



# Regulation of the Chancellor

Category: INSTRUCTION

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Subject: BRIEF-CALENDAR FOR 1993-94

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## ABSTRACT

The following Brief Calendar was adopted by the Board of Education at its Public Meeting on April 28, 1993. This calendar mandates that school sessions begin for all students on Thursday, September 9, 1993, and includes a Midwinter Recess (Monday, February 21 through Friday, February 25, 1994). The Calendar as adopted must be adhered to by all districts without exception, unless districts are informed of subsequent changes that may be made pursuant to collective bargaining agreements or for other reasons.

### 1993

August	30,	Monday	Principals, Assistants, and all other school supervisors report.
September	6,	Monday	Labor Day.
September	7,	Tuesday	Classroom Teachers, Bilingual Teachers in School and Community Relations, Guidance Counselors, Attendance Teachers, Psychologists and Social Workers, Laboratory Specialists and Technicians, Secretaries and Educational Paraprofessionals report.
September	8,	Wednesday	Superintendent Conference Day. Schools will be in session but students will not be in attendance.
September	9,	Thursday	<b>SCHOOL SESSIONS BEGIN FOR ALL STUDENTS; EARLY DISMISSAL FOR KINDERGARTEN STUDENTS.</b>
September	10,	Friday	Early Dismissal For Kindergarten Students.
September September	16, 17,	Thursday and Friday	Rosh Hashanah.
October	11,	Monday	Columbus Day.
November	2,	Tuesday	Election Day. Schools will be in session for staff development activities only. Students will not be in attendance.
November	11,	Thursday	Veterans Day



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November	25,	Thursday and	Thanksgiving Recess.
November	26,	Friday	
December	24,	Friday through	Winter Recess (including Christmas and New Year's Day).
December	31,	Friday	
<u>1994</u>			
January	17,	Monday	Dr. Martin Luther King, Jr. Day.
January	31,	Monday	Fall Term ends. Superintendent Conference Day in High Schools Only.
February	1,	Tuesday	Spring Term begins.
February	21,	Monday through	Midwinter Recess (including Presidents' Day).
February	25,	Friday	
March	28,	Monday through	Spring Recess (including Good Friday, Easter and Passover).
April	1,	Friday	
May	30,	Monday	Memorial Day.
June	9,	Thursday	Anniversary Day (Brooklyn and Queens Schools).
June	28,	Tuesday	
<b><u>LAST DAY FOR ALL STUDENTS.</u></b> Last day for all Classroom Teachers, Bilingual Teachers in School and Community Relations, Attendance Teachers, Psychologists and Social Workers, Laboratory Specialists and Technicians and last day for Paraprofessionals.			
June	29,	Wednesday and	All other staff report <u>except</u> Classroom Teachers, Bilingual Teachers in School and Community Relations, Attendance Teachers, Psychologists and Social Workers, Laboratory Specialists and Technicians, and Paraprofessionals.
	30,	Thursday	

OTES: The school calendar can accommodate a limited number of half days, and the elementary and middle school calendar an additional staff development day, to be designated during the course of the school year, and only scheduled upon prior approval of the Chief Executive of Monitoring, and with at least 4 weeks prior notice to parents. These days must not result in a loss of state aid.



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Election Day, November 2, 1993, and one other professional development day should be, to the extent possible, used for staff development activities related solely to the Regents New Compact for Learning, except for high schools, where the Regents New Compact for Learning activities must take place on September 8 and November 2, 1993.

1. The Brief Calendar for 1993-94 meets the State Education Department requirement of 180 state aidable days in all districts and at all levels.
2. The Brief Calendar includes a Midwinter Recess.
3. All schools will be open on November 2, 1993, for staff development activities only.
4. As a result of half days for various purposes, the total number of instructional days (days when students report to school) may be different from the number of state aidable days. Instructional days include Regents Examination Days.
5. Calculations of aidable days incorporate the Superintendent Conference/Professional Development Days mentioned in the above. Calculations also incorporate the following centrally-scheduled half days (to be designated): Two Parent/Teacher Conference half days (one in the Fall Term and one in the Spring Term), one April test preparation half day (elementary school level only), one professional development half day in May for middle schools only, two June clerical half days for elementary and middle schools only, and selected Early Childhood professional development half days (only affects kindergarten through grade 3). As part of the Early Childhood centrally-scheduled half days, kindergarten grades will have a half day on September 9 and 10, 1993. Separate notifications will be forthcoming regarding all of these centrally-scheduled half days. **Aside from these centrally scheduled half days, no other half days should be scheduled without prior approval of the Chief Executive of Monitoring, and without at least 4 weeks prior notice to parents.**
6. In general, in weeks when there is a single centrally scheduled Early Childhood professional development half day, or any other elementary school level half day approved by the Chief Executive of Monitoring, with at least 4 weeks prior notice to parents, students must still receive 25 hours of instruction, exclusive of lunch. If an elementary school level half day is approved in weeks shortened due to holidays, the average instructional time per day in the shortened week must not be less than 5 hours, exclusive of lunch. Information on exceptions is available upon request from the Chief Executive of Monitoring.
7. **At the elementary school level**, there are 183 instructional days (182 in Brooklyn and Queens schools), all of which are state aidable. In addition, Commissioner's Regulations permit a Superintendent Conference Day (this year, September 8, 1993), and the use of up to two professional development days (this year, November 2, 1993, and a day to be scheduled only upon prior approval of the Chief Executive of Monitoring, and with at least 4 weeks prior notice to parents), to be calculated as state aidable, if necessary, to meet the requirement of 180 state aidable days needed to claim maximum state aid. However, both of



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activities related solely to the Regents New Compact for Learning. The two parent/teacher conference half days, when combined, count as another aidable day.

8. At the intermediate and junior high school level, there are 183 instructional days (182 in Brooklyn and Queens schools), 180 of which (179 in Brooklyn and Queens schools) are state aidable. In addition, Commissioner's Regulations permit a Superintendent Conference Day (this year, September 8, 1993), and the use of up to two professional development days (this year, November 2, 1993, and a day to be scheduled only upon prior approval of the Chief Executive of Monitoring, and with at least 4 weeks prior notice to parents), to be calculated as state aidable, if necessary, to meet the requirement of 180 state aidable days needed to claim maximum state aid. However, both of these professional development days are aidable only if they are both used for staff development activities related solely to the Regents New Compact for Learning. The two parent/teacher conference half days, when combined, count as another aidable day.
9. At the high school level, there are 180 instructional days, which include Regents days (179 in Brooklyn and Queens schools), all of which are state aidable. In addition, Commissioner's Regulations permit the use of Regents Rating Day (this year June 23) and three additional days as professional development/Superintendent Conference Days (this year, September 8, and November 2, 1993 and January 31, 1994) to be calculated as state aidable, if necessary, to meet the requirements of 180 state aidable days needed to claim maximum state aid. However, both the September 8 and November 2, 1993 professional development days are aidable only if they are both used for staff development activities related solely to the Regents New Compact for Learning. The two parent/teacher conference half days, when combined, count as another aidable day.
10. Prior approval of requests for professional development at times when students are dismissed from school is required of the Chief Executive of Monitoring. The training can serve to meet needs that are mandated or of high priority, for example, mathematics and science education, special education, bilingual education, outcome-based education, multi-cultural and inter-disciplinary education, and violence prevention/child abuse.
11. Schools will not be in session on Rosh Hashanah (two days), Columbus Day, Veterans Day, Thanksgiving Day and the day after Thanksgiving, Winter Recess (December 24 through December 31, including Christmas and New Year's Day), Dr. Martin Luther King, Jr. Day, Spring Recess (March 28 through April 1, including Good Friday, Easter and Passover), Memorial Day and, in Brooklyn and Queens only, Anniversary Day. During the Midwinter Recess (February 21 through February 25, including Presidents' Day), schools will be open for activities planned for public school students.
12. Consultation/negotiation on the Brief Calendar has taken place with the Community Superintendents, Consultative Council, parent representatives, Nonpublic Schools Committee, and appropriate collective bargaining representatives.