

2013–14 Teacher Leadership Program (TLP) Frequently Asked Questions

1. Do I have to be nominated to apply to the Teacher Leadership Program?

Any teacher leader in a New York City public school with at least two years of teaching experience can apply to the Teacher Leadership Program. However, teacher leaders must apply as part of a school team. School teams should include 2–5 teacher leaders and a school leader (principal or assistant principal) from the same school. Each school team should submit one application.

The application deadline is **Friday, May 10, 2013**.

2. How do I apply for the Teacher Leadership Program?

To apply to this per session opportunity ([teacher leaders](#), [school leaders](#)), the following components of the application must be completed:

- Each school team must complete the application form available at <http://tinyurl.com/doetlp1314>. Note that each school team should only submit one application and the form must be completed in one sitting. Applicants are encouraged to email their responses to the essay question and additional required information (including name, DOE file number, email address, phone number, current role, and years of teaching experience) to one team point person in advance.
- Each teacher leader applicant (2–5 per school) will be asked to submit an essay of up to 500 words responding to the prompt below:
 - Describe your future career goals and explain why you want to participate in the Teacher Leadership Program.
 - Describe a leadership experience in which you led a group of teachers in your school to improve student achievement. In your response, describe the specific leadership actions and skills you demonstrated.
 - Reflect on how the experience you described impacted the quality of individual teachers and the quality of teaching and learning in your school.
- Each participating school leader (principal or assistant principal) should respond to the question below in no more than 300 words:
 - As your school transitions next year to a Common Core-aligned curriculum and a new teacher evaluation system, how will participation in TLP assist in developing the roles and responsibilities of teacher leaders and teams in your school to meet these new challenges?
- Each teacher leader and school leader must email Form OP-175 to Leticia Pineiro at lpineiro@schools.nyc.gov (see posting here: [teacher leaders](#), [school leaders](#)). Please put “TLP – Per Session SY13-14 Application” in the subject line.

3. Will I be paid for my participation?

Yes. If you are accepted into the 2013–14 Teacher Leadership Program, you will be paid for your participation in the 11 training sessions at the applicable [per session rate](#) for your title (up to 33 total hours). Your facilitator will give you a timesheet to complete.

Some participants in the Teacher Leadership Program may also receive per session payments through their school for additional work that is done outside of school hours. Please note that those decisions are at the discretion of school leaders and are not a component or an expectation of the program.

4. What do I have to do to successfully complete the Teacher Leadership Program?

If you are a teacher leader selected to participate in the 2013–14 Teacher Leadership Program, you will be asked to:

- Attend all 11 sessions (10/16, 10/30, 11/20, 12/11, 1/8, 1/22, 2/12, 3/5, 4/2, 5/7, and 5/21) with your cohort;
- Complete several assignments designed to provide opportunities to practice leadership skills within the routines and structures of your school, and related readings; and
- Lead a teacher team in your school in inquiry work to complete a significant project related to a component of the 2013-14 citywide instructional expectations.

If you are a school leader (principal or assistant principal) for a participating school team, you will be asked to participate in at least four TLP sessions with your school's teacher leaders. The specific dates of those sessions will be determined by the summer of 2013.

5. Where and when will Teacher Leadership Program sessions take place?

Participants in the Teacher Leadership Program will be divided into five cohorts. Session locations will differ by cohort and will be determined by cohort facilitators. In some cases, because both participants and facilitators will be traveling from school sites across the City, cohorts will also be divided into different training sites to ensure that sessions are as accessible as possible.

Teacher Leadership Program sessions will take place on the following dates, from 4:00-7:00 PM: October 16, October 30, November 20, December 11, January 8, January 22, February 12, March 5, April 2, May 7, May 21.

6. How will my cohort be determined?

Your school's network affiliation will determine the cohort you are in, with sessions organized by the cluster team managing your school's network. All New York City public schools are supported by a school-selected team of approximately 15 instructional and operational experts called a Children First Network. There are 57 networks across the City, each supporting about 25 schools. These

networks are organized into 5 clusters (approximately 12 networks each), each having a small management team. You can find your school's network and cluster affiliation on the right-hand side of your school's Web site (search for your school [here](#)).

See more information about the New York City [school support structure](#) on the DOE's Web site.

7. If I am a Common Core Fellow, can I also participate in the Teacher Leadership Program?

Yes. Training dates for the two programs will not overlap. However, please keep in mind the time commitment for the two programs, including both scheduled training sessions and related work on projects at your school, before deciding to participate in both.

8. I am interested in becoming a school leader within the next few years. Should I participate in this program? What next steps should I consider once completing the Teacher Leadership Program?

The Teacher Leadership Program is designed for teacher leaders who are interested in developing their adult leadership skills, deepening their understanding of the citywide instructional expectations, and potentially becoming future school leaders.

Some participants may choose to remain in teacher leadership roles in their schools following completion of the program; others may decide to enroll in a [principal training program](#). If your goal is to become a school leader, you may consider:

- [Aspiring Principals Program](#)
- [Leaders in Education Apprenticeship Program](#)
- [New Leaders for New Schools](#)
- [Becoming a New School Leader or Founding Teacher](#)

9. What other teacher leadership opportunities does the DOE offer?

Many schools provide teachers with school-based leadership opportunities, including as grade-level and content team leaders, department chairs, and other roles. In addition, the NYC Department of Education offers several leadership opportunities for teachers, including the following:

- The [Common Core Fellows](#) program is designed to establish a team of Common Core experts who are trained to examine the quality and alignment of instructional materials to the Common Core. They review curriculum materials, provide feedback to a variety of audiences, and support the development of additional Common Core-aligned resources for the [Common Core Library](#).
- The [Lead Teacher](#) program allows teachers to spend half their time in the classroom and the remaining half providing professional development to other teachers in their schools. Lead Teachers work four hours per month outside of the normal workday and receive a pay incentive of \$10,710. Professional development is provided to Lead Teachers through a

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partnership with the UFT Teacher Center. In order to be eligible for a position as a Lead Teacher, you must meet be a licensed, tenured teacher in a New York City public school as of September 1, 2013. The [Lead Teacher application](#) for the 2013–14 school year is now available. For more information, please contact LeadTeachers@schools.nyc.gov.

- The [Middle School Leader Internship](#) (MSLI) is a five-week, full-time summer internship designed to provide teachers interested in middle school leadership with the knowledge, skills, and experiences necessary to pursue these opportunities. MSLI helps teachers build their leadership skills by combining school-based, hands-on experiences with a theoretical leadership framework, coupled with direct mentoring from a high-performing principal and a cohort of peers for support. The application process for the summer 2013 cohort is now closed. For more information, please contact MiddleSchoolInternship@schools.nyc.gov.

Additional professional development opportunities are posted on the [Teacher Page](#) each week.