

PARAPROFESSIONAL CIRCULAR

SCHOOL NAME: Grant Avenue Elementary School

District: 9

School Site: 250 E. 164th Street Bronx, NY 10456

Send Cover Letter and resume to: *GrantAvenueElementarySchool@gmail.com*

Deadline to apply: April 8, 2009

POSITIONS:

Subject to sufficient budget, positions in the school may include, but not be limited to, the following license:

Paraprofessional

DESCRIPTION:

Grant Avenue Elementary is opening its doors to students in September 2009. We are a school that believes that safety, trust, and strengths are the pathway to success. This philosophy applies to our students, parents, and staff members. We are seeking highly qualified and dedicated lifelong leaders to help us establish our new learning community.

Each and every day we strive to provide each child with the best possible educational experience. Students of Grant Avenue Elementary work individually and cooperatively to develop their skills as independent and interdependent thinkers. Our school values diversity and respect and aims to provide students with social skills and collaborative tools. It is our hope that upon graduation from Grant Avenue Elementary our students take with them skills and values that will be used throughout their lives.

Staff members of Grant Avenue Elementary will partner together to cultivate a safe, trusting environment in which student strengths are celebrated and leveraged to ensure the success of each and every student.

ELIGIBILITY REQUIREMENTS:

New York City certification with satisfactory ratings

DUTIES AND RESPONSIBILITIES:

Roles in small schools are varied and complex and serious consideration will be given to applicants who demonstrate through their resume and cover letter experience and/or willingness to become involved in these essential aspects:

- Collaborating in an inter-disciplinary planning team – working with teachers to insure an integrated curriculum and a student centered environment.
- Ability to assist teacher in incorporating reading and writing strategies in student's daily lessons
- Ability to assist teacher in incorporating mathematical and scientific strategies in student's daily lessons
- Ability to assist teacher in incorporating study skills and organizational strategies in student's daily lessons

SELECTION CRITERIA:

The successful candidate will demonstrate:

- Ability to work with classroom teachers to create collaborative learning activities
- Excellent student management skills

- Ability to communicate effectively with colleagues, parents, students, etc.
- Ability to work in teams and collaborate and support school wide initiatives to support student engagement and learning.
- Ability to work within a non-traditional school schedule and organization structure that meets the needs of English Language Learners and students requiring special education services

In addition to interview, paraprofessional candidates must present a resume. Applicants must also provide references.

WORK SCHEDULE AND SALARY

As per Collective Bargaining Agreement