

GUIDANCE COUNSELOR HIRING CRITERIA

SCHOOL NAME: **SHERIDAN ACADEMY for YOUNG LEADERS**

District: 09

School Site: 1116 Sheridan Ave, Bronx NY 10456(PS 90)

Send Cover Letter and resume to: **Sheridanacademyforyoungleaders@gmail.com**

Deadline to apply: April 8, 2009

POSITIONS:

Subject to sufficient budget, positions in the school may include, but not be limited to, the following license:

- Guidance Counselor

DESCRIPTION:

SHERIDAN ACADEMY for YOUNG LEADERS is rooted in the belief that communication in English language is the key to realizing a student's fullest potential in American society. Our mission is to ensure that students whose native language is other than English develop the speaking, reading, writing and listening skills needed to succeed in a rigorous academic program designed to prepare them for higher education. In addition, we are committed to assisting students in maintaining the richness of their native language and culture, celebrating their individual differences while providing them with a sense of place in the greater community and a democratic society. **School staff is encouraged to attend summer retreat and participate in after school tutoring programs (Compensation according to the UFT contract and advance notice will be provided. Staff participation in this activity is voluntary, but strongly encouraged, as it is very important to the development of the school)**

ELIGIBILITY REQUIREMENTS:

Licensed certified Guidance Counselor in New York City Day High Schools, with satisfactory ratings

DUTIES AND RESPONSIBILITIES:

Because roles in small schools are varied and complex serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to become involved in these essential aspects:

- Practice counseling to facilitate professional growth and collaboration
- Collaborate with school staff in supporting students.
- Serving as a faculty-advisor to a small multi-grade 'advisory group' of students throughout their stay in school, and attending professional meetings to support this work. For an understanding of advisory structures see the "The advisory guide' by Kathleen Cushman
- Participating in regular faculty development, reflective practice, professional organizations, peer coaching and school based study groups
- Counseling students, individually and in groups, regarding academic readiness, discipline, social and emotional development, substance abuse, conflict mediation, graduation requirements, college admission, career planning etc and making appropriate referrals

- Providing support to teacher-advisors as they develop the advisory program and their skills as advisors
- Willingness to maintain regular and open communication with parents
- Organizing orientations (incoming students, college, and work fairs etc.), workshops (PTA/at risk students, etc) and other public speaking events.

SELECTION CRITERIA:

- Evidence of capacity and willingness to carry out the above duties and responsibilities
- Ability to offer leadership to staff and teachers around advisory
- Evidence of successful counseling strategies with regard to academic readiness, discipline, social and emotional development, substance abuse, conflict mediation, graduation requirements, college admission, career planning etc
- Experience collaborating on an inter-disciplinary grade level team
- Knowledge of ELL standards and compliance requirements for ELL students
- Applicants should provide written references. One might include a peer with whom the applicant has collaborated. Others might include faculty development or professional organization representative or a student
- Demonstrated success in leading workshops and maintaining regular and open communication with parents
- Demonstrated professionalism and leadership qualities
- Demonstrated success in collaborating with classroom teachers to meet needs of individual teachers

WORK SCHEDULE AND SALARY

As per Collective Bargaining Agreement