Panel for Educational Policy
Contract Agenda
October 11, 2012

Item: 1 **Description:** Advertising for important events and messages to parents and the community.

Term: 9 Months **Options:** None **Funding:** Tax Levy

Division: Division of Family and Community Engagement **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Miller Advertising	$350,000

Item: 2 **Description:** Expanded Learning Time (ELT) for tutoring services citywide.

Term: 1 year **Options:** None **Funding:** Title 1

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Academic Enterprises, Inc.	$220,531
BiNet, Inc.	$1,272,157
Brainfuse Online Instruction	$192,244
Educate Online	$5,501,064

Item: 3 **Description:** Amendment for unit cost and total cost for one Universal Prekindergarten (UPK) vendor that was previously approved.

Term: 3 years **Options:** 1 two year option or 2 one year options **Funding:** Tax Levy & NYSED

Division: Division of Portfolio Planning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Child Development Center of the Mosholu Montefiore Community Center	$191,222

Item: 4 **Description:** Labor, material, and supervision necessary for plumbing work in schools and administrative buildings.

Term: 5 years **Options:** 270 day option **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Tri-Star Plumbing and Heating	$1,006,680

Item: 5 **Description:** Amendment of service areas for Pre Kindergarten and early intervention transportation.

Term: 5 years **Options:** 2 one year extensions **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Alina Services Corp	$1,529,660
First Steps	$3,276,032
I & Y Transit Corp	$980,343
L & M Bus Corp	$19,232,752
MJT Bus	$1,870,140
Penny Transportation	$2,009,272
Philip Bus Service	$1,625,979
Selby Transportation Corporation	$7,908,346

Item: 6 **Description:** Professional development and direct student services for teaching elementary, middle and high school sciences. (RA #8)

Term: 5 Years **Options:** None **Funding:** Various

Division: Division of Academics, Performance and Support **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
The Horticultural Society of New York	$30,000

Item: 7 **Description:** Arts education services including professional development and parent engagement in the fields of dance, music, theatre, visual arts, and the moving image. (RA #4)

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Curriculum & Professional Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Brooklyn Conservatory of Music	$150,000
Brooklyn Museum of Art	$100,000
Brooklyn Philharmonic Symphony Orchestra	$50,000
Community Word Project	$50,000
Family Life Theatre Programs	$50,000
Groundswell Community Mural Project	$80,000
Group 1 Acting Company Inc	$30,000
Ifetayo Cultural Arts	$60,000
LITC, Inc.	$30,000
Multicultural Music Group	$100,000
Museum of Modern Art	$30,000
New York City Opera	$30,000
Pascal Rioult Dance Theatre, Inc.	$30,000
Philharmonic Symphony Society of New York	$60,000
Scenarios USA	$30,000
The Jewish Museum	$45,000
Wingspan Arts, Inc.	$100,000

Item: 8 **Description:** Student support services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling. (RA #4)

Term: 5 years **Options:** None **Funding:** Various

Division: Office of School and Youth Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Options for College, Inc.	$30,000
Vacamas Programs for Youth-Camp Vacamas Association, Inc.	$230,000

Item: 9 **Description:** Volunteer training and family education workshops.

Term: 1 year **Options:** None **Funding:** Tax Levy & City Council

Division: Community School District 07 **Contract Type:** Full Value

Vendor Name	Annual Amount
Learning Leaders	$180,000

Item: 10 **Description:** Instructional textbooks and ancillary materials for use in classrooms.

Term: 7 years **Options:** None **Funding:** Various

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Delaney Cards	$93,000
Network for Teaching Entrepreneurship	$57,000

Item: 11 WITHDRAWN

Item: 12 **Description:** Software line of more than 600 databases focusing on e-research and educational publishing for schools, with a particular emphasis on reference materials and full-text magazine and newspaper articles.

Term: 7 years **Options:** None **Funding:** Reimbursable & Tax Levy

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
The Gale Group	$100,000

Item: 13 **Description:** Web-based virtual learning subscription to provide instruction in math.

Term: 7 years **Options:** None **Funding:** Tax Levy & Reimbursable

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Think Through Learning, Inc.	$40,000

Item: 14 **Description:** Add on item: Expanded Learning Time (ELT) for tutoring services citywide. (RA #3)

Term: 1 year **Options:** None **Funding:** Federal Funds -Title 1

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
JFL Enterprises Inc., d/b/a Failure Free Reading	$1,002,487
READ & SUCCEED, LLC	$1,600,000

Item: 1

Description:

Advertising for important events and messages to parents and the community.

REQUEST FOR AUTHORIZATION
FOR MILLER ADVERTISING FOR COMMUNICATIONS ADVERTISING

Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$350,000	Tax Levy	10/12/2012 – 6/30/2013	None	DCAS Competitive Bid	No	Requirement

Contract Manager	Lead Contract Officer	Division of Contracts & Purchasing Contact
John Laduca Communications & Media Relations	Lashanta Baptiste Division of Family and Community Engagement	James McBride Division of Contracts & Purchasing

Vendor Name & Address	Miller Advertising Agency, Inc. 71 Fifth Avenue New York, New York 10003

STATEMENT OF PURPOSE

Authorization is requested to use a New York City Department of Citywide Administrative Services' (DCAS) non-recruitment advertising contract for communications relating to important events and for messages to parents and the community.

DISCUSSION

In 2012-13, the DOE will encourage parents and families to stay informed and be part of the conversation about new standards for teaching and learning. Accordingly, to improve and augment communication with parents and families, DOE is developing a public communications program. The objective is to open direct communication with these stakeholders to deliver important academic policy changes, school calendars, changes in dates and programs as the year progresses, and calls to action. The program will be expressed through the tagline "*Expect Success*" and will be initiated through print, web, social media and text alerts. The target audiences are primarily parents and families, but it will reach teachers, school administrators, New York City residents, students and education advocates. A pilot for mobile and texting began in September.

For the larger campaign, the proposed media formats include print, subway and bus ads, internet/social media and mobile phones. This RA is for the print portion of the campaign. The mobile/text messaging portion that began in September was an under $25,000 procurement. The other portions of the campaign are still being planned.

It is not in the best interests of the DOE to solicit this work separately, rather the DOE benefits from lower costs through these aggregate purchases.

DCAS originally procured this service through a competitive solicitation that included provision for DOE as a client. Four bids were received for this Non-Recruitment class. Miller Advertising was the lowest responsive, responsible bidder for multiple print and online advertising items.

The rates bid are discounts off the "open rate" (in the publishing world, similar to a "list price"). For print, discounts range from 29.5% for the New York Post to 43.5% for the New York Daily News. Miller also won the "All others" item at 48%. The internet advertising discounts range from 17% for Valueclickmedia.com to 28%

for Google.com. Based on the bid results and a review of open rate discounts published for both print and online, the pricing has been determined to be fair and reasonable.

A background check conducted by DCAS revealed no significant adverse information and therefore determined the vendor to be responsible. DOE has also reviewed Miller Advertising and has determined them to be responsible as well.

Item: 2

Description:

Expanded Learning Time (ELT) for tutoring services citywide.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH ADDITIONAL VENDORS TO PROVIDE EXPANDED LEARNING TIME (ELT) SERVICES TO STUDENTS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$7,185,996	Federal Funds – Title I	One Year 9/1/12- 8/31/13	None	Negotiated Services	No	Requirement

Vendor Name And Address	See Table Below.

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Cheryl Kaplan Administrator Innovation & Vendor Resources Division of Contracts and Purchasing	Ray Burke Chief Administrator Innovation & Vendor Resources Division of Contracts and Purchasing	Susan C. Nastè Administrator Funded & Special Services Procurement Division of Contracts and Purchasing

PURPOSE

Authorization is requested on behalf of the Division of Contracts and Purchasing, (DCP) to contract with the additional vendors listed below to provide Expanded Learning Time (ELT) tutoring services.

DISCUSSION

In June 2012, United States Department of Education granted New York State a waiver from the requirements of the No Child Left Behind law. As a result, the New York State Education Department (NYSED) no longer mandates the DOE to offer Supplemental Educational Services (SES).

In place of SES, the DOE has designed a new program for tutoring services entitled Expanded Learning Time (ELT), through which schools may select vendors to provide tutoring services based on the needs of their students. ELT programs will be funded by Title I and schools will be responsible for selecting service providers by using the Multiple Task Award Contract (MTAC) procurement process and for managing services and payments.

This Request for Authorization is for contracts with additional vendors whose SES contracts either expired on August 31, 2012, or will be terminated because SES is no longer a DOE program. These vendors will receive a new contract for one year (2012-13) based on essentially the same programs they provided under the SES contracts.

The listed vendors' rates were determined by reviewing their last approved SES contract budgets, making adjustments based on changes associated with the new Expanded Learning Time (ELT) program. For example, the elimination of parental choice should substantially reduce advertising and marketing expenses. DCP's Cost Price Analysis Unit has made calculations based on prior year's programs and contracts will only be awarded where prices have been determined to be fair and reasonable.

Estimated contract amounts are based upon past usage. Payment will be made per hour of service and will no longer be based upon student attendance.

Contracts will be awarded via the Multiple Task Award Contract (MTAC) process. During the mini-bid process vendors may not offer prices above the contracted rates; they may, however, offer lower prices.

Background reviews were conducted using VENDEX, DCP's internal records, and the New York State Charities Bureau for contracts whose amounts are estimated at $1,000,000 and less. For contracts estimated at over $1,000,000, the following data bases were reviewed: various criminal data bases, D&B, Lexis, Westlaw, OSHA, Federal Debarment List, Department of Justice, New York State Department of Taxation, UCC, Workers Compensation Debarred List, the New York State Division of Corporations, SEC, and the New York State Charities Bureau.

No advices of caution or significant adverse information were uncovered for the vendors listed below, with the following exceptions:

- BiNet, Inc.:

  A 2010 SCI investigation determined that a BiNet staff guidance counselor did not follow protocol when child abuse was suspected. SCI did not recommend termination and a Corrective Action Plan (CAP) that included further training was determined sufficient by DOE. There have been other SCI investigations of affiliated companies. Most recently, an investigation of Comprehensive Network in 2010 revealed an occupational therapist billed the DOE for sessions not performed. The therapist was terminated and the DOE was reimbursed $33K. Another investigation of affiliate Consultants on Call (COC) in 2008 revealed an occupational therapist double billed the DOE by invoicing through COC and an unrelated firm. That therapist was also terminated and the DOE was reimbursed about $7K. Binet and its affiliates' historically large volume of business ($22,000,000 in 2011), their responsiveness to these issues, and the fact that all of the above were the result of actions by individual employees rather than systemic issues leads to the conclusion that these issues are not sufficient to find them not responsible.

A Special Committee on Contracts meeting was held on September 10, 2012 and approved the additional vendors listed herein. DCP will conduct a competitive procurement for services to begin in November 2013.

Vendor Name and Address		Estimated Annual Amount
1.	Academic Enterprises, Inc. 327 East 48th Street, Suite 42E New York, NY 10017	$220,531
2	BiNet, Inc. 1663 East 17th Street Brooklyn, N.Y. 11229	$1,272,157
3.	Brainfuse Online Instruction 271 Madison Avenue, 3rd Floor New York, NY 10016	$192,244
4..	Educate Online Learning 1001 Fleet Street, 8th Floor Baltimore, MD 21202	$5,501,064

Item: 3

Description:

Amendment for unit cost and total cost for one Universal Prekindergarten (UPK) vendor that was previously approved.

AMENDED REQUEST FOR AUTHORIZATION TO PROVIDE UNIVERSAL PREKINDERGARTEN SERVICES

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount(s)	Procurement Method	Is Contract Retroactive?	Contract Type
$191, 222 / $573,666	NewYork State Education Department (NYSED) + Tax Levy	Three Years	Two 1-Year Periods or One 2-Year Period	$382,444	Request for Proposals (RFP)	No	Requirement

Vendor Name & Address	Child Development Center of the Mosholu Montefiore Community Center, Inc. 3512 Dekalb Avenue Bronx, NY 10467 Executive Director: Donald Bluestone

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Trisia Carter Operations Manager/Bronx–Manhattan Office of Early Childhood Education Division of Portfolio Planning	Chris McKay Director of Operations Office of Early Childhood Education Division of Portfolio Planning	Maxine Needle Director, UniversalPrekindergarten/Grants

PURPOSE

Authorization is requested to amend the unit cost and the total dollar award amount for one vendor included in a previously approved request for authorization (RA) for Universal Prekindergarten (UPK) Services.

DISCUSSION

On August 22, 2012, the Panel for Educational Policy approved an RA to contract with 31 vendors to provide high-quality instructional programming as part of the Universal UPK program. Child Development Center of the Mosholu Montefiore Community Center (Mosholu Montefiore) was approved to provide full-day services to 54 children at a cost of $3,140 per student and a yearly contract award of $169,584. During contract negotiations, the vendor indicated that the wrong budget was submitted.

On prior contracts for UPK, Mosholu Montefiore was awarded $3,541 per child. The funding for the larger amount was available and agreed to at the time of negotiations. However, due to a miscommunication the corrected amount was not reflected on the RA.

Authorization is therefore requested for Mosholu Montefiore to be awarded as follows:

Borough	CSD	Vendor Legal Name	Estimated Seats Awarded	Estimated Awarded Price Per Seat	Estimated Annual Contract Amount	Estimated 3-Year + 2-Year Renewal Option Amount
X	10	Child Development Center of the Mosholu Montefiore Community Center, Inc.	54	$3,541	$191, 222	$956,111

Item: 4

Description:

Labor, material, and supervision necessary for plumbing work in schools and administrative buildings.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH TRI-STAR PLUMBING AND HEATING INC. FOR JOB ORDER CONTRACT (JOC) PLUMBING

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount(s)	Procurement Method	Is Contract Retroactive?	Contract Type
$1,006,680 / $5,033,400	Tax Levy	Five Years	270-Day Extension	$755,010	Request for Bids (RFB)	No	Requirements

Vendor Name & Address	Tri -Star Plumbing and Heating, Inc. 247 Van Brunt Street Brooklyn, NY 11231

Contract Manager/Lead Contracting Officer	Division of Contracts & Purchasing Contact
Volkert Braren Program Director Division of School Facilities	Shelley Epstein Director

PURPOSE

Authorization is requested to contract with Tri-Star Plumbing and Heating for labor, material, and supervision necessary for plumbing work in schools and administrative buildings.

DISCUSSION

Through this job order contract, each task has a pre-set unit price listed in a construction task catalog. Technical specifications are included for all tasks. Bidders were required to submit four multipliers (adjustment factors) which are used to calculate prices for work done during normal hours and for work done after hours by a Plumber (journey person) and a Plumber MES (mechanical, equipment, and service). The bidders were provided with estimates for the percentage of work that is to be done during the two periods and by the applicable (Plumber or Plumber MES) rate. Estimates are based on prior usage.

This RFB was advertised for seven days in the City Record and on the DCP web site. Ten bids were received.

Adam John and Sons, the low bidder, was determined to be non-responsive for not demonstrating the organizational and financial capacity to service the contract. No protest was received. Tri-star, the second low bidder, is recommended for award. A qualification meeting was held with Tri-star and it was determined that they have the organizational capacity to service this contract. A review of financial statements did not reveal any risk associated with doing business with them. A background check conducted by the Vendor Research and Price Analysis Unit found no significant adverse information. The vendor has therefore been determined to be responsible.

The contract estimate is based on previous expenditures and will be funded by DSF. On average, the prices on this contract are 22 percent lower than on previous contracts for similar items. Because of the competitive nature of the procurement and the low prices, all prices have been determined to be fair and reasonable.

B2060 – JOB ORDER CONTRACTS FOR PLUMBING
AGGREGATE CLASS 1 – CITYWIDE

CONTRACTOR NAME	AWARD CRITERIA FIGURE	ANNUAL CONTRACT VALUE	TOTAL CONTRACT VALUE / 5 YEARS	270-DAY EXTENSION	WITH 270-DAY EXTENSION
Adam John & Sons	0.9570	$957,000			
Tri-Star Plumbing	**1.0067**	**$1,006,680**	**$5,033,400**	**$755,010**	**$5,788,410**
Gerald's Plumbing	1.1362	$1,136,200			
Franco Belli Plumbing	1.1775	$1,177,500			
Par Plumbing Co	1.2756	$1,275,610			
Cardoza Plumbing Corp	1.3595	$1,359,500			
Delphi Plumbing	1.4360	$1,436,000			
Ace Contracting Inc	1.5850	$1,585,000			
Chinatown Plumbing	158.3000	$158,300,000			
Richards Plumbing	167.2000	$167,200,000			

Item: 5

Description:

Amendment of service areas for Pre Kindergarten and early intervention transportation.

REQUEST FOR AUTHORIZATION

AMENDMENT B2026 TRANSPORTATION SERVICES FOR PRE-KINDERGARTEN AND EARLY INTERVENTION PARTICIPANTS

Estimated Annual/Total Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive	Contract Type
$38,432,524 Annual $192,162,620 Total	Tax Levy	Five Years	Two 1-. Year Extensions	$76,865,048	Request for Bids (RFB)	No	Requirement

Service Requestor/Contract Manager	Division of Contracts & Purchasing
Eric Goldstein, Chief Executive	David Ross, Executive Director
Office of School Support Services	Division of Contracts & Purchasing

Vendor Name	Address	Awarded Aggregate	Annual Amount
Alina Services Corp.	245-37 60th Avenue Douglaston, NY 11362	28	$ 1,529,660
First Steps	350 Lamoka Avenue Staten Island, NY 10312	13	3,276,032
I&Y Transit Corp.	245-37 60th Avenue Douglaston, NY 11362	42	980,343
MJT Bus Corp.	913 Shepard Avenue Brooklyn, NY 11208	34,40	1,870,140
L&M Corp	3167 Atlantic Avenue Brooklyn, NY 11208	2,3,14,18,31	19,232,752
Penny Transportation, Inc.	2548 West 14th Street Brooklyn, NY 11223	24	2,009,272
Philip Bus Service	146 Wolcott Street Brooklyn, NY 10207	29	1,625,979
Selby Transportation Corp.	935 Garrison Avenue Bronx, NY 10474	20,12,32	7,908,346

PURPOSE

Approval is sought on the behalf of the Office of Pupil Transportation (OPT) to rescind, terminate and reassign certain portions of contract for RFB 2026 previously awarded to Professional Charter and Thomas Bus for Pre-Kindergarten /Early Intervention student transportation.

DISCUSSION

Request for Bid (RFB 2026) divided the city into 43 aggregate classes/geographical service areas. Contracts were awarded to 13 companies for 5 years with two 1-year extensions starting in September, 2012.

Professional Charter was awarded contracts for 13 aggregate classes. However, upon commencement, the company did not provide satisfactory service. Effective on September 11, 2012 the contract was rescinded and nullified, on the basis of mutual agreement between the Department of Education (DOE) and Professional Charter, as it pertains to Aggregate Classes 2 (QN9), 14 (QN6), 18(BK9), 20 (MN2), 24 (QN7) and 32 (MN1). The contract, as it pertained to Aggregate Classes 3(BK2), 12(MN4), 15(SI1), 23(SI2), 28(MN5), 29 (MN3) and 31 (BK11), remained in full force and effect. The company also agreed to apply to the DOE for approval of an assignment of contract for Aggregate Classes 15 (SI1) and 23 (SI2) to a company agreeing to accept at the same prices awarded to Professional Charter. Subsequently, on September 14, it was determined that Professional

Charter could not provide satisfactory service on their remaining areas. Accordingly, the balance of the contract was terminated.

Thomas Bus was awarded contracts for 7 Aggregate Classes 21(BX3), 34(QN4), 35 (BK10), 36(QN8), 38 (MN6), 40(BK1), and 42(LI1) and agreed to accept assignment of Aggregate Classes 9 (BK3) and 13(BK7) from Robin Transportation. Subsequently, the company assigned Aggregate Classes 21(BX3) and 38 (MN6) to a company at the same prices awarded to Thomas. However, upon commencement, the company did not provide satisfactory service and the contract was rescinded and nullified on the basis of mutual agreement between the DOE and Thomas Bus for Aggregate Classes 13(BK7), 34(QN 4), 40(BK1) and 42 (LI1). The Contract, insofar as it pertains to Aggregate Classes 9 (BK3), 35 (BK10) and 36 (QN8), remains in effect.

All aggregate classes originally awarded to Professional Charter and Thomas, except for those areas assigned to other companies have been replaced by responsible bidders having capacity to service based upon their prices bid for B2026. Appendix 1 summarizes the replacement for each aggregate class, highlighting the awarded vendors and indicating reasons for no-award to an apparent low bidder. Background Checks have been completed; noteworthy information identified by background checks has been identified in Appendix 2. All vendors have provided satisfactory service for Pre Kindergarten/Early Intervention transportation and have been determined to be responsible.

AGGREGATE CLASS 2 - SERVICE AREA QN9	TOTAL	COMMENTS
G & L Transit Co Inc	$ 4,094,370.00	Non Responsive
Phillip Bus Service	$ 4,106,208.00	Awarded 3 classes - Vendor at Capacity
Professional Charter Service	$ 4,342,434.56	Award Rescinded - Poor Performance
Royal Express Line Corp	$ 4,755,518.24	Awarded 1 class - Vendor at Capacity
Jea Bus Co Inc	$ 5,087,772.00	Awarded 1 class to Affiliate - Vendor at Capacity
I & Y Transit Corp	$ 5,245,873.00	Vendor Declined
Happy Day Transit	$ 5,940,504.00	Vendor Declined
L & M Bus Corp	$ 6,121,492.00	AWARDED
First Steps Trans Inc	$ 6,317,330.00	
Thomas Buses Inc	$ 6,627,012.00	
Mutual Bus Corp	$ 7,042,067.28	
Selby Transportation Corp	$ 7,178,310.00	
Golden Ring Transit Inc	$ 17,949,006.00	

AGGREGATE CLASS 3 - SERVICE AREA BK2	TOTAL	COMMENTS
Professional Charter Service	$ 4,309,275.64	Award Terminated - Poor Performance
Liberty Transit Corp	$ 4,678,911.00	Non Responsive
G & L Transit Co Inc	$ 4,774,974.80	Non Responsive
Robin Transportation	$ 4,798,515.00	Vendor Declined
Phillip Bus Service	$ 4,878,767.00	Vendor Declined
Smart Pick Inc	$ 4,897,187.00	Awarded 1 class - Vendor at Capacity
Happy Day Transit	$ 5,112,914.00	Awarded 2 classes - Vendor at Capacity
I & Y Transit Corp	$ 5,122,798.00	Awarded 2 classes - Vendor at Capacity
Thomas Buses Inc	$ 5,238,704.00	Poor Performance
First Steps Trans Inc	$ 5,435,238.00	Awarded 4 classes - Vendor at Capacity
Happy Child Transportation	$ 5,442,419.75	Vendor Declined
P & G Transportation Inc	$ 5,592,454.41	Awarded 1 class to Affiliate - Vendor at Capacity
L & M Bus Corp	$ 5,727,226.00	AWARD
Selby Transportation Corp	$ 7,065,253.00	

AGGREGATE CLASS 12 - SERVICE AREA MN4	TOTAL	COMMENTS
Professional Charter Service	$ 2,841,575.67	Award Terminated - Poor Performance
Selby Transportation Corp	$ 3,645,482.10	AWARDED
Happy Day Transit	$ 4,743,150.00	
Alina Services Corp	$ 4,767,999.00	
L & M Bus Corp	$ 5,134,511.70	
First Steps Trans Inc	$ 5,267,997.00	
Smart Pick Inc	$ 5,424,214.62	
Thomas Buses Inc	$ 5,482,425.00	
Y & M Transit Corp	$ 5,568,160.53	

AGGREGATE CLASS 13 - SERVICE AREA BK7	TOTAL	COMMENTS
Robin Transportation	$ 2,459,619.00	Award Assigned to Thomas then Terminated
Professional Charter Service	$ 2,719,843.05	Poor Performance in Other Areas
G & L Transit Co Inc	$ 3,023,608.50	Non Responsive
Happy Day Transit	$ 3,063,136.00	Vendor Declined
P & G Transportation Inc	$ 3,129,666.00	Vendor Declined
Thomas Buses Inc	$ 3,156,675.00	Assigned Area Rescinded - Poor Performance
Phillip Bus Service	$ 3,164,889.00	Vendor Declined
Y & M Transit Corp	$ 3,253,350.00	No Capacity
First Steps Trans Inc	$ 3,276,032.40	AWARDED
Smart Pick Inc	$ 3,448,588.92	
Iridium Services Corp	$ 3,482,883.00	
Happy Child Transportation	$ 3,689,677.50	
L & M Bus Corp	$ 3,901,458.00	
Selby Transportation Corp	$ 3,913,820.00	
Golden Ring Transit Inc	$ 5,562,154.68	

AGGREGATE CLASS 14 - SERVICE AREA QN6	TOTAL	COMMENTS
Professional Charter Service	$ 2,304,523.01	Award Rescinded - Poor Performance
Thomas Buses Inc	$ 2,412,190.00	Poor Performance in Other Areas
First Steps Trans Inc	$ 2,489,683.70	Awarded 4 classes - Vendor at Capacity
I & Y Transit Corp	$ 2,623,242.00	Vendor Declined
B & F Skilled Inc	$ 2,774,816.37	Vendor Declined
Happy Day Transit	$ 2,934,238.80	Vendor Declined
Y & M Transit Corp	$ 3,051,780.00	No Capacity
Liberty Transit Corp	$ 3,067,346.00	Non Responsive
L & M Bus Corp	$ 3,505,323.75	AWARDED
Selby Transportation Corp	$ 3,566,790.00	
Van Trans LLC	$ 3,643,605.00	
Mutual Bus Corp	$ 3,710,690.64	
Phillip Bus Service	$ 4,016,195.00	
Golden Ring Transit Inc	$ 10,257,994.00	

AGGREGATE CLASS 18 - SERVICE AREA BK9	TOTAL	COMMENTS
Professional Charter Service	$ 2,027,983.12	Award Rescinded - Poor Performance
L & M Bus Corp	$ 2,144,388.75	AWARDED
I & Y Transit Corp	$ 2,173,259.00	
Thomas Buses Inc	$ 2,200,414.40	
First Steps Trans Inc	$ 2,214,963.82	
Liberty Transit Corp	$ 2,267,403.25	
Happy Day Transit	$ 2,275,430.00	
G & L Transit Co Inc	$ 2,304,591.00	
Penny Transportation Inc	$ 2,380,710.44	
Y & M Transit Corp	$ 2,427,750.00	
Robin Transportation	$ 2,516,112.00	
Happy Child Transportation	$ 2,949,487.50	
Bobmar Transportation Inc	$ 3,192,993.00	
P & G Transportation Inc	$ 3,681,995.00	
Selby Transportation Corp	$ 3,910,948.50	
Golden Ring Transit Inc	$ 6,474,855.02	

AGGREGATE CLASS 20 - SERVICE AREA MN2	TOTAL	COMMENTS
Professional Charter Service	$ 2,443,844.52	Award Rescinded - Poor Performance
Thomas Buses Inc	$ 2,765,651.77	Poor Performance in Other Areas
Selby Transportation Corp	$ 2,853,584.00	AWARDED
First Steps Trans Inc	$ 3,013,441.00	
Happy Day Transit	$ 3,367,027.00	
Alina Services Corp	$ 3,461,684.00	
Jea Bus Co Inc	$ 3,984,372.00	
Y & M Transit Corp	$ 3,988,927.73	
L & M Bus Corp	$ 4,251,512.50	
Merit Transportation Corp	$ 4,339,806.03	
Phillip Bus Service	$ 4,860,255.00	

AGGREGATE CLASS 24 - SERVICE AREA QN7	TOTAL	COMMENTS
Professional Charter Service	$ 1,754,419.68	Award Rescinded - Poor Performance
Penny Transportation Inc	$ 2,009,271.90	AWARDED
I & Y Transit Corp	$ 2,042,462.00	
Happy Day Transit	$ 2,237,394.00	
Same Day Dispatch and Collections	$ 2,308,767.00	
Y & M Transit Corp	$ 2,366,094.00	
L & M Bus Corp	$ 2,414,851.00	
Selby Transportation Corp	$ 2,431,731.00	
Mutual Bus Corp	$ 2,734,448.00	
Thomas Buses Inc	$ 2,842,113.00	
First Steps Trans Inc	$ 2,893,088.00	
Golden Ring Transit Inc	$ 8,907,586.00	

AGGREGATE CLASS 28 - SERVICE AREA MN5	TOTAL	COMMENTS
Professional Charter Service	$ 1,483,444.34	Award Terminated - Poor Performance
Happy Day Transit	$ 1,523,430.00	Vendor Declined
Alina Services Corp	$ 1,529,660.00	AWARDED
Y & M Transit Corp	$ 1,653,749.47	
Selby Transportation Corp	$ 1,866,877.50	
Thomas Buses Inc	$ 2,342,185.00	
L & M Bus Corp	$ 2,411,501.00	
First Steps Trans Inc	$ 2,542,225.00	
Merit Transportation Corp	$ 2,542,565.66	
B & F Bus Co Inc	$ 3,718,314.18	

AGGREGATE CLASS 29 - SERVICE AREA MN3	TOTAL	COMMENTS
Professional Charter Service	$ 1,357,252.86	Award Terminated - Poor Performance
Phillip Bus Service	$ 1,625,979.00	AWARDED
Selby Transportation Corp	$ 1,801,149.00	
B & F Bus Co Inc	$ 1,818,414.54	
Happy Day Transit	$ 1,892,220.00	
Alina Services Corp	$ 1,898,877.00	
Thomas Buses Inc	$ 1,968,409.50	
First Steps Trans Inc	$ 1,971,296.40	
L & M Bus Corp	$ 2,095,716.00	
Y & M Transit Corp	$ 2,359,876.47	
Merit Transportation Corp	$ 2,809,089.00	

AGGREGATE CLASS 31 - SERVICE AREA BK11	TOTAL	COMMENTS
Professional Charter Service	$ 1,207,356.40	Award Terminated - Poor Performance
Fortuna Bus Company	$ 1,274,523.10	Vendor Declined
Happy Day Transit	$ 1,276,365.00	Vendor Declined
B & F Bus Co Inc	$ 1,284,252.57	No Capacity
Robin Transportation	$ 1,369,372.00	Vendor Declined
Y & M Transit Corp	$ 1,405,191.22	No Capacity
Thomas Buses Inc	$ 1,434,580.75	Poor Performance in Other Areas
First Steps Trans Inc	$ 1,498,373.25	Awarded 4 classes - Vendor at Capacity
Iridium Services Corp	$ 1,614,833.00	Awarded 3 classes to Affiliates - Vendor at Capacity
Happy Child Transportation	$ 1,673,756.30	Vendor Declined
Liberty Transit Corp	$ 1,708,620.00	Non Responsive
L & M Bus Corp	$ 1,734,321.25	AWARDED
Selby Transportation Corp	$ 2,082,043.00	
Golden Ring Transit Inc	$ 2,127,472.93	

AGGREGATE CLASS 32 - SERVICE AREA MN1	TOTAL	COMMENTS
Professional Charter Service	$ 1,236,390.12	Award Rescinded - Poor Performance
Selby Transportation Corp	$ 1,409,279.50	AWARDED
Happy Day Transit	$ 1,585,906.00	
I & Y Transit Corp	$ 1,637,635.00	
Thomas Buses Inc	$ 1,805,660.00	
Y & M Transit Corp	$ 1,951,377.00	
First Steps Trans Inc	$ 1,967,257.00	
B & F Bus Co Inc	$ 2,081,066.65	
L & M Bus Corp	$ 2,182,778.50	

AGGREGATE CLASS 34 - SERVICE AREA QN4	TOTAL	COMMENTS
First Steps Trans Inc	$ 704,208.00	Awarded 4 classes - Vendor at Capacity
Thomas Buses Inc	$ 783,990.00	Award Rescinded - Poor Performance
Happy Child	$ 933,193.05	Vendor Declined
M & L Bus Corp	$ 938,766.00	Vendor Declined
Van Trans	$ 946,455.36	Vendor Declined
Jea Bus Co Inc	$ 949,732.56	Vendor Declined
G & L Transportation	$ 975,434.25	Non Responsive
Dedicated Services	$ 989,714.40	No Response
Boro Crescent Corp	$ 1,018,530.00	Non Responsive
I & Y Transit	$ 1,106,874.00	Awarded 2 classes - Vendor at Capacity
MJT Bus Co	$ 1,223,586.00	AWARDED
Selby Transportation	$ 1,256,301.00	
Happy Day Transit	$ 1,337,535.00	
Merit Transportation Corp	$ 1,762,430.28	
Golden Ring Transit Inc	$ 1,891,272.12	

AGGREGATE CLASS 40 - SERVICE AREA BK1	TOTAL	COMMENTS
First Steps Trans Inc	$ 407,518.00	Awarded 4 classes - Vendor at Capacity
Thomas Buses Inc	$ 415,501.00	Award Rescinded - Poor Performance
M & L Bus Corp	$ 538,872.00	Vendor Declined
Boro Crescent Corp	$ 566,353.00	Non Responsive
Golden Ring Transit Inc	$ 573,947.78	No Response, would not commit
Happy Child	$ 596,770.00	Vendor Declined
MJT Bus Co	$ 646,553.58	AWARDED
L & L Bus Service Inc	$ 684,468.00	
Happy Day Transit	$ 746,097.00	
Amboy Bus Co Inc	$ 807,000.73	
I & Y Transit	$ 857,781.00	
P & G Trans	$ 863,159.76	
Smart Pick Inc	$ 984,331.80	
Selby Transportation	$ 1,027,530.00	

AGGREGATE CLASS 42 - SERVICE AREA LI1	TOTAL	COMMENTS
First Steps Trans Inc	$ 790,638.00	Awarded 4 classes - Vendor at Capacity
Thomas Buses Inc	$ 810,840.00	Award Rescinded - Poor Performance
I & Y Transit	$ 980,343.00	AWARDED
Van Trans	$ 987,546.00	
B & F Bus Co Inc	$ 1,048,329.00	
M & L Bus Corp	$ 1,122,403.50	
L & L Bus Service Inc	$ 1,146,270.00	
Happy Day Transit	$ 1,178,520.00	
Happy Child	$ 1,497,690.00	
MJT Bus Co	$ 1,616,550.00	

Appendix 2- Background Checks

Background checks identified noteworthy information for the following vendors:

- Phillips – Common ownership for Pinnacle Bus. In July 2008, a DMV administrative judge found Pinnacle committed 274 violations, many having to do with failures to monitor drivers, and imposed a $137,000 fine, which was completely satisfied in November 2009. In 2010, the NYSDMV charged Pinnacle with another 108 violations regarding driver monitoring and Pinnacle agreed to pay a $13,000 civil penalty. Pinnacle entered into a payment plan with the DMV and at present the balance due is less than $2,000, with payment expected to be completed by May 23, 2012. OPT reported that as of April 2012, it is unaware of any outstanding violations. Since Pinnacle has made the payments as required by the payment plan, a recent check shows no outstanding violations and in light of the common ownership for Pinnacle and Phillips, the DOE has determined Phillips to be responsible.

- Selby - In 2005, the engine of a Selby bus erupted into flames while transporting children to a head start program. No children were injured and there were no actions against Selby.

Item: 6

Description:

Professional development and direct student services for teaching elementary, middle and high school sciences. (RA #8)

REQUEST FOR AUTHORIZATION FOR SCIENCE PROFESSIONAL DEVELOPMENT AND DIRECT SERVICES TO STUDENTS AND PARENTS (MTAC#1C475) RA #8

Estimated Annual / Total Contract Cost	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$30,000 / $150,000	Various, including Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract	No	Requirements

Vendor Name & Address	The Horticultural Society of New York 148 West 37th Street, 13th Floor New York , NY 10018	Awarded Component(s)
		1, 2

Service Requestor/Contract Manager	Division of Contracts and Purchasing Contact
Gregg Betheil Executive Director Office of School Programs & Partnerships Division of Academics, Performance and Support	Joy Gentolia Director, Instructional Service Procurement

PURPOSE

Authorization is requested to contract with the Horticultural Society of New York (HSNY) for professional development and direct student services in science. These services will be provided at the discretion of participating schools.

DISCUSSION

This is the eighth request for authorization that includes comprehensive professional development and direct services to students for various science programs in schools, central offices, and school support organizations throughout the City.

Vendors were asked to submit proposals for one or more of the following components:

- Component 1 – Professional Development Services in Science
- Component 2 – Direct Services to Students
- Component 3 – Direct Services to Parent Groups

An evaluation committee consisting of three school administrators within the Division of School Support and Instruction was established to ensure that the selected vendors will meet schools' needs. Proposals were scored based on the following criteria: program plan (25 points), demonstrated effectiveness (25 points), organizational capacity (25 points), and price (25 points). Awardees must demonstrate a strong capacity to provide services to schools and a clear understanding of how their services would be implemented.

Of 40 proposing vendors, 24 are under contract for these services.

HSNY provides direct student services (DSS) and professional development (PD) programs focused on integrating "green" into the classroom by engaging students in the study of plants in the classroom, in on-site garden spaces constructed by HSNY, in community gardens, and/or in public parks. The experiential learning curriculum is designed to increase academic engagement in science, math, and literacy; promote physical activity and the understanding of good nutrition; enhance mental wellness; and encourage environmental action. The programs include classes and workshops, author talks, exhibitions, lectures, films, forums, and conferences.

HSNY's DSS offers a hands-on program of 30 one-hour sessions at $200 per hour for up to 35 participants. The HSNY's Apple Seed program promotes science learning based on plant, environmental, and natural sciences; green infrastructure, lifecycle and urban studies; and outdoor education. HSNY uses technology, hands-on manipulatives, visits to gardens, and resource materials to engage student learning. Student activities include: dissecting flowers, germinating plants from seed, cooking vegetables, conducting plant experiments, recording weather findings, investigating leaves, and maintaining gardens. The fee includes an additional hour of planning with the teachers for each session.

HSNY's PD is focused on enhancing the instructional capacity of teachers to serve the diverse needs of their students through the use of plants, gardens and gardening. The workshops offered are one-day sessions that last two hours at $200 per hour and can host up to 22 participants. Workshops are customized to address the specific needs, resources, and strengths of a school and can be provided as team teaching, one-on-one instruction with targeted classrooms, or as direct instruction to a group of teachers. Sample courses include: *Green STEM: Building with Greenwall and Greenroof Technology*; *The Joy of Vegetables: Where Science Meets Nutrition*; and *Beyond the Lima Bean:An Interdisciplinary Approach to Plant Science*.

Pricing has been determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under this solicitation.

The estimated annual contract amount for HSNY is based on the estimated minimum amount for a requirements contract of $30,000 for science professional development services.

A background check of HSNY, including the Excluded Parties List, the Uniform Commercial Code Lien Search, and the Vendor Watch List, revealed no significant adverse information. The vendor has thus been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 7

Description:

Arts education services including professional development and parent engagement in the fields of dance, music, theatre, visual arts, and the moving image. (RA #4)

REQUEST FOR AUTHORIZATION FOR ARTS EDUCATION SERVICES (MTAC R0891) (RA #4)

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,025,000 / $5,125,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	See Table B below.

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Paul King Executive Director, Office of Arts & Special Projects	Aldrina Hazell Procurement Analyst, Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Office of Arts and Special Projects (OASP) to contract with the vendors named below to provide Arts Education Services. Awarded vendors will offer direct services to students with optional related professional development and parent engagement in the areas of dance, music, theater, visual arts, and the moving image. These services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools. Arts services contracts are used by nearly all public and non-public schools.

DISCUSSION

These vendors will deliver arts services that support and advance teaching and learning by building on the *Blueprint for the Arts* and the New York State Learning Standards (NYSLS) for the Arts. The *Blueprint* forms the basis for instructional programs in dance, music, theater, visual arts, and the moving image and is built upon five strands of Arts Learning: Arts Making; Literacy in the Arts; Making Connections; Community and Cultural Resources; and Careers and Life-long Learning.

Contracts pursuant to a similar Pre-Qualified Solicitation (PQS)/Multiple Task Award Contract (MTAC) released in 2007 expired September 2, 2012. To date, 94 proposals have been received and 56 successor contract awards have been approved. Seventeen vendors are recommended for award in this RA.

Proposals were distributed to an evaluation committee that includes current and retired school principals, assistant principals, arts coordinators, and directors from OASP, all of whom are knowledgeable about the *Blueprint* and the NYSLS for the Arts. They have participated in developing the *Blueprint*, are currently implementing quality arts programming, and possess years of experience within the City's public schools or DOE central offices. To ensure scoring consistency, a training session was conducted for all committee members, in which they received an overview of the process and a scoring rubric. Proposals were evaluated using the following criteria: program plan (25 points), organizational capacity (25 points), demonstrated effectiveness (25 points), and price (25 points). Successful vendors were required to achieve a minimum score of 80 points. All of the providers included in this RA had previous arts education services contracts and were recommended for contract award by schools they served and the evaluation committee.

Table A shows the proposed and negotiated average hourly rates for each vendor. The negotiated rates range from $56 for a guided museum tour at the Museum of Modern Art to $228 at the Group 1 Acting Company for in-depth interactive theatre arts studies using improvisation, movement, the study of Shakespeare, and attendance at theatre performances. Group 1 Acting Company is a TONY award winning Honoree for Excellence in Theater whose teaching artists have professional acting or theatrical experience. The latter includes unlimited access to Group 1's teaching artists for follow up instructions or questions at the conclusion of a program via email or phone and is therefore considerably more expensive. Negotiated rates resulted in a 12 percent improvement in total savings to the Department.

TABLE A		
Awarded Vendor	Initial Proposed Average Hourly Rate	BAFO Average Hourly Rate
Group 1 Acting Company	$345	$228
Brooklyn Conservatory of Music	$125	$119
Brooklyn Museum	$168	$140
Brooklyn Philharmonic Symphony Orchestra	$136	$136
Community Word Project	$204	$204
Family Life Theatre	$150	$150
Groundswell Community Mural Project	$247	$221
Ifetayo Cultural Arts Facility	$216	$189
The Jewish Museum	$84	$84
L.I.T.C. - Classics on Tour	$140	$140
Multicultural Music Group	$232	$150
Museum of Modern Art	$56	$56
New York City Opera	$558	$167
Pascal Rioult Dance Theatre	$157	$157
Philharmonic Symphony Society of New York	$163	$108
Scenarios USA	$175	$175
Wingspan Arts	$72	$72

Hourly rates were analyzed and compared with rates charged by similar providers under previous contracts and were determined to be fair and reasonable based on those comparisons.

The estimated annual contract amounts were derived from the average expenditures of previous contracts.

These vendors performed services satisfactorily for the past five years under previous contracts. Background checks, including VENDEX, the Excluded Parties List, and the Uniform Commercial Code, were performed for all vendors and found no adverse information. These vendors have therefore been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors, who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

TABLE B			
	Vendor's Name and Address	**Component(s)***	**Estimated Annual/Total Amount**
1	**Group 1 Acting Company** 630 9th Avenue, #214 New York, NY 10036	3-Theatre	$30,000 / $150,000
2	**Brooklyn Conservatory of Music** 58 7th Avenue Brooklyn, NY 11217	2-Music 6-Parent Engagement	$150,000 / $750,000
3	**Brooklyn Museum** 200 Eastern Parkway Brooklyn, NY 11238	4-Visual Arts 6-Parent Engagement	$100,000 / $500,000
4	**Brooklyn Philharmonic Symphony Orchestra** 55 Washington Street, #656 Brooklyn, NY 11201	2-Music	$50,000 / $250,000
5	**Community Word Project** 42 Broadway, #1827 New York, NY 10004	2-Music 3-Theatre 4-Visual Arts 6-Parent Engagement	$50,000 / $250,000
6	**Family Life Theatre** 78 Prospect Park West, #6E Brooklyn, NY 11215	3-Theatre	$50,000 / $250,000
7	**Groundswell Community Mural Project** 540 President Street, #1A Brooklyn, NY 11215	4-Visual Arts	$80,000 / $400,000
8	**Ifetayo Cultural Arts Facility** 629 East 35th Street Brooklyn, NY 11203	1-Dance 2-Music 3-Theatre 4-Visual Arts	$60,000 / $300,000
9	**The Jewish Museum** 1109 5th Avenue New York, NY 10128	4-Visual Arts	$45,000 / $225,000

continued

TABLE B (continued)			
Vendor's Name and Address		Component(s)*	Estimated Annual/Total Amount
10	**L.I.T.C – Classics on Tour** 44 South Hewlett Avenue Merrick, NY 11566	3-Theatre	$30,000 / $150,000
11	**Multicultural Music Group** 601 Walton Avenue Bronx, NY 10451	1-Dance 2-Music 3-Theatre 4-Visual Arts	$100,000 / $500,000
12	**Museum of Modern Art** 11 West 53rd Street New York, NY 10019	4-Visual Arts	$30,000 / $150,000
13	**New York City Opera** 20 Lincoln Center Plaza New York, NY 10023	2-Music	$30,000 / $150,000
14	**Pascal Rioult Dance Theatre** 246 West 38th Street – 4th floor New York, NY 10018	1-Dance	$30,000 / $150,000
15	**Philharmonic Symphony Society of New York** 132 West 65th Street New York, NY 10023	2-Music	$60,000 / $300,000
16	**Scenarios USA** 80 Hanson Place, #305 Brooklyn, NY 11217	5-Moving Image	$30,000 / $150,000
17	**Wingspan Arts** 630 9th Avenue, #410 New York, NY 10036	1-Dance 3-Theatre 5-Moving Image	$100,000 / $500,000

***Component Services:**

1. Dance – ballet, modern dance, hip-hop, ballroom, African, Caribbean, dances of other countries and cultures, choreography.
2. Music – hip-hop, jazz, classical, instrumental, vocal, choral, composing.
3. Theater – playwriting, storytelling, performing, playmaking, auditions, assemblies.
4. Visual Arts – museum tours, paintings, murals, drawing, architecture, collages.
5. Moving Image, New Media – film making, videography, photography.
6. Parent Engagement – all of the above subjects in concert with direct student services.

Item: 8

Description:

Student support services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling. (RA #4)

REQUEST FOR AUTHORIZATION (RA #4) FOR STUDENT SUPPORT SERVICES (MTAC R0898)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$260,000 / $1,300,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

	Vendor's Name & Address	Component(s)	Estimated Annual / Total Amount
1	**Options for College** 1111 Broadway - 12th Floor New York, NY 10001	1, 2, 3, 4, 17	$30,000 / $150,000
2.	**Vacamas** 153 W 27th Street - Suite 1102 New York, NY 10001	1-5, 8, 14-18	$230,000 / $1,150,000

Service Requestor	Division of Contracts and Purchasing Contact
Robert Weiner Chief Operating Officer Office of Safety & Youth Development	Joy Gentolia, Director Instructional Services Procurement

PURPOSE

Authorization is requested on behalf of the Office of Safety and Youth Development (OSYD) to contract with the above-named vendors to provide direct student support services and to increase opportunities for educational enrichment. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

There are currently 158 contracts for student support services that were awarded under a previous solicitation, 113 of which expired on June 30, 2012. Collectively, these contracts have provided services to 742 schools and 70 central/field offices, including the Office of Safety and Youth Development, Community School Districts, Learning Support Organizations, Children First Networks, and Integrated Service Centers.

Vendors proposed for one or more of the following components: 1) leadership development and civic engagement, 2) individual counseling, 3) group counseling, 4) mentoring, 5) recreation/sports, 6) college/post-secondary planning, 7) career awareness and the world of work, 8) conflict resolution/peer mediation, 9) violence prevention/student safety, 10) bullying prevention, 11) substance abuse and problem gambling prevention and intervention, 12) Internet safety, 13) school attendance improvement, 14) family support services, 15) tutoring/homework assistance, 16) study/test-taking skills, 17) academic skills enhancement, 18) thematic projects, and 19) family literacy. Services may take place inside or outside of school during the school day, after school, or on non-school days. Non-school days include weekends, summer break, and vacation breaks during the school year.

Proposals were distributed to an evaluation committee that included former principals, assistant principals, teachers, guidance counselors, instructional specialists, operations analysts, grant managers, and directors from OSYD. To ensure scoring consistency, a training session was conducted for all committee members in which they received an overview of the process and a scoring rubric. Proposals were scored based on the following criteria: program plan (35 points), organizational capacity (20 points), pricing (25 points), and demonstrated effectiveness (20 points). Successful vendors were required to achieve a minimum score of 80 points.

Seventy-three proposals have been received in response to this solicitation. Sixty vendors were recommended for contract awards under previous RAs and two are recommended in this RA.

A vendor can offer a single workshop for a component or offer an à la carte menu of services covering the 19 components listed above. The negotiated average hourly rates for the contracts proposed here range from $115 to $257. The lower priced Vacamas offering provides for school- or camp-based programs providing one instructor per group of 10 to 15 students in grades 1-12. Vacamas's programs are focused on helping students develop self-discipline, self-respect, self-confidence, and traditional social skills and on improving behavior.

Options for College offers a series of postsecondary education preparation, counseling and leadership development workshops for groups of 15-30 students at $257 per hour. A single workshop session includes strategies, best practices and comprehensive guidance of the college application process, financial aid resources and portfolio building provided by two instructors. They also provide students with an individual on-line profile to track each student's progress.

Awarded Vendor	Initial Proposed Average Hourly Rate	BAFO Average Hourly Rate
Options for College	$512	$257
Vacamas	$395	$115

Variations in the hourly rates resulted from differing participant capacity, numbers of instructors, levels of instructors, and numbers of components/programs offered.

Hourly rates were found to be comparable to those charged by similar providers under previous contracts and were therefore determined to be fair and reasonable.

The estimated annual contract amount for Vacamas was based on previous contract average expenditures. Options for College's estimated annual amount of $30,000 was based on the estimated minimum amount for new vendors with a student support services requirements contract.

Background checks included VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System. As required, comprehensive background checks were performed by DCP's Vendor Research & Price Analysis (VRPA) unit. No significant adverse information was uncovered; the vendors have therefore been determined to be responsible.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be

evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 9

Description:

Volunteer training and family education workshops.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH LEARNING LEADERS, INC. TO PROVIDE VOLUNTEER TRAINING AND FAMILY EDUCATION WORKSHOPS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Negotiated Service: $100,000 / Grant: $80,000	Tax Levy/City Council Allocation	NS: Ten Months (9/1/12-6/30/13); Grant: One Year (7/1/12-6/30/13)	None	Negotiated Services & City Council Allocation, Section 1-03(c) of DOE Procurement Policy & Procedure	Yes	Full Value

Vendor Name & Address	Learning Leaders, Inc. 80 Maiden Lane, Suite 1102 New York, NY 10036 Attention: Jane Heaphy

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Grant: Phylesia Steele Special Projects & Operations Analyst Office of Family and Community Engagement Negotiated Service: Lashanta Baptiste, Director of Operations, Office of Family & Community Engagement	Grant: Jesse Mojica Executive Director Office of Family and Community Engagement Negotiated Service: Lashanta Baptiste, Director of Operations, Office of Family & Community Engagement	Romayne Jagessar Managing Director Vendor Research & Price Analysis Division of Contracts and Purchasing

PURPOSE

Authorization is requested to contract with Learning Leaders. Inc. to provide volunteer training and family education workshops at over 50 high-needs Title I public elementary and middle schools in the five boroughs of New York City.

DISCUSSION

Learning Leaders will provide training and workshops for parents and volunteers at over 50 elementary and middle schools to help strengthen parents'/family members' involvement in the education of approximately 18,800 elementary and middle school students. Parents/family members will be trained on academic expectations, curriculum content, navigating the school system, college awareness, and adolescent development.

Learning Leaders will develop an annual plan for each partner school and conduct outreach to community members and parent volunteers who, in turn, will provide students with academic tutoring and support. In addition, Learning Leaders will provide family education/literacy workshops and professional development for new volunteers, while continuing to work with returning volunteers, teachers, and parent coordinators.

These services were not procured through a competitive solicitation because the City Council discretionary allocation specifically named Learning Leaders as the recipient of an $80,000 grant. The Department has added $100,000 in tax levy funds, assuring continuity, efficiency, and consistency.

Under the grant, Learning Leaders will provide parent engagement workshops for a minimum of 800 participants in 30 middle schools and over 1500 contact hours at a contract rate of $49 per hour or a per participant rate of $91.

The DOE-funded portion of this agreement provides for a combination of volunteer trainings and family education workshops for over 900 participants in 25 elementary schools and over 2,000 contact hours at a contract rate of $48 per hour or a per participant rate of $105.82.

In addition, Learning Leaders is not charging for IT, graphics, translation, travel, labor overhead attributable to its executive staff and has reduced its overall overhead rate and profit, collectively saving the DOE over $60,000.

Learning Leader's pricing for these services were compared to pricing by DOE contracted vendors under a previous RFP for Student Support Services. Although the services are not identical, some components, such as parent workshops and family literacy workshops, are comparable. Using this comparison, it has been determined that Learning Leaders' pricing is fair and reasonable.

DCP reviewed information regarding the vendor's background in VCIP, DCP's internal records, and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 10

Description:

Instructional textbooks and ancillary materials for use in classrooms.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH VARIOUS VENDORS FOR TEXTBOOKS AND ANCILLARY MATERIALS

Estimated Annual/ Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$150,000 / $1,050,000	Reimbursable, Tax Levy, City Council	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Jennifer Davilla Director Instructional Materials Unit Division of Contracts and Purchasing	Ray Burke Chief Administrator Innovation and Vendor Resources Division of Contracts and Purchasing	Susan Dick-McKeon Chief Administrator School Based Procurements

PURPOSE

Authorization is requested to contract with the vendors listed to provide published and copyrighted textbooks and ancillary materials to all public and participating non-public schools.

DISCUSSION

The vendors listed are the sole providers of the textbooks and ancillary materials that they publish. Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical. The proposed contracts require that the prices the DOE pays will be the lowest offered to any client. As such, pricing for these materials is considered fair and reasonable.

A background check conducted on each vendor, including the Uniform Commercial Code, Excluded Parties List, and VENDEX, found no significant adverse information. Additionally, each vendor has performed satisfactorily under its predecessor contract. Both vendors have therefore been determined to be responsible.

The estimated contract amounts are based on expenditures under each vendor's previous contract.

Vendor Name & Address	Description of Services	Estimated Annual/Total Contact Amount
Network for Teaching Entrepreneurship 120 Wall Street, 29th Fl. New York, NY 10005	Publishes a series of professional development manuals for teachers and classroom materials for grades 5-12 on the subject of drop-out prevention.	**$57,000 / $399,000**
Delaney Books, Inc. 212 Michael Drive Syosset, NY 11791	Publishes a series of practice books and textbooks that prepare students for Advanced Placement assessments in History, Math, Science, and Writing. Also provides schools with attendance and seating arrangement books and cards.	**$93,000 / $651,000**

Item: 11

Description:

WITHDRAWN

Item: 12

Description:

Software line of more than 600 databases focusing on e-research and educational publishing for schools, with a particular emphasis on reference materials and full-text magazine and newspaper articles.

REQUEST FOR AUTHORIZATION
TO PURCHASE THE GALE GROUP SOFTWARE

Annual / Total Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$100,000 / $700,000	Tax Lexy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	The Gale Group, Inc. 27500 Drake Road Farmington Hills, MI 48331

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Central Procurements Division of Contracts and Purchasing	Anne Ulevitch Chief Operating Officer Division of Academics, Performance & Support	Domion Pontrelli Procurement Analyst

PURPOSE

Authorization is requested to contract with the Gale Group, Inc. to provide their entire line of software on a requirements basis. The contract will commence on or about November 1, 2012.

DISCUSSION

The Gale Group's software line of more than 600 databases focuses on e-research and educational publishing for schools, with a particular emphasis on reference materials and full-text magazine and newspaper articles. Reference brands include the Gale Virtual Reference Library – the company's eBook platform – as well as the Macmillian Reference™ and Charles Scribner's Sons®, which offer encyclopedia and dictionary software for a variety of educational topics.

A listing application was completed for this procurement because a previous request for bids made it evident that the vendor is the sole provider of the software. The contract amount is based on prior usage. The Gale Group is offering a minimum 10 percent discount off the list price and has guaranteed the DOE "most favored nation" (MFN) pricing; the prices have therefore been determined to be fair and reasonable.

Background checks performed on the Gale Group included the vendor's VENDEX, FAMIS, CTS, and the Federal Debarment List. No significant adverse information was identified. Accordingly, the Gale Group has been determined to be a responsible vendor.

Item: 13

Description:

Web-based virtual learning subscription to provide instruction in math.

REQUEST FOR AUTHORIZATION
TO PURCHASE THINK THROUGH LEARNING EDUCATIONAL SOFTWARE

Annual / Total Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$40,000 / $280,000	Tax Levy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Think Through Learning, Inc. 925 Liberty Ave, 3rd Floor Pittsburgh, PA 15222

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Central Procurements Division of Contracts and Purchasing	Anne Ulevitch Chief Operating Officer Division of Academics, Performance & Support	Ryan Henry Procurement Analyst

PURPOSE

Authorization is requested to contract with Think Through Learning, Inc., to provide the entire Think Through Learning educational software product line on a requirements basis.

DISCUSSION

The Think Though Math online subscription service is a web-based adaptive instruction program that provides mathematics instruction from grade 3 to Algebra 1. Using artificial intelligence, the Think Through Math software provides ongoing assessment and instruction that meet each student's needs and level of development. In particular, the program provides instruction and practice for students working on or close to grade level, targeted remediation for students who are working a year or two below their grade level, or intensive intervention for students who need to rebuild their mathematics foundation. In addition, as a help feature incorporated into the online subscription fee, students can receive explanation and assistance from live State-certified teachers via a hotline.

A listing application is appropriate for this procurement because Think Through Learning, Inc. is the sole provider of the software; therefore, a Request for Bids was not practical. The contract amount is based on prior usage. Think Through Learning, Inc., is offering the DOE a minimum 15 percent discount off the list price of each bundle of the Think Through Math software, and has guaranteed the DOE "most favored nation" (MFN) pricing; the prices have therefore been determined to be fair and reasonable.

Background checks performed on Think Through Learning, Inc., included reviewing the vendor's VENDEX, CTS, NYS Department of Labor, and the Federal Debarment List. No significant adverse information was identified. Accordingly, the vendor has been determined to be a responsible.

Item: 14

Description:

Add on item: Expanded Learning Time (ELT) for tutoring services citywide. (RA #3)

REQUEST FOR AUTHORIZATION TO CONTRACT WITH ADDITIONAL VENDORS TO PROVIDE EXPANDED LEARNING TIME (ELT) SERVICES TO STUDENTS

Estimated Annual / Total Contract Amounts	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$2,602,487	Federal Funds – Title I	One Year 9/1/12- 8/31/13	None	Negotiated Services	No	Requirement

Vendor Name And Address	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Cheryl Kaplan Administrator Innovation & Vendor Resources Division of Contracts and Purchasing	Ray Burke Chief Administrator Innovation & Vendor Resources Division of Contracts and Purchasing	Susan C. Nastè Administrator Funded & Special Services Procurement Division of Contracts and Purchasing

PURPOSE

Authorization is requested on behalf of the Division of Contracts and Purchasing, (DCP) to contract with the additional vendors listed below to provide Expanded Learning Time (ELT) tutoring services.

DISCUSSION

In June 2012, United States Department of Education granted New York State a waiver from the requirements of the No Child Left Behind law. As a result, the New York State Education Department (NYSED) no longer mandates the DOE to offer Supplemental Educational Services (SES).

In place of SES, the DOE has designed a new program for tutoring services entitled Expanded Learning Time (ELT), through which schools may select vendors to provide tutoring services based on the needs of their students. ELT programs will be funded by Title I and schools will be responsible for selecting service providers by using the Multiple Task Award Contract (MTAC) procurement process and for managing services and payments.

This Request for Authorization is for contracts with additional vendors whose SES contract was terminated because SES is no longer a DOE program. This vendor will receive a new contract for one year (2012-13) based on essentially the same programs they provided under the SES contracts.

The listed vendors' rates were determined by reviewing their last approved SES contract budget, making adjustments based on changes associated with the new Expanded Learning Time (ELT) program. For example, the elimination of parental choice should substantially reduce advertising and marketing expenses. DCP's Cost Price Analysis Unit has made calculations based on prior year's programs and a contract will only be awarded where prices have been determined to be fair and reasonable.

The estimated contract amounts are based upon past usage. Payment will be made per hour of service and will no longer be based upon student attendance.

Contracts will be awarded via the Multiple Task Award Contract (MTAC) process. During the mini-bid process vendors may not offer prices above the contracted rates; they may, however, offer lower prices.

A background review was conducted using VENDEX, DCP's internal records, and the New York State Charities Bureau for this vendor. It was revealed that Read and Succeed was denied SES contracts by 4 states but none of these matters would preclude an award.

It was also revealed that the Special Commissioner of Investigations established misconduct by 2 JFL employees. Both employees are no longer with JFL. Further, JFL does have outstanding tax liens with various agencies but those agencies report the vendor has a payment plan and is current. Likewise, none of these matters would preclude an award.

A Special Committee on Contracts meeting was held on September 10, 2012 and approved the vendors named herein. DCP will conduct a competitive procurement for services to begin in November 2013.

Vendor Name and Address		Estimated Annual Amount
1.	Read and Succeed, LLC 790 Washington Ave. #701 Brooklyn, NY 11238	$1,600,000
2	JFL Enterprises, Inc. - d/b/a Failure Free Reading 140 Cabarrus Ave. W. Concord, NC 28025	$1,002,487