbleNet, Inc. and its principal owners and officers were subject to a comprehensive background check and no significant adverse information was found. Therefore, the vendor has been determined to be responsible.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH MONDO PUBLISHING, INC.
TO PROVIDE TEXTBOOKS AND ANCILLARY MATERIALS**

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$153,000 / \$1,071,000	Reimbursable, Tax Levy	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Mondo Publishing, Inc. 980 Avenue of Americas New York, NY 10018
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Contract Manager	Lead Contracting Officer	Procurement Analyst
Raelene Stroom Director Vendor Management Division of Teaching and Learning	Morayo Tracey Oyemade Deputy Senior Executive Director Finance and Procurement Division of Teaching and Learning	Melissa Hernandez Procurement Analyst Instructional Materials Procurement

PURPOSE

Authorization is requested to contract with Mondo Publishing, Inc. to provide textbooks, lesson plans, and ancillary materials, to public and participating non-public schools.

DISCUSSION

Mondo Publishing provides materials for leadership development and literacy instruction kits that focus on reading, writing, and phonics in Kindergarten through Grade 5.

Mondo is the sole provider of these materials, making a competitive procurement is impractical.

The estimated contract amount is based on expenditures under the vendor's previous contract. Mondo has guaranteed that the DOE receives the lowest prices available to any of its customers. Mondo's pricing has therefore been determined to be fair and reasonable.

VENDOR RESPONSIBILITY

Mondo Publishing, Inc. and its principal owners and officers were subject to a comprehensive background check and no significant adverse information was found. Therefore, the vendor has been determined to be responsible.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH GREAT MINDS TO PROVIDE
TEXTBOOKS AND ANCILLARY MATERIALS**

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$125,000 / \$875,000	Reimbursable, Tax Levy	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Great Minds 55 M Street, SE, Suite 304 Washington, DC 20003
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Contract Manager	Lead Contracting Officer	Procurement Analyst
Raelene Stroom Director Vendor Management Division of Teaching & Learning	Morayo Tracey Oyemade Deputy Senior Executive Director Finance and Procurement Division of Teaching & Learning	Melissa Hernandez Procurement Analyst Instructional Materials Procurement

PURPOSE

Authorization is requested to contract with Great Minds to provide textbooks, workbooks, and teacher guides to public and participating non-public schools.

DISCUSSION

Great Minds publishes textbooks for the Eureka Math curriculum, which presents math concepts in story form for students in PK through grade 12. Eureka also provides curriculum tools and support materials for teachers and students.

Great Minds is the sole provider of these materials, making a competitive procurement is impractical.

The estimated contract amount is based on expenditures under the vendor’s non-contracted purchase orders. Great Minds has offered the DOE a 10 percent discount, which is the lowest pricing available to any of its customers. Pricing has therefore been determined to be fair and reasonable.

VENDOR RESPONSIBILITY

A background check conducted on Great Minds using the New York State Division of Corporations website, the federal Debarred List, New York State Department of Labor, OSHA, and VENDEX revealed no significant adverse information. Great Minds is also an active vendor on FAMIS and no adverse information appears on VCIP. Accordingly, this vendor has been determined to be responsible.

**REQUEST FOR AUTHORIZATION TO CONTRACT WITH LIFE CAMP, INC.
TO PROVIDE CONFLICT RESOLUTION AND PEER MEDIATION SERVICES**

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$80,000	City Council	One Year (7/01/15 – 6/30/16)	None	City Council Allocation, per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Life Camp, Inc. 111-12 Sutphin Blvd. Jamaica, NY 11435
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Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Life Camp, Inc. to provide conflict resolution and peer mediation services to students attending MS 72 – Count Basie Junior High School and Queens Academy – Jamaica Branch, in District 28, Queens.

DISCUSSION

Life Camp, Inc. will provide 40 students with conflict mediation, health and wellness workshops, and an overnight leadership retreat. Through a rotating series of programs themed in individual and group instruction, spoken word, music, nutrition, and physical fitness, these workshops will help students identify and create constructive responses to conflict. The programs are offered four days a week for a minimum of two hours a day. A 1:10 staff-to-student ratio will be maintained for all programs, ensuring that students receive appropriate focus and supervision.

This contract is retroactive due to delays in the approval of the City Council allocation by the Mayor's Office of Contract Services.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the City Council allocation process.

VENDOR RESPONSIBILITY

The Office of School Safety and Youth Development has experience with Life Camp, Inc. providing these services and confirms that they have performed satisfactorily. A review of the vendor's background in the DOE's files and VENDEX systems found that a New York State tax warrant of \$10,727.34 was filed on October 6, 2015. DCP received documentation from the vendor that the warrant has been satisfied, with payments made in March 2016. In light of the resolution of the above matter, the DOE does not believe this precludes a determination that the vendor is responsible.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH URBAN YOUTH ALLIANCE INTERNATIONAL, INC. (BRONXCONNECT) TO PROVIDE CONFLICT RESOLUTION SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$120,000	City Council	One Year (7/01/15 – 6/30/16)	None	City Council Allocation, per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Urban Youth Alliance International, Inc. (BronxConnect) 432 East 149 th Street, 2 nd Floor Bronx, NY 10455
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Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Urban Youth Alliance International, Inc. – BronxConnect (Urban Youth) to provide conflict resolution and youth leadership services to students in Hostos – Lincoln Academy of Science and JHS 162 (District 7), as well as in the Academy for Language and Technology (District 9) in the Bronx.

DISCUSSION

Urban Youth provided services to over 200 students via Life Up! program assemblies during the school year with a focus with conflict mediation, health and wellness workshops, and an overnight retreat. In addition, 15 students were selected by each school administration for weekly leadership training.

The goal of the program is to enable students to change their perceptions of who they are and the power they have to change their personal situations, schools, communities, and world so that they create a positive culture in their communities and in their schools.

This contract is retroactive due to delays in the approval of the City Council allocation by the Mayor’s Office of Contract Services.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the City Council allocation process.

VENDOR RESPONSIBILITY

A review of Urban Youth Alliance International, Inc. – BronxConnect’s background in the DOE’s files and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH NEW YORK PEACE INSTITUTE, INC. TO PROVIDE RESTORATIVE JUSTICE SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
\$50,000	City Council	One Year (7/01/15 – 6/30/16)	None	City Council Allocation, per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	New York Peace Institute, Inc. 111 John St., Suite 600 New York, NY 10038
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Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with New York Peace Institute, Inc. to provide services in accordance with the Restorative Justice Initiative to students at Urban Assembly School for Global Commerce (M157) in District 5, in Manhattan.

DISCUSSION

Restorative justice is the practice of building community in response to conflict or crime in order to understand its causes and effects. During FY16, the City Council initiated a \$2.4 million program to introduce restorative practices into school environments and provide necessary resources to support the City’s most vulnerable students. Of the 123 eligible schools identified based on suspension data from SY14-15 or a designation of Persistently Dangerous by New York State Education Department, 54 applied for this opportunity by completing an application and 15 schools were identified based upon their scores and geographic location, representing all five boroughs.

Each of the selected schools will receive a Restorative Justice Coordinator from a community-based organization, professional development in restorative practices, on-site support and supports for the development of a school-based action plan. New York Peace Institute, in partnership with M157, will target approximately 200 students and 32 school staff members.

This contract is retroactive due to delays in the approval of the City Council allocation by the Mayor’s Office of Contract Services.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the City Council allocation process.

VENDOR RESPONSIBILITY

A review of New York Peace Institute, Inc.’s background in the DOE’s files and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

**REQUEST FOR AUTHORIZATION TO CONTRACT FOR MAINTENANCE OF ORACLE
AND IBM PASSPORT SOFTWARE PRODUCTS THROUGH A NYC DOITT CONTRACT**

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
\$2,102,366.91	Tax Levy	One Year	One 1-Year Option	\$1,423,000	City (DoITT) Contract, per DOE Procurement Policy & Procedures Section 3-11	No	Requirements

Vendor Name & Address	CDW-Government, LLC 230 N. Milwaukee Avenue Vernon Hills, IL 60061
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Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Janine Maisano Division of Instructional & Information Technology	James McBride Division of Contracts & Purchasing

PURPOSE

Authorization is requested to contract for maintenance of Oracle and IBM Passport software products through a New York City Department of Information Technology and Telecommunications (DoITT) contract.

DISCUSSION

Oracle software is used by the DOE's Office of School Support (OSS) and the Division of Instructional and Information Technology (DIIT) for various applications and projects including iLearn NYC, STARS, LCGMS, and ATS SESIS Identity. DIIT anticipates needing to continue support of the existing Oracle deployment for at least FY 2017, when transition is made to Microsoft SQL for database management. The DOE therefore needs to contract for maintenance renewals so that users can continue to support the Oracle products currently in use. After FY 2017, other central offices and divisions that continue to use Oracle, such as OSS, will rely on separately procured contracts with considerably smaller estimated amounts.

A comprehensive product upgrade and technical support solution, IBM Passport, delivers product upgrades and phone and online technical support for products including infrastructure and application development and ID security applications tools. IBM Netcool tools help resolve network connectivity failures at schools and other DOE locations. IBM DataStage tools are used to provide data integration services for various applications and platforms across the DOE and help to produce required data extracts for data sharing with approved partners and for compliance with governmental reporting requirements. IBM Tivoli provides a variety of products for managing computer networks, enabling network administrators to control systems, databases, and applications from a single location. Tivoli products are used for tasks such as storage resource management, security management, and performance and availability monitoring. Tivoli software also automates the creation, administration, and eventual deletion of user accounts and access permissions in DOE applications.

Software maintenance is necessary to provide bug fixes, updates, new versions, assistance, and troubleshooting when there are performance or functionality issues. DOE has made a substantial investment in these platforms in terms of hardware, software, and professional development. At this

point, it is fiscally responsible to continue with its utilization until required functionality can be migrated to an alternate platform.

The DOE intends to purchase Oracle software maintenance through DoITT's IT Goods and Related Services contract with CDWG so as to share in the cost savings achieved by combining DOE's volume with that of other City agencies. Estimated DOE purchase volumes, which were included during the development of DoITT's procurement and the eventual contract award, may vary depending on the number of users of the software. The necessary level of software maintenance coverage will fluctuate depending on the number of new licenses introduced into the environment in upcoming years; hence the need to register this contract as a requirements contract. The estimated contract amount is based on past software maintenance costs for the software running in the DIIT-managed environment.

This contract was originally procured by Department of Citywide Administrative Services (DCAS) by means of the Intergovernmental procurement method. The underlying agreement is between CDWG and the City of Tucson, AZ, which issued a Request for Proposals (RFP) on January 2013 to establish a national cooperative contract for informational technology solutions. Proposals were received from Intertech, EnPointe Tech, GBH Communications, and CDW Government and were evaluated by an evaluation committee using the evaluation criteria established in the RFP. Based on discussions of the proposals' individual and relative strengths and weaknesses, the committee scored and ranked the proposals, eventually recommending contract award to CDW Government.

DCAS added additional terms and conditions to the agreement, most notably the removal of professional services from the list of available items in the catalog. The contract was assigned to DoITT on December 1, 2015.

CDWG has offered to be a pass-through on the Oracle software maintenance with a 1.75 percent mark-up and a 3.65 percent mark-up on the IBM software maintenance renewals. For the purchase of roughly \$100,000 of new software, CDW is offering IBM's educational pricing, a 59 percent discount off the list price, which, on the basis of a comparison to the cost of previous maintenance purchased through an Oracle-specific DOITT contract and the 20 percent average discount off list price for IBM software under OGS contracts, has been determined to be fair and reasonable.

VENDOR RESPONSIBILITY

CDW-Government, LLC (CDW) has a current contract with The New York City Department of Information Technology and Telecommunications (DoITT) and was found to be responsible by DoITT. The New York City Department of Education (DOE) is relying upon that determination as it is accessing CDW's services through DoITT's contract with the vendor.