

BUILDING UTILIZATION PLAN

As described in greater detail in the attached Educational Impact Statement (“EIS”), the New York City Department of Education (“DOE”) is proposing to co-locate grades kindergarten through four of Icahn Charter School 7 (84XTBD, “Icahn 7”) in building X093 (“X093”) and minischool building X893 (“X893”), located at 1535 Story Avenue, Bronx, NY 10473 in Community School District 8 (“District 8”). If this proposal is approved, Icahn 7 will be co-located in buildings X093 and X893 with P.S. 093 Albert G. Oliver (08X093, “P.S. 93”), an existing zoned elementary school which currently serves students in kindergarten through fifth grade and offers four sections of full day pre-kindergarten. A “co-location” means that two or more school organizations are located in the same building and may share common spaces like auditoriums, gymnasiums, libraries, and cafeterias.

In the current 2011-2012 school year, building X093 also houses the kindergarten through third grades of Metropolitan Lighthouse Charter School (84X461, “Met LCS”), an existing elementary charter school. Met LCS began phasing into X093 during the 2010-2011 school year, adding one grade level each year. In the 2012-2013 school year, Met LCS will serve kindergarten through fourth grades in building X093. As described in the EIS approved by the Panel for Educational Policy (“PEP”) on April 28, 2011, at the conclusion of the 2012-2013 school year, Met LCS will move into a private facility, where it will continue expanding.

Under Icahn 7’s charter, which was authorized by the State University of New York (“SUNY”) in September 2011, the school is approved to serve kindergarten through sixth grades. However, this proposal deals only with kindergarten through fourth grades of Icahn 7.¹ If this proposal is approved, Icahn 7 will be co-located in buildings X093 and X893 with P.S.93 beginning in the 2013-2014 school year after Met LCS moves into its private facility. If this proposal is approved, Icahn 7 will open with kindergarten, first, and second grades in the 2013-2014 school year, and expand to serve kindergarten through fourth grades by the 2015-2016 school year.

Currently, P.S. 93 is housed in buildings X093 and X893 while Met LCS occupies space only in main building X093. If this proposal is approved by the PEP, it will be possible, based on the DOE Instructional Footprint (the “Footprint”), for Icahn 7 to occupy space only in building X093, similar to the current arrangement between P.S. 93 and Met LCS.² However, the final decision on how to allocate space between the main building and the minischool building will be determined by the Building Council.

Pursuant to the New York State Charter Schools Act of 1998 (as amended May 2010), the following plan outlines the allocation of classrooms and administrative space among P.S. 93 and Icahn 7. It also includes a proposal for the collaborative usage of shared resources and spaces among P.S. 93 and Icahn 7, including, but not limited to, the existing cafeteria, library, gymnasium, auditorium, and outdoor recreation area, which assures equitable access to such facilities. Information about the impact on building safety and security, proposed strategies for communication and collaborative decision-making between the co-located schools, and a description of the shared space committee is also included. Please refer to the EIS, to which this plan is attached for further information about the proposed co-location.

As described throughout this document, the final shared space schedule will be collaboratively finalized by the Building Council if the proposed co-location is approved by the PEP.

METHODOLOGY

We have applied the Footprint to all schools and/or programs outlined in this plan to allocate rooms in an unbiased manner, and have divided the remaining space equitably based on the proportion of the total students in the building enrolled by each school and/or program, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

¹ The DOE will work with Icahn 7 in the coming years to determine whether it is appropriate and feasible to site the school’s fifth grade in DOE space. Furthermore, Icahn 7 has expressed interest in revising its charter to become a K-8 school. If its revised charter is approved, the DOE would continue to work with Icahn 7 to explore siting its fifth grade in a location which could also serve the school’s sixth, seventh, and eighth grades.

² The Footprint is a tool to be used by all stakeholders in the analysis and assessment of space usage in DOE buildings. Its purpose is to ensure that the space allocation plan for all schools is fair and equitable. In co-location agreements, the parameters outlined in the Footprint should serve as a guideline for making decisions about the allocation of space, while empowering building occupants to make decisions that best meet the needs of all students in the building. The DOE Footprint can be found at: http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2011_FINAL.pdf

JUSTIFICATION OF FEASIBILITY AND EQUITABILITY OF CLASSROOM AND ADMINISTRATIVE SPACE ALLOCATIONS

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class size a school has programmed and is confirmed by a walk-through of the building by the Borough Director of Space Planning and the school’s principal.

For elementary schools serving grades kindergarten through five and offering a pre-kindergarten section, the Footprint assumes that classes are self-contained, meaning that each class remains in their homeroom throughout the day except for when they are scheduled for a cluster activity (i.e., art) or lunch, recess, etc. Further, this assumes that at those times the homeroom classroom remains empty. Therefore, the Footprint allocates one full-size classroom for each general education (“GE”) or Integrated Co-Teaching (“ICT”) section and a full-size or half-size classroom to accommodate each Self-Contained special education (“SC”) section served by the school. In addition, schools serving grades K-5 receive an allocation of cluster or specialty classrooms proportionate to the number of students enrolled. These classes can be used at the principal’s discretion for purposes such as art and/or music instruction, among other things.

At the elementary level, cluster classrooms are allocated as follows:

| Enrollment | # of Cluster Rooms |
|-------------------|---------------------------|
| 1,251 and up | 5 |
| 751-1,250 | 4 |
| 251-750 | 3 |
| 151-250 | 2 |
| 0-150 | 1 |

For grades six through twelve, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day. The Footprint allocates the number of baseline classrooms for student support services, resources rooms, and administrative space based on the grades a school serves and its enrollment at scale. Any space remaining beyond the baseline shall be allocated equitably among the co-located schools. In determining an equitable allocation, the DOE may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

While the Footprint sets forth a baseline space allocation, school leaders are empowered to make decisions about how to utilize the space allocated to the school. Each principal, therefore, must make decisions about how and where students will be served within the space allocated to the school. The DOE, however, will provide support to the schools to ensure that the schools use the space efficiently in order to maximize capacity to support student needs and maintain appropriate delivery of special education and related services to students. Where appropriate, school leaders will have an opportunity to draw upon the expertise and guidance of the Office of Special Education, which is dedicated to promoting positive educational outcomes for students with disabilities.

Allocation of Classrooms and Administrative Space

According to a building walkthrough and survey performed on August 26, 2011 by the Bronx Director of Space Planning, building X093 has a total of 32 full-size rooms³ (including 1 computer lab), 10 half-size rooms⁴, 6 quarter-size rooms⁵, and the equivalent of 1.5 full-size rooms of designed administrative/office space.⁶ The X093 building also contains a

³ Full-size classrooms have an area of 500 square feet or more

⁴ Half-size classrooms have an area of less than 500 square feet but greater than 239 square feet

⁵ Quarter-size rooms have an area small than 240 square feet

⁶ In reviewing the space available at X093, it was determined that there were more quarter-size spaces in the building than had been determined in the revised BUP approved by the PEP on May 18, 2011. The additional quarter-size spaces are included in this BUP.

gymnasium, auditorium, a cafeteria, a library, and an outdoor recreation area with playground equipment, a track, and a tennis court. Based on the determination of the Office of Space Planning and the Building Council, the computer lab has previously been and will continue to be exclusively allocated to P.S. 93. As such, it will not be included in the shared space plan, and has instead been counted as part of P.S. 93's full-size room space allocations.

In addition, minischool building X893 is also on the school grounds, and is occupied by P.S.93. The minischool building has a total of 13 full-size classrooms/spaces and 2 half-size spaces.

The following rooms are utilized by building services or are shared spaces:

- The nurse's office occupies 1 quarter size equivalent space in the X093 building
- The custodian's office occupies 1 quarter-size equivalent space in the X093 building
- The School based Support Team ("SBST") occupies 1 half-size equivalent space in the X093 building.

Excluding the spaces outlined above, between the X093 building and the minischool building X893, there are 45 full size- spaces, 11 half-size spaces, 1.5 rooms of designed administrative office space, and 4 quarter-size rooms remaining in the building that can be allocated between the schools.

| Summary | Full-Size Rooms | Half-Size Rooms | Quarter-Size Rooms | Designed Admin (FSE) |
|--|-----------------|-----------------|--------------------|----------------------|
| Building X093 and Minischool Building X893 | 45 | 12 | 6 | 1.5 |
| Shared Spaces or Building Services | 0 | 1 | 2 | 0.0 |
| Remaining Total to be Allocated | 45 | 11 | 4 | 1.5 |

2011-2012 (CURRENT SCHOOL YEAR):

The table below summarizes the total enrollment and sections served in buildings X093 and X893 at each school in 2011-2012 school year.

| 2011-2012 | Total Enrolled | GE/ICTSections | SC Sections |
|----------------------|----------------|----------------|-------------|
| P.S. 93 ⁷ | 401 | 16 | 6 |
| Met LCS ⁸ | 184 | 8 | 0 |

The table below summarizes the available space within buildings X093 and X893 after each school has received its baseline allocation. The excess space is allocated between P.S. 93 and Met LCS based upon the following factors: the relative enrollment of the co-located schools and the physical location of the available space in relation to the location of each school within the building. As demonstrated in the table below, P.S. 93 is currently using several classrooms in excess of its adjusted baseline footprint allocation.

⁷ Based on audited enrollment as of October 31,2011

⁸ Head count from October 1, 2011

| 2011-2012: Building X093 | Designed Admin (FSE) | Full-Size Rooms | Half- Size Rooms | Quarter- Size Rooms |
|--|-------------------------|--------------------|------------------------|---------------------------|
| Space In Excess of Baseline Allocation | 0 | 10 | 0 | 4 |

The table below summarizes P.S. 93 and Met LCS's baseline footprint and/or adjusted baseline footprint allocations, which is based on the methodology described at the beginning of this document and the amount of space that each school is currently using. Furthermore, each school's current space allocations are consistent with the revised BUP for this building which was approved by the PEP on May 18, 2011.

- P.S. 93's adjusted baseline footprint allocation:
 - Typically, self-contained classes are accommodated in half-size classrooms. However due to the limited number of half-size rooms in X093 and X893 that are appropriate for instruction, P.S. 93's adjusted baseline allocation includes 6 full-size classrooms in lieu of 6 half-size classrooms.
 - Due to the limited administrative space in the building, P.S. 93 has been allocated 3 half-size rooms in lieu of 1.5 FSE of designed administrative space.
 - P.S. 93 has been allocated all excess quarter-size rooms based on the proportional enrollment of P.S. 93.
- Met LCS's adjusted baseline footprint allocation:
 - Due to the limited administrative space in the building, Met LCS has been allocated 4 half-size rooms in lieu of 2.0 FSE of designed administrative space.

| 2011-2012 | | Non-Admin Spaces | | Administrative Spaces | | | | Total Admin (FSE) | ADDITIONAL (EXCESS) ALLOCATIONS | | | | Grand Total Space Allocation | | | |
|-----------|-------------------------------|------------------|-----------------|-----------------------|-----------------|-----------------|--------------------|-------------------|---------------------------------|----------------------------|-------------------------------|---------------------------------|------------------------------|-----------------------|--------------------------|----------------------------|
| | | Full Size Rooms | Half Size Rooms | Designed Admin (FSE) | Full Size Rooms | Half Size Rooms | Quarter Size Rooms | | Additional Full Size Rooms | Additional Half Size Rooms | Additional Quarter Size Rooms | Additional Designed Admin (FSE) | Total Full Size Rooms | Total Half Size Rooms | Total Quarter Size Rooms | Total Designed Admin (FSE) |
| P.S. 93 | Baseline Footprint Allocation | 19 | 8 | 3.0 | 0 | 0 | 0 | 3.0 | 0 | 0 | 0 | 0 | 19 | 8 | 0 | 3.0 |
| | Adjusted Baseline Allocation | 25 | 2 | 1.5 | 0 | 3 | 0 | 3.0 | 8 | 0 | 4 | 0 | 33 | 5 | 4 | 1.5 |
| Met LCS | Baseline Footprint Allocation | 10 | 2 | 2.0 | 0 | 0 | 0 | 2.0 | 0 | 0 | 0 | 0 | 10 | 2 | 0 | 2.0 |
| | Adjusted Baseline Allocation | 10 | 2 | 0 | 0 | 4 | 0 | 2.0 | 2 | 0 | 0 | 0 | 12 | 6 | 0 | 0 |

In total, P.S. 93 is using 33 full-size rooms, 5 half-size rooms, 4 quarter-size rooms and 1.5 FSE rooms of designed administrative/office space. Met LCS is using 12 full-size rooms and 6 half size rooms.

2012-2013 (Last Year of Met LCS Co-location):

In the 2012-2013 school year, Met LCS will serve between 200 - 250 students in grades kindergarten through four. Met LCS will have a total of 10 class sections. P.S. 93 will serve between 367 - 427 students in a total of 22 class sections (including students in the pre-kindergarten program and students with disabilities).

The table below summarizes the total enrollment and sections served in building X093 and X893 at each school in 2012-2013 school year.

| 2012-2013 | Total Enrolled ⁹ | GE/ICT Sections | SC Sections |
|-----------|-----------------------------|-----------------|-------------|
| P.S. 93 | 367-427 | 16 | 6 |
| Met LCS | 200-250 | 10 | 0 |

As demonstrated in the table above, P.S. 93 is currently using several classrooms in excess of its baseline footprint allocation. The table below summarizes the available space within buildings X093 and X893 after each school has received its baseline allocation. The excess space will be allocated between P.S. 93 and Met LCS based upon the following factors: the relative enrollment of the co-located schools, the physical location of the available space in relation to the location of each school within the building. Met LCS will move out of the building after the 2012-2013 school year, therefore the DOE only allocated it one excess full-size classroom above its baseline allocation. This will minimize the number of classrooms that will have to be re-programmed when Met LCS moves out.

| 2012-2013: Buildings X093 and X893 | Designed Admin (FSE) | Full-Size Rooms | Half- Size Rooms | Quarter- Size Rooms |
|--|-------------------------|--------------------|------------------------|---------------------------|
| Space In Excess of Baseline Allocation | 0 | 8 | 0 | 4 |

The table below summarizes P.S. 93 and Met LCS's baseline and adjusted baseline allocations, which reflect the additional full size classrooms allocated to Met LCS as a result of its expansion. The below allocations are consistent with the revised BUP for this building which was approved by the PEP on May 18, 2011.

- P.S. 93's adjusted baseline footprint allocation:
 - Typically, self-contained classes are accommodated in half-size classrooms. However due to the limited number of half-size rooms in X093 and X893 that are appropriate for instruction, P.S. 93's adjusted baseline allocation includes 6 full-size classrooms in lieu of 6 half-size classrooms.
 - Due to the limited administrative space in the building, P.S. 93 has been allocated 3 half-size rooms in lieu of 1.5 FSE of designed administrative space.
 - P.S. 93 has been allocated all excess quarter-size rooms based on the the proportional enrollment of P.S. 93.
- Met LCS's adjusted baseline footprint allocation:
 - Due to the limited administrative space is in the building, Met LCS has been allocated 4 half-size rooms in lieu of 2.0 FSE of designed administrative space.

⁹ The DOE's enrollment figures for 2012-2013 and beyond are based on projections. Changes in enrollment could result in an amendment to this plan.

| 2012-2013 | | Non-Admin Spaces | | Administrative Spaces | | | Total Admin (FSE) | ADDITIONAL (EXCESS) ALLOCATIONS | | | | Grand Total Space Allocation | | | | |
|-----------|-------------------------------|------------------|-----------------|------------------------|-----------------|-----------------|-------------------|---------------------------------|-----------------------------|-----------------------------|--------------------------------|-----------------------------------|-----------------------|-----------------------|--------------------------|-----------------------------|
| | | Full Size Rooms | Half Size Rooms | Designated Admin (FSE) | Full Size Rooms | Half Size Rooms | | Quarter Size Rooms | Addition al Full Size Rooms | Addition al Half Size Rooms | Addition al Quarter Size Rooms | Addition al Design ed Admin (FSE) | Total Full Size Rooms | Total Half Size Rooms | Total Quarter Size Rooms | Total Design ed Admin (FSE) |
| P.S. 93 | Baseline Footprint Allocation | 19 | 8 | 3.0 | 0 | 0 | 0 | 3.0 | 0 | 0 | 0 | 0 | 19 | 8 | 0 | 3.0 |
| | Adjusted Baseline Allocation | 25 | 2 | 1.5 | 0 | 3 | 0 | 3.0 | 7 | 0 | 4 | 0 | 32 | 5 | 4 | 1.5 |
| Met LCS | Baseline Footprint Allocation | 12 | 2 | 2.0 | 0 | 0 | 0 | 2.0 | 0 | 0 | 0 | 0 | 12 | 2 | 0 | 2.0 |
| | Adjusted Baseline Allocation | 12 | 2 | 0 | 0 | 4 | 0 | 2.0 | 1 | 0 | 0 | 0 | 13 | 6 | 0 | 0 |

In total, P.S. 93 will be allocated 32 full-size rooms, 5 half-size rooms, 4 quarter size rooms and 1.5 FSE rooms of designed administrative/office space. Met LCS will be allocated 13 full-size rooms, and 6 half size rooms.

The room change between the 2011-2012 school year and the 2012-2013 school year is reflected in the table below.

| Room Change (+/-) | PROPOSED 2011-2012 GRAND TOTAL SPACE ALLOCATION | | | | PROPOSED 2012-2013 GRAND TOTAL SPACE ALLOCATIONS | | | | CHANGE (+/-) | | | |
|-------------------|---|-----------------|--------------------|----------------------|--|-----------------|--------------------|----------------------|-----------------|-----------------|--------------------|----------------------|
| | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) |
| P.S. 93 | 33 | 5 | 4 | 1.5 | 32 | 5 | 4 | 1.5 | -1 | 0 | 0 | 0.0 |
| Met LCS | 12 | 6 | 0 | 0 | 13 | 6 | 0 | 0 | +1 | 0 | 0 | 0.0 |

2013-2014 (First Year of Proposed Implementation):

Beginning in the 2013-2014 school year, Met LCS' kindergarten through fourth grades will move to a private facility. Fifth grade will be phased in at the new facility. If this proposal is approved, Icahn 7's kindergarten, first, and second grade students will be sited in buildings X093 and X893 beginning in the 2013-2014 school year. As a result, the 45 full-size classrooms, 11 half-size rooms, 4 quarter-size rooms and 1.5 designed administrative/office space would be allocated among P.S. 93 and Icahn 7 going forward.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2013-2014 .

| 2013-2014 | Projected Enrollment | GE/ICT Sections | SC Sections |
|------------------|-----------------------------|------------------------|--------------------|
| P.S. 93 | 367-427 | 16 | 6 |
| Icahn 7 | 90-120 | 6 | 0 |

As demonstrated in the table above, P.S. 93 would continue to use several classrooms in excess of its baseline footprint. The table below summarizes the available space within buildings X093 and X893 after each school has received its baseline allocation. The excess space will be allocated between P.S. 93 and Icahn 7 based upon the following factors: the relative enrollment of the co-located schools and the physical location of the available space in relation to the location of each school within the building.

| 2013-2014: Buildings X093 and X893 | Designed Admin (FSE) | Full-Size Rooms | Half- Size Rooms | Quarter- Size Rooms |
|---|---------------------------------|----------------------------|---------------------------------|------------------------------------|
| Space In Excess of Baseline Allocation | 0 | 13 | 0 | 4 |

The table below summarizes P.S. 93 and Icahn 7's baseline and adjusted Footprint allocations.

- P.S. 93's adjusted baseline footprint allocation:
 - Typically, self-contained classes are accommodated in half-size classrooms. However due to the limited number of half-size rooms in X093 and X893 that are appropriate for instruction, P.S. 93's adjusted baseline allocation includes 6 full-size classrooms in lieu of 6 half-size classrooms.
 - Due to the limited administrative space in the building, P.S. 93 has been allocated 3 half-size rooms in lieu of 1.5 FSE of designed administrative space.
 - P.S. 93 has been allocated all excess quarter-size rooms based on the the proportional enrollment of P.S. 93..
- Icahn 7's adjusted baseline footprint allocation:
 - Due to the limited administrative space is in the building, Icahn 7 has been allocated 4 half-size rooms in lieu of 2.0 FSE of designed administrative space.

| 2013-2014 | | Non-Admin Spaces | | Administrative Spaces | | | | Total Admin (FSE) | ADDITIONAL (EXCESS) ALLOCATIONS | | | | Grand Total Space Allocation | | | |
|-----------|-------------------------------|------------------|-----------------|---|-----------------|-----------------|--------------------|-------------------|--|----------------------------|-------------------------------|----------------------------------|------------------------------|-----------------------|--------------------------|-----------------------------|
| | | Full Size Rooms | Half Size Rooms | <u>Design</u> <u>d Admin</u> <u>(FSE)</u> | Full Size Rooms | Half Size Rooms | Quarter Size Rooms | | <u>Addit</u> <u>ional Full</u> <u>Size</u> <u>Rooms</u> | Additional Half Size Rooms | Additional Quarter Size Rooms | Additional Design ed Admin (FSE) | Total Full Size Rooms | Total Half Size Rooms | Total Quarter Size Rooms | Total Design ed Admin (FSE) |
| P.S.93 | Baseline Footprint Allocation | 19 | 8 | 0.0 | 0 | 0 | 0 | 3.0 | 0 | 0 | 0 | 0 | 19 | 8 | 0 | 3.0 |
| | Adjusted Baseline Allocation | 25 | 2 | 1.5 | 0 | 3 | 0 | 3.0 | 9 | 0 | 4 | 0 | 34 | 5 | 4 | 1.5 |
| Icahn 7 | Baseline Footprint Allocation | 7 | 2 | 2.0 | 0 | 0 | 0 | 2.0 | 0 | 0 | 0 | 0 | 7 | 2 | 0 | 1.5 |
| | Adjusted Baseline Allocation | 7 | 2 | 0 | 0 | 4 | 0 | 2.0 | 4 | 0 | 0 | 0 | 11 | 6 | 0 | 0 |

In total, P.S. 93 would be allocated 34 full-size rooms, 5 half-size rooms, 4 quarter-size rooms and 1.5 FSE rooms of designed administrative/office space. Icahn 7 will be allocated 11 full-size rooms and 6 half size rooms.

The room changes between the 2012-2013 school year and the 2013-2014 school year is reflected in the table below.

| Room Change (+/-) | PROPOSED 2012-2013 GRAND TOTAL SPACE ALLOCATION | | | | PROPOSED 2013-2014 GRAND TOTAL SPACE ALLOCATIONS | | | | CHANGE (+/-) | | | |
|-------------------|---|-----------------|--------------------|----------------------|--|-----------------|--------------------|----------------------|-----------------|-----------------|--------------------|----------------------|
| | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) |
| P.S. 93 | 32 | 5 | 4 | 1.5 | 34 | 5 | 4 | 1.5 | +2 | 0 | 0 | 0.0 |
| Met LCS | 13 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | -13 | -6 | 0 | 0.0 |
| Icahn 7 | 0 | 0 | 0 | 0 | 11 | 6 | 0 | 0 | +11 | +6 | 0 | 0.0 |

2014-2015 (SECOND YEAR OF PROPOSED IMPLEMENTATION):

If this proposal is approved, Icahn 7’s kindergarten through third grade students will be sited in buildings X093 and X893 in the 2014-2015 school year.

The table below summarizes the total projected enrollment and projected number of sections served at each school in the building.

| 2014-2015 | Projected Enrollment | GE/ICT Sections | SC Sections |
|-----------|----------------------|-----------------|-------------|
| P.S. 93 | 372-432 | 16 | 6 |
| Icahn 7 | 120-160 | 8 | 0 |

| 2014-2015: Buildings X093 and X893 | Designed Admin (FSE) | Full-size Rooms | Half-size Rooms | Quarter size Rooms |
|---|----------------------|-----------------|-----------------|--------------------|
| Space In Excess of Baseline Allocations | 0.0 | 10 | 0 | 4 |

The excess space will be allocated between P.S. 93 and Icahn 7 based upon the following factors: the physical location of the available space in relation to the location of each school within the building and the enrollment of each school organization.

The table below summarizes the full 2014-2015 room allocation plan for P.S. 93 and Icahn 7 based on their adjusted Footprint footprint allocation.

- P.S. 93’s adjusted baseline footprint allocation:

- Typically, self-contained classes are accommodated in half-size classrooms. However due to the limited number of half-size rooms in X093 and X893 that are appropriate for instruction, P.S. 93's adjusted baseline allocation includes 6 full-size classrooms in lieu of 6 half-size classrooms.
- Due to the limited administrative space in the building, P.S. 93 has been allocated 3 half-size rooms in lieu of 1.5 FSE of designed administrative space.
- P.S. 93 has been allocated all excess quarter-size rooms based on the the proportional enrollment of P.S. 93.
- Icahn 7's adjusted baseline footprint allocation:
 - Due to the limited administrative space is in the building, Icahn 7 has been allocated 4 half-size rooms in lieu of 2.0 FSE of designed administrative space.

| 2014-2015 | | Non-Admin Spaces | | Administrative Spaces | | | | | ADDITIONAL (EXCESS) ALLOCATIONS | | | | Grand Total Space Allocation | | | |
|-----------|-------------------------------|------------------|-----------------|-----------------------|-----------------|-----------------|--------------------|-------------------|---------------------------------|----------------------------|-------------------------------|---------------------------------|------------------------------|-----------------------|--------------------------|----------------------------|
| | | Full Size Rooms | Half Size Rooms | Designed Admin (FSE) | Full Size Rooms | Half Size Rooms | Quarter Size Rooms | Total Admin (FSE) | Additional Full Size Rooms | Additional Half Size Rooms | Additional Quarter Size Rooms | Additional Designed Admin (FSE) | Total Full Size Rooms | Total Half Size Rooms | Total Quarter Size Rooms | Total Designed Admin (FSE) |
| P.S. 93 | Baseline Footprint Allocation | 19 | 8 | 3.0 | 0 | 0 | 0 | 3.0 | 0 | 0 | 0 | 0 | 19 | 8 | 0 | 3.0 |
| | Adjusted Baseline Allocation | 25 | 2 | 1.5 | 0 | 3 | 0 | 3.0 | 7 | 0 | 4 | 0 | 32 | 5 | 4 | 1.5 |
| Icahn 7 | Baseline Footprint Allocation | 10 | 2 | 2.0 | 0 | 0 | 0 | 2.0 | 0 | 0 | 0 | 0 | 10 | 2 | 0 | 2.0 |
| | Adjusted Baseline Allocation | 10 | 2 | 0 | 0 | 4 | 0 | 2.0 | 3 | 0 | 0 | 0 | 13 | 6 | 0 | 0.0 |

In total, P.S. 93 would be allocated 32 full-size rooms, 5 half-size rooms, 4 quarter-size rooms and 1.5 FSE rooms of designed administrative/office space. Icahn 7 will be allocated 13 full-size rooms and 6 half-size rooms.

The chart below details the projected room changes for the schools for the 2014-2015 school year:

| Room Change (+/-) | PROPOSED 2013-2014 GRAND TOTAL SPACE ALLOCATION | | | | PROPOSED 2014-2015 GRAND TOTAL SPACE ALLOCATIONS | | | | CHANGE (+/-) | | | |
|-------------------|---|-----------------|--------------------|----------------------|--|-----------------|--------------------|----------------------|-----------------|-----------------|--------------------|----------------------|
| | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) |
| P.S. 93 | 34 | 5 | 4 | 1.5 | 32 | 5 | 4 | 1.5 | -2 | 0 | 0 | 0.0 |
| Icahn 7 | 11 | 6 | 0 | 0 | 13 | 6 | 0 | 0 | +2 | 0 | 0 | 0.0 |

2015-2016 (THIRD YEAR OF PROPOSED IMPLEMENTATION):

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2015-2016, when Icahn 7 will serve kindergarten through fourth grades.

| 2015-2016 | Projected Enrollment | GE/ICT Sections | SC Sections |
|-----------|----------------------|-----------------|-------------|
| P.S. 93 | 372-427 | 16 | 6 |
| Icahn 7 | 150-200 | 10 | 0 |

After P.S. 93, and Icahn 7 have received their respective baseline allocation of rooms, the following number of rooms will remain unallocated:

| 2015-2016: Buildings X093 and X893 | Designed Admin (FSE) | Full size Rooms | Half size Rooms | Quarter size Rooms |
|---|----------------------|-----------------|-----------------|--------------------|
| Space In Excess of Baseline Allocations | 0.0 | 8 | 0 | 4 |

The excess space will be allocated among P.S. 93 and Icahn 7 based upon the following factors: the physical location of the available space in relation to the location of each school within the building and the enrollment of each school organization.

The table below summarizes the full 2015-2016 room allocation plan for P.S. 093 and Icahn 7 based on their adjusted baseline footprint allocations, plus the excess space allocation.

- P.S. 93’s adjusted baseline footprint allocation:
 - Typically, self-contained classes are accommodated in half-size classrooms. However due to the limited number of half-size rooms in X093 and X893 that are appropriate for instruction, P.S. 93’s adjusted baseline allocation includes 6 full-size classrooms in lieu of 6 half-size classrooms.

- Due to the limited administrative space in the building, P.S. 93 has been allocated 3 half-size rooms in lieu of 1.5 FSE of designed administrative space.
- P.S. 93 has been allocated all excess quarter-size rooms based on the the proportional enrollment of P.S. 93..
- Icahn 7's adjusted baseline footprint allocation:
 - Due to the limited administrative space is in the building, Icahn 7 has been allocated 4 half-size rooms in lieu of 2.0 FSE of designed administrative space.

| 2015-2016 | | Non-Admin Spaces | | Administrative Spaces | | | | ADDITIONAL (EXCESS) ALLOCATIONS | | | | Grand Total Space Allocation | | | | |
|-----------|-------------------------------|------------------|-----------------|-----------------------|-----------------|-----------------|--------------------|---------------------------------|----------------------------|----------------------------|-------------------------------|---------------------------------|-----------------------|-----------------------|--------------------------|----------------------------|
| | | Full Size Rooms | Half Size Rooms | Designed Admin (FSE) | Full Size Rooms | Half Size Rooms | Quarter Size Rooms | Total Admin (FSE) | Additional Full Size Rooms | Additional Half Size Rooms | Additional Quarter Size Rooms | Additional Designed Admin (FSE) | Total Full Size Rooms | Total Half Size Rooms | Total Quarter Size Rooms | Total Designed Admin (FSE) |
| P.S. 93 | Baseline Footprint Allocation | 19 | 8 | 3.0 | 0 | 0 | 0 | 3.0 | 0 | 0 | 0 | 0 | 19 | 8 | 0 | 3.0 |
| | Adjusted Baseline Allocation | 25 | 2 | 1.5 | 0 | 3 | 0 | 3.0 | 5 | 0 | 4 | 0 | 30 | 5 | 4 | 1.5 |
| Icahn 7 | Baseline Footprint Allocation | 12 | 2 | 2.0 | 0 | 0 | 0 | 2.0 | 0 | 0 | 0 | 0 | 12 | 2 | 0 | 2.0 |
| | Adjusted Baseline Allocation | 12 | 2 | 0 | 0 | 4 | 0 | 2.0 | 3 | 0 | 0 | 0 | 15 | 6 | 0 | 0.0 |

In total, P.S. 93 will be allocated 30 full-size rooms, 5 half-size rooms, 4 quarter-size rooms and 1.5 FSE rooms of designed administrative/office space. Icahn 7 will be allocated 15 full-size rooms and 6 half-size rooms.

The room changes are reflected below for the 2014-2015 to the 2015-2016 school year.

| Room Change (+/-) | PROPOSED 2013-2014 GRAND TOTAL SPACE ALLOCATION | | | | PROPOSED 2014-2015 GRAND TOTAL SPACE ALLOCATIONS | | | | CHANGE (+/-) | | | |
|-------------------|---|-----------------|--------------------|----------------------|--|-----------------|--------------------|----------------------|-----------------|-----------------|--------------------|----------------------|
| | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) | Full size Rooms | Half size Rooms | Quarter size Rooms | Designed Admin (FSE) |
| P.S. 93 | 32 | 5 | 4 | 1.5 | 30 | 5 | 4 | 1.5 | -2 | 0 | 0 | 0.0 |
| Icahn 7 | 13 | 6 | 0 | 0 | 15 | 6 | 0 | 0 | +2 | 0 | 0 | 0.0 |

Shared Space Plan

A proposed shared space plan is below. The following plan is based on the estimated duration of time each of the co-located schools will have in each of the shared spaces in building X093. The final shared space schedule will be collaboratively drafted by the Building Council after the proposed co-location has been approved by the PEP.

JUSTIFICATION OF FEASIBILITY AND EQUITY OF PROPOSED SHARED SPACE PLAN

This proposed Shared Space Plan is based upon the population size and other relevant factors further described below for each co-located school. Although the DOE has proposed how the shared spaces in the building may be utilized, Building Councils are free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all special populations or groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement of the final Shared Space Plan collaboratively. (NOTE: The Building Council will revisit the shared space plan and its schedules on an annual basis to account for any changes in enrollment or programmatic needs. If conflicts emerge and progress is impaired, the Building Council will follow the dispute resolution procedures outlined in the Campus Policy Memo available at the following link: <http://schools.nyc.gov/community/campusgov/KeyDocuments/CampusMemo.htm>).

The below proposed schedule is based on projected enrollments for each co-located school, current space allocation plans, current lunch schedules for the existing schools in the building as described on the DOE School Food Web site, the total capacity of each shared space, the grades served by each of the co-located schools, and the start of the school day based on the Office of Pupil Transportation’s bus schedule for a regular school day.¹⁰ Where possible, the proposed schedule maintains schools’ current allocation of time for each shared space and re-distributes remaining time for additional organizations. To the extent feasible, shared spaces are allocated in a manner that allows schools that have already been

¹⁰ See DOE’s Office of Pupil Transportation Web site at: <https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx>

using the space this year to continue using it on a similar schedule next year, based on the 2011 Campus Audit Template submitted by the Building Council.¹¹ Because Icahn 7 would be co-located in the building for the first time if this proposal is approved, it may be necessary to shorten or change some of the current times that have been allocated to each of the co-located schools in the shared spaces this year so that all students in the building can be accommodated in the following school year.

In planning how Icahn 7 and P.S. 93 may use shared space, the DOE has applied some or all of the factors described above to develop a proposed plan that allocates time in each space equitably.

Cafeteria:

Cafeterias

- The time allocated to each organization in the cafeteria is primarily based upon each organization's projected enrollment, capacity of the cafeteria (160), current use, and grade levels served. Each organization will be able to accommodate its students in the cafeteria with the proposed allocation of time.
- P.S. 93 has been allocated the greatest amount of time in the cafeteria (10 hours weekly) because it has the largest enrollment and serves the most grade levels, as compared to Icahn 7, which has been allocated 5 hours weekly.
- The proposed schedule allocates the cafeteria to P.S. 93 from 11:00-11:30 am, 12:00-12:30 pm, 12:30- 1:00 pm and 1:00 – 1:30 pm, or four half- hour lunch periods serving approximately 106 students per lunch period. This allocation permits P.S. 93 to continue offering four lunch periods, as it currently does. However, P.S. 93 could choose to deviate from the proposed schedule and operate up to five 36 minute lunch periods with approximately 35 students served in each period, or some similar variation.
- The proposed schedule allocates the cafeteria to Icahn 7 from approximately 11:30 am- 12:00 pm. Icahn 7 can accommodate all of its students in one lunch period.
- With regard to breakfast, the DOE notes that traditionally not all students have opted to participate in the breakfast program at building X093. As a result, the DOE has allocated the same amount of time and the same duration to P.S. 93 and Icahn 7 for breakfast.

Gymnasium, Library, and Auditorium

P.S. 93 will be allocated the largest amount of time in the library, gymnasium, and auditorium because it will serve the largest number of students.

Gymnasiums

- The proposed schedule below is based on the existing gymnasium schedule for P.S. 93, which would permit P.S. 93 to maintain the amount of time that it is currently allocated for the gymnasium.
- Because P.S. 93 has the largest enrollment and serves more grade levels than Icahn 7, it has been allocated the largest amount of time in the gymnasium to accommodate all of its students in the proposed shared space plan below.
- Specifically, P.S. 93 is allocated approximately 30 hours weekly to physical education classes as needed, while Icahn 7 is allocated 5 hours weekly in the gymnasium to use for its physical education period.

Library

- The DOE notes that the library is a shared space; however specific times in the library are not currently allocated to any of the existing schools according to the 2011 Campus Audit. The DOE proposes in the schedule below that time in the library should be allocated to all schools based on the relative projected enrollment.
- P.S. 93 is allocated 25 hours weekly in the library, and Icahn 7 would be allocated 7 hours and 30 minutes.

¹¹ Campus Audits are submitted by each Building Council on an annual basis to the Senior Supervising Superintendents Office. The Campus Audit documents the collective planning and implementation of Building Council decisions such as shared space scheduling.

- The Building Council is free to deviate from the proposed Shared Space Plan and decide to allocate access to each library on an as needed basis to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final shared space plan collaboratively.

Auditorium

- The DOE notes the auditorium is a shared space. The DOE proposes that the auditorium be allocated based on the relative projected enrollment of each school.
- The DOE proposes that P.S. 93 be allocated 22 hours and 30 minutes weekly and Icahn 7 be allocated 7 hours and 30 minutes weekly in the auditorium based on the projected numbers of students that each school will serve
- The Building Council is free to deviate from the proposed Shared Space Plan and may revert to the current practice of allocating access to the auditorium on an as needed basis to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final shared space plan collaboratively.

Outside Recreation Area

- P.S. 93 would continue to be allocated the largest amount of time on the outdoor playground (15 hours weekly) whereas Icahn 7 would be allocated 5 hours weekly. P.S.093 will have the largest total projected enrollment and will be serving more grade levels, whereas Icahn 7 will only serve grades kindergarten through two in 2013-2014. Additionally, the playground time is loosely aligned to the cafeteria schedule to provide schools with the option of offering students a recess either before, during or after their lunch period.

The DOE projects P.S. 93 to serve 372-432 students in the 2013-2014 school year. Icahn 7 will serve 90-120 students in 2013-2014. As Icahn 7's enrollment increases with each year of its phase in, this proposed shared plan may be revised accordingly. Based on the Office of Pupil Transportation's bus schedules for a regular school day, P.S. 093's regular school day runs from approximately 8:20 a.m. to 3:10 p.m. Monday through Friday.¹² Since Icahn 7 is a new school, it does not have a current school start or end time. However the DOE notes that five other Icahn schools which are part of the same charter network organization, begin at approximately 8:30 a.m. and end between 3:45 p.m. and 4:00 p.m. Therefore, the DOE has assumed that Icahn 7's school day will start and end at approximately the same times.

Based on the schedule below and the explanations provided above, the DOE believes that the proposed Shared Space Plan is feasible and that each school is being treated equitably and comparably in its ability to use all the shared spaces in the building.

¹² <http://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/schTrans.asp?coptsch=08093>

| Space | Monday | Tuesday | Wednesday | Thursday | Friday |
|-------------------------------------|--|--|--|--|--|
| Cafeteria (Capacity: 160) | <p><u>Breakfast:</u> P.S. 93 7:30 a.m.-8:00 a.m.</p> <p><u>Breakfast:</u> Icahn 7 8:00 a.m.-8:30a.m.</p> <p><u>Lunch:</u> P.S. 93 11:00 a.m. -11:30 a.m. 12:00 p.m. -12:30 p.m. 12:30 p.m.- 1:00 p.m. 1:00 p.m. -1:30 p.m.</p> <p>Icahn 7 11:30 a.m.-12:00 p.m.</p> | <p><u>Breakfast:</u> P.S. 93 7:30 a.m.-8:00 a.m.</p> <p><u>Breakfast:</u> Icahn 7 8:00 a.m.-8:30a.m.</p> <p><u>Lunch:</u> P.S. 93 11:00 a.m. -11:30 a.m. 12:00 p.m. -12:30 p.m. 12:30 p.m.- 1:00 p.m. 1:00 p.m. -1:30 p.m</p> <p>Icahn 7 11:30 a.m.-12:00 p.m</p> | <p><u>Breakfast:</u> P.S. 93 7:30 a.m.-8:00 a.m.</p> <p><u>Breakfast:</u> Icahn 7 8:00 a.m.-8:30a.m.</p> <p><u>Lunch:</u> P.S. 93 11:00 a.m. -11:30 a.m. 12:00 p.m. -12:30 p.m. 12:30 p.m.- 1:00 p.m. 1:00 p.m. -1:30 p.m</p> <p>Icahn 7 11:30 a.m.-12:00 p.m</p> | <p><u>Breakfast:</u> P.S. 93 7:30 a.m.-8:00 a.m.</p> <p><u>Breakfast:</u> Icahn 7 8:00 a.m.-8:30a.m.</p> <p><u>Lunch:</u> P.S. 93 11:00 a.m. -11:30 a.m. 12:00 p.m. -12:30 p.m. 12:30 p.m.- 1:00 p.m. 1:00 p.m. -1:30 p.m</p> <p>Icahn 7 11:30 a.m.-12:00 p.m</p> | <p><u>Breakfast:</u> P.S. 93 7:30 a.m.-8:00 a.m.</p> <p><u>Breakfast:</u> Icahn 7 8:00 a.m.-8:30a.m.</p> <p><u>Lunch:</u> P.S. 93 11:00 a.m. -11:30 a.m. 12:00 p.m. -12:30 p.m. 12:30 p.m.- 1:00 p.m. 1:00 p.m. -1:30 p.m</p> <p>Icahn 7 11:30 a.m.-12:00 p.m</p> |
| Library | <p>P.S. 93 8:30 a.m.-12:30 p.m.</p> <p>Icahn 7 12:30 p.m.-2:00 p.m.</p> <p>P.S. 93 2:00 p.m.-3:00 p.m.</p> | <p>P.S. 93 8:30 a.m.-12:30 p.m.</p> <p>Icahn 7 12:30 p.m.-2:00 p.m.</p> <p>P.S. 93 2:00 p.m.-3:00 p.m.</p> | <p>P.S. 93 8:30 a.m.-12:30 p.m</p> <p>Icahn 7 12:30 p.m.-2:00 p.m.</p> <p>P.S. 93 2:00 p.m.-3:00 p.m.</p> | <p>P.S. 93 8:30 a.m.-12:30 p.m</p> <p>Icahn 7 12:30 p.m.-2:00 p.m.</p> <p>P.S. 93 2:00 p.m.-3:00 p.m.</p> | <p>P.S. 93 8:30 a.m.-12:30 p.m</p> <p>Icahn 7 12:30 p.m.-2:00 p.m.</p> <p>P.S. 93 2:00 p.m.-3:00 p.m.</p> |
| Gymnasium (Capacity: 340) | <p>P.S. 93 8:30 a.m.-2:00 p.m.</p> <p>Icahn 7 2:00 p.m.-3:00 p.m.</p> | <p>P.S. 93 8:30 a.m.-2:00 p.m.</p> <p>Icahn 7 2:00 p.m.-3:00 p.m.</p> | <p>P.S. 93 8:30 a.m.-2:00 p.m.</p> <p>Icahn 7 2:00 p.m.-3:00 p.m.</p> | <p>P.S. 93 8:30 a.m.-2:00 p.m.</p> <p>Icahn 7 2:00 p.m.-3:00 p.m.</p> | <p>P.S. 93 8:30 a.m.-2:00 p.m.</p> <p>Icahn 7 2:00 p.m.-3:00 p.m.</p> |

| | | | | | |
|--------------------------------------|--|--|--|--|--|
| Auditorium (Capacity: 549) | Icahn 7 8:30 a.m.-10:30 a.m. |
| | P.S. 93 10:30 a.m.-3:00 p.m. |
| Outside Recreation Area | P.S. 93 10:00 a.m.- 11:00 a.m. |
| | Icahn 7 11:00 a.m.- 12:00 p.m. |
| | P.S. 93 12:00 p.m.-2:00 p.m. |

Building Safety and Security

Pursuant to Chancellor's Regulation A-414 every school/campus must have a School Safety Committee. The committee plays an essential role in the establishment of safety procedures, the communication of expectations and responsibilities of students and staff, and the design of prevention and intervention strategies and programs specific to the needs of the school. The committee is comprised of various members of the school community, including Principal(s); designee of all other programs operating within the building; UFT Chapter Leader; Custodial Engineer/designee; and In-house School Safety Agent Level III. The committee is responsible for addressing safety matters on an ongoing basis and making appropriate recommendations to the Principal(s) when it identifies the need for additional security measures, intervention, training, etc.

The committee is also responsible for developing a comprehensive School Safety Plan which defines the normal operations of the site and what procedures are in place in the event of an emergency. The plan must be consistent with the Citywide prescribed safety plan shell. Each program operating within a school must enter program specific information in the School Safety Plan. Safety plans are updated annually by the School Safety Committee in order to meet changing security needs, changes in organization and building conditions and other factors. In addition, the committee recommends changes in the safety plan at any other time when it is necessary to address security concerns.

Consistent with the process described above, the leader/designee of Icahn 7 will be part of the X093 School Safety Committee. As a member of the School Safety Committee, the leader/designee of Icahn 7 will participate in the development of the building's Safety Plan and ensure that any security related issues or needs which may arise with respect to the co-location of Icahn 7 will be addressed on an ongoing basis. Moreover, the Safety Plan for the X093 school building will be modified as appropriate to meet any changing security needs associated with the co-location. Icahn 7 will enter information in the X093's schools' overall Safety Plan to ensure the safe operation of the school building.

Each school building must also establish a Building Response Team ("BRT") that will consist of trained staff members from each of the campus' schools, and which is activated when emergencies or large building-wide events occur. The members of this team must be identified and listed in the School Safety Plan.

The completed Safety Plan for the X093 school building will be submitted to the Borough Safety Directors of the Office of School and Youth Development for approval. If changes or modifications are necessary, the School Safety Committee will be advised. Once the School's Safety Plan is approved, it will be submitted to the New York City Police Department ("NYPD") for final approval and certification by the NYPD.

Proposed Communications Strategy

As per the Campus Policy Memo 2011, co-located schools on campuses must actively participate in a Building Council (“BC”), which is a campus structure for administrative decision-making for issues impacting all schools in the building.¹³ Only principals and charter leaders serve on the BC. The BC shall meet at least once a month to discuss and resolve issues related to the smooth daily operation of all schools in the building and the safety of the students they serve. The BC principals and charter school leaders, where applicable, communicate their decisions campus-wide to staff, students and parents, especially for issues of safety, shared space, campus schedules, split-staff agreements and extended facility use.

A Shared Space Committee (“SSC”) shall be established at campuses where charters are co-located in a public school building with one or more non-charter schools or District 75 schools by the principals of the schools, as set forth in Chancellor’s Regulation A-190. With respect to charter co-locations approved after May 28, 2010, the effective date of the Amended Charter School Act, the SSC is to review the implementation of the BUP once it has been approved by the PEP. With respect to charter schools that were approved to be located or co-located in a public school building prior to the effective date of the Amended Charter School Act, the SSC shall review implementation of the current building space plans in place at those buildings. The SSC will meet minimally four times per year.

The SSC will be comprised of the principal, a teacher and a parent of each co-located school. With respect to a non-charter school’s teacher and parent members, such SSC members shall be selected by the corresponding constituent member of the School Leadership Team (“SLT”) of the school. Charter school leaders will work with their constituencies to select the parent and teacher representing that school. SSC agendas and minutes shall be shared with the BC. SSC members may be asked to communicate with their constituencies about the BUP and its campus implementation.

¹³ Campus Policy Memo 2011 is available at <http://schools.nyc.gov/community/campusgov/KeyDocuments/CampusMemo.htm>.