

Gateway Intermediate School 364
 Freeport Academy Geneva Academy (Annex)
 1426 Freeport Loop 1461 Geneva Loop
 Brooklyn, NY 11239 Brooklyn, NY 11239
 Tel: (718) 642-3007 Tel: (718) 942- 2035
 Fax: (718) 642-8516 Fax: (718) 647-5503

Mr. Dale Kelly, Principal

Ms. Nicole Fraser-Edmund, Asst. Principal
 Ms. Monica McKain-Brown, Asst. Principal
 Ms. D. Adams, Parent Coordinator (347) 563-4282

September, 2011

Student Behavioral Contract

Name of Student _____ Date of Birth _____ Class _____

I know that I have a right to:

- be in a safe and supportive learning environment, free from discrimination, harassment and bigotry;
- know what is appropriate behavior and what behaviors may result in disciplinary actions;
- be counseled by members of the professional staff in matters related to my behavior as it affects my education and welfare within the school;
- due process of law in instances of disciplinary action for alleged violations of school regulations for which I may be suspended or removed from class.

I agree to:

- come to school on time;
- appear for each of my classes at the start time, ready to begin work;
- be prepared with appropriate materials and assignments for all classes;
- show respect to all members of the learning community;
- resolve conflicts peacefully, and avoid fighting inside or outside of the school or at program sites;
- behave respectfully, without arguing, and cooperate when a staff member gives direction or makes a request. I understand that I will be given an opportunity to voice my concerns at an appropriate time if I do not agree with the request;
- take responsibility for my personal belongings and respect other people's property;
- adhere to IS 364's Uniform Dress Code Policy at all times;
- dress appropriately and do not wear any suggestive clothing including skinny tank-tops, midriffs, short-shorts, or mini-skirts;
- refrain from wearing clothes which have any signs of gang affiliation (e.g. scarves, bandanas) and refrain from using gang signs, calls, chants, movements, handshakes;
- refrain from bringing weapons, illegal drugs, controlled substances and alcohol to school;
- refrain from bringing personal possessions that are disruptive (e.g., cell phone, beeper, pager) in school; if the school confiscates a cell phone, a beeper, an iPod, or any other electronic device, the student's parent will be notified and the parent will be allowed to retrieve the item only during the last Friday of the given month that the cell phone was confiscated in. (e.g. If the phone is confiscated on any day during the month of September, the phone will be returned on the last Friday in September.);
- share information with school officials that might affect the health, safety or welfare of the school community;
- keep my parents/guardians informed about school-related matters and make sure I give them any information sent home;
- follow all rules in the Discipline Code;
- behave responsibly as described in the Bill of Student Rights and Responsibilities.

I have received a copy of **The School Policy, The Discipline Code, and Bill of Student Rights and Responsibilities**, and understand this contract. I agree to follow the rules of behavior.

Student Name: _____ Signature: _____ Date: _____

{Parent Section}

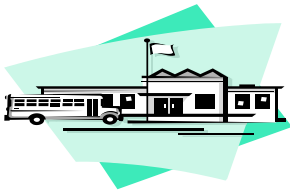
I have received a copy of **The School Policy, The Discipline Code, and Bill of Student Rights and Responsibilities**, and understand the behavior that is required of my child.

I agree to help my child follow this agreement by:

- encouraging my child to be a respectful and peaceful member of the school community
- discussing the contents of the Discipline Code and the Bill of Student Rights and Responsibilities with my child
- participating in any discussions and decisions concerning my child's education
- attending scheduled appointments with school staff
- providing the school with current telephone numbers and emergency contact information
- alerting the school if there are any significant changes in my child's health, or well-being that affect his/her ability to perform in school.

Parent/Guardian Name: _____ Date: _____
 (Please Print)

Parent/Guardian Signature: _____



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September, 2011

Dear Parent,

Your child has received the 2011 edition of the Citywide Standards of Discipline and Intervention Measures (The Discipline Code), Gateway Intermediate School 364 School Policies and Procedures (The School Policy) and two (2) copies of the Student Behavioral Contract which provides a summary of the required behaviors for your child in school.

The Discipline Code, The School Policy and the Student Behavioral Contract are components of our continuing effort to maintain a safe and supportive environment for all students. It is extremely important that all students understand the school rules and requirements of behavior. Your cooperation in reading these documents and discussing them with your child/ren is therefore greatly appreciated.

After your discussion with your child, both you and your child should sign one copy of the behavioral contract, and have your child return the signed copy to his/her teacher. The other copy is for you to keep along with The Discipline Code as well as The School Policy.

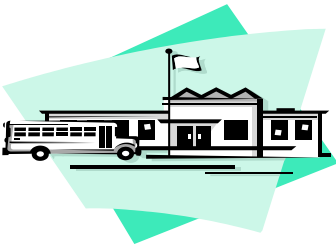
If you have any questions please call the school at 718-642-3007.

Thank you for your support in helping to make our schools better, stronger and safer for your child/ren.

Sincerely,

D. Kelly

*Mr. Dale Kelly
Principal*



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School Policies and Procedures- 2011-2012

Arrival

All students enter through the main entrances both at Geneva Loop and Freeport Loop. All students must arrive by 8:02 a.m. Students who arrive after 8:14 a.m. will report directly to the safety officer's desk where the school aide will issue a late pass. Remember that it is the responsibility of the student to arrive at school on time. Breakfast will be served each morning in the cafeteria from 7:30 a.m. – 8:00 a.m. Breakfast will not be served after 8:02 a.m.

Dismissal

Students who are receiving the mandatory 37 ½ minute instruction are dismissed at 3:00 p.m. Tuesday through Thursday. All other students are dismissed at 2:22 p.m. All students are dismissed at 2:22 p.m. on Monday and Friday.

Students are expected to:

- Gather their belongings from their lockers
- Leave the building in a quiet and orderly manner through their designated exits upon instruction from the main office

Dress Code

I.S. 364 insists on high standards of cleanliness and decency in the conduct and dress of all students. Students must be dressed appropriately and in conformity with our uniform dress code policy. The dress code is in force throughout the academic day and for students who remain for any after school program. Learning to dress appropriately for school, work, and recreation is an important life skill and one that is stressed at Gateway Intermediate School. In order to assist our students in developing these skills and in an effort to promote citizenship our school requires its students to adhere to a dress code.

Students are expected to adhere to the following dress code:

Girls - White collared blouses and/or shirts. Polo shirts are acceptable. Navy blue slacks or skirts(skirts must be knee length or longer). Black shoes with rubber soles or sneakers. Blue sweaters or sweater vests may be worn in the fall and winter.

Boys - White collared shirts. Polo shirts/dress shirts are acceptable. Navy blue pants or dress slacks. Blue sweaters or sweater vests may be worn in the fall and winter. Black shoes with rubber soles or sneakers.

Jeans, hooded sweatshirts, T-shirts, basketball shorts, track pants, and hats are not part of the dress code and are therefore unacceptable.

Uniforms shirts containing the school's logo may be purchased through the PTA. Uniforms may also be purchased from a store of your choice.

Any violation of the dress code may result in a student receiving detention or suspension from afternoon activities. Also parents may be required to bring a change of clothing for the students who are not properly attired.

Cell Phones and Electronic Devices

According to Chancellor's Regulations A-412, cell phones, iPods, beepers and other electronic devices are prohibited on school property. **If the school confiscates a cell phone, a beeper, an iPod, or any other electronic device, the student's parent will be notified and the parent will be allowed to retrieve the item only on the last Friday of each month.** All confiscated cell phones, iPods, beepers and other electronic devices will be maintained and secured by the school.

Immunization

All students are required to provide documentation of completion of all immunization requirements to the health aide in charge of the medical room. State and court mandates require the exclusion from school of any student who does not provide this documentation at the outset of the school year. According to New York State Public Health Law, section 2164 **no student will be allowed to attend school without proper certification of immunization against diphtheria, polio, measles, mumps, rubella, varicella, and Hepatitis B.**

Emergency Home Contact Cards

All students must return **one (1) copy** of the home Emergency Contact Cards so that the information can be kept on file in the main office. The information on these cards must be current and accurate. Parents are responsible for notifying the pupil accounting secretary of any changes of address and/or telephone numbers.

Report Cards and Grading

Students will receive report cards at the end of each marking period. A grade of 65 is the minimum passing grade for students. Please note: students in the Scholars program whose academic performance is below a 75 average will be deemed failing and subject to removal from the program. Students who have had several disciplinary actions (including suspensions) taken against them will be subject to removal from the Scholars program. Students' grades are based upon classwork, homework, special projects, reports and test scores. All subjects are equally important and determine class placement, high school acceptance and Honor Roll eligibility.

Honor Roll

Major subjects are averaged to determine Honor Roll eligibility. The criteria for Honor Roll are as follows:

Average	Honor Roll
90 and above	Gold
85 to 89.99	Silver
80 to 84.99	Bronze

Also, conduct and attendance are components when determining a students' recommendation to the Honor Roll. A child's report card should not reflect any needs improvement (N) or unsatisfactory (U) in the behavior column. Students must have no more than five absences during any given marking period.