

**SCHOOL NAME:** Science and Technology Academy: A Mott Hall School

**District:** 9

**School Site:** Roberto Clemente Campus (PS 166)

250 East 164 Street

Bronx, NY 10456

**Send Cover Letter and resume to** [pamottsta@gmail](mailto:pamottsta@gmail.com) or mail to Science and Technology: A Mott Hall School, c/o Replications, Inc. 292 Fifth Avenue, 4<sup>th</sup> Floor NY NY 10001

**Deadlines to apply:** April 8, 2009

### **Job Description**

Science and Technology Academy: A Mott Hall School is a new middle school opening with a 6<sup>th</sup> grade in September 2009. The school will offer a rigorous Science, Math and Technology program and prepare students to attend selective high schools and advance to top colleges and universities. We seek a hard working, dedicated individual who share the belief that every student becomes smart through efforts. In addition, prospective candidates must share our mission, be able to work in a collaborative school environment and possess a strong understanding of advisory implementation. All candidates must be dedicated to meeting the academic, social, and emotional needs of all students, including English Language Learners and students at risk of academic failure. *School staff is encouraged to attend one week of summer student orientation & two weeks of professional development and participate in after school programs ( Compensation according to the UFT contract and advance notice will be provided. Staff participation in this activity is voluntary, but strongly encouraged, as it is very important to the development of the school)*

**POSITION:** Subject to sufficient budget, positions in the school may include but not limited to the following license:

Guidance Counselor

**ELIGIBILITY REQUIREMENT:** Licensed certified Guidance Counselor in New York City Middle Schools

### **DUTIES AND RESPONSIBILITIES:**

Serious consideration will be given to applicants who demonstrate through their resume, cover letter or personal interview the following essential aspects:

- Participating in an advisory program that fosters the development of respectful relationships between students, teachers/staff, parents, and the community
- Practicing an open-door policy and developing best counseling practices to facilitate professional growth and collaboration
- Design and implement small group intervention strategies to meet the needs of English Language Learners and students with Individualized Educational Plans
- Collaborate in an interdisciplinary planning team, working with teachers to ensure an integrated curriculum and a student centered environment.

- Counsel students individually and in groups regarding academic readiness, discipline, social and emotional development.

**SELECTION CRITERIA:**

The successful candidate will demonstrate:

- Ability to work within a non-traditional school schedule and organization structure that meets the needs of all students
- Evidence of capacity and willingness to carry out the duties and responsibilities of a guidance counselor
- Ability to offer leadership to staff and teachers around advisory
- Ability to communicate effectively in writing and orally
- Evidence of successful counseling strategies with regard to academic readiness, discipline, social and emotional development, substance abuse, conflict mediation, graduation requirements, college admissions, career planning etc.
- Proven knowledge of ELL and Special Education best practices and standards.
- Proficiency in Web applications (Internet Explorer, Web Outlook, ARIS, ATS, Acuity, grading/record keeping programs) preferred.

**WORK SCHEDULE AND SALARY:** As per collective agreement.