

GUIDANCE COUNSELOR

SCHOOL NAME: The Cinema School

District: 12

School Site: Monroe Annex

Send Cover Letter and resume to: mdickar@thecinemaschool.org

Deadline to apply: April 8, 2009

POSITIONS:

Subject to sufficient budget, positions in the school may include, but not be limited to, the following license:

- Guidance Counselor

DESCRIPTION:

The Cinema School is a small, nurturing, selective high school offering a rich, project-based curriculum that enables all students to earn Advanced Regents Diplomas and take advanced and accelerated courses. Courses integrate the schools core dispositions—storytelling, visual thinking, critical literacy and praxis—which are developed through filmmaking and which deepen work in all academic disciplines. We also offer up to four years of filmmaking and a range of electives that develop students' creative capacities. Further, we use time in the school year in innovative ways to provide a 6-week intensive, mid-year Institute in which students study with filmmakers and artists-in-residence or pursue significant projects in other areas. **School staff is expected to attend summer planning sessions and to take on multiple roles within the school. (Compensation according to the UFT contract and advance notice will be provided. Staff participation in this activity is voluntary, but strongly encouraged, as it is very important to the development of the school)**

ELIGIBILITY REQUIREMENTS:

Licensed certified Guidance Counselor in New York City Day High Schools, with satisfactory ratings

DUTIES AND RESPONSIBILITIES:

Because roles in small schools are varied and complex serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to become involved in these essential aspects:

- Practice counseling to facilitate professional growth and collaboration
- Collaborate with school staff in supporting students through developing and monitoring the advisory curriculum.
- Providing support to teacher-advisors as they develop the advisory program and their skills as advisors
- Serving as a faculty-advisor to a small multi-grade 'advisory group' of students throughout their stay in school, and attending professional meetings to support this work.
- Participating in regular faculty development, reflective practice, professional organizations, peer coaching and school based study groups of student work.

- Counseling students, individually and in groups, regarding academic readiness, discipline, social and emotional development, substance abuse, conflict mediation, graduation requirements, college admission, career planning etc and making appropriate referrals
- Willingness to maintain regular and open communication with parents
- Organizing orientations (incoming freshman, college, and work fairs etc.), workshops (PTA/at risk students, etc.) and other public speaking events.

SELECTION CRITERIA:

- Evidence of capacity and willingness to carry out the above duties and responsibilities
- Communicate and collaborate in a positive, productive, and professional manner with DOE and The Cinema School colleagues, students, families, campus and community partners to ensure the success of every student and the promotion of The Cinema School's mission and core values.
- Participate in professional development activities to continually enhance current knowledge and skill base.
- Evidence of successful counseling strategies with regard to academic readiness, discipline, social and emotional development, substance abuse, conflict mediation, graduation requirements, college readiness and admission, career planning etc
- Experience collaborating on an inter-disciplinary grade level team
- Knowledge of ELL and Special Education best practices and standards
- Demonstrated success in working and engaging with parents.
- Demonstrated ability to offer leadership to staff and teachers around advisory
- Ability to offer College counseling to students and parents, knowledge of selective college application process, financial aid programs and organizations that can help The Cinema School and its students in this area.

Applicants should provide 3 references. One might include a peer with whom the applicant has collaborated. Others might include faculty development or professional organization representative or a student

WORK SCHEDULE AND SALARY

As per Collective Bargaining Agreement