Panel for Educational Policy
Contract Agenda
February 25, 2015

Item: 1 **Description:** Amendments to Universal Pre-Kindergarten contracts for full day services.

Term: 1 year 6 **Options:** None **Funding:** NYSED

Division: Division of Early Childhood Education **Contract Type:** Full Value

Vendor Name	Annual Amount
Spuyten Duyvil Preschool, Inc	$89,250

Item: 2 **Description:** Universal Pre-Kindergarten contracts for full day services.

Term: 3 years **Options:** None **Funding:** Reimbursable

Division: Division of Early Childhood Education **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Imagine Early Learning Center	$160,000

Item: 3 **Description:** Professional services and access to a web-based platform that is used for the assessment of students with learning deficiencies.

Term: 2 years **Options:** None **Funding:** Tax Levy

Division: Teaching and Learning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Behavior Analysis Inc.	$198,800

Item: 4 **Description:** Measures of Student Learning (MOSL) performance tasks and supporting materials for social studies.

Term: 10 months **Options:** None **Funding:** Tax Levy

Division: Teaching and Learning **Contract Type:** Full Value

Vendor Name	Annual Amount
The DBQ Project	$135,600

Item: 5 **Description:** Amendments to Universal Pre-Kindergarten contracts for full day Services.

Term: 1 year **Options:** None **Funding:** NYSED & Tax Levy

Division: Division of Early Childhood Education **Contract Type:** Full Value

Vendor Name	Annual Amount
Hanson Place Child Development Center	$183,760

Item: 6 **Description:** Contract change to reduce the number of vehicles covered through this vehicle and student tracking system due to revised Medicaid reimbursement rules and to include an Education Investment Case.

Term: 3 years **Options:** 1 two year option **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Navman Wireless North America, LP	$555,000

Item: 7 **Description:** Purchase of radio ads to advertise for the Pre-K Outreach Campaign.

Term: 3 years **Options:** None **Funding:** NYSED & Tax Levy

Division: Division of Early Childhood Education **Contract Type:** Full Value

Vendor Name	Annual Amount
Capstar Radio Operating	$281,883
Emmis Operating Company	$50,000
Pandora Media Inc	$66,200
Spanish Broadcasting System	$75,000

Item: 8 **Description:** Universal Pre-Kindergarten full day services.

Term: 3 years **Options:** 2 one year option or 1 two year option **Funding:** NYSED & Tax Levy

Division: Division of Early Childhood Education **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Chinese American Planning Council	$184,302

Item: 9 **Description:** Universal Pre-Kindergarten full day services.

Term: 2 years 6 months **Options:** 2 one year option or 1 two year option **Funding:** NYSED & Tax Levy

Division: Division of Early Childhood Education **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
A Child's Place	$429,750
A Child's Place	$429,750

Item: 10 **Description:** Provision of Universal PreKindergarten services.

Term: 1 year **Options:** None **Funding:** Various

Division: Division of Early Childhood Education **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Beth Jacob Day Care Center	$288,324

Item: 11 **Description:** Telephone services and data network connectivity for schools and central offices.

Term: 1 year **Options:** none **Funding:** Tax Levy & E-rate

Division: Div. of Instructional & Information Technology **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Manhattan Telecommunications Corp. (MetTel)	$1,203,360
Verizon	$42,556,555

tem: 12 **Description:** IT networking hardware and installation services.

Term: 5 years **Options:** 2 two year options **Funding:** Tax Levy, Capital & E-Rate

Division: Div. of Instructional & Information Technology **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Custom Computer Specialist	$127,481,939

Item: 13 **Description:** Library books for school libraries.

Term: 5 years **Options:** 2 one year options **Funding:** Reimbursable & Tax Levy

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Add on Item - Cengage Learning, Inc.	$911,347
Bound to stay Bound - Withdrawn	$1,726,726
Children's Plus, Inc	$1,378,406
Mackin	$1,806,163

Item: 14 **Description:** Expanded Learning Time (ELT) student tutoring services (RA#6).

Term: 5 years **Options:** None **Funding:** Various

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Kaplan K 12 Learning Services, a division of Kaplan, Inc.	$50,000

Item: 15 **Description:** Math professional development services for teachers, leaders, coaches, administrators and support staff .

Term: 5 years **Options:** None **Funding:** Various

Division: Teaching and Learning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
C. King Education, Inc.	$30,000
Southern Cross Consulting Corporation	$30,000
Teaching Matters Inc	$30,000
The Research Foundation at CUNY on behalf of the City College of CUNY	$330,000

Item: 16 **Description:** Professional development for school leaders and teachers in instructional strategies, student-centered academic counseling services, sustainable leadership, quality teaching and student achievement. (RA#9)

Term: 5 years **Options:** None **Funding:** Various

Division: Teaching and Learning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Higher School Publishing Company	$30,000

Item: 17 **Description:** Professional development and direct student services for teaching elementary, middle, and high school sciences and STEM (science, technology, engineering and math) education. (RA #3)

Term: 5 Years **Options:** None **Funding:** Various

Division: Teaching and Learning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Cold Spring Harbor Laboratory	$30,000
RF of City University of New York	$350,000

Item: 18 **Description:** Digital Learning Program for high poverty middle school students and their families.

Term: 1 year **Options:** None **Funding:** City Council

Division: Division of Instructional Support **Contract Type:** Full Value

Vendor Name	Annual Amount
Computers for Youth Foundation, Inc.	$38,500

Item: 19 **Description:** Conflict resolution and peer mediation training at 5 schools in Brooklyn.

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Man Up! Inc.,	$160,000

Item: 20 **Description:** Dropout prevention and intervention services in schools.

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Pride Not Prejudice, Inc.	$41,000

Item: 21 **Description:** Arts education professional development for district 75 teachers and staff members.

Term: 4 years **Options:** None **Funding:** USDOE Grant

Division: Citywide Program Admin **Contract Type:** Full Value

Vendor Name	Annual Amount
Urban Arts Partnership (Working Playground)	$249,500

Item: 22 **Description:** Instructional textbooks and ancillary materials for use in classrooms.

Term: 3 Years **Options:** None **Funding:** Reimbursable & Tax Levy

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Alexander Graham Bell Assoc. for the Deaf and Hard of Hearing	$250,000

Item: 23 **Description:** Instructional textbooks and ancillary materials for use in classrooms.

Term: 7 years **Options:** None **Funding:** Reimbursable & Tax Levy

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Patrick McGreevy, Ph.D., P.A.	$50,195

Item: 24 **Description:** Don Johnston's educational software product line.

Term: 7 years **Options:** None **Funding:** Tax Levy & Reimbursable

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Don Johnston, Inc.	$70,000

Item: 25 **Description:** Examgen's educational software product line.

Term: 7 years **Options:** none **Funding:** Tax Levy & Reimbursable

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Examgen, Inc.	$85,000

Item: 26 **Description:** Human Relations Media's video product line.

Term: 7 years **Options:** None **Funding:** Tax Levy & Reimbursable

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Human Relations Media	$100,000

Item: 27 WITHDRAWN

Item: 28 **Description:** Instructional textbooks and ancillary materials for use in classrooms.

Term: 3 years **Options:** None **Funding:** Various

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Sussman Sales	$613,853

Item: 1

Description:

Amendments to Universal Pre-Kindergarten contracts for full day services.

REQUEST FOR AUTHORIZATION TO AMEND A CONTRACT PURSUANT TO A NYSED GRANT FOR EXPANDED UNIVERSAL PREKINDERGARTEN SERVICES IN HIGH-NEED SCHOOL DISTRICTS WITHIN NEW YORK STATE

Estimated Contract Amount	Funding Source	Remaining Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Original: $544,000.00 Increase: $ 89,250.00 Revised: $633,250.00	New York State Education Department (NYSED)	1.5 Years	None	Contract Amendment via Negotiated Service per Section 3-08 (b) of DOE Procurement Policy & Procedures	Yes	Full-Value

Vendor Names & Addresses	Spuyten Duyvil Preschool, Inc. 3041 Kingsbridge Avenue Bronx NY 10463

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

PURPOSE

Authorization is requested to amend the full-day Universal Prekindergarten (UPK) contract with Spuyten Duyvil Preschool, Inc. The term of the contract will increase by one year.

DISCUSSION

In September 2013, the New York State Education Department (NYSED) announced a request for proposals (RFP) for a grant to create or expand full-day Prekindergarten (UPK) seats in high-need school districts. The State defines full-day UPK services as lasting at least five hours.

In support of Mayor de Blasio's plan to expand full-day UPK, the NYCDOE encouraged any provider interested in offering full-day UPK to propose a consistent weekly schedule for full-day programs (six hours and 20 minutes) between 8:00 am and 4:30 pm, five days per week for 180 days of the school year.

The Office of Early Childhood Education (OECE) submitted a proposal on behalf of the New York City Department of Education (NYCDOE) and was notified of a grant award from NYSED in January 2014. The grant allocated funds for services to start in fiscal year 2014; however, at least 90 days of instruction must be provided in FY 2014 to be eligible for the funding. It was therefore prudent to initiate the delivery of services upon notice of award, hence these contracts are retroactive.

Given the time constraints of implementing these services mid-year in FY 2014, OECE determined to use the grant funds exclusively for Community Based Organization (CBO) UPK programs.

OECE began the process of selecting CBOs by identifying CBOs who submitted a proposal to the most recent RFP (R0968), which was released in December 2012, for services in FY 2013. At the time of the solicitation, the NYCDOE had 4,000 full-day seats to distribute among public schools and CBOs in high-need communities. Many existing half-day CBO providers submitted proposals for full-day services and passed OECE's quality threshold, but were not in the highest-need areas and so were not

awarded full-day seats pursuant to R0968. In response to the State's announcement of the new grant program in September 2013, OECE selected those half-day CBO providers in neighborhoods at the next level of need to see if they could offer full-day services to their current families without displacing any children. Once this list had been exhausted, OECE reached out to half-day providers in high-need areas who had not submitted a proposal for full-day services pursuant to R0968 but who could accommodate the NYSED grant requirements for the full-day program.

Spuyten Duyvil Preschool, Inc. (Spuyten Duyvil) was one of the providers recommended for award pursuant to the grant requirements and, hence, their contract was amended to accommodate the State-defined five hours of full-day programming. Pursuant to this amendment, Spuyten Duyvil's five-hour contract will be amended to provide six hours and 20 minutes of UPK services through June 30, 2015.

Details of the changes in contract costs entailed by this amendment are provided below:

Original Contract Amount			
Day Type	**No. Seats**	**Cost per Seat**	**Total Annual Cost**
Half Day	68	$4,000.00	$272,000.00
Full Day	0	$0.00	$0.00
		Annual Contract Amount	$272,000.00
		Total Contract Amount	$544,000.00

Amendment Amount			
Day Type	**No. Seats**	**Cost per Seat**	**Total Annual Cost**
Half Day	51	$4,000.00	$204,000.00
Full Day	**17**	**$7,500.00**	**$127,500.00**

New Total Contract Amount	
Full Day Increase (Increased by 17 Full-Day Seats x 1.5-Year Term)	$191,250.00
Half Day Decrease (Reduced by 17 Half-Day Seats x 1.5-Year Term)	($102,000.00)
Amendment Increase	**$89,250.00**
Original Total Contract Amount	$544,000.00
New Total Contract Amount (Increase + Original)	**$633,250.00**

A background check on Spuyten Duyvil Preschool revealed no significant adverse information. DECE has attested to the vendor's satisfactory performance under its contract for UPK services. Spuyten Duyvil has therefore been determined to be responsible.

Vendor Name	Seats Converted	New Per Seat Cost	New Annual Amount	Years Left on Contract (not including renewal options)	Total Contract Increase Amount
Spuyten Duyvil Preschool	17	$7,500.00	$127,500.00	1.5	$89,250.00

Item: 2

Description:

Amendments to Universal Pre-Kindergarten contracts for full day services.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH A PROVIDER OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM (2014-2017)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$160,000 / $480,000	New York State Education Department (NYSED), Tax Levy	Three Years	None	Contract via Negotiated Service per Section 3-08 (b) of DOE Procurement Policy & Procedures	Yes	Requirement

Vendor Name Address	Imagine Early Learning Center 60-62 East 97th Street New York, NY 10029

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

PURPOSE

Authorization is requested on behalf of the Division of Early Childhood Education (DECE) to contract with Imagine Early Learning Center to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) Program.

DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive two hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day prekindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the New York City public school system.

A Request for Proposals (RFP) was released in December 2013, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within the New York City public school system. The deadline for proposals was February 18, 2014.

DECE received a record number of proposals from service providers in all five boroughs. Over 10,000 full-day seats were awarded by the Panel for Educational Policy in May 2014, with an additional 3,000 seats submitted to the June and July Panel meetings. However, there is a continuing need for additional full-day seats in some neighborhoods. To address this need in time for the start of the 2014-

15 school year, a negotiated services procurement was used to secure these services. Vendors were invited to submit an application to provide prekindergarten services in time to begin services in September 2014.

All providers have been subject to rigorous review and a site visit. The education director at each site was interviewed as part of the site visit.

Written proposals were scored in three areas:

- Program plan (including pedagogy, curriculum, and family engagement)
- Organizational capacity
- Demonstrated effectiveness

Each of these areas was evaluated for a maximum score of 15 points and the site visit was worth 55 out of the total score of 100 points. Vendors were required to score an 80 to pass before proceeding to negotiate the rate per child with their respective DECE field office. The requirements for the written proposal and the corresponding scoring rubric mirrored the RFP but in a slightly truncated version, given the condensed timeframe. The site visit was scored exactly the same as for the sites that proposed through the RFP.

Imagine Early Learning Center (Imagine) submitted a proposal in response to the Spring 2014 Negotiated Services solicitation but was initially denied an award. Pursuant to the Department's Procurement Policy and Procedures for Protests (Section 2-06), Imagine protested that determination. Said protest resulted in a recommendation that the non-award determination be overturned due to flawed scores. Thus, the proposal was recommended for award.

A background check on Imagine Early Learning Center revealed no significant adverse information. DECE has attested to the vendor's satisfactory performance under its contract for UPK services. Imagine has therefore been determined to be responsible.

Vendor Name	Geographic Borough	Awarded No. of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Start-Up Costs	Annual Contract Amount for Full-Day Seats
Imagine Early Learning Center	M	16	$10,000	0	$160,000

Item: 3

Description:

Professional services and access to a web-based platform that is used for the assessment of students with learning deficiencies.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH BEHAVIOR ANALYSTS, INC. TO SUPPLY WebABLLS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$198,800 / $397,600	Tax Levy	6/01/14 - 6/30/16	None	Negotiated Service	Yes	Requirements

Vendor Name & Address	Behavior Analysts Inc. 311 Lennon Lane, Suite A Walnut Creek, CA 94598

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Lisa Karlich Director Office of Periodic Assessments	Dan Aymar-Blair Senior Executive Director of Implementation Division of Teaching and Learning	Charles Blair Procurement Analyst Technology & Instructional Material Procurement

PURPOSE

Authorization is requested to contract with Behavior Analysts Inc. (BAI) to provide professional services and access to WebABLLS, a web-based platform that is used for the assessment of students with learning deficiencies, for the Division of Teaching and Learning.

DISCUSSION

Assessment of Basic Language and Learning Skills Revised (ABLLS-R) is most commonly used in the development of a behavioral program for children with Autism Spectrum Disorder (ASD), language delays, or other developmental delays. ABLLS-R provides a comprehensive review of 544 skills from 25 skill areas including language, social interaction, self-help, academic and motor skills that most typically developing children acquire prior to entering kindergarten. WebABLLS is the electronic format of ABLLS-R. This contract will enable schools to procure WebABLLS user access, receive professional development and electronic modifications of WebABLLS through BAI.

The contract was not competitively bid because BAI is a Sole Source vendor that provides WebABLLS.

This contract is retroactive because the contracting process began during the school year while the required instruction continued without interruption. BAI began adjustments to their system to meet DIIT's requirements in July 2014. Some schools selected WebABLLS as their Measure of Student Learning (MOSL) for use with students with significant learning delays, so it was necessary to activate accounts for schools to assess students at the beginning of the school year 2014-2015.

Over the course of the contract, BAI will provide access to the ABLLS-R through their web platform (WebABLLS), as well as the following relevant training and support:

- Student Licenses
- Educator Accounts
- Photo Cards Required for Assessment Administration
- User Support

- Professional Development
- WebABLLS System Modifications

Based on the negotiated nature of the contract and DTL's market analysis of cost for like products which showed favorable pricing to the DOE, including a 70% discount per student license, pricing has been determined to be fair and reasonable.

A review of the vendor's background in the City's VENDEX, Vendor CIP Report, FAMIS, CTS, and EPLS – Fed Debar List revealed no significant adverse information. The program office has attested that Behavior Analysts Inc. has provided satisfactory services to the DOE thus far under the contract term without payment. The vendor has therefore been determined to be responsible.

Item: 4

Description:

Measures of Student Learning (MOSL) performance tasks and supporting materials for social studies.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE DBQ PROJECT TO PROVIDE MEASURES OF STUDENT LEARNING

Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$135,600	Tax Levy	12/15/13 - 9/30/14	None	Negotiated Service	Yes	Full Value

Vendor Name & Address	The DBQ Project 425 Lee Street Evanston, IL 60202

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Lisa Karlich Director of Periodic Assessment Division of Teaching and Learning	Dan Aymar-Blair Senior Executive Director Division of Teaching and Learning	MaryAnne Impostato Procurement Analyst Central Office of Procurement

PURPOSE

Authorization is requested to contract with the DBQ Project (DBQ) to provide Measures of Student Learning for social studies, in compliance with New York State Law 3012-c, for school years 2013-2015.

DISCUSSION

The passage of New York State (NYS) Law 3012-c mandated the implementation of the development of Measures of Student Learning (MOSL). In the 2013-2014 school year, the DOE implemented English Language Arts (ELA) including grades K-12, but limited math to grades K-3 and Algebra I; science to grades 4, 6-8 and high school living environment; social studies to grades 6-8, high school US history and high school global history II. In school year 2014-2015, math, science, and social studies MOSL were expanded to include additional high school levels. In addition, the local MOSL component of this law required the DOE to provide New York City schools with assessment exercises ("performance tasks") and scoring guidelines ("rubrics") that teachers can use to assess student learning for Social Studies, grades 6-12.

The Office of Periodic Assessment (OPA) conducted a review of DOE vendors with existing contracts to create and manage the development of this increased scope at a competitive price. OPA also considered DBQ and other developers of Social Studies materials and determined that only DBQ possessed the content area expertise necessary to provide the mandated services.

The DOE's Performance Task Design Team (PTD) solicited proposals from three vendors. The PTD team conducted a comprehensive evaluation, including a review of vendor samples, any previous experience with the DOE, vendor feedback on improving existing MOSL assessment materials, assessment design, capacity to deliver within mandated timeline, experience with school districts similar to New York City and the ability to pilot materials outside of New York City.

DBQ was ultimately selected based on its:

- experience creating highly comparable baseline and end-of-year (EOY) assessment materials to support the growth measurement requirement of the MOSL component for teacher evaluation;
- expertise in developing content, rubrics, and assessment materials that teachers can use throughout the year to inform and support their instruction; and
- unique capacity as a developer of social studies assessment materials to provide a large number of high-quality materials in a timeframe of fewer than 10 months.

DBQ developed a highly comparable baseline and EOY performance tasks; Common Core and NYS Social Studies Framework-aligned rubrics; and annotated scoring guidance for each baseline and EOY performance task. This included layout, proofreading, and copyediting services; secured copyright permissions; field testing; multiple rounds of review and revisions of tasks and rubrics; and standards alignment.

The Committee on Contracts approved this negotiated service on January 12, 2015 on the basis of time constraints.

A contract is necessary for these services because the DOE does not have the skill set required to develop these types of assessments in-house. This contract is retroactive because an arbitration decision that was announced by the NYSED on June 6, 2013, included a directive to implement the MOSL plan by September 9, 2013. However, OPA immediately commenced the vendor selection process and engaged the selected vendor in December 2013.

An analysis of the cost for development by other large vendors currently under contract with the DOE and vetting of prices offered by smaller vendors that were considered for the same scope of work revealed that the prices offered by DBQ were below any of these vendors. In addition, none of the current contracted vendors were determined to have the capacity to provide the quality of service or level of content expertise required by the DOE. Prices have therefore been determined to be fair and reasonable. The contract cost of $135,600 is based on a rate per unit of work/deliverable and a fixed number of units, as provided by the DOE, for rubric and assessment development; field testing, annotation of student response samples, and teacher scoring guides; and text permissions and layout.

A review of the New York City Transit and New York State Worker Compensation Board debarment lists and VCIP revealed no significant adverse information. DBQ's performance for these services has been satisfactory. While DBQ's VENDEX submission is pending MOCS filing, the DOE reviewed a copy of the submitted VENDEX questionnaires and found no noteworthy adverse information. DBQ has therefore been determined to be responsible.

Item: 5

Description:

Amendments to Universal Pre-Kindergarten contracts for full day services.

REQUEST FOR AUTHORIZATION TO AMEND A CONTRACT PURSUANT TO A NYSED GRANT FOR EXPANDED UNIVERSAL PREKINDERGARTEN SERVICES IN HIGH-NEED SCHOOL DISTRICTS WITHIN NEW YORK STATE

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$183,760.00	New York State Education Department (NYSED), Tax Levy	One Year	None	Contract Amendment via Negotiated Service per Section 3-08 (b) of DOE Procurement Policy & Procedures	Yes	Full-Value

Vendor Names & Addresses	Hanson Place Child Development Center 55 Hanson Place Brooklyn NY 11217

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

PURPOSE

Authorization is requested to amend the full-day Universal Prekindergarten (UPK) contract with the vendor listed above so as to provide for six hours and 20 minutes of service per day rather than the five hours per day provided under the current contract. The overall term of the contract remains unchanged.

DISCUSSION

In September 2013, the New York State Education Department (NYSED) announced a request for proposals (RFP) for a grant to create or expand full-day Prekindergarten (UPK) seats in high-need school districts. The State defines full-day UPK services as lasting at least five hours. This amendment seeks to convert the State-defined full-day program to six hours and 20 minutes.

In support of Mayor de Blasio's plan to expand full-day UPK, the NYCDOE encouraged any provider interested in offering full-day UPK to propose a consistent weekly schedule for full-day programs (six hours and 20 minutes) between 8:00 am and 4:30 pm, five days per week for 180 days of the school year.

The Office of Early Childhood Education (OECE) submitted a proposal on behalf of the New York City Department of Education (NYCDOE) and was notified of a grant award from NYSED in January 2014. The grant allocated funds for services to start in fiscal year 2014; however, at least 90 days of instruction must be provided in FY 2014 to be eligible for the funding. It was therefore prudent to initiate the delivery of services upon notice of award; hence these contracts are retroactive.

Given the time constraints of implementing these services mid-year in FY 2014, OECE determined to use the grant funds exclusively for Community Based Organization (CBO) UPK programs.

OECE began the process of selecting CBOs by identifying CBOs who submitted a proposal in response to the most recent RFP (R0968), which was released in December 2012, for services in FY 2013. At

the time of the solicitation, the NYCDOE had 4,000 full-day seats to distribute among public schools and CBOs in high-need communities. Many existing half-day CBO providers submitted proposals for full-day services and passed OECE's quality threshold, but were not in the highest-need areas and so were not awarded full-day seats pursuant to R0968. In response to the State's announcement of the new grant program in September 2013, OECE selected those half-day CBO providers in neighborhoods at the next level of need to see if they could offer full-day services to their current families without displacing any children. Once this list had been exhausted, OECE reached out to half-day providers in high-need areas who had not submitted a proposal for full-day services pursuant to R0968 but who could accommodate the NYSED grant requirements for the full-day program.

Hanson Place Child Development Center (Hanson) was one of the providers recommended for award pursuant to the grant requirements. Hanson's half-day contract pursuant to RFP R0968 was amended to accommodate the State-defined full-day programming. Pursuant to this amendment, Hanson's five-hour contract will be amended to provide UPK services for six hours and 20 minutes.

A background check on Hanson Place Child Development Center revealed no significant adverse information. DECE has attested to the vendor's satisfactory performance under its contract for UPK services. Hanson has therefore been determined to be responsible.

Vendor Name	Seats Converted	New Per Seat Cost	New Annual Amount	Years Left on Contract (not including renewal options)	Total Contract Increase Amount
Hanson Place Child Development Center	20	$9,188.00	$183,760.00	1	$183,760.00

Item: 6

Description:

Contract change to reduce the number of vehicles covered through this vehicle and student tracking system due to revised Medicaid reimbursement rules and to include an Education Investment Case.

ADDENDUM TO REQUEST FOR AUTHORIZATION TO CONTRACT WITH NAVMAN WIRELESS NORTH AMERICA TO PROVIDE SERVICES TO SUPPORT CLAIMS FOR MEDICAID REIMBURSEMENT FOR PUPIL TRANSPORTATION (R0961)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Term Options	Estimated Term Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
To equip 500 buses: Year 1: $555,000 Year 2: $316,000 Year 3: $316,000 Total: $1,187,000 **Option to equip 6,000 buses:** Year 1:$2,658,000 Year 2:$3,954,000 Year 3:$2,592,000 Total: $9,204,000	Tax Levy	Three Years	One 2-Year Extension	**To equip 500 buses:** $632,000 **Option to equip 6,000 buses:** $5,184,000	Expedited Competitive Solicitation (ECS)	No	Requirement

Vendor Name & Address	Navman Wireless North America, LP 2701 Patriot Blvd., Room 125 Glenview, Il 60026

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Lisa D'Amato Director, Contracts Management Unit Office of School Support Services	Sande Pisik Procurement Analyst

PURPOSE

On May 22, 2013, the Panel for Educational Policy (Panel) approved a contract with Navman Wireless North America, LP, to provide an electronic system that collects and disseminates the information necessary to claim reimbursement for Medicaid-eligible students who receive specialized school bus transportation. The intent of the original RA was to equip the entire fleet of buses, approximately 6,000 vehicles, with the electronic tracking system. Subsequent to Panel approval of the original RA, Medicaid changed rules regarding the type of expenses that can be reimbursed and limited the amount that could be claimed. As a result, the estimated number of vehicles to be equipped has been reduced to 500 vehicles, reducing the total base contract amount from $9,204,000 to $1,187,000. Unit prices remained the same and the New York City Department of Education retains options to equip up to 6,000 buses.

Section 2-07(c) of the Procurement Policy and Procedures requires that the Request for Authorization include an Educational Investment Case where, among other things, the contract is for technical services and exceeds one million dollars. At the time of Panel approval, the Navman contract met both conditions. The original Request for Authorization did not include an Educational Investment Case so the required information for the Educational Investment Case is below.

DISCUSSION

(1) Statement of Problem or Opportunity

The DOE's ability to track the school buses for which it contracts and the student riders for whom it has responsibility has not kept pace with current technology.

Through a pilot project and contract with Navman Wireless North America (Navman), DOE hopes to address the following conditions.

1. Because of the detailed information required for a Medicaid reimbursement claim for transportation services and without technology to fully support preparation of such claims, the DOE needs to move forward to automate associated processes. Tracking student information with Navman will be both cost effective and operationally efficient compared to the manual information gathering processes employed in the past.

2. Presently in emergency situations, the DOE has no immediate information as to which riders are on which buses and the locations of those buses. This limits the DOE's ability to respond to emergencies in the most thoughtful and efficient manner, and to provide parents, guardians and school personnel with timely information. It also limits the utility of the school buses as an emergency resource (e.g., response to hurricanes, floods, etc.).

3. The bedrock of the initial procurement was the generation, capture and reporting of the travel information that would underpin any potential Medicaid claims, emergency management needs, service delivery documentation and quality of service evaluation. It is anticipated that any actual Medicaid claim generation would be accomplished using DOE created software, however the generation of such claims by the vendor was an option to be included in any response to the Solicitation.

(2) Project or Program Description, Goal and Scope

When the ECS was issued, Medicaid was offering reimbursement for transportation service taking eligible riders from home to school and from school to home so long as they were receiving certain IEP specified services in school. After the Panel for Educational Policy approved the award, New York State issued a "Clarification of Federal Guidelines for Medicaid Reimbursement of Transportation". In that Clarification, reimbursable transportation expenses were limited to transportation to and from mandated related services during the school day solely in a modified vehicle. The rate at which the remaining allowable expenses would be reimbursed was also limited and not keyed to the actual expense.

These changes extremely restricted the amount of Medicaid reimbursement that could be anticipated. Nevertheless, the Office of School Support Services (OSSS) and the Office of Pupil Transportation (OPT) made a determination that the project's potential benefits were so substantial that it was worth pursuing a scaled down version on a Proof of Concept basis.

DOE has set the following priorities for the Navman Proof of Concept Project.

- Verify that Automatic Vehicle Location (AVL) functionality can be reliably achieved with virtually no human intervention.
- Verify that student tracking functionality can be reliably achieved with minimal human intervention.

- Verify that the data required to support emergency management needs, service delivery documentation, quality of service evaluation and any potential Medicaid claims can be reliably achieved with minimal human intervention.
- Verify that that data can be readily and reliably transformed into actionable information relevant to the specified topic areas in a timely manner.

(3) Project or Program Governance

Executive Sponsors

The Executive Sponsors of the Navman Proof of Concept Project are the Executive Director, Office of Pupil Transportation and the Chief Executive, Office of School Support Services. They represent program and management staff, and their roles are to:

- Establish project vision and strategic directions
- Review major project investments and critical program issues;
- Obtain the support of other policymakers and executives.

Project Organization Structure

OPT has assigned a full time Project Manager who will be responsible for coordinating all aspects of the Project as well as for monitoring progress and assessing the success of implementation. Because implementation will depend on installations and training at bus company garages, the roll out has been organized by the bus company. Five companies with a total of approximately 500 vehicles under contract to the DOE have been selected to participate, and all have received preliminary debriefings on their roles and responsibilities. One company with approximately 100 contract vehicles has been selected to be the first to be outfitted. After those installations have been completed, there will be a two week evaluation and adjustment period during which results will be evaluated and any needed refinements implemented. The remaining companies will then be rolled out one at a time incorporating the lessons learned from the initial set of installations.

Coordination with and training of OSSS staff has already begun and will resume in earnest as soon after contract registration as possible (not more than two weeks later). The Project Manager will be responsible for assuring that all necessary coordination among Navman, OSSS and the bus companies is timely and successful.

(4) Delivery Components

There are basically four categories of deliverables: the hardware and software that will be installed on the vehicles which will enable vehicle and rider tracking; the central site (OPT) hardware and software installation that will allow receipt and manipulation of the tracking data as well as maintenance of requisite OPT supplied information (e.g., daily route updates, etc.); training for bus company and OSSS staff; and the tracking data in near real time. Installation of central site hardware and software as well as training of OSSS staff will begin as soon after contract registration as practical (expected not to exceed two weeks); installation of hardware and software on vehicles will begin approximately two weeks after contract registration; training of bus company personnel will begin hard on the heels of that; and the flow of tracking data will begin the morning after the first drivers and attendants are trained.

(5) Alignment with Educational Objectives and List of Stakeholders Consulted

The mission of the Office of Pupil Transportation is to ensure that all eligible New York City students receive safe, clean and timely transportation to and from school. OPT's goal is that students arrive at school on time and in a frame of mind that lets them take full advantage of their educational programs. When providing service on school buses, OPT can best fulfill its mission and reach its goal by having as complete and timely information as possible.

Stakeholders Consulted

- Chief Reimbursable Programs & Grants Compliance Officer, Office of the Chancellor
- Executive Director of Medicaid Operations, Office of Medicaid Operations, Office of the Chief Financial Officer
- Office of the Deputy Chancellor for Operations
- Division of Financial Operations (both revenue and budget)
- Division of Special Education
- Division of Instructional and Information Technology
- Division of Contracts and Purchasing
- OSSS IT Applications Development Group
- OSSS IT Infrastructure Group
- OSSS Contract Management Unit

(6) Alternatives Considered

Under the most recent school bus contracts which cover over 2,750 vehicles (or roughly 40% of the DOE's contracted school age fleet), vendors are required to have AVL functionality in place and to make the results available to the DOE in near real time. Those same contracts specify that the DOE will bear all costs associated with gathering, storing, manipulating and analyzing that data (i.e., system integration). OSSS and OPT are in the process of investigating how that data can best be retrieved, displayed and used.

Note that access to the information provided under the most recent contracts does not support automated student tracking and that without such tracking capabilities OPT will only be able to know what should have happened and not immediately know what actually happened. For example, if Angela's parents call asking where she is because she did not arrive as scheduled, OPT staff can only know which bus she should have been on and where that bus is but not whether or not Angela actually got on that bus or where she got off of it. Similar limitations apply to the lack of automated student tracking information for the other topical areas (e.g., on time performance).

Current bus contracts allow the DOE to mandate the addition of student tracking equipment to the buses but only at the DOE's sole expense. That is why Navman's proof of concept function is so important.

(7) Key Risks or Dependencies

The main things that will be tested during the Pilot are: the viability of AVL within New York City; and the workability of Navman's student tracking solution. The latter is dependent upon a daily electronic transmission of the routes to be performed and driver and/or attendant intervention to log the entrance and exit of individual riders. Earlier concerns about the former issue, the ability of GPS to function in "urban canyons", seem to have been largely allayed by more recent technological advances.

The successful completion of this Project depends upon the cooperation of the participating bus companies and their workers. Discussions have been held with all participants clearly laying out

their roles and responsibilities; all parties were extremely receptive and gave no indication of any anticipated difficulties or objections.

(8) Cost/Benefit Discussion

Technology is now available to facilitate a fully automated process for collecting the information essential to filing Medicaid reimbursement claims. The proposed Navman terminals and underlying technology could be an indispensable tool in collecting such Federal funds that DOE is entitled to in a far more cost effective manner than any manual process.

The total cost of the Navman Pilot Project over its three year term is $1,187,000 which is being self-funded by OPT. Through use of this system, OPT estimates $1,330,000 per year in Medicaid reimbursements will be claimed by and paid to DOE. After DOE expenses to process the claims and Navman contract costs, this conservatively nets $1,180,000 over 3-years. As such, the system will practically pay for itself within the first 3-years. Subsequent years under contract options will show net gains of about $433,300 per year. But for the Navman system, or something similar, it was determined that the process to submit a claim was so labor intensive that the receivable reimbursement would not cover the cost to submit a claim.

Moreover, the information collected and transmitted to DOE by Navman technology will also be used to upgrade and modernize DOE's ability to respond to emergencies, audit bus vendor billing, and measure bus vendor performance.

(9) Project Plan and Resource Requirements

An initial project plan has been negotiated with the selected vendor that is mutually satisfactory to both parties. Please see "Project Organization Structure" in Section (3) and "Delivery Components" in Section (4) above. It is anticipated that it will take two weeks after contract registration to ramp up and have the needed equipment delivered before installations can begin at the first bus vendor.

OSSS Applications Development will use the two week ramp up period to finalize implementation of the daily route update transmission to Navman.

It is anticipated that: the installation and training for the first bus company can be accomplished in one week; the roll out for the other companies will start after the two week evaluation period; installations will be done one company at a time; and all installations and driver and attendant training can be completed within three months of contract registration.

(10) Assurance that the Product or Service Will Work with the DOE Technical Architecture and Standards as Applicable

DIIT has been involved with this project since the planning stages. In fact, DIIT was represented on the Evaluation Panel that recommended the contract award to Navman. The project will work with the DOE Technical Architecture and Standards as applicable.

Item: 7

Description:

Purchase of radio ads to advertise for the Pre-K Outreach Campaign.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF RADIO ADVERTISING SERVICES TO SUPPORT THE UNIVERSAL PREKINDERGARTEN EXPANSION PROGRAM

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Year 1: $ 60,366.00 Year 2: $473,083.00 Year 3: $295,000.00 Total: $828,449.00	New York State Education Department (NYSED), Tax Levy	Three Years (7/01/13 – 6/30/16)	None	Contract via Negotiated Service per Section 3-08 (b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

PURPOSE

Authorization is requested on behalf of the Division of Early Childhood Education (DECE) to contract with the vendors listed in the table below to provide radio advertising services as part of the PreK Outreach Campaign to support the Universal Prekindergarten (UPK) Program.

DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive two hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access to six hours and 20 minutes in New York City.

Mayor de Blasio's UPK expansion plan envisions high-quality full-day UPK services for all four-year-olds in New York City. In support of the mayor's plan, DECE is attempting to reach areas that are under-represented in order to ensure that every eligible child in New York City has access to high-quality UPK services. A key component to providing UPK access to New York City families is reaching targeted demographic groups and radio is an effective method to reach diverse families with information regarding UPK services.

The New York City radio market comprises a number of large media corporations, including Capstar Radio Operation Company (which oversees iHeartMedia, Inc. and Clear Channel), Emmis Communications Corporation, Spanish Broadcasting System, Inc., and Pandora Media, Inc., as well as numerous smaller and independent stations. Each station offers access to unique audiences based on age, ethnicity, and other demographic criteria. Depending on the marketing campaign, an array of stations are typically used to run advertisements to meet that campaign's goals.

Advertising on radio can only be procured from a station's sales department and it was only after negotiating purchases of air time on four major radio stations that DECE learned that payment must be made to the parent corporations rather than the individual stations on which the ads will appear. The resulting delays contributed to these contracts' retroactivity.

The cost includes airing 60-second spots and 30-second spots for a total of 15-20 spots per month on radio stations owned by each of the media corporations listed below. Prices are based on each station's advertised rates for airtime and are determined by various factors, including weekly Nielsen ratings, broadcast area population, audience demographics, time of year and time of day, and current demand for the radio station's airtime. By obtaining government discount rates for these services, DECE was offered the lowest pricing available to any City agency. DECE received additional airtime or banner advertising on radio stations' web sites.

All of the vendors listed below and their principal owners and officers were subject to a comprehensive background check. While the background checks have not been completed for all vendors, no contract shall be submitted to the Comptroller for registration until the background check is complete. Should noteworthy information become known to the DOE after this meeting, it will be reported to the Panel.

Vendor	FY14	FY15	FY16	Total
Capstar Radio Operation Company	$60,366.00	$281,883.00	$170,000.00	**$512,249.00**
Spanish Broadcasting System, Inc.	$0	$75,000.00	$50,000.00	**$125,000.00**
Emmis Broadcasting System, Inc.	$0	$50,000.00	$50,000.00	**$100,000.00**
Pandora Media, Inc.	$0	$66,200.00	$25,000.00	**$91,200.00**
Total	**$60,366.00**	**$473,083.00**	**$295,000.00**	**$828,449.00**

Item: 8

Description:

Universal Pre-Kindergarten full day services.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN SERVICES (2014-2017)

Estimated Annual / Total Contract Amounts	Funding Source	Contract Term	Options	Estimated Annual Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$184,302.00 / $552,906.00	New York State Education Department (NYSED), Tax Levy	Three Years	Options to Extend for Two 1-Year Periods or One 2-Year Period	$368,604.00	Request for Proposals (RFP)	Yes	Requirement

Vendor Name Address	Chinese American Planning Council (Chung Pak Day Care Center) 125 Walker Street, 3rd Floor New York, NY 10013

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

PURPOSE

Authorization is requested on behalf of the Division of Early Childhood Education (DECE) to contract with the Chinese American Planning Council to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) Program.

DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive two hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the NYC public school system.

A Request for Proposals (RFP) was released in December 2013, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education (DECE) to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within public schools. The RFP contained two components, each to be evaluated and awarded separately:

- Component A – Full-Day
- Component B – Half-Day

In support of Mayor de Blasio's plan to expand full-day UPK, the NYCDOE encouraged any provider interested in offering full-day UPK to apply to the RFP.

The vendors were expected to propose a consistent weekly schedule for full-day programs (six hours and 20 minutes) between 8:00 am and 4:30 pm and/or half-day programs (two hours and 30 minutes per day), five days per week for 180 days of the school year.

Of 707 sites proposed, 482 were for full-day, 97 for half-day, and 128 for both full-day and half-day programs. Three proposals were submitted past the deadline. These vendors were notified that their proposals were found to be non-responsive and none protested. 199 vendors were recommended for award and approved in the May 2014 Panel for Education Policy contract meeting. 118 vendors were recommended for award and approved in the June through October 2014 Panel for Education Policy contract meetings. There is one vendor recommended for award of full-day programs on this Request for Authorization.

To evaluate proposals, each Early Childhood Field Office convened a three-member evaluation committee that included two instructional professionals and one operations professional. Proposals were scored using the following evaluation criteria:

Response Category	Maximum Points
Program Plan	15
Organizational Capacity	15
Demonstrated Effectiveness	15
Site Visit	55
Total	**100**

All vendors in areas where additional seats are needed who met the minimum qualifications, scored at or above the 80 points, and presented fair and reasonable prices are recommended for award. In areas where the capacity of vendors exceeded the estimated demand for services, awards were made based on vendor scores.

The RFP selection process was used because the qualitative evaluation of program, staff, and site environment are the most important criteria for award.

This award is pursuant to a re-evaluation of proposals. Chinese American Planning Council submitted a proposal in response to RFP R1015 and was initially denied. Since there was still unmet demand for seats in areas of high need, it was determined that the deficiencies initially identified in the vendor's proposal were curable. Therefore, Chinese American Planning Council was invited to modify its proposal. It did so, and the revised score merits award. Areas of high need were determined by identifying neighborhoods within particular zip codes with five percent or fewer vacancies.

A background check on Chinese American Planning Council revealed no significant adverse information. DECE has attested to the vendor's satisfactory performance under its contract for UPK services. Chinese American Planning Council has therefore been determined to be responsible.

Vendor Name	Geographic Borough	Awarded No. of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Start-Up Costs	Annual Contract Amount for Full-Day Seats
Chinese American Planning Council	M / X	18	$10,239.00	0	$184,302.00

Item: 9

Description:

Universal Pre-Kindergarten full day services.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM (RFP R1015)

Estimated Annual / Total Contract Amounts	Funding Source	Contract Term	Options	Estimated Annual Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$859,500.00 / $2,148,750.00	New York State Education Department (NYSED), Tax Levy	Two-and Half Years	Options to Extend for Two 1-Year Periods or One 2-Year Period	$1,719,000.00	Request for Proposals (RFP)	No	Requirement

Vendor Name & Addresses	A Child's Place Too, Inc.	100-10 Astoria Blvd. East Elmhurst, NY 11369	32-20 108th Street East Elmhurst, NY 11369

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

PURPOSE

Authorization is requested to contract with A Child's Place Too, Inc. to provide high-quality instructional programming at two sites as part of the Universal Prekindergarten (UPK) program.

DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive two hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the NYC public school system.

A Request for Proposals (RFP) was released in December 2013, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education (DECE) to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within public schools. The RFP contained two components, each to be evaluated and awarded separately:

- Component A – Full-Day
- Component B – Half-Day

In support of Mayor de Blasio's plan to expand full-day UPK, the NYCDOE encouraged any provider interested in offering full-day UPK to apply to the RFP.

The vendors were expected to propose a consistent weekly schedule for full-day programs (six hours and 20 minutes) between 8:00 am and 4:30 pm and/or half-day programs (two hours and 30 minutes per day), five days per week for 180 days of the school year.

Of 707 sites proposed, 482 were for full-day, 97 for half-day, and 128 for both full-day and half-day programs. Three proposals were submitted past the deadline. These vendors were notified that their proposals were found to be non-responsive and none protested. 199 vendors were recommended for award and approved in the May 2014 Panel for Education Policy contract meeting. 118 vendors were recommended for award and approved in the June through October 2014 Panel for Education Policy contract meetings. There is one vendor (with two sites) recommended for award of full-day programs on this Request for Authorization.

To evaluate proposals, each Early Childhood Field Office convened a three-member evaluation committee that included two instructional professionals and one operations professional. Proposals were scored using the following evaluation criteria:

Response Category	Maximum Points
Program Plan	15
Organizational Capacity	15
Demonstrated Effectiveness	15
Site Visit	55
Total	**100**

All vendors in areas where additional seats are needed who met the minimum qualifications, scored at or above the 80 points, and presented fair and reasonable prices are recommended for award. In areas where the capacity of vendors exceded the estimated demand for services, awards were made based on vendor scores.

The RFP selection process was used because the qualitative evaluation of program, staff, and site environment are the most important criteria for award.

These awards are pursuant to the re-evaluation of proposals. The vendor listed below submitted proposals in response to RFP R1015. Since there was still unmet demand for seats in areas of high need, it was determined that the deficiencies initially identified in the vendors' proposal were curable. Therefore, vendors were invited to revise their propoals and sequently be re-scored. A Child's Place Too did so and its revised score merits award.

A background check on A Child's Place Too, Inc. revealed no significant adverse information. DECE has attested to the vendor's satisfactory performance under its contract for UPK services. A Child's Place Too has therefore been determined to be responsible.

Vendor Name	Site Address	Awarded # of Full-Day Seats	Negotiated Cost per Child for Full-Day Seats	Start-Up Costs	Annual Contract Amount for Full-Day Seats
A Child's Place Too, Inc.	100-10 Astoria Blvd. East Elmhurst, NY 11369	45	$9,550.00	0	$429,750.00
A Child's Place Too, Inc.	32-20 108th Street East Elmhurst, NY 11369	45	$9,550.00	0	$429,750.00

Item: 10

Description:

Universal Pre-Kindergarten full day services.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH A PROVIDER OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$288,324.00	New York State Education Department (NYSED), City Council, Tax Levy	One Year	None	Request for Proposals (RFP)	Yes	Requirement

Vendor Name & Address	Beth Jacob Day Care Center 1363 46th Street Brooklyn NY 11219

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

PURPOSE

Authorization is requested on behalf of the Division of Early Childhood Education (DECE) to contract with the vendor listed above to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) Program.

DISCUSSION

A full-day UPK program consists of six hours and 20 minutes per day, Monday through Friday. Responding to demand for these full-day programs by families in many New York City communities, the City Council allocated $2.25 million in funding to support full-day classrooms for contracted UPK vendors in areas with a high need for prekindergarten seats for the 2013-14 school year. Previous UPK solicitations were for half-day seats.

In October 2012, the mayor and the chancellor announced that, moving forward, $20 million from tax levy funds would be included in the budget each year to provide full-day services to approximately 4,000 students. In December 2012, the Office of Early Childhood Education (OECE) released a Request for Proposals (RFP), which allowed vendors to propose for half-day and/or full-day services. Priority for full-day services was given to vendors in targeted high-needs areas, as defined in the RFP, including vendors in NYCHA facilities. Contracts for full-day services were awarded to 71 vendors through this RFP, including 13 of the incumbent vendors who were recommended for contract award pursuant to the RFP and are located in targeted high-needs areas.

After awards were made pursuant to the RFP, the City Council and DOE each allocated $2.25 million in funding for additional full-day seats. A Request for Authorization (RA) for 40 vendors to amend their half-day (HD) Universal Prekindergarten (UPK) contracts to provide full-day (FD) services for four-year-olds was initially approved by the Panel for Education Policy (PEP) at its August 2013 contract meeting. Beth Jacob Day Care Center (Beth Jacob) was one of the vendors included in that RA to be awarded a new full-day contract; however, the vendor did not have an existing HD contract to be amended. While it was correctly noted to PEP in the RA that the award to Beth Jacob would result in a new contract, it

was nevertheless approved as a Contract Amendment via RFP per Section 3-08(b) of the DOE Procurement Policy & Procedures. This Request for Authorization seeks to correct this award designation as pursuant to a Request for Proposals (RFP).

A background check on Beth Jacob Day Care Center revealed no significant adverse information. DECE has attested to the vendor's satisfactory performance under its contract for UPK services. Beth Jacob has therefore been determined to be responsible.

Vendor Name	Boro	CSD	Seats Converted	New Per Seat Cost	New Annual Amount	Years Left on Contract (not including renewal options)	Total Contract Increase Amount
Beth Jacob Day Care Center	K	20	36	$8,009.00	$288,324.00	1	$288,324.00

Item: 11

Description:

Telephone services and data network connectivity for schools and central offices.

REQUEST FOR AUTHORIZATION
TO CONTRACT WITH VERIZON AND METTEL CORP.
TO PROVIDE VOICE AND DATA SERVICES

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$42,556,555 Verizon & $1,203,360 MetTel	Tax Levy / E-rate	One Year	none	none	Request for Proposals (RFP)	No	Requirements

Vendor Name & Address	Verizon (for Data and Voice Class 1, 2, and 3 awards) 140 West Street New York, NY 10007 Manhattan Telecommunications Corp. (MetTel) (for Voice Class 4 award) 55 Water Street, 32nd Floor New York, NY 10041

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Mark Spencer Joe Iacoviello Directors Division of Instructional and Information Technology (DIIT)	Hal Friedlander Chief Information Officer Division of Instructional and Information Technology (DIIT)	James J. McBride Chief Administrator Technology & Instructional Material Procurement

PURPOSE

Authorization is requested to contract with Verizon and Manhattan Telecommunications Corp. (MetTel) to provide telephone services and data network connectivity for schools and central offices.

DISCUSSION

Since 2006, DOE has relied on Telesector Resources Group (a division of Verizon), AT&T and Sprint to provide Telecommunication services for schools and administrative sites. The Department of Information Technology and Telecommunication's (DoITT) Verizon and AT&T master services agreements that DOE uses expires on December 31, 2015 and the Sprint contract expires on June 30, 2015.

The services covered by these contracts are eligible for reimbursement under the Federal Communications Commission's (FCC) schools and libraries universal service support program, commonly known as E-rate, as long as E-Rate requirements are satisfied. New contract(s) must be in place by March 23, 2015 in order to seek E-Rate funding for E-rate funding year 2015 (July 1, 2015 – June 30, 2016). The E-rate reimbursement for these services is expected to be about 80% of the total cost. The start date for the new contract(s) is July 1, 2015.

The Division of Contracts and Purchasing (DCP) collaborated with the Division of Instructional and Information Technology (DIIT) and the Office of Federal and State Regulatory Compliance (OFSRC) in

writing the solicitation and price form to ensure the documents cover DOE's needs and are E-rate compliant. The solicitation was divided in two categories of telecommunication services; Category 1 covers voice services and Category 2 covers data services. Voice was subdivided into four classes/groups of services:

- Class 1 – POTs, Analog Trunk, Centrex, Off-Premise Extension
- Class 2 – ISDN Services, BRI, PRI, DID
- Class 3 – Long Distance Service
- Class 4 – Session Initiation Protocol (SIP) Services

A Request for Proposals (RFP) was released on December 23, 2014 to vendors on the DOE's bidders list, advertised in the City Record, and posted on the DOE and E-rate websites. Both the RFP and the Form 470 (a posting to USAC's website) were publicly available for 29 days. Six vendors submitted proposals for one or more classes as indicated below.

With technical advice from DOE subject matter experts, an evaluation committee consisting of three Managers from DIIT evaluated proposals using the following criteria to recommend various award(s) to Verizon and MetTel:

CRITERIA	WEIGHT
Price of E-rate Eligible Products and/or Services	35
Price of E-rate Ineligible Products and/or Services	20
Program Plan	20
Organizational Capacity	15
Demonstrative Effectiveness	10
Total	**100%**

Class 1 – POTs, Analog Trunk, Centrex, Off-Premise Extension:

PROPOSER	Verizon	MetTel	AT&T	TWC	Xchange	Windstream
1-year Total for Voice Class 1	**16,534,316**	16,308,344	no pricing	no pricing	no pricing	no pricing

While Verizon bid about 1.4% higher than the low bidder (MetTel), using MetTel would require conversion at a cost of over $3 million. Therefore it was determined that it was not cost effective to award to MetTel. Verizon has experience with DOE and has proven able to deliver the services. Verizon possess the resources required to respond to a high volume of help desk calls and has field support staff available to respond to issues citywide.

Class 2 – ISDN Services, BRI, PRI, DID:

PROPOSER	Verizon	MetTel	AT&T	TWC	Xchange	Windstream
1-year Total for Voice Class 2	**$5,039,783**	$5,031,656	no pricing	no pricing	no pricing	no pricing

Although Verizon's proposal was slightly higher pricing than the bid from the low bidder (MetTel), Verizon has experience with DOE and has proven able to deliver the services required. Verizon possess the resources required to respond to a high volume of help desk calls and has field support staff available to respond to issues citywide. Moreover, using MetTel would require conversion at a cost of over $2 million. Therefore it was determined that it was not cost effective to award to MetTel.

Class 3 – Long Distance Service:

PROPOSER	Verizon	MetTel	AT&T	TWC	Xchange	Windstream
1-year Total for Voice Class 3	**$790,956**	$280,033	no pricing	no pricing	$651,172	$2,361,780

Although Verizon's proposal was substantially more expensive than MetTel and Xchange, Verizon has experience serving DOE and multiple other governmental agencies. They possess the resources required to respond to a high volume of help desk calls and field support staff available to respond to issues citywide. In contrast, Xchange did not provide a program plan, order process, installation plan, migration plan (from the current vendor, Sprint), or ongoing support methodology. They also did not provide detail about their organizational capacity, such as staffing for project management, Network Operation Center (NOC), installation or support services, so there was insufficient confidence that they would deliver quality service. MetTel did not provide a sound migration plan for converting lines from the existing vendor (Sprint) for long distance or ongoing support for this category of service.

Class 4 – Session Initiation Protocol (SIP) Service:

PROPOSER	Verizon	MetTel	AT&T	TWC	Xchange	Windstream
1-year Total for Voice Class 4	$8,072,418	**$1,203,360**	$4,100,068	no pricing	$2,436,000	no pricing

MetTel was the lowest priced proposer for E-rate eligible Voice Class 4 services. In contrast to their long distance service offering, they provided a program plan showing the ability to deliver these services including explicit steps, dates/durations and reporting checkpoints. They provided evidence and a comparable deployment for one of their largest customers. This is a new service to DOE so no conversion cost exists.

Category 2 - Data Services:

PROPOSER	Verizon	MetTel	AT&T	TWC	Xchange	Windstream
1-year Total for Data Services	**$20,191,500**	no pricing	$31,827,378	$121,659,660	no pricing	no pricing

Verizon offered the lowest pricing, has experience with DOE and has proven they are available to deliver the services. Verizon possess the resources required to respond to a high volume of help desk calls and has field support staff available to respond to issues citywide. In contrast, TWC offered the highest price. They also did not provide a program detailing how they would deliver Data service. AT&T was the highest priced for Data services, which are all E-rate eligible. AT&T's proposal was higher priced then Verizon.

Pricing was reviewed for each class, and based on the above, price can be determined to be cost effective.

A Background check for MetTel using the City's VENDEX, Vendor CIP Report, and EPLS – Fed Debar List revealed no significant adverse information was revealed. Therefore, each is determined to be a responsible vendor.

Noteworthy information identified for Verizon New York. VENDEX contains six cautions:

- The first caution indicates multiple investigations by the FCC. This relates to 17 investigations, the most recent in 2013. Two have been concluded by consent decree, one has been settled, and Verizon has complied with all information requests in connection with the others.

- The second caution indicates that, as a large employer, Verizon has had numerous investigations including:
  - A 2009 investigation by the NYS Attorney General concerning the alleged improper disposal of business records. The AG petitioned New York Public Service Commission (NYPSC) to modify the Service Quality Improvement Plan for New York in view of Verizon's alleged poor performance under the plan. NYPSC dismissed the AG's petition on January 18, 2013.
  - In 2012, Verizon received questions from the Moreland Commission following Superstorm Sandy in connection with the company's storm preparedness, response, and coordination with the power utilities on restoration of service. The Commission's final report contained limited recommendations with respect to Verizon.
  - Audits by the NYC Department of Information Technology and Telecommunications (DOITT) in connection with the company's video franchise and public pay telephone franchise agreements.
  - In 2008, the City of New York filed a complaint against Verizon with the NYPSC regarding an invoice submitted to the City for underbilling of traffic signal circuits provided to the City pursuant to a 1980 contract. While Verizon has been in settlement discussions with the NYPSC, the matter remains pending.
  - In 2010, a third party audit of Verizon's performance under its Network Review Plan ("NRP") was commenced at the request of the New York Department of Public Service ("DPS"). The NRP had been approved with modifications by the New York Public Service Commission and its purpose was to address issues regarding the grounding of past FiOS installations. In September of 2010, the third party auditor released its final report which identified some remaining issues, but overall concluded that Verizon's NRP was "very successful." Verizon submitted a Supplemental Review Plan ("SRP") addressing those remaining issues and requested that the audit be closed following its completion of the actions described in the supplemental plan. Verizon is in discussions with the NYPSC about closing out this matter.
  - In 2009, Counsel for the NYS Chief Information Officer/Office of Technology (CIO/OFT) questioned the execution by Verizon Business Network Services Inc. (VBNSI) of certain contracts on behalf of Verizon New York Inc. (VNY). The matter was resolved in 2009 with the re-execution and notarization of contract documents and a communication to employees that reiterates the signer must sign his or her own name, not the name of the person who delegated signature authority to him or her.
  - In 2006, the Massachusetts AG began investigating promotional FiOS offerings by Verizon. While Verizon cooperated with this and an additional request for information received in 2009, no further action has occurred.
  - In 2007 the Massachusetts AG initiated an investigation to determine whether to bring a claim against Verizon New England Inc. in connection with its overbilling of certain services that it provides under contract to the Commonwealth of Massachusetts. Verizon New England Inc. did not dispute that it had mistakenly overbilled the Commonwealth for certain

services and refunded the difference. On December 15, 2011, without an admission of fault or liability, Verizon New England Inc. entered into an assurance of discontinuance with the Commonwealth of Massachusetts. In 2012, Verizon New England received an investigative summons by the Commonwealth of Massachusetts' Inspector General's (IG) Office. The IG was investigating claims of overbilling on a contract under which the Commonwealth and certain eligible entitles purchased various telecommunications services.

- In 2008, the EEOC issued a Notice to Verizon that the Communications Workers of America, AFL-CIO had filed a charge against Verizon Communications Inc. regarding Verizon's attendance policies on a nationwide basis. In 2011, Verizon reached an agreement with the EEOC to resolve these pending matters and some related pending disability discrimination charges that were brought under the Americans with Disabilities Act (ADA). The resulting Consent Decree provides for a Settlement Fund that will be used to resolve all related, identified claims and pay eligible class members.
- The Massachusetts Department of Environmental Protection issued a Notice of Violation in July 2010 to Verizon New England after a vendor broke an asbestos-containing duct while relocating cables. Verizon New England paid a fine to resolve the matter.
- In 2009, the NYS Department of Labor conducted an inquiry relating to the training of employees in the proper handling of soil from ducts that potentially contained asbestos. The inquiry was terminated with no action taken against Verizon New York.
- In 2012, OSHA issued a citation to Verizon New York Inc. for various training and safety violations relating to work in a joint use environment. Verizon contested the citation.
- Verizon also indicates that as a large employer, in the normal course of its business, it receives inquiries from governmental labor and employment agencies, principally the National Labor Relations Board, Department of Labor (federal and state) and Equal Employment Opportunity Commission regarding complaints filed by employees.

- The third caution reports an investigation by the Special Commissioner of Investigation for the New York City School District (SCI). SCI determined that Willard "Ross" Lanham, a DOE consultant, used affiliate Telesector and other companies to conceal the fact that work on a project he managed was being performed by consultants employed by his company.
- The fourth caution reports multiple violations by various agencies. These include 316 ECB violations for Verizon and 278 for affiliate Empire City Subway. The total paid for these violations was $761,46, with the largest being $10,081.37
- The fifth caution reports an audit by the Comptroller's Office found that Verizon New York failed to comply with the terms of its franchise agreement with the City by not allowing DoITT access to advertising contracts and other books and records required by the franchise agreement. The audit also found that Verizon New York failed to comply with the terms of its franchise agreement with the City by inaccurately reporting gross advertising revenues (including advertising commissions), and not paying the appropriate franchise fees, as required by the franchise agreement.
- The sixth caution reports a request for information from the NYC Department of Investigation regarding the NYC EMERGENCY COMMUNICATIONS TRANSFORMATION PROGRAM.

In 2013, news reports indicated that Verizon settled a class action lawsuit regarding unauthorized charges that were made to all the class members. As part of the settlement, Verizon Wireless agreed to make a $25 million payment to the US Treasury.

In 2001, affiliate Telesector agreed to pay $2.75 million, which included a $100,000 penalty, following an environmental pollution case brought by the NYS Attorney General's office.

News reports identified numerous articles connected with ultimate parent Verizon Wireless in connection with the release of documents to the National Security Agency (NSA), consumer billing issues, Hurricane Sandy, and Edward Snowden. None of these matters relate to Verizon New York or the services to be provided under this contract.

In light of the size of parent Verizon, which generated $120 billion in revenue in 2013, the DOE does not believe these matters preclude a determination that Verizon New York is responsible.

Item: 12

Description:

IT networking hardware and installation services.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH CUSTOM COMPUTER SPECIALISTS, INC. TO PROVIDE INFRASTRUCTURE HARDWARE AND BUILD-OUT SERVICES

Estimated Annual/ Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$127,481,939/ $637,409,695	Tax Levy / Capital / E-rate	Five Years	Two 2-Year Extensions	$509,927,756	Best Value Request for Bids (RFB) per DOE Procurement Policy and Procedures §3-02(o)(1)(ii)	No	Requirements

Vendor Name & Address	Custom Computer Specialists, Inc. (partnering with Dell Marketing, L.P.) 70 Suffolk Court Hauppauge, NY 11788

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Joe Iacoviello Director Division of Instructional and Information Technology (DIIT)	Hal Friedlander Chief Information Officer Division of Instructional and Information Technology (DIIT)	James J. McBride Chief Administrator Technology & Instructional Material Procurement

PURPOSE

Authorization is requested to contract with Custom Computer Specialists, Inc. (CCS; partnering with Dell Marketing, L.P.), to provide a variety of IT networking hardware and installation services. CCS will provide seven tiers of brand-specific servers, and 25 tiers of networking equipment, along with various other categories of related hardware, accessories, and warranties. For installation services, CCS will perform system integration services for schools in need of network updating.

DISCUSSION

With the increased use of on-line instruction and mobile devices for students in the classroom, upgrading the performance of schools' wireless and local/wide area networks is a Departmental priority. In the past, network hardware and associated installation services were typically procured through mini-bid competitions against New York State Office of General Services (OGS) contracts. The DOE currently has five separate contracts for these goods and services, including one contract for the purchase of networking equipment, one for the purchase and integration of wireless and local/wide area networks in schools, and three for the purchase of IBM, DELL, and HP hardware, respectively. All of these contracts are scheduled to expire in 2015.

Through this procurement, the DOE will combine the aforementioned contracts into a single contract and support team for each borough. It is believed that doing so will facilitate the DOE's overall management and coordination of services while leveraging economies of scale for the purchase of hardware. By ensuring that integration work is not dependent on or delayed by the availability and delivery of equipment from separate resellers, contracted vendors will be better positioned to meet the timelines and needs of schools and central offices.

The Department expects that a significant portion of these costs will be reimbursed through the E-rate Reimbursement Program, a Federal program administered by the Universal Service Administrative Company (USAC), subject to the oversight of the Federal Communications Commission (FCC). The purchase of IT hardware and the performance of integration services (classified as Category Two type services by FCC) are both E-rate eligible services. Beginning in funding year 2015, DOE would be potentially eligible to receive a maximum aggregate amount of approximately $123 million or 11.45% in E-rate funding requests over a five-year period for these eligible services. A new contract for qualifying purchases must be in place by March 23, 2015 so that the DOE will be eligible to receive E-rate funds during funding year 2015. Services under the new contract will start July 1, 2015 in order to ensure continuity of services and hardware purchasing for the entire DOE.

The Division of Contracts & Purchasing (DCP) collaborated with the Division of Instructional and Information Technology (DIIT) and the Office of Federal and State Regulatory Compliance (OFSRC) in writing the solicitation and bid blank price form in order to ensure the documents cover DOE's needs and are E-rate compliant. A Best Value RFB was released to vendors on the DOE's bidders list, advertised in the City Record, and posted on the DOE and E-rate websites. Bidders were required to submit pricing on hardware covering seven tiers of brand-specific servers and 25 tiers for various networking equipment, and provide discounts off accessories and device warranties.

Both the RFB and the FCC Form 470 (a posting to USAC's website) were publicly available for 56 days. Five bids were received, of which one was determined to be non-responsive because the vendor submitted "no quote" for asbestos testing and insufficient responses to the RFB's request for evidence of minimum qualifications; no protest was received.

Three days after submitting a bid, ZTE requested to clarify, amend, or withdraw their bid, explaining that their unit prices were intended to be per classroom, instead of per building. After reviewing ZTE's bid, the DOE determined that the unit price instructions in the Bid Blank were clear and that there was no clear evidence that ZTE intended to bid otherwise. As such, their request was denied.

With technical advice from DOE Subject Matter Experts (SME), an evaluation committee, consisting of a Manager from DIIT and a Director from DCP, evaluated the bids from Custom Computer Specialists, ZTE, ASI System Integration and Presidio Networked Solutions, using the following criteria:

CRITERIA	WEIGHT
Price of E-rate Eligible Products and/or Services	30
Price of E-rate Ineligible Products and/or Services	15
Program Plan	20
Demonstrative Effectiveness	20
Organizational Capacity	15
Total	**100%**

Both committee members recommended that award be made to Custom Computer Specialists (CCS), based on the reasons detailed below:

- Price – While at first glance CCS's bid appeared to be higher than two of the other three vendors, there were substantial differences that complicated such comparisons. Despite being lower by approximately $269 million vs CCS in overall price, the evaluators did not believe that ASI provided a sufficiently comprehensive plan for providing the services required. Moreover, both ASI and ZTE pricing raised the following concerns:

- The RFB required that pricing for services be based on current Prevailing Wage guidelines but ASI responded no to this requirement, and instead based their pricing on Union Rates.

- The RFB required that all cabling must be installed in Wiremold metal raceway, with 40' of raceway per drop included. ASI responded no to this requirement, and instead indicated that flexible metal conduit for all pathways and non-metallic raceways for the classroom on the hall wall would be used.

- The RFB required that cable in the hallway needs to be run in a steel raceway usually the entire length of the hallway and in most cases on both sides of the hallway. ASI responded no to this requirement, indicating that their scope includes flexible metallic runway instead.

- ZTE claimed that their low bid on the services work was a mistake, based on per classroom pricing and not per school asked for in the bid.

- CCS offered the widest variety of different original equipment manufacturers (OEM) and hardware brands. Of the hardware CCS proposed, 88 percent passed all of the DOE's technical requirements. 35 percent of ASI's hardware offerings and 55 percent of ZTE's did not meet the hardware technical requirements. Accordingly, ASI and ZTE offerings would limit DOE's purchasing choices and, hence, drive up cost for like purchases.

The evaluators concluded that because of varying methodologies offered for services as well as offerings of alternate hardware, a simple apples-to-apples comparison for pricing is difficult to make. Thus, they focused on determining which vendor offered the best value overall.

- Program Plan – Unlike the other bidders, CCS provided a comprehensive plan, which detailed how all of the DOE's service needs would be handled. Their plan addressed key areas of the work, such as surveying, cabling, asbestos reporting, hardware purchasing process and vast experience with the E-rate filing process, all requested in the bid.

- Demonstrative Effectiveness – Unlike the other bidders, CCS has at least 15 years of experience in supporting the DOE and other school districts with their E-rate programs and other technology needs. They offered relevant examples of past experiences with the SCA and the DOE, as well as 20 school districts in the State of Massachusetts, Baltimore County Public Schools, Buffalo Public Schools, Jersey City Public Schools, Patterson Public Schools as well as the State of Maine Public School System. According to the vendor, this experience amounts to over 3,970 applicants and 24,862 E-rate funding requests totaling over $456,570,000. While the other bidders provide no reference to E-rate experiences. Accordingly, E-rate is a major part of this award.

- Organizational Capacity – CCS offered the largest and most experienced team among all competitors. With 114 individuals, they showed the largest and most experienced team that would be dedicated to support this program. These individuals consisted of project managers (with 15 years), coordinators, system and network engineers (10 years experience), electricians (10 years experience), and management staff (20 years experience).

The RFB allowed awarding by borough or multiple boroughs if vendors offered additional discounts to the overall total price. The evaluators determined it was best to award all five boroughs to Custom for the reasons stated above. Moreover, doing so allows the Department to capture the additional 3.5 percent discount from CCS and to facilitate the management of the services while leveraging economies of scale for the purchase of hardware. Additionally, the hardware offered by the various vendors was not consistently similar and awarding to different vendors to different boroughs would create difficulty, and add additional cost for DOE to support an overabundance of differing technologies across schools and central locations.

CCS submitted an initial bid of $1,123,972,164, below the bid for Presidio, but higher than the bids for ASI and ZTE. ZTE, although the lowest bidder for each borough, did not meet all requirements throughout their proposal. Though ASI's price was lower than CCS's initial price, it was determined that ASI offered a lesser solution in for reasons explained above. The Division of Contracts & Purchasing (DCP) engaged CCS in negotiations which resulted in a 41% drop in total pricing to $660,528,181 before an additional 3.5% discount for an award of all five boroughs, which brings total pricing to $637,409,695.

A comparison of CCS' revised pricing for services with the current contract shows that pricing for Brooklyn, Queens and Manhattan, which collectively represent 80% of the total estimated spend for services under the new contract, will be at or below the current contract's price. CCS' pricing for the Bronx and Staten Island is higher, but by less than 10%. CCS pricing is also higher for some generalized services, though by slightly more than 1%.

As indicated previously, CCS' proposal included superior hardware compared to the other vendors and, as part of CCS' price reduction, it increased the discounts on hardware to as much as 15%. Even so, there are remain a few areas where the hardware discount is not as great as what the DOE is receiving under other contracts, in which cases DCP will seek additional price reductions through negotiations. However, in light of the reduction in the total price, how CCS' pricing compares favorably with that of the other bidders proposed prices, as well its having offered slightly lower overall pricing vis-à-vis the contract it replaces, the DOE has determined that CCS' pricing is fair and reasonable.

BIDDER	5-Year Total (Eligible & Ineligible) for Manhattan Only	5-Year Total (Eligible & Ineligible) for Brooklyn Only	5-Year Total (Eligible & Ineligible) for Queens Only	5-Year Total (Eligible & Ineligible) for Staten Island Only	5-Year Total (Eligible & Ineligible) for the Bronx Only
ZTE	$45,574,854	$77,549,166	$77,630,391	$24,731,417	$31,413,503
Custom Computer Specialists, Inc. (Negotiated)	**$123,979,000**	**$211,938,209**	**$186,936,427**	**$65,920,262**	**$71,754,284**
ASI System Integration	$159,532,814	$279,124,944	$247,538,606	$80,596,008	$88,685,648
Custom Computer Specialists, Inc. (Original Bid)	**$213,399,144**	**$374,852,559**	**$318,684,236**	**$105,583,850**	**$111,452,378**
Presidio Networked Solutions, Inc.	$243,367,464	$429,673,739	$361,433,683	$116,907,553	$123,399,267
Zensar Technologies (non-responsive)	non-responsive	non-responsive	non-responsive	non-responsive	non-responsive

A background check for Custom Computer Specialists, Inc. (CCS), using the City's VENDEX, Vendor CIP Report, and EPLS – Fed Debar List identified the following noteworthy findings for prime vendor, CCS.

VENDEX contains a caution regarding an April 28, 2011 report from the Special Commissioner of Investigation for the New York City School District (SCI) that found CCS enabled Ross Lanham, while

employed as a consultant for the DOE, to bill millions of dollars to the DOE for five consultants whom he employed through his company, Lanham Enterprises, Inc. without the knowledge and/or agreement of the DOE. In July 2012, CCS provided the DOE with an acceptable corrective action plan that it will disclose any contractual relationships with other entities involved in the contract, notify DOE of any pass-through entities used by other entities on DOE projects, and will contact SCI or the appropriate agency if there is any suspicion of wrongdoing. Since that time the company's performance on DOE's Cisco hardware and Dell server contracts has been viewed as "exceptional" by two Directors from DIIT.

For this contract, CCS has entered into an agreement with Dell Marketing, L.P. (DM) to ensure the delivery of goods. DM's VENDEX indicates the following:

- In 2012, the company paid a $70,000 fine to the Occupational Safety and Health Administration due to inadequate procedures regarding equipment installation. The company has enacted corrective measures to address these matters.

- In 2010, the SEC filed a complaint that Dell had violated certain negligence-based fraud laws following a financial review of the company. Dell entered into a settlement with the SEC wherein the company paid $100 million (Michael Dell, the company's founder, paid $4 million personally), consented to a permanent injunction against future violations of various fraud and antifraud provisions, enhanced its disclosure processes, practices, and controls, and agreed to retain an independent consultant to assist in doing so. That work was completed shortly after the settlement was filed and the matter is now closed.

As the matters reported above have been satisfactorily addressed and Dell's performance on DOE's PCS Services contract has been viewed as "exceptional" by a DIIT supervisor. The DOE does not believe they preclude a determination that the vendors are responsible.

Item: 13

Description:

Library books for school libraries.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH MULTIPLE VENDORS TO PROVIDE PRE-BOUND LIBRARY BOOKS AND PROCESSING

Estimated Annual / Total Contact Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$4,696,359 / $23,481,795	Reimbursable, Tax Levy	Five Years	Two 1-Year Extensions	$12,312,260	Request For Bids (RFB)	No	Requirements

Vendor Names	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
James McBride Chief Administrator Technology & Instructional Material Procurement Division of Contracts and Purchasing	Susan Dick - McKeon Chief Administrator School Based Procurement Division of Contracts and Purchasing	Lisette Cruz Procurement Analyst

PURPOSE

Authorization is requested to contract with the vendors listed below to provide library books and processing. The contracts were bid in five aggregate classes and awards are recommended to multiple vendors in each of the following classes:

Table 1. Aggregate Classes

CLASS	DESCRIPTION	NO. OF CONTRACTS TO BE AWARDED
A	Library Books and Processing	4
B	Pre-Bound Library Books and Processing	3
C	Subscription Book and Media Services & Processing	3
D	Library Media and Processing	3
E	Foreign Language Materials	4

Prior Requests for Authorization covered awards to vendors for all classes except Class B - Pre-Bound Library Books and Processing, which is covered here. Pre-bound books are books that have been rebound with a library quality hardcover binding.

DISCUSSION

A best value Request for Bid (RFB) was issued seeking bids from vendors who could supply the DOE with library books and processing within the five unique classes identified. The purpose of the RFB was to establish cost effective contracts that provide the DOE's end users the option to acquire a wide selection of library books and processing. Processing includes but is not limited to Automation Kits (barcodes, spine labels, etc.), MARC (machine-readable cataloging) records, property labels, and theft detection tags.

The bid blanks required that bidders provide a percentage discount off the publisher's list price or the school library price (whichever is lower), the cost of processing for each individual book, and the

shipping rate. The bid blanks included estimated annual expenditures to provide vendors with an anticipated volume of purchases.

The estimated contract amounts are based on prior expenditures and contract usage by both public and non-public schools.

Prospective awardees were required to demonstrate their ability to provide:

- At least two reading leveling systems (e.g., Lexile, accelerated reading levels, Fountas & Pinnell, independent reading level assessment, guided reading, etc.) and
- Cataloging (categorizing the book for future search and retrieval) that is performed by a professional librarian with a Masters in Library or Information Science or its equivalent.

Overall, bids were received from 14 vendors, including 10 bids in Class B, as provided in Table 2 below.

The bid document stated that the DOE would award contracts to three or more vendors for each of the classes so as to ensure availability of a wide variety of items at all times. Librarians will be instructed to order library materials from the lowest cost contracted vendor, where available. Similarly, information will be provided to schools regarding discount offerings by each vendor in order for schools to make informed purchasing decisions.

Awards are recommended as shown in the table below. The bids for Class B from Perma-Bound, Follett, Rainbow Books, and Baker & Taylor were determined to be non-responsive for failure to meet bid specifications regarding library book corners, which protect the cover boards of each book. As Class B library books are paperback books being rebound as hard-cover books for use in libraries, it is imperative that the books be bound in accordance with the standards issued by the Library Binding Institute in order to extend their useful life. AEP's bid was found non-responsive for failure to meet minimum qualifications, Organizational and Financial Requirements because cataloging would not be performed by a professional librarian with a Master's in Library or Information Sciences and they did not have at least $3 million in total annual sales within their library division. In addition, the sample provided by AEP failed to meet the Department's standards. Lectorum was found non-responsive because its sample did not utilize a side sewn binding, a method of sewing loose pages together so they don't fall out.

Table 2. Class B - Pre-Bound Library Books And Processing

VENDOR NAME	CONTRACT AMOUNT	COMMENTS
Rainbow Books	$ 817,458	Non-responsive - No library corners.
Cengage Learning	**$ 911,347**	**Awardee**
PermaBound	$1,534,936	Non-responsive - No library corners.
Follett	$1,635,542	Non-responsive - No library corners.
Mackin	**$1,806,163**	**Awardee**
Lectorum	$1,824,188	Non-responsive - No side-sewn binding.
Children's Plus	**$1,978,849**	**Awardee**
Baker and Taylor	$2,050,846	Non-responsive - No library corners.
AEP	$2,141,057	Non-responsive - Failed to meet minimum qualifications; improper text block.
Bound To Stay Bound	$2,371,118	Not Awarded – Highest price of all bidders.
CLASS B TOTAL	**$4,696,359**	

The discounts off publisher list price for Class B averaged 19 percent, and accounts for 9.6 percent of the total contract spend. Pre-bound library books under Class B is a new class; therefore, there are no older contracts with which to compare the current rates.

Checks of the federal debarment list, VENDEX, and the DOE's own vendor records revealed no significant adverse information for any of the recommended vendors. Comprehensive background checks are being performed by DCP Vendor Research Unit, and if significant adverse information is found, a revised responsibility determination will be made.

Item: 14

Description:

Expanded Learning Time (ELT) student tutoring services (RA#6).

REQUEST FOR AUTHORIZATION (RA#6) FOR EXPANDED LEARNING TIME STUDENT TUTORING SERVICES

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$50,000 / $250,000	Various (Tax Levy and Reimbursable)	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirement

Vendor's Name & Address	Component
Kaplan K12 Learning Services, LLC 395 Hudson Street, 4th Floor New York, NY 10014	5

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Jessica Kaplan Deputy Executive Director Office of Curriculum, Instruction & Professional Development Division of Teaching and Learning	Joy Gentolia Director, Instructional Services Procurement

PURPOSE

Authorization is requested to contract with Kaplan K-12 to provide Expanded Learning Time (ELT) student tutoring services in the areas of ELA, reading, and mathematics within City- and State-approved curriculum guidelines in NYCDOE schools. These programs will be provided at the discretion of each participating school.

DISCUSSION

In place of the Supplemental Educational Services, the DOE allows schools to offer alternative Title I eligible services. These services may include tutoring. The proposed contracts provide for a cadre of vendors that schools can choose from for Expanded Learning Time (ELT) based on the needs of their students. Schools will be responsible for selecting service providers by using the Multiple Task Award Contract (MTAC) procurement process and for managing services and payments.

Vendors proposed for one or more of the following components: 1) ELA/Reading-Group, 2) ELA/Reading-Individual, 3) Math-Group, 4) Math-Individual, 5) ELA/Reading/Math-Group, and 6) ELA/Reading/Math-Individual. Services may be provided during the school day, after school, or on non-school days. Non-school days include weekends, summer break, and vacation breaks during the school year and will be available to students in Kindergarten through 12th grade.

Monitored by the school at which the program runs, ELT services must be provided on-site. Attendance sheets for each session, as well as pre- and post-assessments, are required and must be given to the Principal, Principal's designee(s), and/or a designee of the Chancellor upon request. Attendance sheets must identify the location of services (classroom), start and end time and date of services, tutor's name and Personnel Eligibility Tracking System (PETS) ID number, and a complete and accurate accounting of those students present in class, as well as the time they entered and left the session. The final duration of services (hours per day and hours per program), as well as class size and other such details, may be negotiated based on the school's budget and needs.

Proposals were distributed to evaluation committees that included instructional specialists, guidance counselors, grant managers, procurement analysts, and directors from the Office of Safety and Youth Development; Office of Innovation; Division of Academics, Performance and Support; and Division of Contracts and Purchasing. To ensure scoring consistency, a training session was conducted for all committee members in which they received an overview of the process and a scoring rubric. Proposals were scored based on the following criteria: program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

To date, 23 vendors were recommended for contract awards under previous RAs and one is recommended here.

Kaplan provides on-site group instruction for grades 3-12 in English Language Arts, reading, and mathematics using proprietary curriculum and assessments in print and online formats. Kaplan focuses its offerings on helping students prepare for Common Core Learning Standards (CCLS), state test readiness, and/or college. Information shared with the schools include progress reports, student intervention plans, and other student-specific data.

Kaplan's average hourly pricing was negotiated from $380 per hour to $200 per hour for a 47 percent price improvement. The Vendor Cost Price Analysis (VCPA) unit determined the vendors' pricing to be fair and reasonable based on a comparison with hourly rates for like services by vendors recommended for award under this solicitation.

For vendors without prior ELT expenditures such as Kaplan K-12, the estimated annual contract amounts are based on the estimated minimum amount of $50,000 for ELT student tutoring requirements contracts.

Background checks included VENDEX, the Uniform Commercial Code, the Federal Tax Lien, the Federal Excluded Parties List System, and DOE internal sources. Listed below are noteworthy findings identified for Kaplan:

- In 2010 Kaplan Inc. reported that they received a civil investigative demand seeking information pertaining to the firm's online students who are residents of the State of Illinois. Kaplan complied with the requests for information and to date has not received further requests for information.
- In 2010, Kaplan Higher Education, a subsidiary of Kaplan Inc., received a subpoena from the Florida Attorney General's office seeking information related to its online and on-campus schools. The Attorney General alleges that the universities made misrepresentations to students about several matters, including financial aid. Kaplan advises that it complied with the subpoena and reports that it has heard nothing since.
- In 2010, the U.S. EEOC investigated allegations of racial bias in Kaplan's hiring practices. Litigation is currently pending and in the discovery phase, but part of the complaint has already been dismissed.
- The vendor discloses several lawsuits against Bar/Bri and Kaplan. The suits alleged that Kaplan agreed not to compete in the bar review market and that Bar/Bri agreed not to compete in the LSAT preparation market. All these disclosed suits are now settled, with Kaplan and Bar/Bri collectively paying $30 million. Kaplan has paid its contribution into the escrow account; however, the money has as yet not been distributed due to disputes among the plaintiffs.
- In 2011, Kaplan finalized an agreement to terminate inquiries involving the Surgical Technology Program previously offered at Kaplan's CHI-Broomall campus in Pennsylvania. Under the agreement, CHI-Broomall is required to pay $1.6 million. The agreement concludes an inquiry by the U.S. Attorney and fully resolves and dismisses with prejudice a previously sealed federal False

Claims Act complaint relating to that program, which had been filed by a former employee. In settling the case, Kaplan admitted no wrongdoing. The suit had alleged that Kaplan continued to enroll students even though it did not have enough of the clinical placements the students needed to graduate.

- Kaplan's parent entity, the *Washington Post*, was investigated by several State Attorneys General in 2007 regarding arrangements between lenders and institutions of higher education. The vendor has not received any subsequent requests for information.
- Question 15 of Kaplan K-12's VENDEX reports a class action suit filed against ultimate parent the *Washington Post* in connection with alleged false and misleading statement and failure to disclose facts related to Kaplan Higher Education in violation of securities laws. This matter has now been dismissed.

The DOE does not believe these matters preclude a determination that Kaplan is responsible.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 15

Description:

Math professional development services for teachers, leaders, coaches, administrators and support staff .

REQUEST FOR AUTHORIZATION (RA#1) FOR MATH-RELATED SERVICES AND PROFESSIONAL DEVELOPMENT (MTAC R1026)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$420,000 / $2,100,000	Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	See Table B below.

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Jessica Kaplan Deputy Executive Director Office of Curriculum, Instruction & Professional Development Division of Teaching and Learning	Lenon Ruiz Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Teaching and Learning to contract with the four vendors listed below to provide systemwide mathematics-related professional development services. These services will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

DISCUSSION

To help ensure that its students achieve the higher standards in mathematics that adoption of Common Core Learning Standards (CCLS) requires, the DOE must acquire professional development services for its teachers, leaders, coaches, administrators, and support staff. These services will increase math content and pedagogical knowledge, support the implementation of CCLS, and align resources to improve student achievement. These services will also support schools and learning communities as they plan and conduct effective instruction and professional development in math.

Vendors will provide high-quality, needs-based, and CCLS-aligned professional development and support instruction for teachers and other staff covering prekindergarten through 12th grade. Services will focus on math content, pedagogy, citywide core curriculum programs, cognitive development, research, and best practices, and will include institutes, workshops, seminars, course work, conferences, walk-throughs, and inter-visitations.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

There are currently eight vendors contracted pursuant to a previous solicitation to provide math-related professional development services; two of these contracts will expire on June 30, 2015. Under these contracts, vendors here provided services to 342 schools and 14 central and/or field offices, including Children First Networks, School Clusters, and the Bureau of Non-Public Schools.

In response to the most recent solicitation, vendors proposed for one or more of the following focus areas: 1) Mathematics Professional Development and 2) Mathematics Consultants/Coaches.

Proposals were evaluated by a minimum of three evaluators. The evaluation committees included a principal, teacher, senior instructional coaches, achievement coaches and program directors. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

The first batch included 22 proposals, of which 21 were recommended for contract awards and one was not recommended. 17 of those recommended are delayed due to ongoing price negotiations and background checks.

The recommended vendors' services introduce shifts in pedagogy and provide direction on efficient and effective ways to use student data to inform instructional practices that will improve student achievement and prepare them for college and careers in math. Professional development offerings will provide specific support to schools and teachers for implementing CCLS, including conceptual understanding, procedural fluency, problem solving, and communication. Program delivery methods include customized workshops, support, and coaching.

Table A shows the proposed and negotiated average hourly rates for each vendor recommended here for award. The negotiated rates range from $119 for the Research Foundation of CUNY on behalf of the City College of New York, which uses learning communities, summer institutes, and collaborative coaching workshops to focus on recent reforms in math education and to transform teachers' views of teaching and learning to better adapt to CCLS, to $219 for Southern Cross Consulting Corporation's services, which are tailored to schools' specific student and professional learning needs, as determined by data and in alignment with system-wide goals. Negotiations resulted in an average cost savings to the DOE of approximately 11 percent in program hourly rates. All four vendors' pricing was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

TABLE A. HOURLY RATES FOR RECOMMENDED VENDORS

Awarded Vendor	Original Average Hourly Rate	Negotiated Average Hourly Rate
C. King Education, Inc.	$197	$175
Teaching Matters, Inc.	$209	$192
The Research Foundation of CUNY on behalf of the City College of New York	$142	$119
Southern Cross Consulting Corporation	$238	$219

The estimated annual contract amount for the Research Foundation of CUNY was derived from a previous contract for these types of services. C. King, Teaching Matters, and Southern Cross are new vendors with an estimated minimum amount for a requirements contract of $30,000.

Background checks, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, found no significant adverse information for any of these vendors. All vendors have therefore been determined to be responsible.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

TABLE B. ESTIMATED CONTRACT AMOUNTS FOR RECOMMENDED VENDORS

Vendor Name & Address	Component(s)	Estimated Annual / Total Amount
C. King Education, Inc. 1375 Chopsey Hill Road Bridgeport, CT 06606	1 & 2	$30,000 / $150,000
Teaching Matters, Inc. 475 Riverside Drive, Rm. 1270 New York, NY 10115	1 & 2	$30,000 / $150,000
The Research Foundation of CUNY On behalf of the City College of New York 160 Convent Avenue, NAC 6/207 New York, NY 10031	1 & 2	$330,000 / $1,650,000
Southern Cross Consulting Corporation One Riverplace, 650 West 42nd Street, Rm. 2607 New York, NY 10036	1 & 2	$30,000 / $150,000

Item: 16

Description:

Professional development for school leaders and teachers in instructional strategies, student-centered academic counseling services, sustainable leadership, quality teaching and student achievement. (RA#9)

REQUEST FOR AUTHORIZATION (RA #9) FOR PROFESSIONAL DEVELOPMENT FOR SCHOOL LEADERS AND TEACHERS (MTAC R0929)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$30,000 / $150,000	Various, including Tax Levy & Reimbursable	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor's Name & Address	Component(s)
HigherSchool Publishing Company dba HigherSchool Instructional Services 1997 Annapolis Exchange Parkway, Suite 3000 Annapolis, MD 21401	1, 2, 4, 5

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Morayo Oyemade Director, Contracts & Operations Division of Teaching and Learning	Joy Gentolia Director, Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Teaching and Learning (DTL) to contract with HigherSchool Publishing Company dba HigherSchool Instructional Services for professional development for school leaders and teachers. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Professional development (PD) for school leaders and teachers is necessary to support instructional strategies that are designed to increase students' learning and academic success. These PD services include developing educators' expertise in integrating process and content for academic counseling services, sustainable leadership, postsecondary readiness, and improved teaching practices. The awarded vendors will provide professional development to school leadership and instructional staff across content areas, with an overall focus on improving the classroom environment for learning and leadership development, while providing best practices to prepare students for the challenges of postsecondary education and work. Awarded vendors will also assist administrators in understanding the concepts of sustainable leadership, particularly in an environment where principals have discretion in decision-making, and are accountable for student success.

Vendors proposed for one or more of the following focus areas: 1) Leadership Development, 2) Curriculum Development, 3) Postsecondary Readiness, 4) Classroom Management and Youth Development Principles, and 5) Shifting Pedagogical Practice: Data-Driven Decision-Making and Teacher Accountability.

Thirty-seven proposals were received and evaluated by a minimum of three members drawn from a pool of 36 evaluators. These proposals were evaluated by a committee whose members have school-based and/or administrative experience, and many of whom are former teachers, former principals, literacy coaches, math coaches, program directors, or operations staff from DOE central offices. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing

(25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Thirty-four vendors were recommended for contract awards under previous RAs and one is recommended here.

Recommended vendors offer instructional programs and job-embedded professional development, including teacher and leader effectiveness training. These services help schools improve classroom instruction through focused conversations and data-driven inquiry and decision making. Program delivery methods include à la carte service packages, workshops, and coaching.

HigherSchool's (HS) professional development programs will focus on management techniques, curriculum design, and instructional strategies to promote collaborative activity, reflective dialogue, and sustainable and shared leadership. HS will deliver its professional development using a blend of small group workshops and one-on-one mentoring. Besides presenting introductory workshops, HS will observe participants applying the newly acquired concepts as well as debrief participants to provide timely and constructive feedback. Participants will learn to evaluate, analyze, and synthesize standards-aligned, content-driven tasks.

HS's average hourly pricing for the above-described PD programs was negotiated from $400 per hour to $333 per hour for a 17 percent price improvement. Pricing has been determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under this solicitation.

For HS, a new vendor, the estimated annual contract amount is based on the minimum amount for Professional Development for School Leaders and Teachers requirements contracts of $30,000.

Background checks, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, found no significant adverse information. Therefore, HS has been determined to be responsible to provide approved services.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 17

Description:

Professional development and direct student services for teaching elementary, middle, and high school sciences and STEM (science, technology, engineering and math) education. (RA #3)

REQUEST FOR AUTHORIZATION (RA#3) FOR SCIENCE PROFESSIONAL DEVELOPMENT AND STEM EDUCATION SERVICES (MTAC R1033)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$380,000 / $1,900,000	Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor's Name & Address	Component(s)	Estimated Annual / Total Amount
Cold Spring Harbor Laboratory DNA Learning Center 1 Bungtown Road Cold Spring Harbor, NY 11724	1 & 2	$30,000 / $150,000
Research Foundation of City University of New York 16 Court Street, 3rd Floor Brooklyn, NY 11201	4	$350,000 / $1,750,000

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Jessica Kaplan Deputy Executive Director Office of Curriculum, Instruction & Professional Development Division of Teaching and Learning	Lenon Ruiz Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Teaching and Learning to contract with Cold Spring Harbor Laboratory DNA Learning Center and Research Foundation of City University of New York for science professional development and direct student services for STEM (science, technology, engineering, and math) education. All services will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

DISCUSSION

To prepare young people for postsecondary STEM opportunities and to equip students with the skills needed for 21st-century careers, the DOE must increase content understanding via professional development and direct student services in life sciences, earth/space sciences, physical sciences, computer science, and engineering at all grade levels.

Services will include developing and providing programs to strengthen science teaching, promoting and reinforcing science knowledge, and building schools' capacity to support students pursuing careers in STEM fields. Students will be provided with opportunities to interact directly with the natural world, develop the skills they need to explain the world that surrounds them, practice problem-solving skills, develop positive science and engineering design attitudes, learn new science and engineering content, and increase their scientific and engineering literacy.

Vendors proposed for one or more of the following focus areas: 1) Educator Professional Development and Capacity Building, 2) Direct Services to Students, 3) Family Engagement and Enrichment Services

for Parent and School Community Groups, and 4) Coordination and Facilitation of Science and STEM Fairs/Expos and Student Competitions.

Proposals were evaluated by a committee consisting of teachers, program directors, and science and technology instructional specialists. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Seven vendors were recommended for contract awards under previous RAs and two are recommended here.

Cold Spring Harbor Laboratory DNA Learning Center's initial average hourly rate of $495 was negotiated to $265, resulting in a 47 percent cost savings to the DOE. Cold Spring will offer hands-on, inquiry-based experimental labs to both students and educators. Programs can be conducted either at Cold Spring's science center or at a school. Participants will receive hand-outs, instructions, and access to Cold Spring's website. Areas of focus include Life Science, Living Environment, AP Biology Curricula, Biotechnology, Microbiology, and Genetics.

Negotiations with Research Foundation of City University of New York (RF CUNY) resulted in a five percent reduction of their average hourly rate from $5,769 to $5,469. RF CUNY will coordinate and facilitate science fairs/expos for the DOE and can host a maximum of 1,100 participants. These events provide a supportive academic venue for students to present their research, network with other DOE students, and meet leading scientists and science professionals from the metropolitan area. Services include management of student proposals, feedback and recommendations on project design, outreach and engagement to support participation, and on-site event management.

Both vendors' prices were determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

The estimated annual amount for RF CUNY was derived from average historical and projected approved expenditures. Cold Spring Harbor Laboratory DNA Learning Center is a new vendor with an estimated minimum amount for a requirements contract of $30,000.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

Background checks, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, found no significant adverse information. Both vendors have therefore been determined to be responsible.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 18

Description:

Digital Learning Program for high poverty middle school students and their families.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH COMPUTERS FOR YOUTH TO PROVIDE ITS DIGITAL LEARNING PROGRAM

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$38,500	City Council	One Year (7/1/14 – 6/30/15)	None	City Council Allocation per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Computers For Youth 520 Eighth Avenue, Floor 25 New York, NY 10018

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Jessica Kaplan Deputy Executive Director Office of Curriculum, Instruction and Professional Development	Anna Commitante Senior Executive Director Office of Curriculum, Instruction and Professional Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Computers for Youth (CFY) to provide its Digital Learning Program on behalf of families in New York City middle schools with high rates of student poverty.

DISCUSSION

As part of the NYC Connected Learning Program, an initiative led by the DOE and the New York City Department of Information Technology and Telecommunications, CFY will implement its Digital Learning Program. To be eligible for the program, middle schools are required to have at least 75 percent of their students enrolled in a free or reduced lunch program. The schools partner with CFY to conduct outreach to families of sixth graders. Families are encouraged to attend Saturday family learning workshops, which provide training on creating a strong home learning environment, as well as basic computer skills, Internet safety, and the use of educational software.

Each family receives a "home learning center," consisting of a refurbished desktop computer, a set of educational software, and free subscriptions to fee-based online subscription products. CFY also conducts pre- and post-participation surveys of all participating families to measure key program areas such as family demographic information, family Internet adoption rates, parental aspirations for their children's academic success, and parental confidence in improving the home learning environment.

This contract is retroactive due to changes in the City Council budget allocations and the subsequent revision in the plan for the delivery of services.

The Office of Curriculum, Instruction and Professional Development has experience with the vendor providing these services and confirms that they have performed satisfactorily. A review of the vendor's background in the DCP's files and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the City Council allocation process.

Item: 19

Description:

Conflict resolution and peer mediation training at 5 schools in Brooklyn.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH MAN UP! INC. TO PROVIDE CONFLICT RESOLUTION AND PEER MEDIATION TRAINING

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$160,000	City Council	One Year (7/1/14 – 6/30/15)	None	City Council Allocation, Per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Man Up! Inc. 821B Van Siclen Avenue Brooklyn, NY 11207

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety & Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Man Up! Inc. to provide conflict resolution and peer mediation training at five schools in Brooklyn's District 19.

DISCUSSION

Man Up! Inc. will teach students in grades 6-8 how to resolve conflicts peacefully, how to accept and respect differences, and how to help their peers work through conflicts. Groups of 10-15 students will receive training in the peer mediation program as a tool to resolve conflicts peacefully. The ultimate goal of this program is to reduce conflicts in the school and to create a positive environment for academic progress.

This contract is retroactive due to changes in the designation of the organization by the Mayor's Office of Contracts delaying implementation of the work plan and budget, which required multiple revisions.

The Office of Safety and Youth Development has experience with the vendor providing these services and confirms that they have performed satisfactorily. A review of information regarding the vendor's background in VENDEX as well as in DCP's procurement files found that the vendor is debarred by the New York State Department of Labor–Workers Compensation Board. However, since such debarments only relate to public works contracts, which this is not, and it has been confirmed that the vendor has current Workers Compensation insurance, Man Up! has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the City Council award policy. Pricing for the contracted services was established to match the City Council allocation.

Item: 20

Description:

Dropout prevention and intervention services in schools.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PRIDE NOT PREJUDICE, INC. TO PROVIDE DROPOUT PREVENTION AND INTERVENTION SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$41,000	City Council	One Year (7/1/14 – 6/30/15)	None	City Council Allocation, Per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Pride Not Prejudice, Inc. 407 Rugby Road Brooklyn, NY 11226

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Zach Ott Senior Operations Analyst Office of Safety & Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Pride Not Prejudice, Inc. to provide dropout prevention and intervention services in schools throughout New York City.

DISCUSSION

Pride Not Prejudice is an outreach theatre company that uses performing arts to promote awareness of pertinent issues such as sex, drugs and alcohol, homophobia, and bullying. Presentations include Addiction and Pride, Acceptance and Pride, Bullying and Pride, Sex and Pride, and HIV101 and Pride.

Services will include 90-minute presentations offered in three parts. First, the presenter will tell or act out a story. This is followed by enactment of a play that addresses the subject by demonstrating scenarios that show how wrong perceptions and conclusions are formed without all the correct information. Presentations conclude with a workshop conducted in small-group settings of 30-90 students.

The contract is retroactive because the work plan and budget required multiple revisions.

A review of information regarding the vendor's background in the DOE files and VENDEX systems found no significant adverse information. This vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the City Council award process. Pricing for the contracted services was established to match the City Council allocation.

Item: 21

Description:

Arts education professional development for district 75 teachers and staff members.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH URBAN ARTS PARTNERSHIP TO PROVIDE ARTS EDUCATION PROFESSIONAL DEVELOPMENT

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$998,000	US DOE Grant – Investment in Innovation (i3) Fund	10/1/14 – 9/30/18	None	Vendor Named in Grant, Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor's Name & Address	Urban Arts Partnership 21 Howard Street – 5th Floor New York, NY 10013

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Neil Coffina Administrator District 75 – Office of Transition Services	Katherine London Arts Instruction Support Specialist District 75	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Urban Arts Partnership (UAP) to provide arts education professional development to District 75 teachers and other staff.

DISCUSSION

UAP is a not-for-profit organization that advances the intellectual, social, and artistic development of public school students through arts-integrated education. UAP provides professional development as well as in-school and after-school studio arts education programming, including studios for drumming, music production, photography, theater, visual arts, and poetry.

UAP was awarded funds through the Investing in Innovation Fund (i3) award from the U.S. Department of Education to support the Everyday Arts for Special Education (EASE) Project. UAP's Everyday Arts Network (EAN) program, a professional education program for educators of elementary school students with disabilities, uses art-integrated instruction and technology. The program improves teachers' content knowledge in the arts and increases students' art skills, social-emotional learning, and academic achievement.

The contract is retroactive because the work plan and budget required multiple revisions.

A review of UAP's background in the City's VENDEX files, DCP's procurement files, and federal debarment databases found no significant adverse information. The vendor has therefore been determined to be responsible with respect to this contract.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the federal Investing in Innovation grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

Item: 22

Description:

Instructional textbooks and ancillary materials for use in classrooms.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH A.G. BELL ASSOCIATION FOR THE DEAF AND HARD OF HEARING TO PROVIDE INSTRUCTIONAL AND REFERENCE MATERIALS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$250,000 / $750,000	Reimbursable, Tax Levy	Three Years	None	Listing Application	No	Requirements

Vendor Name & Address	Alexander Graham Bell Association for the Deaf and Hard of Hearing 3417 Volta Place NW Washington, DC 20007

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Technology & Instructional Procurement Division of Contracts and Purchasing	Susan Dick-McKeon Chief Administrator School Based Procurement Division of Contracts and Purchasing	Lisette Cruz Procurement Analyst Instructional Materials Unit

PURPOSE

Authorization is requested to contract with the Alexander Graham Bell Association for the Deaf and Hard of Hearing (A.G. Bell) to provide instructional and reference materials for participating public and non-public schools.

DISCUSSION

A.G. Bell is the sole provider of these materials. This vendor provides the SMILE program, which includes teacher and student workbooks that engage children with systematic multisensory communication and phonemic awareness development, as well as materials for reading, literacy development, language development, addressing communication disorders, and association methods.

Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical. The proposed contract requires that the prices the DOE pays be the lowest offered to any client; as such, the pricing for these materials has been determined to be fair and reasonable.

A.G. Bell has previously provided these materials to multiple District 75 sites without a contract. The estimated demand for the products and services are based on past non-contracted expenditures as modified by District 75's discussions with the field about future needs.

A background check conducted on A.G. Bell, including the Uniform Commercial Code, Excluded Parties List, and VENDEX, found no significant adverse information. This vendor has therefore been determined to be responsible.

Item: 23

Description:

Instructional textbooks and ancillary materials for use in classrooms.

AUTHORIZATION TO CONTRACT WITH PATRICK McGREEVY, Ph.D., P.A. FOR TEXTBOOKS AND ANCILLARY MATERIALS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$50,195 / $351,365	Reimbursable, Tax Levy	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Patrick McGreevy, Ph.D., P.A. 4767 New Broad Street Orlando, FL 32814

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Technology & Instructional Procurement Division of Contracts and Purchasing	Susan Dick-McKeon Chief Administrator School Based Procurement Division of Contracts and Purchasing	Chassidi Miner Procurement Analyst Instructional Materials Unit

PURPOSE

Authorization is requested to contract with Patrick McGreevy, Ph.D., P.A. to provide published and copyrighted textbooks and ancillary materials to public and participating non-public schools.

DISCUSSION

Patrick McGreevy, Ph.D., P.A. (McGreevy) provides communication, behavior, and functional skills curriculum, assessment, and skill-tracking materials for children and adults with moderate to severe disabilities which include but are not limited to autism. The materials are available for students in grades Pre K-12.

McGreevy is the sole provider of these textbooks and ancillary materials. Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical. The proposed contract requires that the prices the DOE pays be the lowest offered to any client. As such, pricing for these materials has been determined to be fair and reasonable.

McGreevy has previously provided these materials without a contract. The estimated demand for the products and services is based on past non-contracted expenditures as modified by the program office's discussions with the field about future needs.

A background check conducted on McGreevy, including the Uniform Commercial Code, the System for Award Management, and VENDEX, found no significant adverse information. In addition, this vendor has previously provided satisfactory services outside of a contract. McGreevy has therefore been determined to be responsible.

Item: 24

Description:

Don Johnston's educational software product line.

REQUEST FOR AUTHORIZATION TO PURCHASE DON JOHNSTON SOFTWARE

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$70,000 / $490,000	Tax Levy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Don Johnston, Inc. 26799 W. Commerce Drive Volo, IL 60073

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Technology & Instructional Material Procurement Division of Contracts and Purchasing	Dan Aymar-Blair Senior Executive Director Division of Teaching and Learning	Kay Robbins Procurement Analyst

PURPOSE

Authorization is requested to contract with Don Johnston, Inc. for the purchase of its entire line of educational technology solutions, which comprises literacy support and assistive communication technology, on a requirements basis.

DISCUSSION

Don Johnston, Inc. provides technology solutions, including the following products, to help students build their literacy skills:

- Co:Writer Universal a word prediction tool that predicts what a student is trying to say and offers word suggestions. Co:Writer has FlexSpell to help with spelling and grammar mistakes.
- Snap & Read Universal is a text reader that can float over any application and read any on-screen text out loud.
- Start-to-Finish Online is a library of leveled fiction and non-fiction chapter books written to support students at their level of reading while building their literacy capacity.
- First Author Writing Software is a three-step writing process to help students with instructional needs write independently on self-selected and curriculum tied topics. Don Johnston, Inc. is the sole provider of the software, so a Request for Bids (RFB) was not practical.

Don Johnston, Inc. is offering the DOE a discount of 10 percent off their software list price and has guaranteed that no customer will receive better pricing than the DOE; prices have therefore been determined to be fair and reasonable.

The estimated contract amount is based on prior usage.

Background checks performed on Don Johnston, Inc. included a review of VENDEX, CTS, New York State Department of Labor, and the Federal Debarment List. No significant adverse information was identified. Accordingly, the vendor has been determined to be responsible.

Item: 25

Description:

Examgen's educational software product line.

REQUEST FOR AUTHORIZATION
TO PURCHASE EXAMGEN EDUCATIONAL SOFTWARE

Annual / Total Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$85,000 / $595,000	Tax Levy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Examgen Inc. 1201 East Fayette St., Suite 1 Syracuse, NY 13210

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Technology & Instructional Material Procurement Division of Contracts and Purchasing	Dan Aymar-Blair Senior Executive Director Division of Teaching and Learning	Kay Robbins Procurement Analyst

PURPOSE

Authorization is requested to contract with Examgen Inc. for the entire Examgen educational software product line on a requirements basis.

DISCUSSION

Examgen is the publisher of databases of test questions for high school, middle school, and elementary school teachers in English Language Arts, math, science, and social studies. The databases come with test generator software. The software has editing capabilities, enabling teachers to write their own questions and to further expand the database. Questions can be changed as teachers see fit. Teachers can also scramble questions, remove answer choices, or convert multiple choice questions into free response questions.

Examgen is the sole provider of this software, so a Request for Bids (RFB) was not practical.

Examgen is offering the DOE a discount of 10 percent off their software list price and has guaranteed that no customer will receive better pricing than the DOE; prices have therefore been determined to be fair and reasonable.

The estimated contract amount is based on prior usage.

Background checks performed on Examgen included a review of VENDEX, CTS, New York State Department of Labor, and the Federal Debarment List identified no significant adverse information. Accordingly, the vendor has been determined to be responsible.

Item: 26

Description:

Human Relations Media's video product line.

REQUEST FOR AUTHORIZATION
TO PURCHASE HUMAN RELATIONS MEDIA AUDIO VISUAL MATERIALS

Annual / Total Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$100,000 / $700,000	Tax Levy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Human Relations Media Center, Inc. 41 Kensico Drive Mount Kisco, NY 10549

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Technology & Instructional Material Procurement Division of Contracts and Purchasing	Dan Aymar-Blair Senior Executive Director Division of Teaching and Learning	Kay Robbins Procurement Analyst

PURPOSE

Authorization is requested to contract with Human Relations Media Center, Inc. for the entire Human Relations Media Center video product line on a requirements basis.

DISCUSSION

Human Relations Media Center is the publisher of videos about the lives, choices, issues, health, and well-being of teenagers. They also publish the complete learning packages that accompany the videos, including student activities, role plays, quizzes, and fact sheets.

Human Relations Media Center is the sole provider of these videos, so a Request for Bids (RFB) was not practical.

Human Relations Media Center is offering the DOE a discount of 10 percent off their list price and has guaranteed that no customer will receive better pricing than the DOE; prices have therefore been determined to be fair and reasonable.

The estimated contract amount is based on prior usage.

Background checks performed on Human Relations Media Center, including a review of VENDEX, CTS, New York State Department of Labor, and the Federal Debarment List, identified no significant adverse information. Accordingly, the vendor has been determined to be responsible.

Item: 27

Description:

Withdrawn

Item: 28

Description:

Instructional textbooks and ancillary materials for use in classrooms.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH SUSSMAN TO PROVIDE PUBLISHED AND COPYRIGHTED LIBRARY AND REFERENCE MATERIALS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$613,853 / $1,841,560	Reimbursable, Tax Levy, City Council	Three Years	None	Listing Application	No	Requirements

Vendor Name & Address	Sussman Sales 250 East 54th Street, Suite 8B New York, NY 10022

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Technology & Instructional Procurement Division of Contracts and Purchasing	Susan Dick-McKeon Chief Administrator School Based Procurement Division of Contracts and Purchasing	Demetrise Daniels-Foster Procurement Analyst Instructional Materials Unit

PURPOSE

Authorization is requested to contract with Sussman Sales to provide published and copyrighted library and reference materials to all public and participating non-public schools.

DISCUSSION

Sussman Sales is the exclusive re-seller of various publisher lines such as IBS, Artscroll, Hachai, and Feldheim publications. These publication lines cannot be obtained through any other vendors because Sussman Sales has exclusive authority to re-sell them. The library and reference materials published by these vendors primarily support the needs of non-public schools. Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical.

The vendor has stated in writing that no other institution, agency, school district, municipality, or organization will receive better pricing than that being offered to the DOE. As such, pricing for these materials has been determined to be fair and reasonable.

A comprehensive background check revealed that an investigation was conducted by the Special Commissioner of Investigations (SCI) indicating that Sussman Sales was working as a subcontractor to Socratic Learning Incorporated. During that time, Sussman was distributing computers to schools and students in violation of Socratic's contract with the DOE. However, SCI found that the distribution was done by Sussman Sales at the behest of Socratic Inc., and concluded that no recommendations regarding Sussman were warranted. The background check also revealed that Sussman failed to update their VENDEX questionnaire to include this investigation, which the firm has since done. In view of over 40 years of satisfactory service and despite the matters listed above, Sussman has been determined to be responsible.

The estimated contract amount is based on prior expenditures under the vendor's previous contract.

Technical Changes

TECHNICAL CHANGES FOR PROVIDERS APPROVED UNDER PREVIOUS REQUESTS FOR AUTHORIZATION OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR YEAR-OLDS IN UNIVERSAL PREKINDERGARTEN (2014-2017)

Funding Sources	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
New York State Education Department (NYSED), Tax Levy	Three Years	Negotiated Service – None RFP - Options to Extend for Two 1-Year Periods or One 2-Year Period	Request for Proposal & Negotiated Services	No	Requirement

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Angela Edwards Chief Administrator Central Office Procurement

PURPOSE

In May, June, July, August, September, October and November of 2014, the Panel for Educational Policy (Panel) approved Requests for Authorization (RA) to contract with vendors to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program. Additionally, technical change lists were presented to the Panel in August, September, October, November, December of 2014 and January of 2015.

The table below shows technical changes for Universal Prekindergarten Service providers approved in previous Panel meetings. We note that these changes include modified allocations to fund start-up costs.

OLS#	PEP Date	Vendor Name	*Type of Change*	Original	Revision
26059	DECEMBER	Promise World Day Care, Inc.	*Name*	Promise World Day Care	Promise World Daycare Inc.
26059	DECEMBER	Promise World Day Care, Inc.	*Cost*	270,313.00 to Panel 270,313.12 on approved RA	270,313.12

The table below shows technical changes to Start-up allocations for Facilities and Permits (F/P) and Furniture and Materials (F/M) for Universal Prekindergarten Service providers approved in previous Panel meetings:

Amount for Panel approval is listed as **New Start-Up Allocation Subsequent to January**. The Total Start-Up, cumulative from initial allocation (previously approved by Panel) is noted in "**Final Amount of Start-Up**" for each allocation – **Furniture & Materials (FM) or Facilities & Permits (FP)**.

OLS #	VENDOR	INITIAL Start-Up Approved on prior Panel Furniture & Materials (FM)	AUGUST Approved Start-up Furniture & Materials (FM)	JANUARY Approved Start-up Furniture & Materials (FM)	New Start-Up Allocation Furniture & Materials (Subsequent to January) (FM)	FINAL Amount of Start-up Furniture & Materials (FM)	INITIAL Start-Up Approved on prior Panel Facilities & Permits (FP)	August Approved Start-up Facilities & Permits (FP)	JANUARY Approved Start-up Facilities & Permits (FP)	New Start-Up Allocation Facilities & Permits (Subsequent to January) (FP)	FINAL Amount of Start-up Facilities & Permits (FP)
25591	ACADEMIC LEADERSHIP CENTER	0	-	-	**$28,018.08**	$28,018.08	0	-	-	-	0
25652	AL MADINAH SCHOOL	$10,000	-	-	-	$10,000	0	-	-	**$10,000**	$10,000
25654	BATTALION CHRISTIAN ACADEMY	$30,000	-	-	**$6,000**	$36,0000	$50,000	-	-	-	$50,000
25270	BAYBEE LOUNGE DAYCARE AC, INC.	0	$2,018	-	**$5,213.53**	$7,529.33	0	-	-	**$300**	$300

25315	GKO GROUP, INC.	$10,000	-	-	**-$10,000**	0	0	-	-	**$10,000**	$10,000
25260	KIDERIFIC NURSERY SCHOOL INC.	0	-	-	-	0	0	-	-	**$12,840**	$12,840
25367	KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.	0	$30,000	-	**-$1,575.13**	$28,424.87	0	-	-	-	0
25338	KON GEN CORPORATION	0	-	-	-	0	0	-	-	**$9,800**	$9,800
25340	KON WAH, INC.	0	-	-	-	0	0	-	-	**$9,800**	$9,800
25403	SAINT ELIZABETH SCHOOL	0	-	-	**$10,000**	$10,000	0	-	-	**$10,000**	$10,000
25805	ST. FRANCIS OF ASSISI SCHOOL	$10,000	$62,154	-	**-$1,931.58**	$70,222.42	9	$62,154	-	**$7,650**	$69,804
25415	URBAN STRATEGIES INC.	0	$85,370.00	-	-	$85,370.00	$39,000.00	-	-	**-$11,500.00**	$27,500.00
25239	BROADWAY HOUSING COMMUNITIES, INC.	0	-	-	**$30,000**	$30,000	$10,000	-	-	**$20,000**	$30,000
25410	CATHOLIC SCHOOL REGION OF STATEN	0	-	-	**$109,876.72**	$109,876.72	0	-	-	-	0

	ISLAND										
25492	CATHOLIC SCHOOL REGION OF STATEN ISLAND	0	-	-	**$30,057.88**	$30,057.88	0	-	-	-	0
25647	CATHOLIC SCHOOL REGION OF STATEN ISLAND	$62,583.64	-	-	**$18,507.57**	$81,091.21	0	-	-	-	0
25292	SAINT THERESA SCHOOL	0	-	-	**$51,790**	$51,790	0	-	-	-	0
25770	FABIANA DAY CARE ACADEMY, INC.	0	-	-	-	0	0	-	-	**$26,000**	26,000
25764	MAGIC YEARS DAYCARE CENTER CORP.	0	$8,000	-	**$8,000**	$16,000	0	-	-	-	0
25639	BROOKLYN CHINESE-AMERICAN ASSOCIATION, INC.	$12,000	-	-	-	$12,000	0	-	-	**$20,000**	$20,000
25243	CHILDREN'S AID SOCIETY	0	-	-	**$108,158.75**	$108,158.75	$40,000	-	-	**-$14,135**	$25,865
25317	CHILDREN'S AID SOCIETY	$14,651	-	-	**$14,651.76**	$29,302.76	0	-	-	-	0

25866	CONGREGATIO N BNOS CHAYA	$15,275	-	-	**$2,712**	$17,987	$22,820	-	-	**$2,200**	$25,020
25384	JEWISH INSTITUTE OF QUEENS	0	-	-	**$7,237.42**	$7,237.42	0	-	-	-	0
25739	STILLWELL AVENUE, INC.	0	-	-	**$6,898.18**	$6,898.18	0	-	-	-	0
25363	SINAI CONGREGATIO N INC.	0	-	-	**$9,000**	$9,000	0	-	-	-	0
25873	OUR LADY OF MT. CARMEL	0	$28,630	-	**$78,366.39**	$106,996.3 9	0	$12,095.0 0	-	**-$12,095.00**	0
25229	PB CHILDREN'S ACADEMY	$49,991	-	-	**$22,428**	$72,419	$20,430.0 0	-	-	**-$15,000**	$5,430
25601	DIVINE WISDOM CATHOLIC ACADEMY	$10,000	-	-	-	$10,000	0	0	0	**$8,000**	$8,0000
25491	SAINT CHARLES BORROMEO	0	$126,927.0 0	-	**$55,869.96**	$182,796.9 6	0	$94,000	-	**-$20,000**	$74,000
25870	BETHEL EMANUEL TEMPLE	$20,000	$30,000	-	**-$955.46**	$29,044.54	0	-	-	-	0
25646	CATHOLIC SCHOOL REGION OF MANHATTAN	$89,959	-	$10,057.4 1	**$73,083.59**	$173,100	$22,718.8 9	-	$94,975.7 6	**-$73,794.65**	$43,900
25644	CATHOLIC SCHOOL REGION OF	$90,000	$22,217	-	**$90.372.88**	$202,589.8 8	$99,626	-$52,217	-	**-$40,398.91**	$7,010.09

	NORTHEAST/EAST BRONX										
25242	CATHOLIC SCHOOL REGION OF NORTHEAST/EAST BRONX	0	$194,012	-	**$189,526.77**	$383,538.77	0	$81,964	-	**-$77,614**	$4,350
25648	CATHOLIC SCHOOL REGION OF THE NORTHWEST SOUTH BRONX	0	$24,901	-	**$180.03**	$25,081.03	0	$10,520	-	**-$10,520**	0
25324	CONGREGATION OHR SHRAGA DVERETZKY	$3,650	-	-	**$16,350**	$20,000	0	-	-	**$25,000**	$25,000
25297	GARVEY SCHOOL	0	$35,000	-	-	$35,000	0	0	-	**$10,000**	$10,000
25256	HOLY CROSS SCHOOL	0	-	-	**$41,627.27**	$41,627.27	0	-	-	-	0
25800	KINDSTART PRESCHOOL	$2,889.80	-	-	**$3,995.34**	$6,885.14	0	-	-	-	0
25575	JUDI'S NURSERY, INC.	$9,000	-	-	**-$5,000**	$4,000	0	-	-	**$5,000**	$5,000
25237	BANK STREET COLLEGE OF EDUCATION	0	-	-	**$10,000**	$10,000	$10,000	-	-	-	$10,000
24856	BELMONT COMMUNITY DAY CARE	0	-	-	**$9,999.71**	$9,999.71	0	-	-	-	0

	CENTER, INC.										
25870	BETHEL EMANUEL TEMPLE	$20,000	$10,000	-	**-$955.46**	**$29,044.54**	0	-	-	-	0
25479	SANTA MARIA SCHOOL	0	$47,583	-	**$122,417.07**	$170,000.07	0	$20,103	-	**-$20,103**	0
25843	ST. FRANCIS OF ASSISI CATHOLIC ACADEMY	0	-	-	**$18,622.91**	$18,622.91	0	-	-	**$15,400**	$15,400
25343	LEARNING LADDER CENTER, LLC	0	-	-	-	0	0	-	-	**$20,000**	$20,000
25300	VILLA MARIA ACADEMY, INC.	0	$24,290	-	**$10,262.52**	$34,552.52	0	$10,262	-	**-$10,262**	0
25495	CONSELYEA STREET BLOCK ASSOC, INC.	0	$14,814	-	**$27,332**	$42,146	0	$6,259	-	**-$6,259**	0

TECHNICAL CHANGES FOR PROVIDERS APPROVED UNDER PREVIOUS REQUESTS FOR AUTHORIZATIONS OF EARLY CHILDHOOD EDUCATION AMENDMENTS PURSUANT TO A NYSED GRANT FOR EXPANDED UNIVERSAL PREKINDERGARTEN SERVICES IN HIGH-NEED SCHOOL DISTRICTS WITHIN NEW YORK STATE

Funding Sources	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
New York State Education Department (NYSED), Tax Levy	Three Years	Negotiated Service – None RFP - Options to Extend for Two 1-Year Periods or One 2-Year Period	Amendments to Request for Proposal & Negotiated Services per Section 3-08 (b) of DOE Procurement Policy & Procedures	Yes	Requirement

Vendor Names & Addresses	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Xanthe Jory Executive Director, Expansion Planning Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	John Guerrero Deputy Director of UPK Central Office Procurement

PURPOSE

In April 2014, the Panel for Educational Policy (Panel) approved Requests for Authorization (RA) to amend contracts with vendors with contracts for half-day prekindergarten services to provide full day services instead. This RA provides technical changes to those previous approvals, as provided in the table that follows.

The overall term of the contracts remain unchanged.

DISCUSSION

In September 2013, the New York State Education Department (NYSED) announced a request for proposals (RFP) for a grant to create or expand full-day Prekindergarten (UPK) seats in high-need school districts. The State defines full-day UPK services as five hours.

The Office of Early Childhood Education (OECE) submitted a proposal on behalf of the New York City Department of Education (NYCDOE) and was notified of a grant award from NYSED in January 2014. The grant allocated funds for services to start in fiscal year 2014; however, at least 90 days of instruction must be provided in FY 2014 to be eligible for the funding. It was therefore prudent to initiate the delivery of services upon notice of award, hence these contracts are retroactive.

Given the time constraints of implementing these services mid-year in FY 2014, OECE determined to use the grant funds exclusively for Community Based Organization (CBO) UPK programs.

OECE began the process of selecting CBOs by identifying CBOs who submitted a proposal to the most recent RFP (R0968), which was released in December 2012, for services in FY 2013. At the time of the solicitation, the NYCDOE had 4,000 full-day seats to distribute among public schools and CBOs in high-need

communities. Many existing half-day CBO providers submitted proposals for full-day services and passed OECE's quality threshold, but were not in the highest-need areas and so were not awarded full-day seats pursuant to R0968. In response to the State's announcement of the new grant program in September 2013, OECE selected those half-day CBO providers in neighborhoods at the next level of need to see if they could offer full-day services to their current families without displacing any children. Once this list had been exhausted, OECE reached out to half-day providers in high-need areas who had not submitted a proposal for full-day services pursuant to R0968 but who could accommodate the NYSED grant requirements for the full-day program.

Sixty-two UPK providers are recommended for award pursuant to the grant requirements. All of the providers have a current half-day contract pursuant to previous Request for Proposals that will be amended to accommodate full-day programming.

The grant authorized a per annum amount of $7,005 for full-day services. Half-day providers were offered half of the NYSED full-day rate ($3,500) in addition to their contracted half-day rate to bring their programs up to full-day.

All vendors recommended for award have performed satisfactorily on their current contracts.

The following indicates the aforementioned technical changes:

OLS#	PEP Date	Vendor Name	*Type of Change*	Original	Revision
25140	APRIL	Police Athletic League	*Seat Change*	8 Half Day 28 Full Day	0 Half Day 36 Full Day
25097	APRIL	Precious Moments Nursery School	*Seat Change*	16 Half Day 19 Full Day	0 Half Day 19 Full Day
25204	APRIL	Beth Jacob Jewish Educational Center	*Seat Change*	143 Half Day 55 Full Day	88 Half Day
25091	APRIL	EVBO, Inc.	*Seat Change*	90 Half Day 18 Full Day	106 Half Day 18 Full Day
25133	APRIL	YMCA of Greater New York	*Seat Change*	100 Half Day 20 Full Day	48 Half Day 40 Full Day
25111	APRIL	Brite Aventure Center	*Seat Change*	54 Half Day 18 Full Day	93 Half Day 18 Full Day