

BUILDING UTILIZATION PLAN

INTRODUCTION

As described in greater detail in the attached Educational Impact Statement ("EIS"), the New York City Department of Education ("DOE") is proposing to "co-locate" Brooklyn Success Academy Charter School 2¹ (84KTBD, or "Success Academy Bed-Stuy 2"), a new public charter school that will serve students in Kindergarten through fourth grade, in Building K059 ("K059"), located at 211 Throop Avenue, Brooklyn, NY, 11206, in Community School District 14 beginning in 2012-2013. Success Academy Bed-Stuy 2 would be co-located in K059 with an existing DOE zoned elementary school serving students in grades Kindergarten through five, P.S. 59 William Floyd ("P.S. 59"), which also offers 2 sections of pre-Kindergarten. A "co-location" means that two or more school organizations are located in the same building and may share common spaces like auditoriums, gymnasiums, and cafeterias.

As Success Academy Bed-Stuy 2 phases in, the DOE is also concurrently projecting that P.S. 59 will moderately reduce its enrollment. Thus, going forward, P.S. 59 will enroll an incoming Kindergarten class of 40-50 students in two sections, as opposed to the three sections it has historically enrolled.

Pursuant to the New York State Charter Schools Act of 1998 (as amended May 2010), the following plan outlines the proposed actual allocation of classrooms and administrative space between P.S. 59 and Success Academy Bed-Stuy 2. It also includes a proposal for the collaborative usage of shared resources and spaces between P.S. 59 and Success Academy Bed-Stuy 2, including but not limited to cafeterias, libraries, gymnasiums, and recreational areas which assures equitable access to such facilities. Information about the impact on building safety and security, proposed strategies for communication and collaborative decision-making between the co-located schools, and a description of the shared space committee are also included. Please refer to the EIS, to which this plan is attached for further information about the proposed co-location.

As described throughout this document, the final shared space schedule would be collaboratively finalized by the Building Council if the proposed co-location has been approved by the Panel for Educational Policy.

METHODOLOGY

We have applied the DOE's Instructional Footprint ("Footprint")² to all schools and/or programs outlined in this plan to allocate rooms in an unbiased manner, and have divided the remaining space equitably based on the proportion of the total students in the building enrolled by each school and/or program, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

JUSTIFICATION OF FEASIBILITY AND EQUITABILITY OF CLASSROOM AND ADMINISTRATIVE SPACE ALLOCATION

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class size a school has programmed and is confirmed by a walk-through of the building by the Borough Director of Space Planning and the school's principal.

For elementary schools serving grades kindergarten through five (and for all pre-kindergarten programs), the Footprint assumes that classes are self contained. Therefore, the Footprint allocates one full-size room for each general education or Integrated Co-Teaching section and a full-size or half-size room to accommodate each Self Contained special education

¹ Brooklyn Success Academy Charter School 2 is currently undergoing a formal name change process. The new name of the school will be Success Academy - Bed-Stuy 2, subject to approval.

² The Footprint is a tool to be used by all stakeholders in the analysis and assessment of space usage in DOE buildings. Its purpose is to ensure that the space allocation plan for all schools is fair and equitable. In co-location agreements, the parameters outlined in the Footprint should serve as a guideline for making decisions about the allocation of space, while empowering building occupants to make decisions that best meet the needs of all students in the building. The DOE Footprint can be found at: <http://schools.nyc.gov/community/planning/default.htm>.

section served by the school. In addition to these rooms, schools serving grades kindergarten through five receive an allocation of cluster or specialty rooms proportionate to the number of students enrolled. These spaces can be used at the principal's discretion for purposes such as art and/or music instruction, among other things.

At the elementary level, cluster classrooms are allocated as follows:

Enrollment	# of Cluster Rooms
1,251 and up	5
751-1,250	4
251-750	3
151-250	2
0-150	1

For grades six through twelve, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day. The Footprint allocates the number of baseline classrooms for student support services, resources rooms, and administrative space based on the grades a school serves and its enrollment at scale. Any space remaining beyond the baseline shall be allocated equitably among the co-located schools. In determining an equitable allocation, the DOE may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

While the Footprint sets forth a baseline space allocation, school leaders are empowered to make decisions about how to utilize the space allocated to the school. Each principal, therefore, must make decisions about how and where students will be served within the space allocated to the school. The DOE, however, will provide support to the schools to ensure that the schools use the space efficiently in order to maximize capacity to support student needs and maintain appropriate delivery of special education and related services to students. Where appropriate, school leaders will have an opportunity to draw upon the expertise and guidance of the Office of Special Education, which is dedicated to promoting positive educational outcomes for students with disabilities.

Allocation of Classrooms and Administrative Space

According to a building walkthrough and survey performed on January 11, 2011 by James Dekeles, Director of Space Planning³, building K059 has a total of 42 full-size classrooms/spaces⁴, 8 half-size classrooms/spaces,⁵ and the equivalent of 2.5 full-sized rooms of designed administrative office/space. The K059 building also contains a gymnasium, auditorium, cafeteria, library, and one outdoor play area. The below spaces are shared spaces or contain building services and will not be included in the allocation of space for an individual school:

- There are 3 community based organizations ("CBOs") (Thompkin's Tenants, City Harvest, and Mommy's and Daddy's) in the building that occupy 2 full-sized spaces
- School nurse's office occupies 1 full-sized designed administrative space
- Custodian's office occupies 1 half-size space
- School Based Support Team ("SBST") occupies 1 half-size space

³ Walkthrough and survey data from January 11, 2011 was confirmed by a cursory walkthrough of Building K059 performed on October 17, 2011 by Charles Fisher, Director of Space Planning .

⁴ Full-size classrooms have an area of 500 square feet or more.

⁵ Half-size classrooms have an area of less than 500 square feet but greater than 239 square feet.

Excluding the spaces outlined above, the K059 building has a total of: 40 full-size classrooms, 6 half-size classrooms/spaces, 0 quarter-size spaces, and the equivalent of 1.5 full-size designed administrative office/space remaining that can be allocated to schools.

Summary	FS	HS	QS	Designed Admin (FSE)
Building Grand TOTAL	42	8	0	2.5
SHARED SPACES or Building Services	2	2	0	1
Remaining Total to be Allocated	40	6	0	1.5

2011-2012 (CURRENT SCHOOL YEAR)

The table below summarizes the total enrollment and sections served at P.S. 59 in 2011-2012.

2011-2012	Total Enrolled ⁶	General Education ("GE")/Integrated Co-Teaching ("ICT") Sections	Self Contained ("SC") Sections
P.S. 59	420	19	3

The table below summarizes P.S 59's baseline and adjusted footprint allocations, which are based on the methodology described at the beginning of this document and the amount of space that the school is currently using. The DOE has adjusted P.S. 59's baseline allocation for the following reason: P.S. 59 has been utilizing 3 full-size classrooms in lieu of 3 half-size classrooms for its self-contained classes, as the K059 building does not have enough half-size classrooms appropriate for self-contained instruction and programming. Typically, self-contained classes are accommodated in half size classrooms. However, in building K059, only 1 of the 8 half size classrooms may accommodate self contained classes.

2011-2012		Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	Grand Total Current Space Allocation				
		Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Quarter Size Rooms	Total Full Size Rooms	Total Half Size Rooms	Total Quarter Size Rooms	Designed Admin (FSE)
P.S. 59 William Floyd	Baseline Footprint Allocation	22	5	1.5	1	1	0	3	23	6	0	1.5
	Adjusted Baseline Allocation	25	2	1.5	1	1	0	3	26	3	0	1.5
	Current Space Allocation	40	3	1.5	0	3	0	3	40	6	0	1.5

⁶ 2011-2012 Budget Register Projections

As demonstrated in the table above, P.S. 59 is currently using many classrooms in excess of its Footprint allocation. The table below summarizes the available space within K059 after P.S. 59 has received its adjusted baseline allocation, some of which will be allocated Success Academy Bed-Stuy 2 for the 2012-2013 school year.

2011-2012: Building K059	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms
Space In Excess of Baseline Allocation	0	14	3	0

2012-2013 (FIRST YEAR PROPOSED IMPLEMENTATION)

If this proposal is approved, beginning in 2012-2013, Success Academy Bed-Stuy 2 would serve Kindergarten and first grade students in K059 .

This means that there would be 40 full-size classrooms/spaces to allocate between P.S. 59 and Success Academy Bed-Stuy 2 going forward.

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2012-2013.

2012-2013	Projected Enrollment ⁷	GE/ICT Sections	SC Sections
P.S. 59 William Floyd	396 - 456	19	3
Success Academy Bed-Stuy 2	160 - 190	7	N/A

After P.S. 59 and Success Academy Bed-Stuy 2 have received their respective baseline allocation of rooms, the following number of rooms will remain unallocated:

2012-2013: Building K059	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms
Space In Excess of Baseline Allocations	0	4	2	0

⁷ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2012-2013 room allocation plan for P.S. 59 and Success Academy Bed-Stuy 2 based on their baseline footprints and adjusted baseline footprint allocations, plus the excess space allocation.

		Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	ADDITIONAL (EXCESS) ALLOCATIONS				Grand Total Space Allocation				
		Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Quarter Size Rooms	Additional Full Size Rooms	Additional Half Size Rooms	Additional Quarter Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Quarter Size Rooms	Total Designed Admin (FSE)
2012-2013																
P. S. 59 William Floyd	Baseline Footprint Allocation	22	5	1.5	1	1	0	3					23	6	0	1.5
	Adjusted Baseline Allocation ⁸	24	3	1.5	1	1	0	3	2	2			27	6	0	1.5
Success Academy Bed-Stuy2	Baseline Footprint Allocation	8	1	0	2	0	0	2					10	1	0	0
	Adjusted Baseline Allocation ⁹	9	0	0	2	0	0	2	2				13	0	0	0

In total, P.S. 59 will be allocated 27 full-size, 6 half-size, and 1.5 full-size equivalents in designed administrative spaces. Success Academy Bed-Stuy 2 will be allocated 13 full-size spaces.

⁸ P.S. 59's baseline Footprint allocation is adjusted throughout the implementation of this proposal to account for the fact that the K059 building does not have enough half-size classrooms appropriate for self-contained instruction and programming, as described on Page 3 of this document. For 2012-2013, P.S. 59 has been allocated 2 full-size classrooms in lieu of 2 half-size classrooms for two of its self-contained classes, as the K059 building does not have enough half-size classrooms appropriate for self-contained instruction and programming.

⁹ Success Academy Bed-Stuy 2's baseline Footprint allocation is adjusted and the school has been allocated 1 full-size classroom in lieu of 1 half size classroom as a way to more equitably distribute instructional space, based upon the adjustment made to P.S. 59's baseline Footprint allocation.

The room change is reflected below for the current school year 2011-2012 to the 2012-2013 school year.

Room Change (+/-)	CURRENT 2011-2012 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2012-2013 GRAND TOTAL SPACE ALLOCATIONS				CHANGE (+/-)			
	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)
P. S. 59 William Floyd	40	6	0	1.5	27	6	0	1.5	-13	0	0	0
Success Academy Bed-Stuy 2	N/A	N/A	N/A	N/A	13	0	0	0	+13	0	0	0

2013-2014 (SECOND YEAR PROPOSED IMPLEMENTATION)

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2013-2014.

2013-2014	Projected Enrollment ¹⁰	GE/ICT Sections	SC Sections
P.S. 59 William Floyd	376 - 436	18	3
Success Academy Bed-Stuy 2	240 - 250	10	N/A

After P.S. 59 and Success Academy Bed-Stuy 2 have received their respective adjusted baseline allocation of rooms, the following number of rooms will remain unallocated:

2013-2014: Building K059	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms
Space In Excess of Baseline Allocations	0.0	1	2	0

The excess space will be allocated between P.S. 59 and Success Academy Bed-Stuy 2 based upon the following factors: the physical location of the available space in relation to the location of each school within the building and enrollment of the schools.¹¹ The table below summarizes the full 2013-2014 room allocation plan for P.S. 59 and Success Academy Bed-Stuy 2 based on their baseline footprint and adjusted baseline footprint allocation, plus the excess space allocation.

¹⁰ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

¹¹ This number is subject to change pending final enrollment projections.

		Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	ADDITIONAL (EXCESS) ALLOCATIONS				Grand Total Space Allocation				
		Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Quarter Size Rooms	Additional Full Size Rooms	Additional Half Size Rooms	Additional Quarter Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Quarter Size Rooms	Total Designed Admin (FSE)
2013-2014																
P. S. 59 William Floyd	Baseline Footprint Allocation	21	5	1.5	1	1	0	3					22	6	0	1.5
	Adjusted Baseline Allocation	23	3	1.5	1	1	0	3	1	1			25	5	0	1.5
Success Academy Bed-Stuy 2	Baseline Footprint Allocation	12	1	0	2	0	0	2					14	1	0	0
	Adjusted Baseline Allocation	13	0	0	2	0	0	2		1			15	1	0	0

In total, P.S. 59 will be allocated 25 full-size, 5 half-size, and 1.5 full-size equivalents in designed administrative spaces. Success Academy Bed-Stuy 2 will be allocated 15 full-size spaces and 1 half-size space.

The room change is reflected below for the 2012-2013 to the 2013-2014 school year.

Room Change (+/-)	PROPOSED 2012-2013 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2013-2014 GRAND TOTAL SPACE ALLOCATIONS				CHANGE (+/-)			
	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)
P. S. 59 William Floyd	27	6	0	1.5	25	5	0	1.5	-2	-1	0	0
Success Academy Bed- Stuy 2	13	0	0	0	15	1	0	0	+2	+1	0	0

2014-2015 (THIRD YEAR PROPOSED IMPLEMENTATION)

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2014-2015.

2014-2015	Projected Enrollment ¹²	GE/ICT Sections	SC Sections
P.S. 59 William Floyd	346 - 406	17	2
Success Academy Bed-Stuy 2	330 - 380	14	N/A

Beginning in 2014-2015, as part of the planned enrollment reduction at P.S. 59, the DOE anticipates that fewer students with IEPs will attend the school and therefore P.S. 59 is projected to serve 2 sections of self-contained students. Therefore, P.S. 59 will only be allocated 1 full-size classroom and 1 half-size classroom for its self-contained classes.

Success Academy Bed-Stuy 2's baseline Footprint has also been adjusted to reduce its allocation of administrative space under the Footprint, since many of the school's administrative functions will be managed off site at Success Charter Network's central offices.

The table below summarizes the full 2014-2015 room allocation plan for P.S. 59 and Success Academy Bed-Stuy 2 based on their baseline footprints and adjusted baseline footprint allocations. There will be no excess rooms in the building after P.S. 59 and Brooklyn Success Academy 2 have received their respective adjusted baseline allocation of rooms.

		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	ADDITIONAL (EXCESS) ALLOCATIONS				Grand Total Space Allocation				
		Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Quarter Size Rooms		Additional Full Size Rooms	Additional Half Size Rooms	Additional Quarter Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Quarter Size Rooms	Total Designed Admin (FSE)	
2014-2015	P. S. 59 William Floyd	Baseline Footprint Allocation	20	4	1.5	1	1	0	3	0	0	0	0	21	5	0	1.5
	Adjusted Baseline Allocation ¹³	21	3	1.5	1	1	0	3	0	2	0	0	22	6	0	1.5	
Success Academy Bed-Stuy 2	Baseline Footprint Allocation	17	2	0	2	1	0	2.5	0	0	0	0	19	3	0	0	
	Adjusted Baseline Allocation ¹⁴	18	0	0	0	0	0	0	0	0	0	0	18	0	0	0	

¹² The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

¹³ P.S. 59 has been allocated 1 full-size classroom in lieu of 1 half-size classroom for one of its 2 self-contained classes, as the K059 building does not have enough half-size classrooms appropriate for self-contained instruction and programming, as described on Page 3 of this document. Typically, self-contained classes are accommodated in half size classrooms.

¹⁴ Success Academy Bed-Stuy 2's baseline Footprint has been adjusted to decrease its allocation of administrative space, since by 2014-2015 many of the school's administrative functions will be managed off site at Success Charter Network's central offices.

In total, P.S. 59 will be allocated 22 full-size, 6 half-size, and 1.5 FSE in designed administrative office space. Success Academy Bed-Stuy 2 will be allocated 18 full-size spaces.

The room change is reflected below for the 2013-2014 school year to the 2014-2015 school year.

Room Change (+/-)	PROPOSED 2013-2014				PROPOSED 2014-2015				CHANGE (+/-)			
	GRAND TOTAL SPACE ALLOCATIONS				GRAND TOTAL SPACE ALLOCATIONS				CHANGE (+/-)			
	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)
P. S. 59 William Floyd	25	5	0	1.5	22	6	0	1.5	-3	+1	0	0
Success Academy Bed-Stuy2	15	1	0	0	18	0	0	0	+3	-1	0	0

2015-2016 (FOURTH YEAR PROPOSED IMPLEMENTATION)

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2015-2016.

2015-2016	Projected Enrollment ¹⁵	GE/ICT Sections	SC Sections
P.S. 59 William Floyd	331 - 391	16	2
Success Academy Bed-Stuy 2	380 - 400	16	N/A

There will be no excess rooms in the building after P.S. 59 and Brooklyn Success Academy 2 have received their respective baseline allocation of rooms.

¹⁵ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2015-2016 room allocation plan for P.S. 59 and Success Academy Bed-Stuy 2 based on their baseline footprints and adjusted baseline footprint allocations.

		Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	ADDITIONAL (EXCESS) ALLOCATIONS				Grand Total Space Allocation				
		Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Quarter Size Rooms	Additional Full Size Rooms	Additional Half Size Rooms	Additional Quarter Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Quarter Size Rooms	Total Designed Admin (FSE)
2015-2016																
P. S. 59 William Floyd	Baseline Footprint Allocation	19	4	1.5	1	1	0	3					20	5	0	1.5
	Adjusted Baseline Allocation ¹⁶	20	3	1.5	1	1	0	3		2			21	6	0	1.5
Success Academy Bed-Stuy2	Baseline Footprint Allocation	19	2	0	2	1	0	2.5					21	3	0	0
	Adjusted Baseline Allocation ¹⁷	19	0	0	0	0	0	0					19	0	0	0

In total, P.S. 59 will be allocated 21 full-size, 6 half-size, and 1.5 FSE in designed administrative office space. Success Academy Bed-Stuy 2 will be allocated 19 full-size spaces.

The room change is reflected below for the 2014-2015 to the 2015-2016 school year.

Room Change (+/-)	PROPOSED 2014-2015 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2015-2016 GRAND TOTAL SPACE ALLOCATIONS				CHANGE (+/-)			
	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)

¹⁶ P.S. 59's baseline Footprint allocation was adjusted to account for the allocation of 1 full-size classroom and 1 half-size classroom in lieu of 2 half-size classrooms for P.S. 59's self-contained classes, as the K059 building does not have enough half-size classrooms appropriate for self-contained instruction and programming, as described on Page 3 of this document.

¹⁷ Success Academy Bed-Stuy 2's baseline Footprint has been adjusted to decrease the allocation of specialty and resource spaces, as by 2015-2016 the school plans to program its school more like a middle school than an elementary school and thus will have less of a need for specialty and resource rooms.

P. S. 59 William Floyd	22	6	0	1.5	21	6	0	1.5	-1	0	0	0
Success Academy Bed- Stuy2	18	0	0	0	19	0	0	0	+1	0	0	0

2016-2017 (FIFTH YEAR PROPOSED IMPLEMENTATION)

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2016-2017.

2016-2017	Projected Enrollment ¹⁸	GE/ICT Sections	SC Sections
P.S. 59 William Floyd	326 - 386	15	2
Success Academy Bed-Stuy 2	400 - 420	18	N/A

There will be no excess rooms in the building after P.S. 59 and Brooklyn Success Academy 2 have received their respective baseline allocation of rooms.

The table below summarizes the full 2016-2017 room allocation plan for P.S. 59 and Success Academy Bed-Stuy 2 based on their baseline footprints and adjusted baseline footprint allocations.

		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	ADDITIONAL (EXCESS) ALLOCATIONS				Grand Total Space Allocation				
		Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Quarter Size Rooms		Additional Full Size Rooms	Additional Half Size Rooms	Additional Quarter Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Quarter Size Rooms	Total Designed Admin (FSE)	
2016-2017	P. S. 59 William Floyd	Baseline Footprint Allocation	18	4	1.5	1	1	0	3					19	5	0	1.5
		Adjusted Baseline Allocation ¹⁹	19	3	1.5	0	3	0	3					19	6	0	1.5
	Success Academy Bed-Stuy 2	Baseline Footprint Allocation	21	2	0	2	2	0	3					23	4	0	0

¹⁸ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

¹⁹ P.S. 59's baseline Footprint allocation was adjusted to account for the allocation of 1 full-size classroom and 1 half-size classroom in lieu of 2 half-size classrooms for P.S. 59's self-contained classes, as the K059 building does not have enough half-size classrooms appropriate for self-contained instruction and programming, as described on Page 3 of this document.

Adjusted Baseline Allocation ²⁰	20	0	0	1	0	0	1					21	0	0	0
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In total, P.S. 59 will be allocated 19 full-size, 6 half-size, and 1.5 FSE in designed administrative office space. Success Academy Bed-Stuy 2 will be allocated 21 full-size spaces.

The room change is reflected below for the 2015-2016 to the 2016-2017 school year.

Room Change (+/-)	PROPOSED 2015-2016 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2016-2017 GRAND TOTAL SPACE ALLOCATIONS				CHANGE (+/-)			
	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)
P. S. 59 William Floyd	21	6	0	1.5	19	6	0	1.5	-2	0	0	0
Success Academy Bed-Stuy 2	19	0	0	0	21	0	0	0	+2	0	0	0

2017-2018 (SIXTH AND FINAL YEAR OF THE PROPOSED IMPLEMENTATION)

The table below summarizes the total projected enrollment and projected number of sections served at each school in 2017-2018.

2017-2018	Projected Enrollment ²¹	GE/ICT Sections	SC Sections
P.S. 59 William Floyd	326 - 386	14	2
Success Academy Bed-Stuy 2	420 - 440	20	N/A

There will be no excess rooms in the building after P.S. 59 and Brooklyn Success Academy 2 have received their respective baseline allocation of rooms.

²⁰ Success Academy Bed-Stuy 2's baseline Footprint has been adjusted to decrease the allocation of administrative space, since many of the school's administrative functions will be managed off site at Success Charter Network's central offices. Additional adjustments have been made to Success Academy Bed-Stuy 2's allocation of specialty and resource room allocations, as the school plans to program more like a middle school than an elementary and will thus have need for fewer specialty and resource rooms.

²¹ The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2017-2018 room allocation plan for P.S. 59 and Success Academy Bed-Stuy 2 based on their baseline footprints and adjusted baseline footprint allocations. This will serve as the final room allocation for both schools.

2017-2018		Non-Admin Spaces		Administrative Spaces				Total Admin (FSE)	ADDITIONAL (EXCESS) ALLOCATIONS				Grand Total Space Allocation			
		Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Quarter Size Rooms		Additional Full Size Rooms	Additional Half Size Rooms	Additional Quarter Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Quarter Size Rooms	Total Designed Admin (FSE)
P. S. 59 William Floyd	Baseline Footprint Allocation	17	4	1.5	1	1	0	3					18	5	0	1.5
	Adjusted Baseline Allocation ²²	18	3	1.5	0	3	0	3					18	6	0	1.5
Success Academy Bed-Stuy 2	Baseline Footprint Allocation	23	2	0	2	2	0	3					25	4	0	0
	Adjusted Baseline Allocation ²³	22	0	0	0	0	0	0					22	0	0	0

In total, P.S. 59 will be allocated 18 full-size, 6 half-size, and 1.5 FSE in designed administrative office space. Success Academy Bed-Stuy 2 will be allocated 22 full-size spaces.

The room change is reflected below for the 2016-2017 to the 2017-2018 school year.

Room Change (+/-)	PROPOSED 2016-2017 GRAND TOTAL SPACE ALLOCATIONS				PROPOSED 2017-2018 GRAND TOTAL SPACE ALLOCATIONS				CHANGE (+/-)			
	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)	Full size Rooms	Half size Rooms	Quarter size Rooms	Designed Admin (FSE)

²² P.S. 59's baseline Footprint allocation was adjusted to account for the allocation of 1 full-size classroom in lieu of 1 half-size classrooms for one of P.S. 59's self-contained classes, as the K059 building does not have enough half-size classrooms appropriate for self-contained instruction and programming, as described on Page 3 of this document.

²³ Success Academy Bed-Stuy 2's baseline Footprint has been adjusted because many of the school's administrative functions will be managed off site at Success Charter Network's central offices. Additional adjustments have been made to Success Academy Bed-Stuy 2's allocation of specialty and resource room allocations, as the school plans to program more like a middle school than an elementary school and thus will have less of a need for specialty and resource rooms.

P. S. 59 William Floyd	19	6	0	1.5	18	6	0	1.5	-1	0	0	0
Success Academy Bed- Stuy2	21	0	0	0	22	0	0	0	+1	0	0	0

Shared Space Plan

A proposed shared space plan is below. The following plan is based on the estimated duration of time each of the co-located schools will have in each of the shared spaces in building K059. The final shared space schedule will be collaboratively drafted by the Building Council after the proposed co-location has been approved by the Panel for Educational Policy.

JUSTIFICATION OF FEASIBILITY AND EQUITY OF PROPOSED SHARED SPACE PLAN

This proposed Shared Space Plan is based upon the population size and other relevant factors further described below for each co-located school. Although the DOE has proposed how the shared spaces in the building may be utilized, Building Councils are free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all special populations or groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement of the final Shared Space Plan collaboratively. (NOTE: The Building Council will revisit the shared space plan and its schedules on an annual basis to account for any changes in enrollment or programmatic needs. If conflicts emerge and progress is impaired, the Building Council will follow the dispute resolution procedures outlined in the Campus Policy Memo available at the following link: <http://schools.nyc.gov/community/campusgov>).

The below proposed schedule is based on projected enrollments for each co-located school, current space allocation plans, current lunch schedules for the existing schools in the building as described on the DOE School Food website, the total capacity of each shared space, the grades served by each of the co-located schools and the start of the school day based on the Office of Pupil Transportation’s bus schedule for a regular school day.²⁴ Where possible, the proposed schedule maintains schools’ current allocation of time for each shared space and re-distributes remaining time for additional organizations. To the extent feasible, shared spaces are allocated in a manner that allows schools that have already been using the space this year to continue using it on a similar schedule next year, based on the 2011 Campus Audit Template submitted by the Building Council.²⁵ Because Success Academy Bed-Stuy 2 would be co-located in the building for the first time if this proposal is approved, it may be necessary to shorten or change some of the current times that have been allocated to P.S. 59 in the shared spaces this year so that all students in the building may be accommodated in the following school year.

In planning how P.S. 59 and Success Academy Bed-Stuy 2 may use the shared spaces, the DOE has applied some or all of the factors described above to develop a proposed plan that allocates time in each space equitably:

Cafeteria and Outdoor Play Yard:

Cafeteria

- In the proposed plan below, Success Academy Bed-Stuy 2 receives 100 minutes and P.S. 59 receives 120 minutes daily for lunch. P.S. 59 currently uses the cafeteria for lunch during two 1-hour periods from 10:30 am-12:30 pm, therefore the proposed schedule below allows the school to continue its current lunch schedule. With regard to breakfast, the DOE notes that traditionally not all students have opted to participate in the breakfast program at K059. Since Success Academy Bed-Stuy 2 will likely start its school day before P.S. 59, it has been allocated a separate period for breakfast to serve breakfast alone. This means that Success Academy Bed-Stuy 2 will begin school as P.S. 59 begins to serve breakfast.

²⁴ See DOE’s Office of Pupil Transportation website at: <https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx>

²⁵ Campus Audits are submitted by each Building Council on an annual basis to the Senior Supervising Superintendents Office. The Campus Audit documents the collective planning and implementation of Building Council decisions such as shared space scheduling. As K059 currently has only one organization in the building, P.S. 59, no Campus Audit document was filed for 2011.

Outdoor Playground

- There is no outdoor space attached to K059, but the DOE notes that P.S. 59 currently uses a New York City Department of Parks and Recreation park located next door for outdoor recreation.

Gymnasium, Library, and Auditorium

Gymnasiums

- There is one gymnasium in the building.
- In the proposed schedule below, P.S. 59 is allocated the largest amount of time in the gymnasium (22.5 hours weekly), while Success Academy Bed-Stuy 2 is allocated 10 hours weekly. P.S. 59's school day begins at 8:00 am, which is why its scheduled time in the gymnasium begins at 8:30 am.

Library

- The proposed schedule below allocates 12.5 hours weekly to Success Academy Bed-Stuy 2 and 20 hours weekly to P.S. 59. Although P.S. 59's time in the library briefly overlaps with its designated breakfast time, the DOE notes that not all students eat breakfast and that students may transition from one area to another.
- The Building Council is free to deviate from the proposed Shared Space Plan and may allocate access to the library on an as needed basis to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final shared space plan collaboratively.

Auditorium

- The DOE proposes that P.S. 59 receive the greatest amount of time in the auditorium (20 hours weekly). Success Academy Bed-Stuy 2 has been allocated 12 hours and 30 minutes weekly in the auditorium. Given that the capacity of the auditorium is 392, the below proposed shared space plan offers flexibility to schedule the auditorium into multiple periods and ensure that all students have access to the auditorium.

After School Programs

- The DOE notes that P.S. 59 currently offers after-school programming run by two Community Based Organizations ("CBOs"), Children of Promise and Children's Choice Family Services in the building.^[1] These after-school programs take place Monday through Friday from 3:00 pm to 4:30 pm in the cafeteria and gymnasium, as well as in classrooms. Success Academy Bed-Stuy 2 is a new school and thus does not yet have a current after-school schedule. The Building Council will address all requests for use of the shared spaces after school hours and is empowered to make any alternative arrangements.

In 2012-2013, the DOE projects P.S. 59 will serve up to 456 students and Success Academy Bed-Stuy 2 will serve up to 190 students at K059. Based on the Office of Pupil Transportation's bus schedules for the earliest start and latest end of the school day, P.S. 59's school day runs from approximately 8:00 a.m. to 3:00 p.m. Since Success Academy Bed-Stuy 2 is a new school, it does not yet have a current school start or end time. However, the DOE notes that each of the four Harlem Success Academies (84M351, 84M384, 84M385, and 84M386), which are part of the same charter network organization, run from approximately 7:45 a.m. to 4:30 p.m. on Monday, Tuesday, Thursday and Friday, and on Wednesdays the school day runs from approximately 7:45 a.m. to 2:00pm.

^[1] Children of Promise provides support, including counseling, to children of incarcerated parents. Children's Choice Family Services provides help with homework, tutoring, and structured recreational activities.

Based on the schedule below and the explanations provided above the DOE believes that the proposed Shared Space Plan is feasible and that both schools are being treated equitably and comparably in its ability to use all the shared spaces in the building.

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Cafeteria (Capacity: 230)	Breakfast: Success Academy Bed-Stuy 2 7:15am-7:45am P.S. 59 7:45am-8:20am Lunch: P.S. 59 10:30am-12:30pm ²⁶ Success Academy Bed-Stuy 2 12:30pm-2:10pm	Breakfast: Success Academy Bed-Stuy 2 7:15am-7:45am P.S. 59 7:45am-8:20am Lunch: P.S. 59 10:30am-12:30pm Success Academy Bed-Stuy 2 12:30pm-2:10pm			
Library	P.S. 59 8:00am-12:00pm Success Academy - Bed-Stuy 2 12:00pm-2:30pm	P.S. 59 8:00am-12:00pm Success Academy - Bed-Stuy 2 12:00pm-2:30pm	P.S. 59 8:00am-12:00pm Success Academy - Bed-Stuy 2 12:00pm-2:30pm	P.S. 59 8:00am-12:00pm Success Academy - Bed-Stuy 2 12:00pm-2:30pm	P.S. 59 8:00am-12:00pm Success Academy - Bed-Stuy 2 12:00pm-2:30pm
Gymnasium (Capacity: 353)	P.S. 59 8:30am-1:00pm Success Academy Bed-Stuy 2 1:00pm-3:00pm	P.S. 59 8:30am-1:00pm Success Academy Bed-Stuy 2 1:00pm-3:00pm	P.S. 59 8:30am-1:00pm Success Academy Bed-Stuy 2 1:00pm-3:00pm	P.S. 59 8:30am-1:00pm Success Academy Bed-Stuy 2 1:00pm-3:00pm	P.S. 59 8:30am-1:00pm Success Academy Bed-Stuy 2 1:00pm-3:00pm
Auditorium (Capacity: 392)	Success Academy Bed-Stuy 2 8:00am-10:30am P.S. 59 10:30am-2:30pm	Success Academy Bed-Stuy 2 8:00am-10:30am P.S. 59 10:30am-2:30pm	Success Academy Bed-Stuy 2 8:00am-10:30am P.S. 59 10:30am-2:30pm	Success Academy Bed-Stuy 2 8:00am-10:30am P.S. 59 10:30am-2:30pm	Success Academy Bed-Stuy 2 8:00am-10:30am P.S. 59 10:30am-2:30pm

Building Safety and Security

Pursuant to Chancellor's Regulation A-414 every school/campus must have a School Safety Committee. The committee plays an essential role in the establishment of safety procedures, the communication of expectations and responsibilities of students and staff, and the design of prevention and intervention strategies and programs specific to the needs of the school. The committee is comprised of various members of the school community, including Principal(s); designee of all other programs operating within the building; UFT Chapter Leader; Custodial Engineer/designee; and In-house School Safety Agent Level III. The committee is responsible for addressing safety matters on an ongoing basis and making appropriate recommendations to the Principal(s) when it identifies the need for additional security measures, intervention, training, etc.

The committee is also responsible for developing a comprehensive School Safety Plan which defines the normal operations of the site and what procedures are in place in the event of an emergency. The plan must be consistent with the Citywide prescribed safety plan shell. Each program operating within a school must enter program specific information in the School Safety Plan. Safety plans are updated annually by the School Safety Committee in order to meet changing security needs, changes in organization and building conditions and other factors. In addition, the committee recommends changes in the safety plan at any other time when it is necessary to address security concerns.

Consistent with the process described above, the leader/designee of Success Academy Bed-Stuy 2 will be part of the K059 School Safety Committee. As a member of the School Safety Committee, the leader/designee of Success Academy Bed-Stuy 2 will participate in the development of the building's Safety Plan and ensure that any security related issues or needs which may arise with respect to the co-location of Success Academy Bed-Stuy 2 will be addressed on an ongoing basis. Moreover, the Safety Plan for the K059 school building will be modified as appropriate to meet any changing security needs associated with the co-location. Success Academy Bed-Stuy 2 will enter information in the K059 schools' overall Safety Plan to ensure the safe operation of the school building.

Each school building must also establish a Building Response Team (BRT) that will consist of trained staff members from each of the campus' schools, and which is activated when emergencies or large building-wide events occur. The members of this team must be identified and listed in the School Safety Plan.

The completed Safety Plan for the K059 school building will be submitted to the Borough Safety Directors of the Office of School and Youth Development for approval. If changes or modifications are necessary, the School Safety Committee will be advised. Once the School's Safety Plan is approved, it will be submitted to the NYPD for final approval and certification by the NYPD.

Proposed Communications Strategy

Representatives from the co-located schools will utilize a variety of collaborative decision-making strategies to address issues that may arise and will communicate and cooperate on an as-needed basis. Additionally, as per the Campus Policy Memo 2011,²⁷ co-located schools on campuses must actively participate in a Building Council (BC), which is a campus structure for administrative decision-making for issues impacting all schools in the building. Only principals and charter leaders serve on the BC. The BC shall meet at least once a month to discuss and resolve issues related to the smooth daily operation of all schools in the building and the safety of the students they serve. The BC principals and charter school leaders, where applicable, communicate their decisions campus-wide to staff, students and parents, especially for issues of safety, shared space, campus schedules, split-staff agreements and extended facility use.

A Shared Space Committee (SSC) shall be established at campuses where charters are co-located in a public school building with one or more non-charter schools or District 75 schools by the principals of the schools, as set forth in Chancellor's Regulation A-190. With respect to charter co-locations approved after May 28, 2010, the effective date of the Amended Charter School Act, the SSC is to review the implementation of the Building Utilization Plan (BUP) once it has been approved by the PEP. With respect to charter schools that were approved to be located or co-located in a public school building prior to the effective date of the Amended Charter School Act, the SSC shall review implementation of the current building space plans in place at those buildings. The SSC will meet minimally four times per year.

²⁷ Campus Policy Memo 2011 is available at <http://schools.nyc.gov/community/campusgov>, under "Key Documents".

The SSC will be comprised of the principal, a teacher and a parent of each co-located school. With respect to a non-charter school's teacher and parent members, such SSC members shall be selected by the corresponding constituent member of the SLT of the school. Charter school leaders will work with their constituencies to select the parent and teacher representing that school. SSC agendas and minutes shall be shared with the BC. SSC members may be asked to communicate with their constituencies about the BUP and its campus implementation.