

PS/MS 4X
CROTONA PARK WEST SCHOOL
"A SCHOOL WHERE SCHOLARS ARE FIRST"

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**PS/MS 4 SCHOOL-BASED POLICY FOR USE OF CELL PHONES ON
SCHOOL PROPERTY**

Students are permitted to bring the following electronic items to school: 1) cell phones; 2) laptops, tablets, iPads and other similar computing devices ("computing devices"); and 3) portable music and entertainment systems, such as iPods, MP3 players, PSP, and Nintendo DS.

A. The use of cell phones, computing devices and portable music and entertainment systems at school is subject to the restrictions below.

1. Cell phones and portable music and entertainment systems may **NOT** be turned on or used during the administration of any school quiz, test or examination.
2. Computing devices may **NOT** be turned on or used during the administration of any school quiz, test or examination, except where such use has been explicitly authorized by the school or is contained in an Individualized Education Program or Section 504 Accommodation Plan.
3. Use of cell phones, computing devices, portable music and entertainment systems and other electronic devices may **NOT** be used during the administration of state standardized examinations is governed by State Education Department Rules.
4. Cell phones, computing devices and portable music and entertainment systems may **NOT** be turned on or used during school fire drills or other emergency preparedness exercises.
5. Cell phones, computing devices, and portable music and entertainment systems may **NOT** be used in locker rooms or bathrooms.

B. Cell phones may be used as set forth below:

During the school day:

- Cell phones may **NOT** be turned on or used while on school property.
- Cell phones may **NOT** be used in areas where swimming pools are located.
- Cell phones may **NOT** be turned on or used during instructional time.

C. Computing devices may be used as set forth below:

During the school day:

- Computing devices may **NOT** be used in areas where swimming pools are located.
- Computing systems may **NOT** be turned on or used during instructional time.

D. Portable music and entertainment systems may be used as set forth below:

During the school day:

- Portable music and entertainment systems may **NOT** be used in areas where swimming pools are located.
- Portable music devices and entertainment systems may **NOT** be turned on or used while on school property.

E. Confiscation and return of electronic items:

When the school policy has been violated as stipulated above, the following procedures will be instituted:

- First offense will be a verbal warning.

Effective March 2, 2015

- Second offense will be confiscation of item and returned at end of school day. The device should be forwarded to a supervisor who will log and place in a secure location.
- Third offense will be confiscation of item and returned following a parent conference and the completion of student contract
- Fourth Offense will be revocation of privilege to bring item to school.

F. Discipline

Students who use cell phones, computing devices, and/or portable music and entertainment system in violation of any provision of the DOE's Discipline Code, the school's policy, Chancellor Regulation A-413, and/or the DOE's Internet Acceptable Use and Safety Policy ("ISUSP") will be subject to discipline in accordance with the guidance interventions and disciplinary responses set forth in the Discipline Code.