

The State Education Department
The University of the State of New York

Office of Instructional Support and Development
Public School Choice Programs
462 EBA
Albany, New York 12234
518-474-1762

Charter School Annual Report
2007 - 2008

Charter School Information and Cover Page

Name of Charter School: Harlem Children's Zone Promise Academy Charter School

Address: 35 E 125th St, New York, NY 10035 and

175 W 134th St, New York, NY 10030

Telephone (212) 360-3255 **Fax** (212) 289-0661

BEDS # 310 500 860 864

District/CSD of Location CSD 5

Charter Entity NYC Chancellor's Office

Head of School (Contact Person) Phyllis Siwiec
(print name)

E-mail address of contact person psiwiec@hcz.org

President, Board of Trustees Geoff Canada
(print name)

E-mail address and Phone Number of Board President gcanada@hcz.org;212-360-3255

*Student Assessment Data
New York State Assessment Results
Grades 3 – 8 ELA and Math
2007-08 Annual Report*

Name of Charter School: Harlem Children's Zone Promise Academy Charter School

Grades 3 – 8 State ELA Assessments Results

<i>Year of Test</i>	Grade 3				Grade 4				Grade 5				Grade 6				Grade 7				Grade 8			
	L1	L2	L3	L4									L1	L2	L3	L4	L1	L2	L3	L4	L1	L2	L3	L4
2007-08	0	31.8	62.4	5.9													1.4	46.5	52.1	0	2.6	64.1	30.8	2.6
2006-07													1.2	62.7	36.1	0	3.8	67.9	28.2	0	3.0	68.2	28.8	0
2005-06													8.6	66.7	23.7	1.1	14.9	60.9	24.1	0				

Grades 3 – 8 State Math Assessments Results

<i>Year of Test</i>	Grade 3				Grade 4				Grade 5				Grade 6				Grade 7				Grade 8			
	L1	L2	L3	L4									L1	L2	L3	L4	L1	L2	L3	L4	L1	L2	L3	L4
2007-08	0	3.5	76.5	20.0													0	16.9	69.0	14.1	1.3	1.3	76.9	20.5
2006-07													6.2	29.6	53.1	11.1	5.1	31.6	57.0	6.3	4.6	32.3	60.0	3.1
2005-06													7.4	52.1	37.2	3.2	14.0	52.3	33.7	0				

Other Student Assessment Data
2007-08

Name of Charter School: Harlem Children's Zone Promise Academy Charter School

Name of Test: Iowa Test of Basic Skills

Subtest: Reading Total

Grade	Date of Test (DOT)	# Enrolled in Grade on DOT	# Absent on Grade on DOT	# Exempted in Grade by IEP	# Exempted in Grade by ELL Status	# Students Assessed in Grade*	Score (Indicate Type of Score, e.g., NCE)	Qualitative Level and Percent Attaining*	Other ***
1 st grade	June 08	92	0	0	0	92	60 NCE	NA	NA
2 nd grade	June 08	93	0	0	0	93	51 NCE	NA	NA
3 rd grade	June 08	85	2	0	0	83	47 NCE	NA	NA
7 th grade	June 08	71	0	0	0	71	40 NCE	NA	NA
8 th grade	June 08	77	2	0	0	75	40 NCE	NA	NA

* This number should equal the number of students enrolled on the day of the test, minus the number absent and the number exempted by either their IEP or their ELL status.

**If the assessment provides qualitative levels of achievement, e.g., “with honors,” indicate the applicable levels and the percent of students who took the test in each grade who attained each level. If not applicable, enter “NA.”

*** For any other evaluative data that describe the performance of your students on the assessments given. If not applicable, enter “NA.”

Other Student Assessment Data
2007-08

Name of Charter School: Harlem Children's Zone Promise Academy Charter School

Name of Test: Iowa Test of Basic Skills

Subtest: Word Analysis

Grade	Date of Test (DOT)	# Enrolled in Grade on DOT	# Absent on Grade on DOT	# Exempted in Grade by IEP	# Exempted in Grade by ELL Status	# Students Assessed in Grade*	Score (Indicate Type of Score, e.g., NCE)	Qualitative Level and Percent Attaining*	Other ***
Kindergarten	Oct. 2007	85	0	0	0	85	40 NCE	NA	NA
Kindergarten	June 2008	86	0	0	0	86	61 NCE	NA	NA

* This number should equal the number of students enrolled on the day of the test, minus the number absent and the number exempted by either their IEP or their ELL status.

**If the assessment provides qualitative levels of achievement, e.g., “with honors,” indicate the applicable levels and the percent of students who took the test in each grade who attained each level. If not applicable, enter “NA.”

*** For any other evaluative data that describe the performance of your students on the assessments given. If not applicable, enter “NA.”

Other Student Assessment Data
2007-08

Name of Charter School: Harlem Children's Zone Promise Academy

Name of Test: Iowa Test of Basic Skills

Subtest: Mathematics

Grade	Date of Test (DOT)	# Enrolled in Grade on DOT	# Absent on Grade on DOT	# Exempted in Grade by IEP	# Exempted in Grade by ELL Status	# Students Assessed in Grade*	Score (Indicate Type of Score, e.g., NCE)	Qualitative Level and Percent Attaining*	Other ***
Kindergarten	Oct. 2007	85	0	0	0	85	41 NCE	NA	NA
Kindergarten	June 2008	86	0	0	0	86	50 NCE	NA	NA
1 st grade	June 08	92	0	0	0	92	40 NCE	NA	NA
2 nd grade	June 08	93	3	0	0	90	55 NCE	NA	NA
3 rd grade	June 08	85	5	0	0	80	49 NCE	NA	NA
7 th grade	June 08	71	0	0	0	71	48 NCE	NA	NA
8 th grade	June 08	77	20	0	0	57	41 NCE	NA	NA

* This number should equal the number of students enrolled on the day of the test, minus the number absent and the number exempted by either their IEP or their ELL status.

**If the assessment provides qualitative levels of achievement, e.g., “with honors,” indicate the applicable levels and the percent of students who took the test in each grade who attained each level. If not applicable, enter “NA.”

*** For any other evaluative data that describe the performance of your students on the assessments given. If not applicable, enter “NA.”

**Progress Toward Goals
2007-08**

Charter School Name: Harlem Children's Zone Promise Academy Charter School

School Year: 2007-2008

Goal/Objective: Desired Level of Attainment	Actual Result: Observed Level of Attainment	Measure Used To Indicate Attainment of The Goal/ Objective	Was the Goal/ Objective Met? (Y/N)	Explanation if Not Met																								
Students who have completed at least two consecutive years at HCZ Promise Academy will meet or exceed the performance of Community School District 5 students on the New York State ELA and math Tests (as determined by the distributions across levels 1 through 4).	51.5% of Promise Academy students achieved a 3 or 4 on the NYS ELA exam, as compared to 45.3% of students in CSD 5. 92.5% of Promise Academy student achieved a 3 or 4 on the NYS Math exam, as compared to 62.3% of students in CSD 5.	NYS ELA and Math exams	Yes																									
For each cohort of students who have completed at least two consecutive years at HCZ Promise Academy, the average score on the nationally normed reading test, likely to be the Terra Nova, will increase by 1 NCE a year until the average NCE of the cohort is at or above 50.	<table border="1"> <thead> <tr> <th>2008 Grade</th> <th>N</th> <th>June '07 Avg. NCE</th> <th>June '08 Avg. NCE</th> </tr> </thead> <tbody> <tr> <td>1st</td> <td>81</td> <td>63.58</td> <td>50.98</td> </tr> <tr> <td>2nd</td> <td>84</td> <td>58.77</td> <td>51.5</td> </tr> <tr> <td>3rd</td> <td>73</td> <td>54.05</td> <td>46.92</td> </tr> <tr> <td>7th</td> <td>71</td> <td>36.61</td> <td>39.82</td> </tr> <tr> <td>8th</td> <td>74</td> <td>39.45</td> <td>39.93</td> </tr> </tbody> </table>	2008 Grade	N	June '07 Avg. NCE	June '08 Avg. NCE	1st	81	63.58	50.98	2nd	84	58.77	51.5	3rd	73	54.05	46.92	7th	71	36.61	39.82	8th	74	39.45	39.93	Average NCE for ITBS Reading Total Score.	No	See attached
2008 Grade	N	June '07 Avg. NCE	June '08 Avg. NCE																									
1st	81	63.58	50.98																									
2nd	84	58.77	51.5																									
3rd	73	54.05	46.92																									
7th	71	36.61	39.82																									
8th	74	39.45	39.93																									
For each cohort of students who have completed at least two consecutive years at HCZ Promise Academy, the average score on the nationally normed math test, likely to be the Terra Nova, will increase by 1 NCE a year until the average NCE of the cohort is at or above 50.	<table border="1"> <thead> <tr> <th>N</th> <th>June '07 Avg. NCE</th> <th>June '08 Avg. NCE</th> </tr> </thead> <tbody> <tr> <td>1st</td> <td>79</td> <td>52.25</td> </tr> <tr> <td>2nd</td> <td>84</td> <td>52.48</td> </tr> <tr> <td>3rd</td> <td>73</td> <td>52.64</td> </tr> <tr> <td>7th</td> <td>71</td> <td>45.79</td> </tr> <tr> <td>8th</td> <td>57</td> <td>42.16</td> </tr> </tbody> </table>	N	June '07 Avg. NCE	June '08 Avg. NCE	1st	79	52.25	2nd	84	52.48	3rd	73	52.64	7th	71	45.79	8th	57	42.16	Average NCE for ITBS Math Score	No	See attached						
N	June '07 Avg. NCE	June '08 Avg. NCE																										
1st	79	52.25																										
2nd	84	52.48																										
3rd	73	52.64																										
7th	71	45.79																										
8th	57	42.16																										
At least 80% of students will score at least 65% on HCZ Promise Academy's ELA Year-End Assessments, which measure mastery of the school's grade-level standards.	87.4% (396/453) of students passed the ELA year end exams	Final exam scores	Yes																									

At least 80% of students will score at least 65% on HCZ Promise Academy's math Year-End Assessments, which measure mastery of the school's grade-level standards.	82.9% (382/461) of students passed the math year end exams	Final exam scores	Yes	
Students, who have completed at least two consecutive years at HCZ Promise Academy, will categorically outperform Region 10 students on the New York State Grade 5 Elementary-Level Social Studies Test and New York State Grade 8 Intermediate-Level Social Studies Test. (as determined by the distribution across levels 1 through 4)	Not yet available		N/A	
At least 80% of students will score at least 65% on HCZ Promise Academy's social studies Year-End Assessments, which measure mastery of the school's grade-level standards.	83.0% (387/466) of students passed the final exams in social studies	Final exam grades	Yes	
Students, who have completed at least two consecutive years at HCZ Promise Academy will categorically outperform Region 10 students on the New York State Elementary – Level Science Test and New York State Grade 8 Intermediate-Level Science Test (as determined by the distribution across levels 1 through 4)	Not yet available		N/A	
At least 80% of students will score at least 65% on HCZ Promise Academy's science Year-End Assessments, which measure mastery of the school's grade-level standards.	77.7% (358/461) of students passed the final exams in science	Final exam grades	No	See attached
Each year, all students will create or perform at least three works of art that demonstrate arts standards in skill, technique and originality.	99.2% (495 of 499) of students completed three works of art.	Art project completion	No	For the 4 who did not meet the goal: 1 has significant special needs and 3 had problem attendance.
By the end of their eighth grade year, 80% of students who have completed at least two consecutive years at HCZ Promise Academy, will be able to respond critically, in written form, to a variety of arts genres connecting their	100% (77 of 77) of 8 th grader competed art response papers	Completion of art response papers	Yes	

individual creations to historical and contemporary multi-cultural works and to other aspects of human endeavor and thought.				
By the end of their eighth grade year, 80% of students will have participated in activities that demonstrate the school's principles of sound mind, body, and character.	All eighth grade students participate in physical education classes 73% (52 of 71) of eighth graders passed their final exam in physical education. Tracking progress with Promise Points, eighth grade students improved their median score from 42 /50 in Dec. 07 to 46/50 in June 08 an increase of 4 points.	Physical Education End-of-Year test; Promise Points data showing the median score for Dec 07 and June 08	Yes	
In the annual spring survey of parents, at least 75% of parents surveyed will give HCZ Promise Academy a satisfactory or better rating (on a scale of excellent, good, satisfactory, or poor) when asked how well the school promotes sound mind, body, and character.	99.2% (246/248) satisfactory or better for promotion of sound mind. 100% (249/249) satisfactory or better for promotion of sound body. 99.6% (246/247) satisfactory or better for promotion of sound character.	Parent surveys completed by elementary school parents	Yes	
In the annual spring survey of parents, at least 75% of parents surveyed will give HCZ Promise Academy a satisfactory or better rating (on a scale of excellent, good, satisfactory, or poor) when asked how well the school and HCZ, Inc. provided information and access to support services.	99.1% (217/219) rated Promise Academy satisfactory or better for provision of information and access to support services	Parent surveys completed by elementary school parents	Yes	
At least 50% of parents volunteer at the school, attend student performances and/or presentations, attend school trainings, and/or participate in Parent Advisory Board meetings on an annual basis.	84.0% (419/499) of students had a parent attend at least one school event.	Parent attendance at school events	Yes	
In the annual spring survey of parents, at least 75% of parents surveyed will give HCZ Promise Academy a satisfactory or better rating (on a scale of excellent, good, satisfactory, or poor) when asked to rate the school's academic program, their children's growth, and the relationship between school and family.	99.6% (258/259) satisfactory or better for school's academic program. 99.6% (256/257) satisfactory or better for their children's growth. 98.5% (199/202) satisfactory or better for the relationship between school and family.	Parent surveys completed by elementary school parents	Yes	
In the annual spring survey of parents, at least 75% of parents surveyed will give HCZ Promise	98.3% (233/237) rated satisfactory or better for the school's safety and climate	Parent surveys completed by	Yes	

Academy a satisfactory or better rating (on a scale of excellent, good, satisfactory, or poor) when asked to rate the school's safety and climate.		elementary school parents		
HCZ Promise Academy average daily attendance rate will exceed New York City's average daily attendance rate by 2% and/or be at least 92%.	Promise Academy's attendance rate for the year was 94.7%, this exceeds the NYC rate of 90.2% ¹	Average daily attendance percentage rate	Yes	
Monthly financial reports, year-end balance sheets and profit and loss statements, annual audits, and actual and proposed budgets that are reviewed by the Board of Trustees, the school's auditors, and any other external reviewers will demonstrate sound financial practices, effective allocation of resources, and financial stability.			Yes	

¹ NYC Average daily attendance rate taken from <http://schools.nyc.gov/AboutUs/DOEData/Stats/attendance/default.htm>

on 7/3/08 does not include the month of June.

Responses to Not Meeting the Targeted Goal

7/08

Regarding the IOWA:

Why the school did not meet the goal (reading & math)?

- Alignment of IOWA test skills to New York State Standards and the Harcourt Curriculum in Elementary School and Middle School Reading, Writing and Math used for reading and math instruction was not consistent during the school year.
- Monitoring of classroom instruction in reading and math linkage to the IOWA skills tested wasn't consistent for the entire school year period. Test prep for the IOWA began in February 2008.
- Administrators and the Data Management team did not thoroughly use former (2007) test data to identify areas of weaknesses for individual students and design appropriate intervention. Intervention action plans were based on data generated from Harcourt interim assessments in Elementary School and with Kaplan in Middle School.

Action Plan:

- Administrators and Data Management team will use data from IOWA to better inform classroom practice and intervention in reading and math
- Literacy Coach and Data Management team will monitor the use Wordly Wise Curriculum to increase students' achievement in vocabulary
- Literacy and Math Coaches will provide professional development to teachers on the administration of the IOWA. Look to outside resources for additional support as well.
- Considering student performance on other tests (Harcourt Mid Year, Harcourt End Year, NYS Standardized Third Grade Exams in ELA and Math) the principal, director of instruction, and instructional coaches will determine how the IOWA test can be aligned to NYS standards and the Harcourt Curriculum

Regarding the End-of-Year SCIENCE ASSESSMENT:

- Alignment with internal Science assessments will be made with End-of-Year Science assessment to ensure that content is taught and assessed.
- Mid-year and End-of-Unit assessments will be analyzed for strengths and areas of concern by individuals and class groupings. Plans will be developed to stay current with content standards.
- Short and long term goals will be established based on baseline data gathered in the fall to guide the attainment of proficiency in meeting Science Standards.

Section II

Charter School Student and Teacher Attrition Rates

Instructions

Separate tables are included for students and teachers. For students, please provide the total **number** who left for the reasons identified in the table. Then provide the highest number of students enrolled during the course. Using that enrollment figure and the total number of students who left during the year (July 1 – June 30), calculate the percent of students who left the school each year (2005-06 through 2007-08). Do not provide averages or FTEs.

For teachers, provide the total number of classroom teachers (e.g., grades K-6, or secondary subject matter classroom teachers). Do not provide FTEs. A part-time teacher is counted as one teacher. If one person teaches more than one subject area, count them once. Also provide the number of special area teachers (e.g., music, technology). Again, count each such teacher only once. Then, provide the total number of teachers who were retained at the end of each school year. For example, if you had seven classroom teachers (e.g., one each K-6) and three special area teachers (for a total of ten teachers), and three were let go (or otherwise decided to not return in 2008-09) at the end of the 2007-08 school year, your teacher attrition rate would be 30 percent.

If you have any questions, please call the Office of Public School Choice Programs at 518-474-1762.

**Charter School Student Attrition Rates
2007-08**

Student Attrition Rates			
	2007-2008	2006-2007	2005-2006
Number of students leaving for lack of transportation	1	0	0
Number of students leaving for geographic reasons (e.g., out of state/district relocation)	9	5	13
Number of students leaving for more restrictive special education setting	1	3	3
Number of students leaving due to parental choice (e.g., school transfer closer to residence, local elementary school, parent convenience)	8	45	35
Number leaving for other reasons (undetermined)	6	8	5
Total number of students leaving.	25	61	56
Highest Number Enrolled <i>(July 1 – June 30)</i>	514	496	374
Total Percent Attrition	4.86%	12.3%	14.97%

**Charter School Teacher Attrition Rates
2007-08**

	2007-2008	2006-2007	2005-2006
Number of Classroom Teachers	41	35	24
Number of Special Area Teachers	9	12	9
Total Number of Teachers	50	47	33
Total Number of Teachers Leaving	7	15	16
Total Percent Attrition	14%	31.91%	48.44%

Section III

**EXPLANATION OF REVENUES AND EXPENDITURES TO BE REPORTED ON THE
CHARTER SCHOOL ANNUAL REPORT OF FISCAL PERFORMANCE FOR THE
SCHOOL YEAR ENDED JUNE 30, 2008**

I. REVENUES

- A. STATE SOURCES:** Report here any state funded grants or other apportionments paid directly to the charter school by the State of New York.
- B. FEDERAL SOURCES:** Report here any federally funded grants or other apportionments paid directly to the charter school by the Federal government or by the State of New York.
- C. PUBLIC SCHOOL DISTRICTS (TOTAL):** Report in entries C1 through C4 all revenues received from public school districts.
 - 1. BASIC OPERATING REVENUES:** Report here any basic operating revenues received from a public school district representing payments received by the charter school from the public school district based on the product of the public school district's adjusted expense per pupil and the current year enrollment in the charter school of the public school district's resident pupils attending the charter school, or based on any reduced amounts per pupil payable to the charter school by public school districts as specified in the charter pursuant to an agreement between the charter school and the chartering entity.
 - 2. STATE AID – PUPILS WITH DISABILITIES:** Report here any revenues that represent payments received from a public school district for state aid attributable to special education services or programs provided by the charter school to a student with a disability enrolled in the charter school.
 - 3. FEDERAL AID – PUPILS WITH DISABILITIES:** Report here any revenues that represent payments received from a public school district for federal aid attributable to a student with a disability enrolled in the charter school.
 - 4. OTHER REVENUE FROM PUBLIC SCHOOL DISTRICTS:** Report here any other revenues that represent payments received from public school districts other than those revenues reported in 1, 2 or 3 above.
- D. ALL OTHER REVENUES:** Report here any additional revenues received by the charter school from sources other than those identified above.
- E. TOTAL REVENUES FROM ALL SOURCES:** The sum of all revenues reported in entries A, B, C and D above.

II. EXPENDITURES

F. GENERAL ADMINISTRATION:

SALARIES FOR GENERAL ADMINISTRATION: Report here salaries and wages paid by the charter school for the services and employment of general administrative staff during the period from July 1, 2007 through June 30, 2008. General administrative staff include staff with the following titles: the chief school officer of the charter school, the treasurer, the finance or business officer, the purchasing agent, the employee personnel officer, the records management officer and the public information and services officer, if any, plus any assistants or clerical staff assigned to these staff members or to their related administrative functions. Employee benefit costs or expenditures should not be reported here.

OTHER EXP FOR GENERAL ADMINISTRATION: Report here any other expenditures incurred by the charter school for general administrative services and functions including office supplies and materials, equipment, communications expenses or other contractual administrative services purchased by the charter school. Employee benefit costs or expenditures should not be reported here.

TOTAL EXP FOR GENERAL ADMINISTRATION: The sum of all general administration salaries and other general administration expenditures. Employee benefit costs or expenditures should not be reported here.

G. INSTRUCTIONAL SUPERVISION:

SALARIES FOR INSTRUCTIONAL SUPERVISION: Report here salaries and wages paid by the charter school for the services and employment of supervisory staff for instructional programs from July 1, 2007 through June 30, 2008. Such staff are those assigned responsibility for the direct administration and management of the instructional programs and services of the charter school including the direct supervision on instructional staff. Such supervisory staff may include the building or school principal, the director for curriculum development and supervision, the director of instructional research, planning and evaluation, and the director for instructional staff development and in-service training, if any, plus any assistants or clerical staff assigned to these staff members or to their related supervisory functions for instruction. Employee benefit costs or expenditures should not be reported here.

OTHER EXP FOR INSTRUCTIONAL SUPERVISION: Report here any other expenditures incurred by the charter school for direct supervision of instructional programs and services including office supplies and materials, equipment, communications expenses or other contractual instructional supervision services purchased by the charter school. Employee benefit costs or expenditures should not be reported here.

TOTAL EXP FOR INSTRUCTIONAL SUPERVISION: The sum of all instructional supervision salaries and other instructional supervision expenditures. Employee benefit costs or expenditures should not be reported here.

H. ALL OTHER INSTRUCTION:

SALARIES FOR ALL OTHER INSTRUCTION: Report here salaries and wages paid by the charter school for the services and employment of instructional staff in regular education programs from July 1, 2007 through June 30, 2008. Such staff are those assigned responsibility for instruction of pupils in the charter school. Such instructional staff may include teachers of regular education courses and programs, school library and audiovisual staff and instructional technology staff, if any, plus any assistants or clerical staff assigned to these staff members or to their related instructional functions. Do not include salaries or wages paid to special education staff. Employee benefit costs or expenditures should not be reported here.

OTHER EXP FOR INSTRUCTION: Report here any other expenditures incurred by the charter school for instruction of pupils including office supplies and materials, equipment, communications expenses or other contractual instructional services purchased by the charter school. Do not include expenditures related to special education programs or services. Employee benefit costs or expenditures should not be reported here.

TOTAL EXP FOR ALL OTHER INSTRUCTION: The sum of salaries for all other instruction and other expenditures for instruction. Do not include expenditures related to special education programs or services. Employee benefit costs or expenditures should not be reported here.

I. PUPIL SERVICES:

SALARIES FOR PUPIL SERVICES: Report here salaries and wages paid by the charter school for the services and employment of pupil personnel services staff from July 1, 2007 through June 30, 2008. Such pupil personnel services staff may include an attendance officer, guidance counselors, pupil health service providers, pupil psychological service providers, pupil social work service providers, a director of co-curricular activities, or a director of interscholastic athletics, if any, plus any assistants or clerical staff assigned to these staff members or to their related pupil personnel service functions. Employee benefit costs or expenditures should not be reported here.

OTHER EXP FOR PUPIL SERVICES: Report here any other expenditures incurred by the charter school for pupil personnel services including office supplies and materials, equipment, communications expenses or other contractual pupil personnel services purchased by the charter school. Employee benefit costs or expenditures should not be reported here.

TOTAL EXP FOR PUPIL SERVICES: The sum of salaries for pupil personnel services and other expenditures for pupil personnel services. Employee benefit costs or expenditures should not be reported here.

J. PUPILS WITH DISABILITIES:

SALARIES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES PROVIDED TO PUPILS WITH DISABILITIES: Report here salaries and wages paid by the charter school for the services and employment of special education program staff from July 1, 2007 through June 30, 2008. Such special education program staff may include special education teachers, teacher assistants, teacher aides or other instructional staff providing special education programs or services for pupils with disabilities as specified in an individualized education plan prescribed by a committee on special education, plus any assistants or clerical staff assigned to these staff members or to their related special education functions. Employee benefit costs or expenditures should not be reported here.

OTHER EXP FOR SPECIAL EDUCATION PROGRAMS AND SERVICES PROVIDED TO PUPILS WITH DISABILITIES: Report here any other expenditures incurred by the charter school for special education programs or services for pupils with disabilities as specified in an individualized education plan created by a committee on special education including office supplies and materials, equipment, communications expenses or other contractual services for special education purchased by the charter school. Employee benefit costs or expenditures should not be reported here.

TOTAL EXP FOR SPECIAL EDUCATION PROGRAMS AND SERVICES PROVIDED TO PUPILS WITH DISABILITIES: The sum of salaries for special education programs or services for pupils with disabilities and other expenditures for special education programs or services for pupils with disabilities. Employee benefit costs or expenditures should not be reported here.

K. TRANSPORTATION:

SALARIES FOR TRANSPORTATION: Report here salaries and wages paid by the charter school for pupil transportation services from July 1, 2007 through June 30, 2008. Such pupil transportation staff may include a director of pupil transportation services, school bus drivers and school bus monitors or aides, if any, plus any clerical staff assigned to these staff members or to their related pupil transportation functions. Employee benefit costs or expenditures should not be reported here.

OTHER EXP FOR TRANSPORTATION: Report here any other expenditures incurred by the charter school for pupil transportation services including office supplies and materials, equipment, communications expenses or other contractual services for pupil transportation purchased by the charter school. Employee benefit costs or expenditures should not be reported here.

TOTAL EXP FOR TRANSPORTATION: The sum of salaries for transportation and other expenditures for transportation. Employee benefit costs or expenditures should not be reported here.

L. COMMUNITY SERVICE:

SALARIES FOR COMMUNITY SERVICE: Report here salaries and wages paid by the charter school for community services from July 1, 2007 through June 30, 2008. Such staff may include a director of a community recreation program, a director of youth programs and staff providing other civic services under the auspices of the charter school, if any, plus any clerical staff assigned to these staff members or to their related community service functions. Employee benefit costs or expenditures should not be reported here.

OTHER EXP FOR COMMUNITY SERVICE: Report here any other expenditures incurred by the charter school for community services including office supplies and materials, equipment, communications expenses or other contractual services for community service functions purchased by the charter school. Employee benefit costs or expenditures should not be reported here.

TOTAL EXP FOR COMMUNITY SERVICE: The sum of salaries for community services and other expenditures for community services. Employee benefit costs or expenditures should not be reported here.

M. OPERATION AND MAINTENANCE:

SALARIES FOR OPERATION AND MAINTENANCE: Report here salaries and wages paid by the charter school for operation and maintenance services and programs required to maintain safe, secure and healthy facilities and learning environments for the charter school staff and students from July 1, 2007 through June 30, 2008. Such staff may include a director of operation and maintenance, janitors, and cleaning staff, if any, plus any assistants or clerical staff assigned to these staff members or to their related operation and maintenance functions. Employee benefit costs or expenditures should not be reported here.

OTHER EXP FOR OPERATION AND MAINTENANCE: Report here any other expenditures incurred by the charter school for operation and maintenance services including supplies and materials, equipment, communications expenses or other contractual services for operation and maintenance purchased by the charter school. Employee benefit costs or expenditures should not be reported here.

TOTAL EXP FOR OPERATION AND MAINTENANCE: The sum of salaries for operation and maintenance and other expenditures for operation and maintenance. Employee benefit costs or expenditures should not be reported here.

- N. EMPLOYEE BENEFITS:** Report here expenditures representing the charter school's contributions as an employer to employee benefits including retirement systems or plans, social security, workmen's compensation, life insurance, unemployment insurance, disability insurance, hospital, medical or dental insurance, union welfare benefits or any other such benefits provided to the employees of the charter school as a condition of employment.
- O. DEBT SERVICE:** Report here any expenditures incurred by the charter school during the reporting period for principal and interest payable on long term or short term obligations issued by the charter school.
- P. SCHOOL LUNCH:** Report here any expenditures incurred by the charter school in providing breakfast, milk or lunch to pupils attending the charter school.
- Q. CAPITAL EXPENSE:** Report here any expenditures incurred by the charter school during the reporting period for capital improvements and acquisitions that were financed from current revenues or reserves. Do not include such expenditures that were financed from proceeds received from the sale of obligations by the charter school.
- R. GRAND TOTAL EXPENDITURES:** The sum of all expenditures reported in entries F through Q.
- S. ENROLLMENT:** Report here the sum total of the full-time-equivalent enrollment of all students enrolled in grades kindergarten through twelve of the charter school for the 2007-08 school year.
- T. EXPENDITURES PER PUPIL:** Report here the quotient of the charter school's Grand Total Expenditures as reported in entry R divided by the charter school's Enrollment as reported in entry S. Round the quotient up to the next higher whole dollar.

THE UNIVERSITY OF THE STATE OF NEW YORK
THE STATE EDUCATION DEPARTMENT
OFFICE OF ELEMENTARY, MIDDLE,
SECONDARY AND CONTINUING EDUCATION
CHOICE PROGRAMS
 ROOM 462, EDUCATION BUILDING ANNEX
 ALBANY, NEW YORK 12234

**CHARTER SCHOOL ANNUAL
 REPORT OF FISCAL PERFORMANCE
 FOR THE SCHOOL YEAR ENDED 6/30/08**

Charter School Code:

3	1	0	5	0	0	8	6	0	8	6	4
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Charter School Name: Harlem Children's Zone Promise Academy I	
Contact Person: Lawrence Tolbert/Tracey K. Costello	Phone: 212 534-0700

REVENUES

A. STATE SOURCES	<u>286,164.00</u>
B. FEDERAL SOURCES	<u> </u>
C. PUBLIC SCHOOL DISTRICTS	
1. BASIC OPERATING REVENUES	<u>5,982,107.00</u>
2. STATE AID-PUPILS WITH DISABILITIES	<u> </u>
3. FED. AID-PUPILS WITH DISABILITIES	<u> </u>
4. OTHER REV FROM PUB SCH DISTRICTS	<u> </u>
D. ALL OTHER REVENUES	<u>19,520.43</u>
E. TOTAL REVENUES FROM ALL SOURCES	<u><u>6,445,390.00</u></u>
S. ENROLLMENT	<u>498</u>
T. EXPENDITURES PER PUPIL	<u>12,419.31</u> (R/S)

EXPENDITURES

	<u>SALARIES</u>	<u>OTHER</u>	<u>TOTAL</u>
F. GENERAL ADMINISTRATION	<u>142,527.02</u>	<u>158320.42</u>	<u>300,847.44</u>
G. INSTRUCTIONAL SUPERVISION	<u>870,527.04</u>	<u>21,337.22</u>	<u>891,864.26</u>
H. ALL OTHER INSTRUCTION	<u>2,965,878.55</u>	<u>263,411.72</u>	<u>3,229,290.27</u>
I. PUPIL SERVICES	<u>74,361.56</u>	<u>232,636.86</u>	<u>307,048.42</u>
J. PUPILS WITH DISABILITIES	<u>210,495.23</u>	<u>65,761.38</u>	<u>276,256.61</u>
K. TRANSPORTATION	<u> </u>	<u>84,286.35</u>	<u>84,286.35</u>
L. COMMUNITY SERVICE	<u>57,500.00</u>	<u> </u>	<u>57,500.00</u>
M. OPERATION & MAINTENANCE	<u> </u>	<u>54,288.42</u>	<u>54,288.42</u>
N. EMPLOYEE BENEFITS	<u> </u>	<u> </u>	<u>983,434.02</u>
O. DEBT SERVICE	<u> </u>	<u> </u>	<u> </u>
P. SCHOOL LUNCH	<u> </u>	<u> </u>	<u> </u>
Q. CAPITAL EXPENSE	<u> </u>	<u> </u>	<u> </u>
R. GRAND TOTAL EXPENDITURES	<u> </u>	<u> </u>	<u><u>6,184,825.79</u></u>

**COMPLETED FORM MUST BE RETURNED
 NO LATER THAN AUGUST 1, 2008**

Signature: _____
Chief School Officer

Date: July 30, 2008