

NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF HUMAN RESOURCES
65 COURT STREET
BROOKLYN, NY 11201

Posted Date: October 25, 2007
Deadline: November 26, 2007

PLEASE POST

TEACHER VACANCY CIRCULAR # 13 (For September 2007- June 2008 School Year)

POSITION: ONE IEP TEACHER/50/50 TEACHER/SETTS TEACHER

LOCATION: PS 23
545 Willoughby Avenue
Brooklyn, New York 11206

ELIGIBILITY: Possession of a Regular New York City License or a New York State License in Special Education and/or Reading grades PreK-8

SELECTION CRITERIA:

1. Satisfactory performance from August 1, 2004 through June 30, 2007, if applicable.
2. Satisfactory record of attendance and punctuality.
3. Demonstrated knowledge of balanced literacy and balanced mathematics, the workshop model, Everyday Mathematics Program, and the components of academic intervention in Foundations, Wilson, and differentiated instruction.
4. Preferred demonstrated knowledge of developing the (I.E.P.) Individualized Educational Plan, the personal intervention plan, and IEP Pro and small group instruction.
5. Knowledge in facilitating, setting the agenda, and providing intervention measures in the academic intervention and pupil personnel teams.
6. Demonstrated knowledge of New York City Department of Education Performance Standards and the New York State Standards in all content areas.
7. Knowledge of the academic intervention protocols as set forth by New York City.
8. Demonstrated knowledge of using students' assessment to drive instruction such as the Grow Reports, teacher observations, informal assessments, and Princeton Review.
9. Produce and develop a student growth profile as per Special Education guidelines, the Integrated Service Center Office guidelines and principal's guidelines which enable the teacher to track student growth and performance.
10. Prior knowledge and experience in interdisciplinary teaching (cross curricular) and guided reading, guided writing, and guided mathematics.
11. Preferred positive relationship with supervisors, students and staff.
12. Prior demonstrated, satisfactory evidence of effective use of appropriate methods and techniques based on the Chancellor's A420/A421 Regulation.
13. Knowledge of the Chancellor's Regulation regarding discipline ladder of referral and student removal.

GENERAL DUTIES AND RESPONSIBILITIES:

1. Work under the direct supervision of the principal and assistant principal.
2. Follow the Integrated Service Center and school-wide initiatives as it relates to the content areas, to special education, and to academic intervention.
3. Prepare standard based content area lessons to support the needs of the students.
4. Assess students periodically to determine growth by using teacher observations,
5. conference notes, Grow Report, and ITA's.
6. Prepare an academic intervention plan through a comprehensive assessment to improve student achievement.
7. Establish student performance targets for student improvement for students in assigned classes.
8. Maintain student records, personal intervention plan, AIS and PPC binder, weekly PPC meetings, record of PPC meeting with service providers, classroom teachers, and pupil personnel committee.
9. Maintain and refer to student assessment binders and data for instructional planning and student evaluation.
10. Provide professional development in differentiated instruction, using assessment to drive instruction and target intervention, using the IEP to plan and meet the needs of students.
11. Attend scheduled professional development workshops related to literacy, mathematics, and special education, as per collective bargaining agreement.
12. Regularly share best practices among colleagues, parent, and supervisors.
13. Establish and maintain acceptable classroom environments as set forth by the Integrated Service Center and principal's standards.
14. Maintain ongoing communication with the administration, teachers, and parents regarding students' growth, and updates to IEP.
15. Maintain and refer to student assessment binders NY Start and ARIS for instructional planning and student evaluation.
16. Maintain and provide critical feedback to student content area portfolios and work folders for periodic review.

WORK SCHEDULE: Consistent with Collective Bargaining Agreement.

SALARY: Teacher salary as per UFT Collective Bargaining Agreement.

APPLICATION: Send letter of application and resume to Sharon Meade by
November 26, 2007 at smeade@nycboe.net or

Sharon Meade
Principal
PS 23K
545 Willoughby Avenue
Brooklyn, New York 11206

APPROVED: *Gary Barton*

**Gary Barton,
Division of Human Resources**