

GUIDANCE COUNSELOR

SCHOOL NAME: Mott Hall Community School

District: 8

School Site: I.S. 192, 650 Hollywood Avenue, Bronx, NY 10465

Send Cover Letter and resume to: *mhcsbronx@yahoo.com*

Deadline to apply: April 8, 2009

POSITIONS:

Subject to sufficient budget, positions in the school may include, but not be limited to, the following license:

- Guidance Counselor, Spanish Fluency Preferred

DESCRIPTION:

The mission of Mott Hall Community School (MHCS) is to develop the academic and social skills of adolescents through an intellectually challenging curriculum in math, science, and technology with emphasis on inquiry and community. MHCS will utilize the STEM Explore (Science, Technology, Engineering, and Mathematics) curriculum and instructional blocks to engage students weekly in the work of real scientists, engineers, architects, mathematicians, and technology professionals. A strong literacy program sets the foundation for our students to access knowledge in all classes. To develop leadership, MHCS provides opportunities for students to work collaboratively to solve challenging problems, a student government organization and access to professionals in various careers. All students are given the opportunity to participate in deep investigation of their natural world and society both in and out of the classroom. During their three years at MHCS, students learn to map conditions and resources in their immediate community, attend select Community Board and Community Education Council meetings in an effort to understand the role of individuals and organizations within the community, identify strengths and areas for improvement, design plans to bring about positive change, and participate in 25 hours of community service per year. **School staff is encouraged to attend summer retreat and participate in after school tutoring programs (*Compensation according to the UFT contract and advance notice will be provided. Staff participation in this activity is voluntary, but strongly encouraged, as it is very important to the development of the school*)**

ELIGIBILITY REQUIREMENTS:

Licensed certified Guidance Counselor in New York City Middle Schools, with satisfactory ratings

DUTIES AND RESPONSIBILITIES:

Because roles in small schools are varied and complex serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to become involved in these essential aspects:

- Practice counseling to facilitate professional growth and collaboration
- Collaborate with school staff in supporting students.

- Serving as a faculty-advisor to a small multi-grade ‘advisory group’ of students throughout their stay in school, and attending professional meetings to support this work. For more information on advisory see Kathleen Cushman’s “The Advisory Guide”
- Participating in regular faculty development, reflective practice, professional organizations, peer coaching and school based study groups
- Counseling students, individually and in groups, regarding academic readiness, discipline, social and emotional development, substance abuse, conflict mediation, graduation requirements, college admission, career planning etc and making appropriate referrals
- Providing support to teacher-advisors as they develop the advisory program and their skills as advisors
- Willingness to maintain regular and open communication with parents
- Organizing orientations (incoming 6th graders, college, and work fairs etc.), workshops (PTA/at risk students, etc.) and other public speaking events.

SELECTION CRITERIA:

The successful candidate will demonstrate:

- Evidence of capacity and willingness to carry out the above duties and responsibilities
- Ability to offer support to staff and teachers around advisory
- Experience collaborating on an inter-disciplinary grade level team
- Ability to communicate and collaborate in a positive, productive, and professional manner with DOE and Mott Hall Community School colleagues, students, families, campus and community partners to ensure success and satisfaction of every student and the promotion of Mott Hall Community School’s mission and core values
- Evidence of successful counseling strategies with regard to academic readiness, discipline, social and emotional development, substance abuse, conflict mediation, graduation requirements, college admission, career planning etc.
- Ability to participate in professional development activities to continually enhance current knowledge and skill base
- Knowledge of ELL and Special Education best practices and standards
- Applicants should provide 3 references. One might include a peer with whom the applicant has collaborated. Others might include faculty development or professional organization representative or a student

WORK SCHEDULE AND SALARY

As per Collective Bargaining Agreement