Panel for Educational Policy
Contract Agenda
July 18, 2013

Item: 1 WITHDRAWN

Item: 2 **Description:** Professional development services for the expansion of advanced placement (AP) courses.

Term: 1 year **Options:** None **Funding:** Tax Levy

Division: **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
National Math and Science Initiative	$2,100,100

Item: 3 WITHDRAWN

Item: 4 **Description:** Year-round sports training and competition for students with intellectual disabilities.

Term: 5 years **Options:** None **Funding:** Tax Levy

Division: Office of School Health **Contract Type:** Full Value

Vendor Name	Annual Amount
Special Olympics New York, Inc.	$59,832

Item: 5 WITHDRAWN

Item: 6 **Description:** Host and maintain an online applicant management and tracking system.

Term: 5 years **Options:** 1 two year option **Funding:** Various

Division: Division of Human Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Teachers Support Network	$820,000

Item: 7 **Description:** Master's degree and certification services for alternate route teachers.

Term: 3 years **Options:** 2 one year options **Funding:** Federal Reimburseable &Tax Levy

Division: Division of Human Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
CUNY & Research Foundation Art Dept. - Brooklyn College	$4,794,720

Item: 8 **Description:** Early childhood educational services for four year olds in the Universal Pre-kindergarten (UPK) program.

Term: 3 years **Options:** 2 one year options or 1 two year option **Funding:** NYSED

Division: Division of Portfolio Planning **Contract Type:** Full Value

Vendor Name	Annual Amount
Hudson Guild	$144,000
Northside Center for Child Development	$132,376

Item: 9 **Description:** Special education related services for pre-school and school age children.

Term: 2 years **Options:** 2 one year options **Funding:** Tax Levy &Reimbursable

Division: Office of School Health **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Ability OT, PT, and SLP Therapy, PLLC	$100,000
Adler, Molly, Gurland, LLC	$100,000
All in 1 S.P.O.T with TheraTalk, SLP, PT, OT, PLLC	$100,000
AssistCare Home Health Services LLC d.b.a Perferred Services	$100,000
Bayside Speech & Language PALS, PLLC	$100,000
Building Blocks SLP, P.C.	$100,000
Children's Therapy Corner	$100,000
EBS-NY	$100,000
Family Speech Center	$100,000
Feigi Taub Halberstam Audiology	$100,000
Help Me Grow LLC.	$100,000
Leaps and Bounds PT and OT. PLLC	$100,000
Levcare Inc.	$100,000
Logopedica LLC	$100,000
Lori Golden, MA, CC-SLP and Robin Hollis, PT and Linda Rowe, OT, PLLC	$100,000
Magical Minds	$100,000
Occupational Therapy & Social Work Associates, PLLC	$100,000
Occupational Therapy Services for Children and Families DBA (SPOTS)	$100,000
PlayWorks OTPTSLP PLLC - WITHDRAWN	$100,000
Pollack & Associates, PT, OT & SLP, PLLC	$100,000
PREMIUM THERAPY Speech Services, P.C.	$100,000
Research Foundation CUNY/Brooklyn College	$100,000
Rivendell School	$100,000
Sensory Freeway Therapy Services OT, PT	$100,000
SLP & OT Village Therapy, PLLC	$100,000
South Shore Speech Pathology, PC	$100,000
Speak Out New York	$100,000
Steps n' Strides Physical Therapy, PLLC	$100,000
Support by Design, Inc.	$100,000
TemPositions Health Care, Inc.	$100,000
Young Hearts, LLC	$100,000

Item: 10 **Description:** Arts Education Services in the disciplines of dance, music, theater, visual arts and the moving image. (RA #7)

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Curriculum & Professional Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Midori Foundation dba Midori & Friends	$200,000
Midtown Management Group, Inc	$75,000
Museum for African Art	$30,000

Item: 11 **Description:** Professional development services for school leaders and teachers in instructional strategies, student-centered academic counseling services, sustainable leadership, quality teaching and student achievement.

Term: 5 years **Options:** None **Funding:** Various .

Division: Division of Academics, Performance and Support **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Board of Control for Southern Regional Education (SREB)	$100,000
Cambium Education, Inc	$180,000
Educate, LLC	$100,000
Goddard Riverside Community Center	$90,000
Heart of Change	$180,000
Learning Alliances, LLC	$100,000
Lincoln Center for Performing Arts	$120,000
Mercy College	$100,000
NYC Mathematics Project/Research Foundation of CUNY on behalf of Lehema	$90,000
NYC Writing Project / Research Foundation of CUNY	$120,000
Partnership With Children Inc	$100,000
Ramapo for Children	$120,000
RFC on behalf of College Access: Research and Action (CARA)	$100,000
Round About Theatre Company	$180,000
Teaching Matters Inc	$500,000
Tequipment, Inc.	$100,000

Item: 12 **Description:** Trauma-related intervention services for students, their families and school personnel in the aftermath of Hurricane Sandy.

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of Curriculum & Professional Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Child Mind Institute	$250,000

Item: 13 **Description:** Evaluation services for the Century Community Learning Center Technical Assistance Resource Center (TARC).

Term: 4 years **Options:** None **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Candace LaRue & Associates	$278,211

Item: 14 **Description:** Academic enrichment, literacy enhancement, and sports and recreation services for students at IS 61 and IS 72 in Staten Island.

Term: 1 year **Options:** None **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
The Children Aid Society	$311,811

Item: 15 **Description:** Academic enrichment and recreational programs for students at PS/MS 188 in Manhattan.

Term: 1 year **Options:** None **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Educational Alliance	$72,600

Item: 16 **Description:** After school academic enrichment and recreational services for students at PS 284 in Brooklyn.

Term: 1 year **Options:** None **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Oasis Children's Services	$85,977

Item: 17 **Description:** After school, academic enrichment and recreational programs for elementary and middle school students at PS 127 in Queens and PS 298 and PS 332 in Brooklyn.

Term: 1 year **Options:** None **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Oasis Community Corporation d/b/a Roads to Success	$155,065

Item: 18 **Description:** Academic enrichment and recreational programs for students at JHS 185 in Queens.

Term: 1 year **Options:** None **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
The Child Center of New York	$78,755

Item: 1

Description:

WITHDRAWN

Item: 2

Description:

Professional development services for the expansion of advanced placement (AP) courses.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE NATIONAL MATH & SCIENCE INITIATIVE TO PROVIDE ADVANCED PLACEMENT PROFESSIONAL DEVELOPMENT SERVICES

Contract Amount	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
$2,100,100	Tax Levy	One Year (7/1/13 - 6/30/14)	Negotiated Services (DOE Procurement Policy and Procedures - Section 3-08)	No	Requirements

Vendor Name & Address	National Math & Science Initiative (NMSI) 8350 North Central Expressway, Suite M-2200 Dallas, TX 75206

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Ainsley Rudolfo Executive Director, Programs and Partnerships Division of Equity and Access	Suzanne Miles Director, Strategic Initiatives Office of the Chief Operating Officer	Angela Edwards Director Central Office Procurement

PURPOSE

Authorization is requested to contract with the National Math & Science Initiative (NMSI) in partnership with the College Board (CB) to provide professional development services for the expansion of Advanced Placement (AP) courses in eligible schools.

DISCUSSION

The DOE is committed to ensuring that all students who graduate from high school are ready to pursue college-level work. Research shows that students with a qualifying score on AP exams are more successful in completing college, as shown by higher graduation rates. Recognizing the strong correlation among AP participation, pass rates, and performance in college, as well as the evolving needs of the workforce market, the DOE will launch a targeted AP expansion initiative with an emphasis on Science, Technology, Engineering and Mathematics (STEM) related subjects. The NYC AP Expansion Initiative (APEX) will concentrate its efforts in high-needs schools and communities (East New York, Brownsville, South Bronx, Central Harlem, and South Jamaica) and target students who have strong potential for success.

The services offered through APEX include all components of teacher professional development, technical assistance, and support; AP coordinators training and support; student support services and related materials; and materials to support parent engagement activities.

The Division of Equity and Access, in collaboration with the Division of Contracts and Purchasing (DCP), conducted a comprehensive review of existing contractors offering services similar or related to those offered through APEX. While NMSI, Fordham University, and the College Board submitted proposals, only NMSI was able to provide the full array of required services in time to commence for the summer of 2013. Further, NMSI is approved and certified by the College Board to provide STEM AP professional development that is essential to the success of this initiative. Feedback from principals that are currently providing AP courses revealed that teachers must receive on-going classroom

coaching particularly in the sciences if we are to achieve measurable gains in student achievement for traditionally underserved students.

NMSI is a national leader in providing comprehensive STEM AP support services to school districts that serve traditionally first time AP students and is recognized by the College Board and various national organizations for its work in improving outcomes for underserved and minority students. NMSI is able to provide all the components of the NYC AP Initiative within the required timeline and has the capacity to do so with minimal infrastructure support from DOE.

Through APEX, new AP teachers will acquire the skills needed to deliver engaging instruction and rigorous daily lessons. Teachers will have access to expert advice and experienced support, receive valuable ongoing technical assistance for working through difficult situations and areas, and access to a national community of support that will allow for greater teacher collaboration.

The Committee on Contracts approved this negotiated service on June 12, 2013 on the basis of time constraints and on the condition that a competitive procurement is completed in the future to accommodate an expected increase in AP enrollment.

NMSI reduced pricing from $800 to $533 per teacher for AP PD workshops including daily lesson plans for the entire year, which was the lowest among the three proposers. NIMSI's price for student year-end exam preparation workshops of $10 per student per hour fell within the competitively procured rates of MTAC R0898 for exam preparation and test taking skills. Therefore, prices are determined to be fair and reasonable.

DCP reviewed its records and public records regarding NMSI and the College Board. No significant noteworthy findings were identified for NMSI, who was therefore determined to be responsible. However, DCP found that the College Board was investigated in 2007 by the New York and Connecticut Attorneys General for inappropriately giving discounts to colleges that promoted its lending services by listing it as a "preferred lender." The College Board settled the matter in 2008 and paid $675,000 to help students find low-cost loan options. This matter, however, does not rise to a significantly adverse level that would preclude subcontracting with this vendor. The College Board has therefore been determined to be responsible.

Item: 3

Description:

WITHDRAWN

Item: 4

Description:

Year-round sports training and competition for students with intellectual disabilities.

REQUEST FOR AUTHORIZATION
TO CONTRACT WITH SPECIAL OLYMPICS NEW YORK, INC.

Estimated Annual /Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Year 1: $55,000 Year 2: $55,866 Year 3: $56,752 Year 4: $57,658 Year 5: $58,584 Total: $283,860	Tax Levy	Five Years (7/1/13 - 6/30/18)	None	Negotiated Services	No	Full Value

Vendor Name & Address	**Special Olympics New York, Inc.** 504 Balltown Road Schenectady, NY 12304

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Tong Ngo APE Support Liaison Office of School Wellness Programs	Debra Schwartzman Senior Director of Operations Office of School Wellness Programs	Angela Edwards Director Central Office Procurement

PURPOSE

Authorization is requested to contract with Special Olympics New York to provide year-round sports training and athletic competition in a variety of Olympic-style sports for children and adults with intellectual disabilities, including mental retardation.

DISCUSSION

Special Olympics New York, Inc. (Special Olympics) provides an opportunity for students with intellectual disabilities to participate in competitive sports in New York City. No other vendor targets this population of students with comparable services. The New York State Office for People With Developmental Disabilities has declared Special Olympics as the sole source provider for competition and training for persons with intellectual disabilities in New York State.

Participation in the program offers opportunities for students to develop physical fitness, demonstrate courage, gain confidence, and participate in a sharing of skills and friendship with their families, other Special Olympics athletes, and the larger community. Athletes gain confidence and build a positive self-image, which in turn is transferred and reflected in the classroom, home, and the community.

All student-athlete participants receive citywide training during the year. 16,500 students participate in six annual Special Olympics events, with 12,500 attending sport-specific training sessions and 4,000 attending City and State culminating competitions. The total contract amount reflects a projected annual increase of three percent per year on all costs except for the general assessment fee, which will remain constant in accordance with the constant number of students registered for Special Olympics participation. Included in the contract costs are meals and lodging for students and coaches, transportation (based on obtaining the lowest bids for each event), and the general assessment fee for student participation.

The Committee on Contracts approved this agreement on May 29, 2013 on the basis of Special Olympics being a sole source provider of these services.

The Division of Contracting and Purchasing's Cost Price Analysis Unit reviewed Special Olympics' prices and determined that pricing is within the same cost range as the previous contract, although slightly higher due to CPI increases. The general assessment cost per student increased from $0.85 per student to $1.00 per student. This increase is within the CPI range as this fee had remained constant since 2003. Initially, transportation costs were estimated to increase five percent annually; however, negotiations resulted in a 2.75 percent savings and a final annual increase of 2.25 percent. This increase aligns with average CPI increases over the previous contract. These factors considered, pricing has been determined to be fair and reasonable.

DCP reviewed the City's VENDEX files, its VCIP database, and public records regarding Special Olympics. No significant adverse information was discovered; therefore, the vendor has been determined to be responsible.

Item: 5

Description:

WITHDRAWN

Item: 6

Description:

Host and maintain an online applicant management and tracking system.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH TEACHERS SUPPORT NETWORK FOR ITS APPLICANT MANAGEMENT AND TRACKING SYSTEM

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$820,000 / $4,100,000	Various	Five Years	One 2-Year Extension	$1,640,000	Request for Proposals (RFP)	No	Requirements

Vendor Name & Address	Teachers Support Network 211 Nassau Street Princeton, NJ 07542

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Peter Ianniello Executive Director Division of Human Resources and Talent	James J. McBride Chief Administrator Central Office Procurement

PURPOSE

Authorization is requested to contract with Teachers Support Network (TSN) to provide, host, and maintain an online applicant management and tracking system through which individuals desiring employment with the DOE can submit job applications for school-based positions.

DISCUSSION

The DOE's current contract with TSN for an applicant management and tracking system will expire on September 30, 2013. Services under that contract however, were primarily designed to assist with hiring teachers. Under the replacement contract, TSN will provide the DOE with an online system that will assist in the hiring of both academic and non-academic school-based personnel, including principals, assistant principals, educational administrators, teachers, counselors, psychologists, social workers, lab specialists, substitute teachers, paraprofessionals, and substitute paraprofessionals. The system will help principals and school officials search for and hire available, qualified candidates for open positions. Candidate applications will be processed, reviewed, and tracked from recruitment through actual employment.

The DOE expects the new TSN system to accommodate approximately 8,250 DOE users, who will be responsible for processing approximately 90,000 employment applications annually. The new system will assist in the management of the entire application process, from recruitment (DOE-hosted job fairs, etc.) through the final request for credentialing and enrollment in DOE's internal employee system. Other features of the system include:

- Event management tools for applicants that will track each event in the hiring process;
- An automated communication system to manage all notifications and e-mails related to the online application process;
- Standardized and ad hoc reporting tools;
- Candidate disposition management; and
- Candidate calendars and scheduler.

A Request for Proposals (RFP) was issued in October 2012 and was advertised in the City Record and on the DOE website. These services were procured via RFP because the complexity of the solicited services required that vendor proposals be evaluated qualitatively and award be made on the basis of multiple factors, rather than solely on price.

The evaluation committee consisted of six members from the Division of Human Resources and Talent and two subject matter experts: one from the Division of Instructional and Information Technology and one from Financial Services and Business Operations. The committee used the following evaluation criteria: total price (25%), demonstrated effectiveness (25%), program plan (25%), and organizational capacity (25%).

Thirteen proposals were received. The table below lists vendors who submitted proposals, along with their proposed pricing for the five-year contract.

VENDOR	PROPOSED PRICING	BAFO PRICING
Cloud Sherpas	$7,762,675	$7,185,175
TemPositions / CompuForce	$4,241,470	$4,208,657
Teachers Support Network	**$4,186,760**	**$4,102,430**
SearchSoft Solutions, Inc.	$1,328,562	$1,328,562
Orion System Integrators, Inc.	$6,989,350	
iGeneii Inc.	$4,063,510	
Aspex Solutions	$3,577,910	
iCims	$1,706,009	
Conerstone OnDemand, Inc.	$3,533,475	
Kenexa	$3,302,050	
ImageTrend	$1,657,750	
Axelon Services Corporation	$4,756,777	
ZSL, Inc.	$37,290	

After the first round of evaluations, the committee invited the four vendors who had best demonstrated a clear understanding of the DOE's needs and the complexities of RFP's requirements to advance to the next round of evaluations. They were Cloud Sherpas, TemPositions/CompuForce, Teachers Support Network, and SearchSoft Solutions. These vendors' proposals offered customization options, provided multiple applications for multiple users, demonstrated experience in building similar applications elsewhere, addressed all of the requirements set forth in the RFP, and indicated that the vendors possessed sufficient staff for such a large-scale implementation.

Ultimately, the committee decided that, while SearchSoft Solutions offered lower rates, TSN demonstrated the best understanding of the size and complexity of the system required to accommodate the broad group of DOE users and applicants. They also demonstrated experience in meeting the needs of various user populations with the necessary resources, while also maintaining the integrity of the system as a whole. TSN's program plan provided:

- a clear understanding of the DOE's needs, including the need for customization and ongoing modifications to address future technological developments. In comparison, SearchSoft Solutions was not able to convince the committee that they had the ability to effectively manage the extensive modifications that will be required moving forward;
- a plan to address the system's complexities;
- a comprehensive plan for streamlining the existing system and expanding services across all user groups, including the immediate addition of new user populations. An advantage over TemPositions whose presentation failed to demonstrate how users and applicants would actually interface with the system;
- a user-friendly application;
- an excellent support model using familiar and stable resources and an impressive leadership team; and
- the capacity to expand their capacity with additional staff if needed.

The committee noted that TSN's proposal contemplated using TSN staff exclusively, rather than subcontractors and additional consultant services, as with the solution presented by Cloud Sherpas, who, consequently, was the highest priced vendor.

TSN's proposed rates are within the competitive range of the vendors' proposals received and this contract's costs represent a 20 percent reduction from those of the previous contract. Prices have therefore been determined to be fair and reasonable.

The Vendor Research & Price Analysis Unit's background check on TSN found no significant adverse information; the vendor has therefore been deemed to be responsible.

Item: 7

Description:

Master's degree and certification services for alternate route teachers.

REQUEST FOR AUTHORIZATION TO PROVIDE SERVICES TO ALTERNATE-ROUTE TEACHERS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Options Amounts	Procurement Method	Is Contract Retroactive?	Contract Type
$4,992, 850 / $14,976,255	Federal Reimbursable Funds & Tax Levy	Three Years (6/1/13 - 5/31/16)	Two 1-Year Options to Extend	$10,389,570	Request for Proposals (RFP)	No	Requirements

Vendor Name & Address	City University of New York Research Foundation (CUNY) 205 East 42nd St. New York, NY 10017

Service Requestor / Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Shuvi Santo Sr. Director, Teacher Recruitment Programs Office of Teacher Recruitment and Quality	Amy Way Executive Director Office of Teacher Recruitment and Quality	Marissa L. Procope Procurement Analyst

PURPOSE

Authorization is requested to contract with the City University of New York Research Foundation (CUNY) to provide master's degree and certification services for alternate-route teachers to staff the City's most challenging public schools.

DISCUSSION

Since 2000, the DOE has collaborated with universities and educational institutions to prepare and certify alternate-route teacher candidates for placement in public schools throughout the City. To satisfy New York State Education Department (NYSED) regulations, higher learning institutions must have an approved education program in place to qualify participants for the New York State Transitional B certificate or master's degrees required to teach in high-needs geographical areas in Manhattan, Brooklyn, Queens, and the Bronx, and in high-needs subjects such as mathematics, English, and special education. The DOE pays for these programs in order to attract high-quality recent college graduates and career changers.

The DOE hires between 500 and 1,500 alternate-route teachers annually to properly staff the public schools. The program includes a field consultation component whereby candidates are observed in a classroom setting. Candidates are expected to complete the program within two-and-a-half years, at which point they obtain master's degrees in education with a recommendation for provisional, permanent, initial, or professional certification.

Teaching candidates will be assigned to participating institutions that meet the needs of the DOE based on documented prior usage, proximity to candidates' schools or residences, and program capacity. Enrollment will be determined by the number of applications that the DOE accepts.

A contract for these services is necessary because the DOE is not a certifying body and must partner with institutions of higher education that have the authority to recommend teachers to the New York State Education Department for certification. An RFP was the preferred method of procurement because of the need to qualitatively evaluate the proposing organizations and services offered.

The RFP was advertised in the City Record and posted on the DCP website. A total of four proposals were received: Pace University, Long Island University (LIU), the Relay Graduate School of Education, and the City University of New York (CUNY). The evaluation committee included personnel from the Division of Human Resources and Talent. Proposals were evaluated using the following criteria: price (25 points); program design (20 points); program delivery and oversight (20 points); program outcomes (15 points); demonstrated effectiveness (10 points); use of video (5 points); and DOE partnership (5 points).

Upon review of the proposals, the committee determined that, despite higher pricing, it is advantageous for the DOE to award contracts to the four institutions (Pace, LIU, Relay GSE and CUNY) based on the estimated number of applicants and the need for geographical proximity to candidates' residences or schools. CUNY's average prices range from $15,346 for its 33-credit program to $20,022 for its 46-credit program. Pace, LIU, and Relay's prices for single- and multiple-certificate programs average $12,630 to $15,018, $14,500, and $11,700 to $12,700, respectively. Nonetheless, CUNY's pricing is well below the U.S. City Average for College Tuition and Fees. Therefore, CUNY's pricing has been determined to be fair and reasonable. Since CUNY's rates are higher than the other selected vendors, the DOE will maximize its use of Pace, LIU and Relay in key certification and geographic areas.

DCP's Vendor Research and Price Analysis Unit (VRPA) is conducting background check on CUNY Research Foundation. Any significant adverse information discovered will be reported in the subsequent Request for Authorization.

PRICE PER COHORT*

Institution	Cohort 1 (Contract) Entering 2013-14	Cohort 2 (Contract) Entering 2014-15	Cohort 3 (Contract) Entering 2015-16	Cohort 4 (Options) Entering 2016-17	Cohort 5 (Options) Entering 2017-18
CUNY University					
33-Credit Program	$14,513	$15,184	$15,615	$15,709	$15,709
36-Credit Program	$15,526	$16,249	$16,714	$16,817	$16,817
38-Credit Program	$16,202	$16,960	$17,448	$17,556	$17,556
42-Credit Program	$17,553	$18,380	$18,914	$19,034	$19,034
46-Credit Program	$18,905	$19,801	$20,381	$20,512	$20,512
Pace University					
30-Credit Program - Single Certificate	$12,630	$12,630	$12,630	$12,630	$12,630
30-Credit Program - Single Certificate +Math Immersion	$13,650	$13,650	$13,650	$13,650	$13,650
39-Credit Program - Dual Certificate	$15,018	$15,018	$15,018	$15,018	$15,018
Long Island University					
39-Credit Program - Single Certificate	$14,500	$14,500	$14,500	$14,500	$14,500
Relay Graduate School of Education					
36-Credit Program Single-Certificate	$11,700	$11,700	$11,700	$11,700	$11,700
42-Credit Program Single-Certificate Plus Immersion	$12,700	$12,700	$12,700	$12,700	$12,700

* *A cohort is a group of students with similar experiences, enrolled in the Certification Program, who are on track to receive a master's degree through the Alternate Route Teacher Certification Program.*

Item: 8

Description:

Early childhood educational services for four year olds in the Universal Pre-kindergarten (UPK) program.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH HUDSON GUILD & NORTHSIDE CENTER FOR CHILD DEVELOPMENT, INC. TO PROVIDE EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM (RFP R0968)

Estimated Annual / Total Contract Amounts	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
See below.	New York State Education Department (NYSED), Tax Levy	Three Years	Options to Extend for Two 1-Year Periods or One 2-Year Period	See below.	Request for Proposals (RFP)	No	Requirement

Vendor Name and Address	Estimated Annual / Total Contract Amounts	Estimated Option Amount
Hudson Guild 441 West 26th Street New York, NY 10001	$144,000 / $720,000	$288,000
Northside Center for Child Development, Inc. DBA NCCD-Fort Greene Head Start 635 Fulton Street Brooklyn, NY 11205	$132,376 / $661,882	$264,752

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Chris McKay Director of Operations Office of Early Childhood Education	Maxine Needle UPK Director

PURPOSE

Authorization is requested to contract with the above-listed vendors to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program.

DISCUSSION

Previous Requests for Authorization (RAs) were approved by the Panel for Educational Policy (PEP) on May 22, 2013 and June 19, 2013 to provide Universal Prekindergarten (UPK) services for 90 vendors. This RA adds two vendors for these services, Hudson Guild and Northside Center for Child Development, Inc. Both vendors have met the minimum qualifications, were scored by evaluators at or above the 80 points needed to qualify, and presented fair and reasonable prices.

Hudson Guild was not included as a vendor on a previous RA pending completion of a background check which revealed several reports of questionable employer/employee practices including:

- a claim of unequal treatment by a maintenance worker that was resolved by settlement;
- a determination by the NYC Department of Health (DOH) that the vendor failed to provide adequate supervision when a child ran out the front door of the school, which was rectified by the vendor developing a corrective action plan that was accepted by DOH and paying $600 in fines, and
- three investigations by the NLRB, which have been settled by the payment of back wages and the reinstatement of employees or are currently awaiting settlement.

Upon review, DCP concludes that Hudson Guild acted appropriately in resolving the issues. In addition, Hudson Guild has indicated that they hold quarterly training meetings for new employees and has engaged an outside agency, the Taproot Foundation, to assist in applying a best practices analysis to its human resources procedures. Hudson Guild currently holds 14 city contracts with various city agencies and the DOE does not believe these matters should preclude an award of contract. The vendor has also performed UPK services in a satisfactory manner for more than 10 years. The vendor has therefore been determined to be responsible.

Northside Center for Child Development, Inc. was recommended for award but was inadvertently omitted from the previous Request for Authorization and PEP agenda. A background check of Northside Center for Child Development found no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 9

Description:

Special education related services for pre-school and school age children.

REQUEST FOR AUTHORIZATION TO ENTER INTO AGREEMENTS TO PROVIDE RELATED SERVICES FOR SPECIAL NEEDS STUDENTS - RFB B2298 RA #1

Estimated Annual / Total Contracts Amount	Funding Source	Contract Term	Options	Annual / Total Option Amounts	Procurement Method	Is Contract Retroactive?	Contract Type
$3,000,000 / $6,000,000	Tax Levy / Reimbursable	About Two Years, Ending August 31, 2015	Two 1-Year Options to Renew	$3,000,000 / $6,000,000	Request for Bids (RFB)	No	Requirements

Vendor Names	See below.

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Michael Van Biema Executive Director Office of Related Services	Peter Frey Chief Administrator

PURPOSE

Authorization is requested to contract with the vendors named below to provide Related Services to students with special needs. These services are for preschool (ages 3-5) and school-age (ages 5-21) students pursuant to an approved Individualized Education Program (IEP) by the IEP teams of schools, the Committees on Preschool Special Education, or the Committees on Special Education. These contracts will supplement those awarded under RFP R0927.

DISCUSSION

The DOE is mandated by federal and state law, as well as by judgments in the federal court case of *Jose P. v. Sobol,* to evaluate students and to provide special education related services where indicated, including monolingual or bilingual related services. In cases where the DOE is unable to meet this mandate with in-house staff, contracted service providers are used. If contracted providers are not available, then parents may obtain the services from any provider via Related Service Authorization (for school-age students) or Independent Provider Agreements (for pre-school students), hereinafter "RSAs." This Request for Authorization (RA) seeks approval for additional contracted providers.

The Related Services to be provided pursuant to contracts awarded via this RFB are as follows:

- Counseling (English, Spanish, and other languages)
- Hearing Education Services (English, Spanish, and other languages)
- Vision Services (English only)
- Occupational Therapy (English only)
- Physical Therapy (English only)
- Speech Therapy (English, Spanish, and other languages)

A previous procurement for these services, RFP R0927, designated vendors as Primary, Secondary, or Tertiary, the latter an additional class of vendors that was not included in previous procurements. The goal of the Additional Tertiary class under this RFB is to expand coverage by encouraging current RSA vendors to become contracted vendors, thereby enabling the DOE to serve students faster, more equitably, and at lower cost. This new Tertiary tier is expected to improve efficiency by limiting reliance

on the time-consuming and inefficient RSA process, which is intended as a last resort, delays services to students, and puts an unnecessary burden on both parents and DOE staff.

RFP R0927 was successful in expanding coverage and reducing the volume of RSAs as anticipated. However, the Office of Related Services (ORS) has determined that critical shortage areas remain in some pre-school and school-age districts and disciplines, as evidenced by RSA issuance and utilization patterns. As a result, this procurement is intended to more fully meet the DOE's needs.

All of the operational requirements of the aforementioned RFP are incorporated in this RFB. Only properly licensed service providers may be used by the contracted vendors, and the RFB includes the same requirements with respect to individual providers' background checks, insurance requirements, and Medicaid reporting. The DOE did not consider bids where a vendor already had a contract under RFP R0927 for that discipline.

All responsive, responsible vendors bidding below the RSA rate were awarded contracts and vendors will be assigned work in accordance with the same terms of the RFP. This group of Additional Tertiary vendors will only receive work after the vendors awarded contracts under RFP R0927 have been approached and failed to meet the need for services in the manner and time frame defined by the contract. The Additional Tertiary vendors may be approached as a group or in ascending price order. The lowest priced vendor who responds within the time frame established by the local Responsibility Center will receive the assignment.

This is the first RA under this solicitation. Due to the large number of bids submitted in response to this solicitation, at least one additional RA is expected, in order to ensure that bids from as many responsible, responsive vendors as possible could be awarded in full.

A background check of each vendor was completed by reviewing Vendex questionnaires, MOCS Advice of Cautions database, and DCP's internal database. No significant adverse information was found. Noteworthy information, however, was revealed for the following vendors:

- Feigi Taub Halberstam Audiology and Speech Pathology, P.C. (FTH) – A New York State Education Department (NYSED) audit of affiliated Omni Childhood Center's pre-school children with disabilities contracts found Omni owing about $1,575,000 for services provided in 2005-06. Omni agreed to a payment plan for this amount and they are up to date. As part of that agreement the vendor agreed to reimburse DOE additional amounts as determined by NYSED for future years. Since that agreement, NYSED has determined that due to re-calculated per student tuition, the vendor owes an additional $1,400,000. A new payment plan must be agreed to before this contract is executed or registered. It is also noted that the contract under this RA is a fee-for-service and specific vendor costs are not reimbursed separately.
- All In 1 Spot with TheraTalk – This vendor was determined by SCI to have billed for services by a provider who did not have proper authorization. The vendor paid about $38,160 back to the DOE and submitted a corrective action plan that provides notification to the DOE immediately upon the change of a child's therapist, changes to immediately update the billing system and remove the old therapist, and re-train staff. The plan was accepted by the DOE, so this issue is not sufficient to find the vendor not responsible.
- Pollack & Associates – This vendor (dba as Pollack & Kotler and Watch Me Grow)) was determined by SCI in 2010 to have billed for services by a provider who did not have proper authorization. The vendor paid about $5,800 back to the DOE and submitted a corrective action plan similar to the one described above for All In 1.
- Lori Golden, et al. (dba Making Milestones) – An SCI case substantiated that Making Milestones, as an independent provider of related services, charged parents for services rendered to their children while awaiting DOE approval of RSAs. The charge as a private client to parents was $100 per session while the DOE RSA rate is $45 a session. SCI recommended the DOE consider the

propriety of continuing to do business with Making Milestones. The vendor has reimbursed parents for their out-of pocket expenses and discontinued the practice of providing students services before the receipt of an RSA for students in District 2. This issue is not sufficient to find the vendor not responsible.

Incumbent vendors have provided satisfactory service. New vendors provided evidence of adequate service providers and references. As such and in combination with the background checks, the vendors listed below have been determined to be responsible.

A price analysis performed by DCP determined that the prices for the awardees listed here are in the range of awards under RFP R0927, and are therefore fair and reasonable.

The estimated dollar amount of the awards under this RFB is the same used for the Tertiary vendors awarded for these services under RFP R0927. This amount assures the vendors comply with Vendex filing and Office of Equal Opportunity requirements. Firm estimates are not available because there are no predecessor contracts and because these vendors will not be utilized until up to 3 other vendors have the opportunity to provide the services.

Tertiary Vendors	Estimated Annual Contract Amt.	2-Yr. Estimated Contract Amt.
Ability OT, PT, and SLP Therapy, PLLC	$100,000	$200,000
Adler, Molly, Gurland, LLC	$100,000	$200,000
All in 1 S.P.O.T. with TheraTalk, SLP, PT, OT, PLLC.	$100,000	$200,000
Assistcare Home Health Services LLC(dba Preferred Services)	$100,000	$200,000
Bayside Speech & Language PALS, PLLC	$100,000	$200,000
Building Blocks SLP, P.C.	$100,000	$200,000
Children's Therapy Corner	$100,000	$200,000
EBS NY	$100,000	$200,000
Family Speech Center	$100,000	$200,000
Feigi Taub Halberstam Audiology and Speech Pathology, P.C.	$100,000	$200,000
Help Me Grow LLC	$100,000	$200,000
Leaps and Bounds PT and OT, PLLC	$100,000	$200,000
Levcare Inc.	$100,000	$200,000
Logopedica LLC	$100,000	$200,000
Lori Golden, MA, CCC-SLP and Robin Hollis, PT and Linda Rowe, OT, PLLC	$100,000	$200,000
Magical Minds	$100,000	$200,000
Occupational Therapy & Social Work Associates, PLLC	$100,000	$200,000
Occupational Therapy Services for Children and Families (dba - SPOTS)	$100,000	$200,000
Pollack & Associates, PT, OT, & SLP, PLLC	$100,000	$200,000
PREMIUM THERAPY Speech Services, P.C.	$100,000	$200,000
Research Foundation of CUNY on behalf of Brooklyn College	$100,000	$200,000
Rivendell School	$100,000	$200,000
Sensory Freeway Therapy Services OT, PT and SLP, PLLC	$100,000	$200,000
SLP & OT Village Therapy, PLLC	$100,000	$200,000
South Shore Speech Pathology, P.C.	$100,000	$200,000
SPEAK OUT NEW YORK PLLC	$100,000	$200,000
Steps n' Strides Physical Therapy, PLLC	$100,000	$200,000
Support By Design OT, SLP,PT, PLLC	$100,000	$200,000
TemPositions Health Care, Inc.	$100,000	$200,000

Tertiary Vendors	Estimated Annual Contract Amt.	2-Yr. Estimated Contract Amt.
Young Hearts, LLC.	$100,000	$200,000

Item: 10

Description:

Arts Education Services in the disciplines of dance, music, theater, visual arts and the moving image. (RA #7)

REQUEST FOR AUTHORIZATION (RA #7) FOR ARTS EDUCATION SERVICES (MTAC R0891)

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$305,000 / $1,525,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	**Midori Foundation dba Midori & Friends** 352 7th Avenue, #301 New York, NY 10001
	Midtown Management Group (Inside Broadway) 630 9th Avenue, #802 New York, NY 10036
	Museum for African Art 36-01 43rd Avenue Long Island City, NY 11101

Service Requestor / Contract Manager	Division of Contracts & Purchasing Contact
Paul King Executive Director, Office of Arts & Special Projects	Aldrina Hazell Procurement Analyst, Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Office of Arts and Special Projects (OASP) to contract with the vendors named below to provide Arts Education Services. Awarded vendors will offer direct services to students with optional related professional development and parent engagement in the areas of dance, music, theater, visual arts, and the moving image. These services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools. Arts services contracts are used by nearly all public and non-public schools.

DISCUSSION

Selected vendors will deliver high-quality arts services that support and advance teaching and learning by building on the *Blueprint for the Arts* and the New York State Learning Standards (NYSLS) for the Arts. The *Blueprint* forms the basis for instructional programs in dance, music, theater, visual arts, and the moving image and is built upon five strands of Arts Learning: Arts Making; Literacy in the Arts; Making Connections; Community and Cultural Resources; and Careers and Life-long Learning. Exemplary services will incorporate the guidelines established in the *Blueprint* while enhancing studies in other areas.

To date, 108 proposals have been received, 82 have been approved for contract award, and three are recommended in this RA.

Proposals were distributed to an evaluation committee that includes current and retired school principals, assistant principals, Arts Coordinators, and Directors from OASP, all of whom are knowledgeable about the *Blueprint* and the NYSLS for the Arts. They have participated in developing

the *Blueprint*, are currently implementing quality arts programming, and possess years of experience within the NYC public schools or DOE central offices. To ensure scoring consistency, a training session was conducted for all committee members, in which they received an overview of the process and a scoring rubric. Proposals were evaluated using the following criteria: program plan (25 points), organizational capacity (25 points), demonstrated effectiveness (25 points) and price (25 points). Successful vendors were required to achieve a minimum score of 80 points.

The table below shows the proposed and negotiated average hourly rates for each vendor. The negotiated rates range from $136 per hour (Museum for African Art) for an extensive history of the African Diaspora (including songs, dance, masks, Egyptian hieroglyphs, fabric and textile design, Cartouche making, doll making), to $210 per hour (Midori Foundation) for workshops and residencies in which students learn to play band and orchestral instruments such as flute, clarinet, trumpet, saxophone, trombone, violin, cello, and drums. The latter rate is higher because students are provided with individual instruction by experienced professional artists who specialize in their specific instrument. Negotiations resulted in a 24 percent savings to the DOE when compared to the originally proposed rates.

Awarded Vendor	Original Average Hourly Rate	Negotiated Average Hourly Rate
Midori Foundation dba Midori & Friends	$264	$210
Midtown Management Group (Inside Broadway)	$186	$180
Museum for African Art	$136	$136

Pricing for these vendors has been determined to be fair and reasonable based on a comparison with the hourly rates for like services by vendors contracted under this solicitation, which averaged $192 per hour.

The estimated annual contract amounts were derived from the average expenditures of previous contracts.

A comprehensive background check performed by DCP's Vendor Research & Price Analysis (VRPA), including VENDEX, VCIP, System for Award Management and the Uniform Commercial Code, found no liens, warrants or other tax matters. All vendors performed services satisfactorily under previous contracts and therefore have been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors, who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Vendor		Component(s)*	Estimated Annual / Total Amount
1	**Midori Foundation dba Midori & Friends**	1-Dance 2-Music	$200,000 / $1,000,000
2	**Midtown Management Group (Inside Broadway)**	1-Dance 2-Music 3-Theater	$75,000 / $375,000
3	**Museum for African Art**	1-Dance 2-Music 4-Visual Arts	$30,000 / $150,000

***Component Services:**

1. Dance – ballet, modern dance, hip-hop, ballroom, African, Caribbean, dances of other countries and cultures, choreography.
2. Music – hip-hop, jazz, classical, instrumental, vocal, choral, composing.
3. Theater – playwriting, storytelling, performing, playmaking, auditions, assemblies.
4. Visual Arts – museum tours, paintings, murals, drawing, architecture, collages.
5. Moving Image, New Media – film making, videography, photography.
6. Parent Engagement – all of the above subjects in concert with direct student services.

Item: 11

Description:

Professional development services for school leaders and teachers in instructional strategies, student-centered academic counseling services, sustainable leadership, quality teaching and student achievement.

REQUEST FOR AUTHORIZATION (RA #1) FOR PROFESSIONAL DEVELOPMENT SCHOOL LEADERS AND TEACHERS (MTAC R0929)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$2,280,000 / $11,400,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	See Table B.

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Morayo Oyemade Director, Contracts & Operations Division of Academics, Performance & Support	Xavier Cerda Procurement Analyst, Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Academics, Performance & Support (DAPS) to contract with the sixteen vendors listed below for professional development for school leaders and teachers. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Professional development (PD) for school leaders and teachers is necessary to support instructional strategies that are designed to increase students' learning and academic success. PD services include developing educators' expertise in integrating process and content for academic counseling services, sustainable leadership, postsecondary readiness, and improved teaching practices. The awarded vendors will provide professional development to school leadership and instructional staff across content areas, with an overall focus on improving the classroom environment for learning and leadership development, while providing best practices to prepare students for the challenges of postsecondary education and work. Awarded vendors will also assist administrators in understanding the concepts of sustainable leadership, particularly in an environment where principals have discretion in decision-making, and are accountable for student success.

There are currently 61 contracts for professional development for school leaders and teachers that were awarded under a previous solicitation; 40 of these contracts will expire on August 31, 2013. Under these contracts, vendors provided services to 1023 schools and 119 central/field offices, including the Division of Portfolio Planning, the Office of Performance and Accountability, the Bureau of Non-Public Schools, School Clusters, and Children First Networks.

In response to the most recent solicitation, vendors proposed for one or more of the following focus area of professional development services: 1) Leadership Development, 2) Curriculum Development, 3) Postsecondary Readiness, 4) Classroom Management and Youth Development Principles, and 5) Shifting Pedagogical Practice: Data-Driven Decision-Making and Teacher Accountability.

The first batch of 37 proposals was received and evaluated by a minimum of three members drawn from a pool of 36 evaluators. These proposals were evaluated by a committee whose members have

school-based and/or administrative experience, and many of whom are former teachers, former principals, literacy coaches, math coaches, program directors, or operations staff from DOE central offices. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

The committee recommended a total of 30 vendors for award. Sixteen are named in this request and three have decided not to continue with the contracting process. Eleven are undergoing price negotiations and will be named in future requests. Eleven more proposals were received after the first batch and are currently being evaluated. Subsequent recommended vendors will be named in future requests.

Recommended vendors offer instructional programs and job-embedded professional development, including teacher and leader effectiveness training. These services help schools improve classroom instruction through focused conversations and data-driven inquiry and decision making. Program delivery methods include à la carte service packages, workshops, and coaching.

Table A shows the proposed and negotiated average hourly rates for each vendor. The negotiated rates range from $28 for on-site technology PD instruction to school leadership and staff by Tequipment to $364 for customizable workshops that include observations, demonstration sessions, coaching, and follow-up practices to incorporate proven effective practices for implementing Common Core Learning Standards across all curriculum areas by Heart of Change. Negotiations resulted in an average cost savings of approximately 16 percent in program hourly rates to the DOE. The Vendor Cost Price Analysis (VCPA) unit determined the vendors' pricing to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

TABLE A			
Awarded Vendor		Original Average Hourly Rate	Negotiated Average Hourly Rate
1	Board of Control for Southern Regional Education (SREB)	$309	$258
2	Cambium Education, Inc.	$250	$200
3	Educate LLC	$150	$150
4	Heart of Change	$407	$364
5	Goddard Riverside	$1,249	$241
6	Learning Alliance, LLC	$408	$344
7	Lincoln Center for the Performing Arts, Inc	$87	$87
8	Mercy College	$182	$130
9	NYC Mathematics Project / RFC on behalf of the Institute for Literacy Studies, Lehman College	$350	$327
10	NYC Writing Project / RFC on behalf of Lehman College	$403	$329
11	Partnership with Children, Inc.	$166	$157
12	Ramapo for Children, Inc.	$233	$233
13	RFC on behalf of College Access: Research & Action (CARA)	$276	$270
14	Round About Theatre Company	$200	$200
15	Teaching Matters, Inc.	$370	$154
16	Tequipment, Inc.	$28	$28

The estimated annual contract amounts were derived from expenditures from the previous contracts held by each vendor offering these types of services during fiscal years 2010-13.

Background checks for all vendors listed in this request, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, and DOE internal sources, found no significant adverse information for all but two vendors listed below, for which VENDEX revealed the following self-reported cautions.

Lincoln Center Institute:

- 1/22/09 - Multiple investigations by the New York State Department of Human Rights regarding alleged discrimination based on disability and age 2008-09, but cases were dismissed based on finding of no probable cause.
- 9/2/10 - Investigations by the U.S. EEOC in 2009 and 2010 regarding violation of the Americans with Disabilities Act and allegation of unlawful discrimination/retaliation to age/ethnicity related to demotion and termination of employment. These cases were dismissed by NYS Division of Human Rights (NYSDHR).
- 1/28/11- Multiple investigations 2007-11 by the NLRB with results varying from dismissed to pending, none of which will impede the vendor from performing services.

Partnership with Children:

- An investigation by SCI substantiated that Samuel (Roudy) Jean-Baptiste, a social worker employed by Partnership with Children, behaved in an inappropriate manner toward three female students at Richmond Hill High School. The vendor has reassigned him to their central office and the DOE is making Mr. Jean-Baptiste ineligible for work with the DOE.

All vendors in this RA have performed services satisfactorily for the past five years under previous contracts and therefore have been determined to be responsible to provide approved services. Lincoln Center Institute and Partnership with Children have held several contracts with the DOE and were both found to have performed satisfactorily. These vendors have thus been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

TABLE B			
	Vendor's Name & Address	Component(s)	Estimated Annual / Total Amount
1	Board of Control for Southern Regional Education (SREB) 592 10th Street NW, Atlanta, GA 30318	1, 2	$100,000 / $500,000
2	Cambium Education, Inc. 4093 Specialty Place, Longmont, CO 80504	5	$180,000 / $900,000
3	Educate LLC 45 East End Avenue, 15C, New York, NY 10028	2, 5	$100,000 / $500,000
4	Heart of Change Associates 8632 Briar Patch, Baldwinsville, NY 13027	1, 2, 4, 5	$180,000 / $900,000
5	Goddard Riverside Community Center 593 Columbus Avenue, New York, NY 10024	3	$90,000 / $450,000
6	Learning Alliances, LLC, 71 Metropolitan Oval, 2nd Floor, Bronx, NY 10462	1, 2, 4, 5	$100,000 / $500,000
7	Lincoln Center for the Performing Arts, Inc. 70 Lincoln Center Plaza, 7th Floor, New York, NY 10023	2	$120,000 / $600,000
8	Mercy College 555 Broadway, Dobbs Ferry, NY 10522	1	$100,000 / $500,000
9	NYC Mathematics Project / RFC on behalf of the Institute for Literacy Studies, Lehman College, CUNY 250 Bedford Park Blvd. W, Speech & Theater Bldg, Rm 116, Bronx, NY 10468	2, 5	$90,000/ $450,000
10	NYC Writing Project / RFC on behalf of Institute for Literacy Studies, Lehman College, CUNY 250 Bedford Park Blvd. West, Speech & Theater Building, Rm 116, Bronx, NY 10468	2, 5	$120,000 / $600,000
11	Partnership with Children, Inc. 299 Broadway, Suite 1300, NY 10007	4	$100,000 / $500,000
12	Ramapo for Children, Inc. 49 W. 38th Street, 5th Floor, New York, NY 10018	4	$180,000 / $900,000
13	RFC on behalf of College Access: Research & Action (CARA) 230 W230 W 41st Street, 7th Floor, New York, NY 10036	3	$100,000 / $500,000
14	Round About Theatre Company 231 West 39th Street, Suite 1200, New York, NY 10018	2	$120,000 / $600,000
15	Teaching Matters, Inc. 475 Riverside Drive, 1270, New York, NY 10115	1, 5	$500,000 / $2,500,000
16	Tequipment, Inc. 7 Norden Lane, Huntington Station, NY 11746	1, 2, 5	$100,000 / $500,000

Item: 12

Description:

Trauma-related intervention services for students, their families and school personnel in the aftermath of Hurricane Sandy.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH CHILD MIND INSTITUTE TO PROVIDE PROFESSIONAL DEVELOPMENT SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$250,000	City Council	One Year	None	City Council Allocation, Per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Child Mind Institute 445 Park Avenue New York, NY 10022

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Tyrone R. Gravesande Director of Operations Office of School Support	Sandy Brawer Executive Director Office of School Support	Sophia Hargraves

PURPOSE

Authorization is requested to contract with Child Mind Institute (CMI) to provide trauma-related interventions services to 100 New York City Public Schools citywide in the aftermath of Superstorm Sandy.

DISCUSSION

CMI's stress and resilience program will provide workshops and training to students, school personnel, and their families who were hit hardest by Superstorm Sandy. Trauma response services will reach out to 100 New York City public schools to provide emotional support, training to manage multiple sources of trauma, behavioral intervention, free user-friendly educational materials, and consultation for difficult cases within a school or district. These services will be conducted in small groups during the summer and fall sessions. In addition, CMI will provide follow-up workshops on Sandy's first anniversary.

This contract is retroactive due to a change in the roles and responsibilities of the contract manager. This contract has been moved from the Children First Network level to the central level for direct management of this contract.

DCP reviewed the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the grant.

Item: 13

Description:

Evaluation services for the Century Community Learning Center Technical Assistance Resource Center (TARC).

REQUEST FOR AUTHORIZATION TO CONTRACT WITH CANDACE LaRUE & ASSOCIATES TO PROVIDE EVALUATION SERVICES FOR THE DOE's 21st CENTURY COMMUNITY LEARNING CENTER TECHNICAL ASSISTANCE RESOURCE CENTER

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Year 1: $49,875 Year 2: $67,996 Year 3: $70,036 Year 4: $72,137 Year 5: $18,167 Total: $278,211	New York State Education Department (NYSED)	10/1/12-9/30/16	None	Vendor Named in Grant, Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Candace LaRue & Associates PO Box 671 Mount Marion, NY 12456

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Maxine Needle

PURPOSE

Authorization is requested to contract with Candace LaRue and Associates (CLRA) to provide evaluation services for the DOE's 21st Century Community Learning Center Technical Assistance Resource Center (TARC).

DISCUSSION

In 2011, the New York State Education Department (NYSED) released a Request for Proposals (RFP) to establish two technical resource centers for the 21st Century Community Learning Centers (21CCLC) Program. The DOE submitted a proposal in response to the RFP and was awarded a contract to establish a TARC in New York City to provide services to the City's 21CCLC grantees.

Candace LaRue & Associates (CLRA) was included as a DOE subcontractor to provide evaluation services on behalf of the City's TARC because of their experience monitoring and evaluating 21CCLC programs throughout New York State. CLRA is one of the few remaining organizations with 21CCLC evaluation experience that are not currently serving as an independent evaluator for New York City district grants. In addition, the TARC proposal required that the DOE use a New York State-certified women-owned business enterprise for at least 12 percent of the total contract and CRLA was the only women-owned business with 21st CCLC grant experience. Their work includes monitoring visits to the City's 21st Century program grantees, interviews with the staff of ten 21st Century programs per year, and an annual analysis of survey and written evaluations to ensure that the program's efforts are directly aligned with the needs of the grantees.

This contract is retroactive because the DOE did not receive contract award notification from NYSED until late in the fiscal year. Additional time was required to plan the delivery of services with subcontractors.

DCP reviewed the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the NYSED specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the grant

Item: 14

Description:

Academic enrichment, literacy enhancement, and sports and recreation services for students at IS 61 and IS 72 in Staten Island.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE CHILDREN'S AID SOCIETY TO PROVIDE 21st CENTURY AFTER-SCHOOL SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$311,811	New York State Education Department (NYSED)	One Year (7/1/12 -6/30/13)	None	Vendor Named in Grant Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	The Children's Aid Society 105 East 22nd Street New York, NY 10010

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves

PURPOSE

Authorization is requested to contract with the Children's Aid Society (CAS) to provide 21ST Century grant after-school services to students in IS 61 and IS 72 in District 31 (Staten Island).

DISCUSSION

CAS will provide after-school academic enrichment and recreational programs to 260 middle school students in IS 61 and IS 72 to promote greater academic achievement and improved attendance during the school day. Programs will be delivered three hours a day, five days a week. The following activities will be provided on a rotating basis: academic enrichment, service learning, technology, visual arts, music, and health and wellness clubs. A 1:15 staff-to-student ratio will be maintained for all programs, ensuring that students receive the focus and support they need. In addition, parent outreach activities will be developed in collaboration with the district.

This contract is retroactive because the DOE did not receive NYSED proof of funding (FS-10) until February of 2013.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the Children's Aid Society was named as a vendor in competitive grant award funding under a 21st Century Community Learning Program.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX and found that CAS performed unsatisfactorily under a contract with the Administration Children Services (ACS) due to fiscal administration and accountability issues. CAS resolved the issues and is currently under contract with ACS. The vendor has therefore been determined to be responsible.

Item: 15

Description:

Academic enrichment and recreational programs for students at PS/MS 188 in Manhattan.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH EDUCATIONAL ALLIANCE, INC. TO PROVIDE 21st CENTURY AFTER-SCHOOL SERVICES AT PS/MS 188

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$72,600	New York State Education Department (NYSED)	One Year (7/1/12 - 6/30/13)	None	Vendor Named in Grant Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Educational Alliance 197 East Broadway New York, NY 10002

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves

PURPOSE

Authorization is requested to contract with Educational Alliance to provide 21ST Century grant after-school services to students in PS/MS 188 in District 1 (Manhattan).

DISCUSSION

Educational Alliance targets 200 at-risk students (ages 11-14) through academic enrichment programs that foster social and emotional development and build skills that support academic achievement and high school readiness. Core subject areas are aligned with the Common Core Learning Standards. Programming is delivered five days a week, Monday through Friday. A 1:5 staff-to-student ratio will be maintained, ensuring that students receive the focus and supports they need. Activities include visual arts and a Tech Café/Scholars Lab that have participants work on computer, technology, and school-day-related projects.

This contract is retroactive because the DOE did not receive NYSED proof of funding (FS-10) until February of 2013.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because Educational Alliance was named as a vendor in competitive grant award funding under a 21st Century Community Learning Program.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 16

Description:

After school academic enrichment and recreational services for students at PS 284 in Brooklyn.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH OASIS CHILDREN'S SERVICES TO PROVIDE 21st CENTURY GRANT AFTER-SCHOOL SERVICES AT P.S. 284

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$85,977	New York State Education Department (NYSED)	One Year (7/1/12 -6/30/13)	None	Vendor Named in Grant Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Oasis Children's Services 20 Jay Street, Suite 802 Brooklyn, NY 11201

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Maxine Needle

PURPOSE

Authorization is requested to contract with Oasis Children's Services to provide 21st Century grant after-school services to students in PS 284 in District 23 (Brooklyn).

DISCUSSION

Oasis Children's Services will provide academic enrichment and recreational programs to 65 students in Grades 3-8, with the objective of promoting greater student attendance during the school day for after-school participants. Programs will be delivered three hours a day, three days a week and include the following activities: homework assistance, art, dance, drama, sports, and swimming. A 1:5 staff-to-student ratio will be maintained, ensuring that students receive the focus and supports they need.

This contract is retroactive because the DOE did not receive NYSED proof of funding (FS-10) until February of 2013.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because Oasis Children's Service's was named as a vendor in a competitive grant award funded under the 21st Century Community Learning Program.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 17

Description:

After school, academic enrichment and recreational programs for elementary and middle school students at PS 127 in Queens and PS 298 and PS 332 in Brooklyn.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH OASIS COMMUNITY CORPORATION D/B/A ROADS TO SUCCESS TO PROVIDE 21st CENTURY GRANT AFTER-SCHOOL SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$155,065	New York State Education Department (NYSED)	One Year (7/1/12 -6/30/13)	None	Vendor Named in Grant Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Oasis Community Corporation d/b/a Roads to Success 20 Jay Street, Suite 314 Brooklyn, NY 11201

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Maxine Needle

PURPOSE

Authorization is requested to contract with Oasis Community Corporation d/b/a Roads to Success (RTS) to provide after-school services to students at PS 127 in Queens and PS 298 and PS 332 in Brooklyn.

DISCUSSION

RTS will provide academic enrichment and recreational programs that promote leadership development, conflict resolution, bullying prevention, and academic skills enhancement to 180 elementary and middle school students. Literacy development, communication skills, and self-esteem building are woven into activities that include homework assistance, visual and performing arts, robotics, dance, drama, sports, and swimming. Programs will be delivered after school, three hours a day, five days a week. A 1:6 staff to student ratio will be maintained to ensure students receive a high level of focus and support.

This contract is retroactive because the DOE did not receive NYSED proof of funding (FS-10) until February of 2013.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because Oasis Community Corp. d/b/a Roads to Success was named as a vendor in a competitive grant award funding under a 21st Century Community Centers Learning Program.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 18

Description:

Academic enrichment and recreational programs for students at JHS 185 in Queens.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE CHILD CENTER OF NEW YORK TO PROVIDE 21st CENTURY AFTER-SCHOOL SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$78,755	New York State Education Department (NYSED)	One Year (7/1/12 -6/30/13)	None	Vendor Named in Grant Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	The Child Center of New York 60-02 Queens Blvd Woodside, NY 11377

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves

PURPOSE

Authorization is requested to contract with the Child Center of New York to provide after-school services to students at JHS 185 in District 25.

DISCUSSION

The Child Center of New York will provide academic enrichment and recreational programs to 225 middle school students, with the objective of promoting greater student attendance. Activities will include homework assistance, art, digital media, cooking, sports, and music. Programs will be delivered three hours a day during the school year and five hours a day in the summer, five days a week; some programs require students to attend Saturday sessions. A 1:15 staff student ratio will be maintained and two staff members will be assigned to every activity. In addition, the Child Center of New York engages parents in health and fitness, ESL, arts, and cooking classes.

This contract is retroactive because the DOE did not receive NYSED proof of funding (FS-10) until February of 2013.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the Child Center of New York was named as a vendor in competitive grant award funding under a 21st Century Community Centers Learning Program.

DCP reviewed information regarding the Child Center of New York's background in the VCIP and VENDEX and learned that VENDEX reports four cautions. The first relates to an investigation by the Queen's County District Attorney's Office regarding a New York State Comptroller's audit of New York State Office of Children & Family services. No charges were filed against the Child Center in connection with this matter, which was closed in 2008.

The second caution indicates an overall unsatisfactory performance evaluation rating from the New York State Office of Children & Family Services (OCFS) in 2008. The vendor indicates the problems have been corrected and OCFS informed the DOE that the case was reported as a "poor" rating in the VENDEX Performance Evaluation section, not "unsatisfactory." Moreover, the performance of the vendor has been satisfactory on prior work with the DOE.

The third caution relates to an investigation conducted by the Special Commissioner of Investigations (SCI), which substantiated allegations that an employee of the Child Center of New York behaved in an inappropriate manner towards a student. The investigation also found that a Director employed by the vendor failed to report the allegations against the employee and handled the matter on her own. The vendor terminated both the employee and the Director. DOE has reviewed the vendor's revised harassment plan that was created in response to this matter and determined it to be acceptable.

The fourth caution indicates that the firm received an overall unsatisfactory performance evaluation from Department of Health and Mental Hygiene (DHMH) in 2010. The vendor has received subsequent work from DHMH, most recently receiving three "good" evaluations in December 2012.

As noted above, the performance of this vendor has been satisfactory on prior work with the DOE and the DOE does not believe these matters preclude a determination that the vendor is responsible.