

## SOCIAL WORKER VACANCY CIRCULAR

**School Name: PS 360**

**District: 29**

**School Site: 199-10 112 Ave, St. Albans, NY 11412**

**Send Cover Letter and Resume to: [ps360q@gmail.com](mailto:ps360q@gmail.com)**

### POSITIONS

Social Worker

### DESCRIPTION

PS 360 nurtures and challenges all students based on their individual student readiness. Through an individualistic approach, student scholars gain academic, social, and emotional skills required for personal and academic success. Student scholars engage in meaningful learning experiences, including literacy that is integrated with the arts, math, social studies, and science. Our school is training students for their continuing education by aligning to college and career readiness expectations.

All members of our school community work together collaboratively to ensure an atmosphere highly conducive to academic advancement, in order to prepare students for the 21<sup>st</sup> century and to provide a firm foundation for students to become thoughtful lifelong learners.

An 8-day summer planning institute will offer an essential opportunity for staff to be involved in developing the school's culture and instructional program.

Because we believe that all staff members play an important role in the education of our students, the school will offer opportunities for social workers to support and participate in activities such as:

- After-school and/or Saturday tutoring programs, enrichment, sports, arts, and family programs
- In-house school committees and/or special programs
- Daytime professional development such as inquiry work and collaborative conversation among staff members

*Advance notice of dates will be supplied, and those who participate will be compensated according to the terms of the UFT contract. Staff participation in these activities is voluntary, although strongly encouraged, as they are very important to the development of the school.*

### ELIGIBILITY REQUIREMENTS

New York State Certified Social Worker, with satisfactory ratings and attendance.

### DUTIES AND RESPONSIBILITIES

Because roles in small schools are varied and complex, serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to commit to the school's mission and core beliefs and to become involved in these essential aspects:

- Collaborating with staff members on the development of the socio-emotional developing based Advisory curriculum and provide support to teacher-advisors to develop the Advisory program and their skills as advisors
- Participating in regular faculty development, reflective practice, professional organizations, peer coaching and Critical Friends Group work

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- Counseling students, individually and in groups, regarding discipline, social and emotional development, substance abuse, conflict mediation, and making appropriate referrals
- Maintaining regular and open communication with parents
- Developing and maintaining partnerships with participating educational institutions, industry partners, and community-based organizations to support school initiatives including job shadowing, internships, and other academic opportunities
- Providing strategies and work with teachers to promote social and emotional competence in the classroom
- Providing support to teachers to assess and address students' social and emotional needs
- Working collaboratively with staff and families to address attendance issues and help improve students' attendance
- Working collaboratively with staff to ensure services are most effectively organized for students
- Leading school's Pupil Personnel Team (PPT) and effectively create and implement plans of action for students whom the team identifies as those needing interventions

### **SELECTION CRITERIA**

The successful candidate will demonstrate:

- Ability to collaborate with staff and participate in an Advisory program.
- Success in collaborating on AIS (Academic Intervention Services) team
- Knowledge of or ability to make referrals for students in need of additional services or alternative placements
- Evidence of successful counseling strategies with regard to discipline, social and emotional development, and conflict mediation
- Knowledge of NYCDOE systems
- Ability to provide strategies to staff in promoting social and emotional competence throughout the school
- Ability to intervene in crisis situations with verbal de-escalation techniques
- Evidence of success leading workshops and discussions with/for parents
- Ability to effectively communicate orally and writing with colleagues, parents, students, and the community
- Commitment to continuous professional growth (e.g. professional development, formal education, professional literature)
- Willingness to carry out the above duties and responsibilities

In addition to the cover letter, resume, and interview, applicants must present three references including, if possible, one from a current supervisor. Other references might include a colleague with whom the applicant has collaborated, and/or a professional organization or staff development representative.

### **WORK SCHEDULE & SALARY**

As per Collective Bargaining Agreement